

**HUNTSVILLE GIRLS HOCKEY
BOARD MEETING
MINUTES –Wednesday October 1, 2025 7:00 pm
Al Thorpe - Canada Summit**

Present: Kerri Vallentin, Steve Mann, Elizabeth Bozzo, Sara Plant, Mike Archambault, Tyler Loates, Dawn Corbett, Angie Sparling, Tanya Neal, Samantha Welch, Andy Cantelon, Niki Andrews

Regrets: None

Call to Order: 7:02 pm.

Voting Majority = 6

ITEM	DESCRIPTION	ACTION
1. Approve Agenda		M: Steve, S: Sam Carried
2. Review Minutes	Previous action items: 1. Liz to notify Shilah re: approved budget and request for monthly report 48 hours prior to meeting. 2. Kerri to obtain more information re: Esso Fun Day, IHF World Girls 3. Tyler to look into fall and winter ice availability for development. 4. Kerri to complete new form for Town re banners. 5. Liz to arrange Microsoft account set up. 6. Liz to start updating website. 7. Steve to compile all information, policy and templates and send to the Board via electronic motion re: competitive team funds. 8. Sara to email association re: need for coaches. 9. Sara to organize association meeting - date TBD 10. Liz to connect with Niki re Canva 11. Liz to notify Shilah that only 1 design logo will be used. 12. Kerri, Steve and Sara to start adding to the milestone and dates list. 13. Tyler to find a permanent solution for U13B second practice. 14. Sara to update website and send an email to U18 and U15 families. 15. Sara and Tanya to send respective emails re: Sting teams to register for home tournament.	All items reviewed, incomplete items added as actions.
3. Approve Minutes	September 3, 2025 minutes approved electronically on September 9, 2025	
4. Quorum and Voting	Review of meeting quorum vs voting majority: • Meeting quorum - a majority of directors = the smallest whole number greater than 50% of appointed Directors • Currently: $12/2 = 6 = 7$ • Voting Majority - smallest whole number greater than 50% of eligible voters.	

	• President, Conflict of Interest, Not Present = not eligible • Abstaining from a vote does not change the voting majority • Voting majority to be noted at the beginning of the meeting and adjusted and minuted on any motion where conflicts are declared. • Current voting majority with no conflicts: 11/2 = 5.5 = 6 • Voting results to be added to the minutes - i.e. number of Y and N	
5. President	RAMP Issues: • Comp teams issues with schedules not syncing • Ramp-wide issue affecting exhibition games. • Regular practices and games are not affected. Team Photos: • Rep teams can opt out of individual photos but all teams should have an on-ice team photo. MOTION To engage with Heather Douglas to complete team photos for the HGHA for the 2025-2026 season. Development Ice: • Options for fall/winter player and goalie development • To be tabled in November when final ice availability is clear. Sting Team Wear: • Proposal submitted to supply team wear by Source for Sports, Noveltymann has also enquired, Plant Folk Custom. • Reviewed emailed proposal, discuss local supply options. OWHA Applications: • Applications are open to host both Esso Fun Day and IHF World Girls Ice Hockey Weekend Milestones and Dates list: • Kerri, Steve and Sara to start adding to the milestone and dates list.	Action: Kerri to follow up with Heather Douglas M: Kerri, S: Tyler – Carried 9Y, 2 Abstain Action: Kerri to follow up on options/mock ups and pricing from vendors. Action: Kerri to obtain more information Action: Kerri, Steve and Sara to start adding to the list
6. Vice President	Player Withdrawal and Refund Policy: • Discussion on draft policy. • Ensure sponsorship money remains with the team.	Action: Steve to make changes to policy and circulate for review.

	Steve to make changes and circulate for review. In camera discussion. Exited in camera discussion. MOTION To refund an exiting player \$500. Discussion Amended Motion To refund an exiting player 75% registration fees minus administration fee of \$50 and insurance of \$72 for a total of \$515.50	M: Kerri, S: Dawn M: Steve, S: Tanya – Carried 11Y
7. Secretary Report	New email system: - Phase 1 needs to be completed before proceeding. - Phase 2 will include: email/communications policy, correct all automated emails to new addresses, update website with new addresses, association-wide announcement, archive old hotmail account. Draft communication policy: - No comments SharePoint site: - Reviewed structure and renewed call for documents Motions Running List - Running motions list required.	Action: Niki, Angie, Tyler, Mike, Andy, Sara, Steve to complete Phase 1 Action: Liz to complete last sections and circulate for approval. Action: All Directors send documents to Liz Action: Liz to create motions running list.
8. Treasurer Report	Registered non profit discussion: - Requires mission statement, budget, good standing financials - Need to discuss incorporation vs not. - Additional fees – accountant/audit, yearly financial reports. - More grants available, free tools once registered. - Sam to gather more info (may be in a few months) Reconciliations Issue: - Previous incorrect reconciliations are causing discrepancies. - Request for accounting firm access to quickbooks file to access file from “accountant” view. - Allows for changes to previous reconciliations that are causing discrepancies.	Action: Sam to gather more info, will be tabled again in a few months.

