

# Risk Management - Trainers

PROCESS FOR MEMBERS THAT SIGN-UP TO BE A TRAINER (on the bench):

1. Indicate your interest to be a Trainer (under Volunteer options) through the registration process. Trainers must have appropriate certification as per ALA requirements to be on the bench. See ALA Regulation 22 - [click here](#)
2. Complete and submit [Application](#) to the Executive Director (info@hornetslacrosse.com).
3. Complete and provide the [Confidentiality Document](#) to the Executive Director (info@hornetslacrosse.com).
4. Complete Police Vulnerable Sector check through Calgary Police Service (ePIC system). There is no charge to you as Hornets have an account. [Calgary Police](#)
5. Ensure to attach Hornet Volunteer Letter (for VSR check). [VSR Letter](#)
6. If necessary, attend First Aid Course (Hornets generally have a clinic each year)

**\*\* PLEASE NOTE: IF YOU HAVE HAD A VULNERABLE SECTOR CHECK DONE BETWEEN OCTOBER 1, 2017 AND FEBRUARY 1, 2018, WITH ANOTHER ORGANIZATION, YOU DO NOT NEED TO COMPLETE ONE NOW. IN THIS CASE, YOU CAN SHARE YOUR RESULTS WITH US ON-LINE; OR PLEASE EMAIL A COPY OF YOUR VULNERABLE SECTOR CHECK TO OUR EXECUTIVE DIRECTOR - INFO@HORNETSLACROSSE.COM**

Members that sign up to take the Hornets First Aid Clinic and cancel less than two weeks prior to the clinic date, or fail to attend, will be invoiced the clinic fee (approx. \$65)

If you have any questions, please email the Executive Director at info@hornetslacrosse.com.