

**HUNTSVILLE GIRLS HOCKEY
BOARD MEETING
MINUTES –Wednesday September 3, 2025 6:00 pm
Al Thorpe - Canada Summit**

Present: Kerri Vallentin, Steve Mann, Elizabeth Bozzo, Sara Plant, Mike Archambault, Tyler Loates, Dawn Corbett, Angie Sparling, Tanya Neal, Samantha Welch, Andy Cantalon
 Regrets: Niki Andrews
 Call to Order: 6:03 pm.

ITEM	DESCRIPTION	ACTION
1. Approve Agenda		M: Steve , S: Angie - Carried
2. Review Minutes	Previous action items: 1. Kerri to work on next steps for opening VBS store. 2. Steve to provide email re: banners. 3. Niki to connect with Tanya on missing banners. 4. Kerri to email S. Welch to ask if she is interested in volunteering. 5. Sara to run/organize the coaching interviews. 6. Mike to request amended quote for two logos from Shilah. 7. Sara to email Sportchek info flyer to association membership. 8. Re: U15B second try out - Tyler to inform Christy, Greg and Amanda, Niki to post on socials. 9. Re: U22 team - Niki to post on socials, Sara to post on website. 10. Re: U18HL Jerseys - Angie to determine costs for a full set. 11. Re: Coaches/Mgrs meeting - Tanya to send invite to team staff, Dawn to organize a venue. 12. Liz to connect with Niki re: Canva. 13. Niki to post on socials for first shift. 14. Niki to connect with Ted on status of community outreach. 15. Each Director to start tracking timelines and milestones on monthly spreadsheet. 16. Tyler to inquire with Amanda about Aug. 30 and Aug. 31 ice.	All items reviewed, incomplete items added as actions.
Approve Minutes	August 6, 2025 minutes approved electronically on August 12, 2025	
3. President	Appointment of new Directors:	

	• Introduction to Sam Welch and Andy Cantelon. • Reviewed some of the Board terms and vacancy positions. • Both candidates introduced themselves and questions were fielded. MOTION To appoint Andy Cantelon as House League Director and to appoint Samantha Welch as Treasurer for the remainder of the 25/26 season. Tournament Chair Oversight • Follow up from electronic motion. MOTION That the tournament chair will operate within the 25/26 approved tournament budget and will report updated financials monthly to the board of directors. OWHA Applications: • Applications are open to host both Esso Fun Day and IHF World Girls Ice Hockey Weekend Development Sessions: • Potentially could run some fall and winter sessions for players and/or goalies. • Dependent on ice availability. Missing Banners: • Angie located additional banners to be displayed.	M: Kerri, S: Tyler - Carried M: Mike, S: Sara - Carried Action: Liz to notify Shilah re: approved budget and request for monthly report 48 hours prior to meeting. Action: Kerri to obtain more information. Action: Tyler to look into fall and winter ice availability. Action: Kerri to complete new form for Town.
4. Vice President		
5. Secretary Report	Email Accounts: • Reviewed 2 options Google Workspace and Microsoft 365 Online to enable custom emails and many other collaborative tools. MOTION To subscribe to Microsoft 365 Online for Business for \$8.10 per user/month	M: Mike, S: Steve - Carried

	plus tax for 12 users for a total of \$1166.40 yearly. Sting Website: • Board agreement to proceed with changes outlined.	Action: Liz to arrange account set up. Action: Liz to start updating the website.
6. Treasurer Report	Email Account: • Access required to reconcile properly. MOTION To grant direct email access for Steve to hotmail.ca account to conduct VP & Treasurer duties Competitive Team Accounting • Extremely onerous - each team doing things differently. • Suggestion on process followed by other associations: ○ Teams manage finances independently. ○ No money given to the association unless it is to cover up front expenditures for the team. ○ Team budget submitted to association for review on regular basis. ○ Team uses a receipt book. • Accounting policy has been drafted. MOTION To refund each competitive team their respective sponsorship & team fees once accounting is properly reconciled. And be it further resolved that each team designate a manager of financial matters, and have them report at calender year end and season end (or as requested by treasurer). Discussion on process, further information required to make decision. Motion not carried.	M: Steve, S: Mike - Carried Action: Steve to compile all information, policy and templates and send to the Board via electronic motion.
7. Registrar Report	HL Coaching: • U11: need 1 coach • U13: need 1 coach • U15: need 1 coach	Action: Sara to email association re: need for coaches.