	MOTION To grant Saunders & Welch accounting firm access to quickbooks file to reconcile historical data for a period of 60 days. Registration Fee Inquiry: - Fees charged do not match March 13, 2025 minutes. - Goalies charged full price - Multi-player family discounts not applied - Full registrant audit required Competitive Team Funds Policy: - Steve to compile all information, policy and templates and send to the Board via electronic motion	M: Sam, S: Steve – carried 11Y Action: Steve and Sam to complete audit. Action: Steve to circulate policy for review.
9. Registrar Report	No report.	
10. Equipment Manager Report	Invoicing Issues: - Noveltymann – individuals are placing orders billed to the association but not coming from Board members. - Angie to approve all Noveltymann orders, or it will be billed directly to the team. Extra Competitive Game Socks: - Post to website in sting store. - Price for rep socks - \$35. MOTION To place competitive socks on sting store, selling for \$35.00 each.	M: Tanya, S: Tyler – Carried 11Y Action: Sara to post socks to the Sting store.
11. House League Director Report	Opened discussion on sharing workload. Dual Logo Discussion: - Origin of dual logo reviewed. - Future implications discussed. - Current association aprox. 15 years old. - Feedback: causing division between house league and rep kids, issues with attire within households. - Discussion - is it time to rebrand? - We are due for replacement house league jerseys. - Communication to members explaining reasons for operating with 1 logo and evolution of previous branding - Table again next month.	
12. Competitive Teams Director Report	No actions/discussions from report.	

13. Social Media/ Communications	Composing instructions to teams for social media posts.	Action: Niki to complete instructions.
14. Fundraising/ Sponsorship	Association Raffle: • Discussion on need for raffle due to lack of Association sponsorships. • Funds to be used to reduce player registration costs and offer development sessions. • Recommendation is that all players will be required to sell tickets Prior sponsors update: • No association sponsors to date. Discussion Priority/Agenda items: MOTION Directors who do not complete their monthly agenda and discussion items will lose priority for speaking. Their items will be moved to the end of the meeting, after those directors who have submitted their forms.	Action: Mike to confirm application process, fees, next steps, report back. M: Mike, S: Steve – Carried 9Y, 2 Abstain
15. Ice Scheduler	No actions/discussions from report. Development Ice: • Baysville Tuesdays 5:30 pm ice available for development. FYI Ice cancellations must be made by Tyler by Monday morning at 8:00.	Action: Niki to obtain quotes from third party coaches
16. Ref Scheduler	Need for Officials: • Request for email sent to association members on need for officials, direct them to site to learn more. Chief of Officials: • Non-voting volunteer position. • Role of mentorship, representation, evaluation and discipline capacity • Recommend: Gale Brady MOTION: to establish an acting Chief of Officials non-voting role with HGHA Sting for the 2025/26 season. MOTION: To appoint Gale Brady as the acting Chief of Officials for the 2025/26 season.	Action: Sara to email association members with a call for officials M: Steve, S: Niki – Carried 11Y M: Steve, S: Tanya – Carried 11Y
17. Tournament Report	No action/discussions from report.	
18. Director of Managers	Additional Forms for Website: • Liz to add code of conduct and remainder of forms Dawn sent. Rostering: • Rostering and Insuring team manager discussion	Action: Liz to add additional information on website.

	• Additional cost of \$75 for the team manager to ensure female presence on bench. • Option for teams to pay for a 6th if required. Team Manager resignation: • Will run an exit interview. Dawn to send sponsorship policy to managers	Action: Dawn to conduct exit interview Action: Dawn to send sponsorship policy to managers.
19. Next Meeting	November 5, 2025 at 7:00 pm	
20. Adjournment	Meeting adjourned at 9:29 pm.	M: Steve, S: Mike – Carried