	- Email to be sent association wide re: need for coaches - Want to start HL ice times next week. - Parent meeting to be scheduled for Monday to address the lack of coaches. - Need to move some up from U9 to U11, then U11 to U13 to balance the teams. - House League blackout dates - how to organize if no coaches rostered.	Action: Sara to organize association meeting - date TBD
8. Equipment Manager Report	Not proceeding with a full set of U18 jerseys at this time as only 1 team will play this year. Goalie Set: 32 pads with a glove and blocker in great condition from one of our Sting families. MOTION To purchase this set for \$300 and sell some of the older pads that we have in that size.	M: Angie, S: Tyler - Carried
9. House League Director Report	No report	
10. Competitive Teams Director Report	Mainly responding to questions on how to use Ramp admin properly and how to AP players.	
11. Social Media/ Communications	Still require a Canva Pro account.	Action: Liz to connect with Niki re Canva.
12. Fundraising/ Sponsorship	Amended Electronic Motions Process: MOTION To modify the electronic motions process to add a discussion phase per the following steps. All electronic motions are to be sent to Directors via email and a second reminder note shall be included in the group chat. 1. Discussion Phase Before an electronic motion is put forward, the mover must send an email to the Board stating their intent.	M: Mike, S: Angie - Carried

	A mandatory discussion period of 48 hours will follow, during which directors may comment, suggest amendments, and collaborate on wording. 2. Motion Phase After the discussion period, the mover may circulate a finalized motion electronically. The voting period will remain open until a majority decision has been reached. 3. Outcome At the close of the voting period, the motion will be declared passed or defeated based on the votes cast. The Board may immediately act upon, or communicate, the outcome to the membership or other relevant parties. Supersession This process supersedes all previous policies regarding electronic motions. President Voting Rights: ● Excluding President from voting creates imbalance in director responsibilities. ● All directors share same legal duties of care and loyalty, yet the President may be held accountable for decisions without having the right to participate in them. ● This grants other directors disproportionate influence, reduces the President's ability to represent the membership, and undermines collective accountability. ● Best practice in nonprofit governance is that all directors, including officers such as the President, have equal voting rights. Motion: That the Board of Directors approve an amendment to the bylaws by replacing the current sections on the President's voting rights with wording that confirms the President, as a duly elected director, has the same voting rights as all other directors.	
		M: Mike, S: Steve - Not Carried

	• May have OMHA refs complete the schedule for Summit Centre games (mostly competitive games). • Frees up our OWHA certs for HL games in Baysville. MOTION To reimburse OMHA referees who crossover successfully in certification for \$10 each to a maximum of \$200.	M: Steve, S: Angie - Carried
15. Tournament Report	Request for email to be sent to all coaching staff to register for the home tournament?	Action: Sara and Tanya to send respective emails.
16. Other	House league managers meeting - TBD	
17. Next Meeting	October 1, 2025 at 6:00 pm	
18. Adjournment	Meeting adjourned at 9:31 pm	M: Mike, S: Tyler - Carried

Minutes Approved

Kerri Vallentin		Mike Archambault	
Steve Mann		Tanya Neal	
Dawn Corbett		Tyler Loates	
Sara Plant		Angie Sparling	
Niki Andrews			

Huntsville Girls Hockey Association			
Board of Directors Monthly Report			
President Report		Meeting Date:	September 3, 2025
Item/Topic	Description		
tournament	continue discussion from email - budget approved. discuss tournament medals, tournament oversight		
owha	contacted by owha to recruit minimum of 2- D1 cert coaches to take evaluator clinic. reached out to all eligible coaches- 2 coaches will be attending		
banking	arranged transfer of signing authority to acting treasurer, removed former treasurer		
VBS store	open for sales. Next set up window to be arranged for sept sales		
director recruitment	2 members have expressed interest in vacant board positions		
coach recruitment	working with registrar and coaching committee to secure HL coaches		
RAMP	set up team access for RAMP		
RAMP	communication with RAMP to allow Chris Powell to access info need for web/email set up		
first shift	currently 24 registered		
fall winter development	proposing we offer a fall and winter session development skates for players and goalies. What times are available?		
follow up summer development	overall well received by membership. participation was steady. Would recommend a weekly attendance tracker in future especially for goalie sessions		
follow up return to play	We will need to update OWHA for any HL players that did not play end of season due to injury. I am aware of 1 for sure		
owha initiatives	owha will be accepting applications for: esso fun day, IIHF world girls ice hockey weekend, first shift- already enrolled		

Huntsville Girls Hockey Association			
Board of Directors Monthly Report			
Vice President Report			September 3, 2025
Item/Topic	Description		
Competitive Team Communications with Families	Review minimum level communication expectations (Board & Families Alike) with coaches and managers working with Competitive Liasion		
Competitive Team Ramp Access	Review competitive team access to Ramp and Rostering with Registrar & Competitive Liasion		

Huntsville Girls Hockey Association			
Board of Directors Monthly Report			
Secretary Report			September 3, 2025
Item/Topic	Description		
Board Administration	Circulated Aug. 6, 2025 board minutes for review and approval on August 8, 2025. Seconded by Dawn. Approved on August 12, 2025.		
Board Administration	Email Accounts Update: - Connected with RAMP tech support and confirmed they maintain and control our website domain. - RAMP confirmed instructions and listed the information they will require once we complete our Google Workspace account or Microsoft 365 Online account. - Obtaining an account to either product will allow for the custom emails to be set up, and will give us a shared workspace to house all important documents and work collaboratively - I can also use SharePoint or GoogleSites to set up a team websites for the Board to use to work collaboratively, store important documents and use other useful tools like online forms. Option 1 is Google Workspace: - Base starter package is \$9.20 per user/month = \$1324.80 yearly for 12 users. - Standard package is \$18.40 per user/month = \$2648.60 yearly for 12 users. Option 2 is Microsoft 365 Online for Business: - Basic package is \$8.10 per user/month = \$1166.40 yearly for 12 users.. - Standard package is \$17.00 per user/month = \$2448.00 yearly for 12 users. - Of note, both Microsoft 365 Online and Google Workspace are free for not-for-profit organizations but we are unable to take advantage of this as we are not a registered not-for-profit corporation. - It is unclear if either tool can be used with members - may be restricted to just the users we set up. Both basic packages are capped at 300 users. - Consideration should be taken for other email addresses such as "tournament@huntsvillegha.ca", which would be considered an additional user.		
Board Administration	Sting Website Did a detailed review of the website and compared it to other associations using the Ramp template including North Bay, Orillia, Collingwood, Sudbury to evaluate some best practices and usability. Proposed changes to the Sting website to be presented to the Board including: - New main menu - New teams menu - Suggestions for home page/banner/news feed changes to improve the user experience - Area for board meeting minutes to be posted - Need permission to perform the changes and remove all outdated information. - Need to address the meeting minutes - why can these not be public facing? - Review competitive teams - logo useage on page - Purpose of sting store, amounts do not match the policy		
Tournament	Electronic Motion 1: Tournament Budget Motion to approve the 2026 tournament budget as attached. Motioned by Kerri August 7, 2025, Seconded by Sara. Motion carried August 12, 2025		
Tournament	Electronic Motion 2: Tournament Chair Oversight Motion that the tournament chair will operate within the 25/26 approved tournament budget and will report updated financials monthly to the board of directors. Motioned by Kerri, deferred to September meeting.		