Huntsville Girls Hockey Association			
Board of Directors Monthly Report			
President Report		Meeting Date:	October 1, 2025
Item/Topic	Description		
first shift	2 spots remain, requested social media blast		
RAMP	comp teams linked to RAMP, issues with schedules not syncing		
scheduling	assisting as needed with schedule		
OWHA	contacted by OWHA re- review of email sent by director with questions RE- rostering. Email sent to directors with update		
D1 evaluator clinic	attended and now certified to provide D1 certification to coaches. Clinic went out to all D1 certified coaches, I was the only one able to attend dates available		
assistance for sting player	as per email sent, we had a sting player in need of equipment. The player has obtained equipment		
OWHA- transfers/ releases	OWHA contacted for assistance with several pending transfers. To date all are now processed		
OWHA- RTP docs	followed up on return to play documents for injured player from last season- docs submitted.		
OWHA- third party instructors	several coaches have reached out to secure third party instructors. OWHA procedures shared to coaches and board		
Gitch- u13B and u15B jerseys	I have picked up the jerseys from gitch and put in the storage room		
Team Photos	as per email sent		
VBS	well received by membership. emails from families asking for another chance to order- working with VBS to have another window to align with christmas delivery		
fall development	explore options for fall/winter player and goalie development		
first shift	2 spots remaining.		
local team wear vendors	proposal submitted to supply team wear by source, noveltymann has also enquired, plant folk custom		

Huntsville Girls Hockey Association			
Board of Directors Monthly Report			
Vice President Report			October 1, 2025
Item/Topic	Description		
Player Withdrawal & Refund Policy	With recent notication of a competitive player withdrawing from the association & seeking a refund of registration fees a quick review outlines only a case by case basis practice. Thought it prudent beef up this policy for future situations and better navigate this scenario as board.		

Huntsville Girls Hockey Association			
Board of Directors Monthly Report			
Secretary Report			October 1, 2025
Item/Topic	Description		
Board Administration	Electronic Motion - To approve the minutes from September 3, 2025 board meeting. Discussion phase - initiated on September 4, 2025. Motion circulated - September 6, 2025 to approve minutes. Seconded by Tanya. Motion carried - September 9, 2025		
Ice Scheduling	Electronic Motion - Motion to Approve the Revised Practice Ice Schedule Motion circulated - by Tyler on September 5, 2025. Seconded by Tanya. Motion Carried - September 5, 2025		
Board Administration	Electronic Motion - HGHA to donate \$200 to the player who lost hockey equipment in a house fire, funds are to be used for the purchase of new hockey equipment at sport chek. Discussion phase - initiated by Kerri on September 11, 2025. Seconded by Dawn. Motion defeated.		
Competitive Program	Electronic Motion - for the purchase of 25 black game competitive game socks in various sizes, and 25 hocky pant covers in various sizes for a total cost of \$1977.50 plus shipping. Re: minimum piece orders from Gitch, addition of players on U15B, association to have extra stock on hand. Discussion phase - initiated by Tanya on September 9, 2025. Motion circulated - by Tanya on September 14, 2025. Seconded by Andy. Motion carried - September 24, 2025.		
Sponsorship/Fundraising	Electronic Motion - That the Huntsville Girls Hockey Association (HGHA) Board of Directors approve proceeding with a raffle license application and the sale of raffle tickets as a fundraiser for the 2025–26 season, with proceeds directed to offset player registration costs and development programming. Discussion phase - initiated by Mike on September 23, 2025. Motion circulated - by Mike on September 24, 2025. Seconded by Tanya Motion Carried - September 29, 2025		
Team Photos	Electronic Motion - To engage with Heather Douglas to complete team photos for the HGHA for the 2025-2026 season. Discussion phase - initiated by Kerri on September 24, 2025. To be tabled for next meeting.		
Board Administration	Requested profile photos for website September 12. Received photos from Dawn, Steve, Tanya and Mike.		
Board Administration	September 17 - Received request from Steve to send out communication to members re: need for officials. I do not have access to send out emails to membership, so posted a news item on website only.		
Board Administration	Website overhaul mostly complete, changes still to be completed: - Circulated email re: revised coaching and team staff registration process - Sponsorships (none currently, removed last seasons info) - Contact details once emails rolled-out. - Still need a few more stock photos for templates to be uploaded. - Rec'd updated SMGHL manual, constitution and by-laws but the bylaws document was a work in progress. Will follow up again with Rob for finalized doc. - WIP: Need a "how-to" type internal Board doc so that multiple Board members can make changes following the same format/structure in the background. - Old minutes to be re-organized so they are all saved in the same location in the back-end of the site.		
Board Administration	New Email and SharePoint Project: September 22: Phase 1 is active. Requested all team members log into accounts, set up multi-factor auth., add shared mailboxes, complete signatures, and connect Microsoft to mobile devices. Rec'd confirmation of completion from: Tanya, Dawn, Samantha Chris and I are available to meet in person or online to run through any tech set up or questions. Phase 2 can not proceed until all team members complete phase 1. Phase 2 will include: roll out email/communications policy to Board, correct all automated emails to new addresses, update website with new addresses, association-wide announcement, archive old hotmail account.		