Huntsville Girls Hockey Association			
Board of Directors Monthly Report			
Secretary Report			September 3, 2025
Item/Topic	Description		
Ice Scheduling	Electronic Motion for Practice Times Motion to accept the 25/26 practice schedule as outlined. U18B - Tuesday 8:30 pm Baysville, Thursday 8:30 pm Jack U15A - Tuesday 5 pm Baysville, Thursday 4:30 pm Jack U15B - Tuesday 4:30 pm Jack, Sunday 6:30 pm Jack U13B - Wednesday 5:30 pm Jack, Sunday 7:30 pm Jack U11B - Wednesday 4:30 pm Jack, Friday 6:30 pm Jack House League U7 and fundamentals Sunday noon Don U9 - Friday 5:30 pm Jack U11 and U13 6 pm Don U15 - Wednesday 5 pm Don U18 - Wednesday 6 pm Don Motioned by Tyler on August 12, 2025, Seconded by Kerri. Various changes/discussions occurred via email with the final version approved by the majority of Directors on August 19, 2025 U18B - Tuesday 8:30 pm Baysville Thursday 8:30 pm Jack U15A - Tuesday 5 pm Baysville Wednesday 6 pm Don U15 B - Monday 9 pm Don Wednesday 4:30 pm Jack U13 B - Wednesday 8:30 pm Jack Friday 5:30 pm Jack U11 B - Tuesday 4:30 pm Jack Friday 4:30 pm Jack House League: U18 - Friday 6 pm on the Don U15 - Thursday 9 pm Don U13 - Friday 6:30 pm Jack U11 - Wednesday 5 pm Don U9 - Wednesday 5:30 Jack U7 and fundamentals Sunday at noon Don		
Board Administration	Electronic Motion: President Voting Rights That the Board of Directors approve an amendment to the bylaws by replacing the current sections on the President's voting rights with wording that confirms the President, as a duly elected director, has the same voting rights as all other directors. Proposed Bylaw Wording: 3.16 Majority of Votes: Except as otherwise provided in these By-laws, a simple majority of votes will decide each issue. DELETE = The President will only be eligible to vote to (a) break a tie, or (b) defeat a motion. AMEND TO ADD = If a tie occurs the matter will be subject to a revote until a majority decision is reached. 4.18 Voting: Each Director is entitled to one vote at a meeting of the Board. DELETE =The President shall be eligible to vote only to break a tie. AMEND TO ADD The President, as a duly elected director, has the same voting rights as all other directors. Voting will be by a show of hands unless a majority of Directors present request a secret ballot. Resolutions will be passed upon a majority of the votes cast being in favour. Abstentions are not counted in determining a majority. Motioned by Mike on August 19, 2025, Seconded by Niki. Quorum not achieved, deferred to September meeting		

Huntsville Girls Hockey Association			
Board of Directors Monthly Report			
Secretary Report			September 3, 2025
Item/Topic	Description		
Board Administration	Electronic Motion: Changes to Electronic Motions Process That the Board adopt the following policy regarding electronic motions, which overrides any previous motion related to electronic motions: 1. Electronic motions will remain open for up to five (5) calendar days to allow directors to vote. 2. If, within that period, a majority of directors (greater than 50%) have voted, the motion will be considered passed or defeated at that time, without waiting for the deadline to expire. 3. As with all Board motions, any decision made by electronic motion is not final in perpetuity. All directors, including those who did not vote on the original motion, retain the right to bring forward a new motion to revise or rescind the decision.. Motioned by Mike on August 18, 2025, Seconded by Niki Various changes/discussions via email. Amended Motion: 1. Discussion Phase Before an electronic motion is put forward, the mover must send an email to the Board stating their intent. A mandatory discussion period of five (5) calendar days will follow, during which directors may comment, suggest amendments, and collaborate on wording. 2. Motion Phase After the discussion period, the mover may circulate a finalized motion electronically. The voting period will remain open for three (3) calendar days, or until a majority of directors have voted, whichever occurs first. 3. Outcome At the close of the voting period, the motion will be declared passed or defeated based on the votes cast. The Board may immediately act upon, or communicate, the outcome to the membership or other relevant parties. 4. Supersession This procedure supersedes all previous policies regarding electronic motions. Quorum not achieved, deferred to September meeting.		
Branding	Electronic Motion 1: Logo HGHA resolve to operate on the basis of 1 approved association logo only, towards its authorized use and reference by association members. Motioned by Steve August 9, 2025, Seconded by Tanya Quorum not achieved, deferred to September meeting		
Branding	Electronic Motion 2: Logo HGHA resolve to review the existing approved logo with consideration towards the newer logo for future adoption/use. Motioned by Steve August 9, 2025, Seconded by Tanya Quorum not achieved, deferred to September meeting		
Coaching	Electronic Motion To have Kyle Jenkins be the Head Coach of U18 House League for the 2025/2026 season. Motioned by Sara on August 28, 2025, Seconded by Tanya. Conflicts declared: Steve Motion carried August 29, 2025		



OWHA TOURNAMENT FINANCIAL REPORT



Email: tournaments@owha.on.ca

NOTE: This is a sample, please include any additional expenses or revenue that you may have

Tournament Name: Huntsville GHA
Tournament Date: Jan 10-12 2025
OWHA Tournament Sanction Number: 2425042

	ACTUALS
EXPENSES	
Ice Rental Costs- baysville	\$3,672.50
Ice Rental Costs- burks falls	\$2,583.02
Ice Rental Costs- huntsville	\$10,774.40
On Ice Officials	8885
assigning fees	654
Time Keepers	\$577.00
OTHER	
OWHA Sanction Fees	\$700.00
Awards	\$719.22
Misc - Catering/supplies, vendor permit	\$350.00
Banner	
Meeting Room	
Game Sheets	
Printing Supplies	\$325.00
Administration	
additional expenses ESTIMATED	
EXPENSE TOTALS	\$29,240.14
REVENUE	
REGISTRATION (fee x #of teams)	\$53,000.00
OTHER	
silent auction	\$9,100.00
skate sharpening	\$155.00
coffee	\$247.00
Grant/Sponsorship/Donations	
Hotel Rebate- ESTIMATED	\$1,500.00
REVENUE TOTAL	\$64,002.00
NET PROFIT/ NET LOSS	\$34,761.86
Sanction Fees paid with application	\$500.00
Projected # of teams at the time of application	
Actual # of teams that participated	69

PROPOSED TOURNAMENT BUDGET 2026

Tournament Name: Huntsville GHA
Tournament Date: Jan-26
OWHA Tournament Sanction Number:

	ACTUALS
EXPENSES	
Ice Rental Costs- baysville	\$4,000.00
Ice Rental Costs- burks falls	\$3,000.00
Ice Rental Costs- huntsville	\$12,000.00
On Ice Officials	9300
assigning fees	700
Time Keepers	\$600.00
OTHER	
OWHA Sanction Fees (-6 don't pay for u9 fest	\$1,320.00
Awards	\$7,000.00
Misc - Catering/supplies, vendor permit	\$350.00
Banner	\$3,000.00
Meeting Room	
Game Sheets	
Printing Supplies	\$325.00
Administration	
additional expenses ESTIMATED	\$750.00
EXPENSE TOTALS	\$42,345.00
REVENUE	
REGISTRATION (fee x #of teams)	\$67,100.00
OTHER	
silent auction	\$9,000.00
skate sharpening	\$0.00
coffee	\$200.00
Grant/Sponsorship/Donations	
Hotel Rebate- ESTIMATED	\$0.00
REVENUE TOTAL	\$76,300.00
NET PROFIT/ NET LOSS	\$33,955.00
Sanction Fees paid with application	
Projected # of teams at the time of application	
anticipated teams	72

REPORT DEADLINE: 60 DAYS FOLLOWING THE END OF THE TOURNAMENT AND MUST BE SUBMITTED ON THE TEMPLATE PROVIDED

FAILURE TO SUBMIT THIS REPORT, WILL RESULT IN A FINE OF \$200.00 TO THE ASSOCIATION

Huntsville Girls Hockey Association			
Board of Directors Monthly Report			
Treasurer Report			September 3, 2025
Item/Topic	Description		
Banking	Replaced bank card finished signing authority transfer of account on Thursday August 28th 2025		
Banking features	Auto deposit feature set up September 2nd 2025, email account access makes banking processes such as these much smoother.		
Monies Update	Bank Account Balance as of September 2nd 2025 \$322,394.47 (Potential of 40K+/- in Competitive Team Monies Here)		
Monies Update	Unknown liabilities with Summit Centre; Need Account Passwords		
Monies Update	Believe most significant payable liabilities are current with exception of Summit Centre, email access with help sort this out		
Competitive Team Monies	Competitive team accounting is extremely onerous each team doing things differently needs policy work.		
Investments	Postpone any monies going into GIC funds until accounting sorted.		

Huntsville Girls Hockey Association			
Board of Directors Monthly Report			
Registrar Report			September 3, 2025
Item/Topic	Description		
	No report		

Huntsville Girls Hockey Association		
Board of Directors Monthly Report		
Equipment Manager Report		September 3, 2025
Item/Topic	Description	
U7 jersey	Timbit jerseys have arrived for the U7 in gold and black	
U11 jerseys	Atomic jerseys have arrived for the U11 in gold and black along with medals and a few other goodies.	
Goalie equipment	There is a Goalie set of 32 pads with a glove and blocker for \$300. They are in great condition from one of our Sting families.	
other items	pucks are here, trainer bags are washed and packed up.Socks have been ordered for house league.	