Huntsville Girls Hockey Association			
Board of Directors Monthly Report			
Secretary Report			October 1, 2025
Item/Topic	Description		
Board Administration	Communications Policy - to be reviewed and approved via motion. Draft circulated to the team.		
Board Administration	Call for Documents: Email sent to team September 18th re: SharePoint project. Need all HGHA-owned electronic files currently saved on individual computers/clouds to be sent to me so that I can build our collaborative working environment (SharePoint) site. Types of documents include: - If you wrote a policy or procedure, the original word or Google Doc version of this file. - Old historical data which should be retained - Budgets, financial reports - Work instructions for your role (i.e. step by step type instructions) - Old minutes/agendas - Schedules/working documents Received documents from: Dawn, Mike		

Huntsville Girls Hockey Association			
Board of Directors Monthly Report			
Treasurer Report			October 1, 2025
Item/Topic	Description		
Incorporating/Registered NPO	Once the financials are in better working order and organized - I would like to open the discussion on registering the organization as a not for profit.		
Accountant Access	I would like to give Saunders & Welch accounting firm access to the quickbooks file in order to access our current file from the accountant view. It will allow me to make changes to previous reconciliations that are causing discrepancies in my current work.		
Financial Update	Scotia Bank Account Balance as of September 30th 2025 \$318,836.78. All major liabilities paid up to date. SM		
Registration Fee Inquiry	An association member of a player registered as goalie emailed regarding a fee clarification issue. A treasurer access review of our RAMP Registration Program appears to show that they were charged a fee inconsistent with the 2024/25 BOD approved fee structure for the 2025/26 season. Additionally a multi player family discount was also not correctly applied to this account. Further review of several other goalie registered players were also not correctly charged, however this too was inconsistent relative to multi player family discounts along with some Volunteer Opt Out fees. It is our plan to more thoroughly review this situation relative to goalie registrants and offer refunds (with BOD knowledge) if applicable. It is further recommended that we go through all HGHA Sting registrants reports to find any other other liabilities to be reported to the BOD for actionable works. SM		

Huntsville Girls Hockey Association			
Board of Directors Monthly Report			
Registrar Report			October 1, 2025
Item/Topic	Description		

Huntsville Girls Hockey Association		
Board of Directors Monthly Report		
Equipment Manager Report		October 1, 2025
Item/Topic	Description	

Huntsville Girls Hockey Association			
Board of Directors Monthly Report			
House League Report			October 1, 2025
Item/Topic	Description		
Spreading the workload	We have a larger board now. I think it could be better utilized. The new emails should help		
Dual logo system	While, not a pressing issue now. I'd like to be briefed on the origin of it and open the discussion for the future		
Teams are formed, most staff in place	It was a little dicey there, but happy to report that all HL teams have 12+/- skaters and a goalie. Still need to fill a few staff positions, but we're getting close		
Coach's/staff meeting	Hosted a coaches and staff meeting on Monday Sept.30. We had decent turn out. Lots of Q and A. Calmed a lot of nerves for the new staff that have volunteered.		

Huntsville Girls Hockey Association			
Board of Directors Monthly Report			
Competitive Teams Report			October 1, 2025
Item/Topic	Description		
Rep Fee/Team Set Up	Task Group had 1st meeting and all went away with specific tasks to work on. Second meeting to be set later in October		
Competitive Socks/Shorts	25 Black socks, and 1 pair of pants of each size has been ordered. Will send invoice to treasurer. Did ask Gitch to double check there is a team reference/contact or reference to Association Order on every invoice.		
Competitive Managers	Received notice U18 Manager is stepping down. Dawn reached out about a possible exit interview, but it sounds like U18 is in good shape moving forward.		
Scheduling	Assisted Tyler with scheduling coordination. All teams except U11 have been scheduled.		