Huntsville Girls Hockey Association			
Board of Directors Monthly Report			
House League Report			September 3, 2025
Item/Topic	Description		
	No report		

Huntsville Girls Hockey Association			
Board of Directors Monthly Report			
Competitive Teams Report			September 3, 2025
Item/Topic	Description		
	No report		

Huntsville Girls Hockey Association		
Board of Directors Monthly Report		
Social Media and Communications Report		September 3, 2025
Item/Topic	Description	
	No report	

Huntsville Girls Hockey Association		
Board of Directors Monthly Report		
Fundraising and Sponsorship Report		September 3, 2025
Item/Topic	Description	
past sponsors	emailed the majority of the past sponsors. will not be able to get the explore huntsville sponsorship as the 2025 Community Grant deadline was March 21, 2025 at 4:00 pm, with no late applications accepted (we should add this deadline to the fundraising director calendar) Universal Gasworks and Budget blinds are interested. Have not received any other replies.	
walmart	applied for the bracebridge and huntsville community grants	
amended electronic motion process - add discussion phase	1. Discussion Phase - Before an electronic motion is put forward, the mover must send an email to the Board stating their intent. - A mandatory discussion period of five (5) calendar days will follow, during which directors may comment, suggest amendments, and collaborate on wording. 2. Motion Phase - After the discussion period, the mover may circulate a finalized motion electronically. - The voting period will remain open for three (3) calendar days, or until a majority of directors have voted, whichever occurs first. 3. Outcome - At the close of the voting period, the motion will be declared passed or defeated based on the votes cast. - The Board may immediately act upon, or communicate, the outcome to the membership or other relevant parties. 4. Supersession - supersedes all previous policies regarding electronic motions.	
president gets to vote	Please consider the following Electronic Motion to Amend the Bylaws regarding the President's voting rights. Background / Rationale: Excluding the President from voting creates an imbalance in director responsibilities. All directors share the same legal duties of care and loyalty, yet the President may be held accountable for decisions without having the right to participate in them. This grants other directors disproportionate influence, reduces the President's ability to represent the membership, and undermines collective accountability. Best practice in nonprofit governance is that all directors, including officers such as the President, have equal voting rights. Proposed Electronic Motion: That the Board of Directors approve an amendment to the bylaws by replacing the current sections on the President's voting rights with wording that confirms the President, as a duly elected director, has the same voting rights as all other directors. Current Bylaw Wording (excerpt): 3.16 Majority of Votes: Except as otherwise provided in these By-laws, a simple majority of votes will decide each issue. The President will only be eligible to vote to (a) break a tie, or (b) defeat a motion. 4.18 Voting: Each Director is entitled to one vote at a meeting of the Board. The President shall be eligible to vote only to break a tie. Voting will be by a show of hands unless a majority of Directors present request a secret ballot. Resolutions will be passed upon a majority of the votes cast being in favour. Abstentions are not counted in determining a majority. Proposed Bylaw Wording: 3.16 Majority of Votes: Except as otherwise provided in these By-laws, a simple majority of votes will decide each issue. DELETE = The President will only be eligible to vote to (a) break a tie, or (b) defeat a motion. AMEND TO ADD = If a tie occurs the matter will be subject to a revote until a majority decision is reached. 4.18 Voting: Each Director is entitled to one vote at a meeting of the Board. DELETE The President shall be eligible to vote only to break a tie. AMEND TO ADD The President, as a duly elected director, has the same voting rights as all other directors. Voting will be by a show of hands unless a majority of Directors present request a secret ballot. Resolutions will be passed upon a majority of the votes cast being in favour. Abstentions are not counted in determining a majority.	

Huntsville Girls Hockey Association		
Board of Directors Monthly Report		
Fundraising and Sponsorship Report		September 3, 2025
Item/Topic	Description	
home tournament medals	reached out to Shilah and jeff (wilson trophy company) was able to get a copy of our quote and cost options for a potential second logo/medal also figured out their bulk order discounts	
meeting time management	hard cap at 2 hours unless an extension is agreed to in advance by the BOD. Directors must complete their monthly report and action items to get added to the agenda. The total meeting duration will be divided equally among directors that are on the agenda. Directors that do not submit their report will only be permitted speaking time after all the directors on the agenda are done and there is still time remaining before the hard stop.	
association logo	clean up and possible consolidation	
director calendar adjustment	assigning this task to new directors to complete throughout the season will not help with retention now. Think it is best for the three officers (kerri, steve and sarah) our most experienced director's to draft the initial pass for each roll and then have the directors update as required throughout the season.	

Huntsville Girls Hockey Association			
Board of Directors Monthly Report			
Ice Scheduler Report			September 3, 2025
Item/Topic	Description		
August 18	Ice schedule for 2025-2026 season was approved by the board based upon times provided by the town.		
June 13th	SMGHL key dates provided to Ted from SMGHL: Aug 1st team counts (complete), Aug 15th ice availability for games (complete), Sept 1st blackout dates- provided the Baysville arena blackout dates. Need the HL coach's blackout dates to provide Rob. Sept 11 th draft schedule review, Sept 22nd Oct schedule review, 30th roster validation and Oct 8th full season schedule upload.		
Contracts for the ice	We have received the contracts for the ice from the town, Seguin		
Sept 2nd	Confirmed and returned non used ice to the town for this week. Will review once a week for the remainder of September and return any unused time to prevent having to pay for used ice. HL pre skates start week of Sept 8th for the next two weeks.		
Sept 2nd	Reviewed Certificates of Insurance		

Huntsville Girls Hockey Association			
Board of Directors Monthly Report			
Ref Scheduler Report			September 3, 2025
Item/Topic	Description		
Introductory Communication	Initiated beginning of season point of contact, procedures, recert, & reimbursement policies.		
Business to date	Successful scheduling of coverage for first two exhibition games Aug 23rd U13B & Sept 6th U18B		
Numbers Update, Concerns	At first point of current (actively recerting) contact only have 3 level 1 referees <18 years of age (2 2nd years, 1 brand new) >18 years of age 3 Level 2's, not connected to a sting team, 1 level 2 connected to a sting team. At this point I have significant concerns with the ability to schedule our games fully. Have had informal discussions with OMHA counter part on having OMHA refs complete the schedule for Summit Centre games (mostly competitive games). Frees up our OWHA certs for HL games in Baysville.		
Tasks at hand	Work with scheduler on SMGHL season for optimum game arrangements for best reffing coverage potentials		
Messaging	Work with social media liasion, blast messaging surrounding our need for referees; especially >18 years of age level 2's or higher		
Certification	Coordinate in person certification clinic (level 1's primarily) with Orillia contact		
Ideas	Open to any other ideas surrounding referee recruitment.		

Huntsville Girls Hockey Association			
Board of Directors Monthly Report			
Tournament Report			September 3, 2025
Item/Topic	Description		
	U13BB has 1 spot left to fill U15B has 1 spot left to fill U18 HL - 1 spot U15 HL - 2 spots U13 HL - 3 spots U11 HL - 2 spots U9 HL - 3 spots		
	We have had a few teams withdraw due to accomodation issues. I have medals, banners and MVP items on hold pending budget authorization. Please use huntsvilletournament@gmail.com for anything tournament related including payments recieved. I have inquired (HGHA and Steve) about a couple of payments that teams say they have sent but I did not receive e-transfer notification for. Can an email be sent to all of our coaching staff to register for our home tournament? I did reach out to our rep teams; of which only 3 registered at my request. U13B and U15B are still not registered as well as all the HL divisions.		

Huntsville Girls Hockey Association			
Board of Directors Monthly Report			
Director of Managers Report		September 3, 2025	
Item/Topic	Description		
Competitive Managers Meeting	Held on August 13th. Tanya led the meeting, and I assisted where I could. Good attendance from board members. Great conversations, and Q & A. Package given to teams. Great to meet team management face to face. Looking forward to next one in the Fall.		
Managers Procedure Booklet	In progress. Building on the one created last year.		
House League Managers Meeting	When to hold the meeting.		

Huntsville Girls Hockey Association			
Board of Directors Monthly Report			
Other Business Report			September 3, 2025
Item/Topic	Description		
	No report.		