Huntsville Girls Hockey Association		
Board of Directors Monthly Report		
Social Media and Communications Report		October 1, 2025
Item/Topic	Description	

Huntsville Girls Hockey Association		
Board of Directors Monthly Report		
Fundraising and Sponsorship Report		October 1, 2025
Item/Topic	Description	
quorum vs voting majority	Clarify meeting quorum and voting majority. Quorum for meetings = 50% plus one director. This should be noted at the beginning of each meeting and minuted. Voting majority = 50% plus 1 director of eligible votes. This should be quickly clarified before each vote as the number required could vary because the president cannot vote, or if a director declares a conflict or abstains from voting	
minuted vote results	Voting results to be added to minutes. For example, motion defeated 6:3 - the president cannot vote, director "X" declared a conflict and director "Y" abstained from voting.	
association raffle	Raffle Fundraiser Update: - The electronic motion passed with 7 yes votes. Action: - I will contact the Town to confirm the raffle application process, associated fees, and next steps, then report back. Purpose: - Competitive teams drew too much fundraising from the community which has directly contributed to a reduction in association sponsorships - This raffle will help offset the association's sponsorship revenue shortfall - Every player (House League and Competitive) will be required to sell a minimum of one booklet. - Each booklet contains 10 tickets at \$10 per ticket. Proceeds will be used to: - Reduce player registration costs - Continue offering discounted development sessions for both players and goalies across the association. Important Notes: - The raffle license will be for association-wide fundraising only. - Individual teams are not permitted to use this license for team fundraising. - A separate bank account must be established to track raffle proceeds. Prize Options (to be finalized): - Option A: \$1,500 (1st), \$1,000 (2nd), \$500 (3rd) → \$3,500 total - Option B: \$1,000 (1st), \$750 (2nd), \$500 (3rd) → \$2,250 total Something to think about for next season: - Increase competitive association fees to reduce team reliance on community fundraising. - per our approved policy association fees "need to be sufficient to fully outfit and ice a uniformed team without relying on sponsorships" - the competitive task group will review and report back	
live barn update	Patrick (from live barn) and i presented to the Committee on Sept 24 which went well. Received an email from Trish Wright on Sept 26 saying our recommendation passed and Staff will report its findings back to the Committee. That email was forwarded to both Burks Falls and Lake of Bays to assist with their decision. Imagine all three arenas will eventually sign up for live barn- these things just take time.	
director discussion priority	Directors who do not complete their monthly agenda and discussion items will lose priority for speaking. Their items will be moved to the end of the meeting, after those directors who have submitted their forms	
last year association sponsors	I've started following up with all of last year's sponsors. So far, only two companies have replied and shown interest. Several others mentioned that they've already committed to sponsoring competitive teams and aren't looking to also support the association.	

Huntsville Girls Hockey Association			
Board of Directors Monthly Report			
Ice Scheduler Report			October 1, 2025
Item/Topic	Description		
House League Scheduling	working through the October and remainder of the year scheduling for house league. Oct schedule has been completed and uploaded to ramp. We have reviewed the remainder of the years schedule and provide request to change a few game start times and change game times at home for better blocking for referee coverage. All requests have been submitted to SMGHL league president for review.		
Rep Scheduling	Allotted game times for rep scheduling meeting for each of our 5 rep teams. Rolling over any unused time to next team for scheduling. 4 of the 5 teams have completed their scheduling with U11 still to complete their scheduling.		
Schedule Change with Minor Hockey	U15A are trading their practice time on Thursday night at 8:30pm for minor hockey's Wednesday 7:00pm on the Don as their regular practice time for the year. This leaves Baysville @5:30pm on Tuesday's open currently.		
Confirmed ice time each week for town	Town is requiring we provide any ice cancellations by Monday morning 8:00am for the week we are in. This is to allow them more time to rent the ice out back out if they can. I have started to send them games scheduled as well to confirm changerooms requirement and times, along with the cancellations.		
Master Schedule House League	Once the remainder of the schedule has been approved, it will be added to our master schedule and provided to Cheryl in Baysville for the remainder of the season. Can be used as a quick check and adjust for any game cancellations.		
Master Schedule Rep	4 of the 5 teams games have been uploaded to the master schedule for home ice use. Just waiting on the U11 to complete their scheduling meeting so their information can be uploaded and provided to Amanda at the town as she has been requesting the information.		
u7/ First shift	scheduling conflicts required moving the U7 and First shift skates on Nov 23rd and Dec 14th to 10am to ensure we could accommodate, rep scheduling requests.		
reviewed and confirmed game schedule this week	confirmed game scheduling for referees. U13B game was not noted on the original email. Not sure if it had been uploaded but referee coverage has been secured and the town was notified by email.		
Next Steps	once scheduling has been uploaded and confirmed. Town would like us to have a meeting with Minor Hockey and the Skating Club to discuss available ice time.		
timeline for key dates	1) Reach out to facility contacts to confirm ice times are the same as previous year. Request any additional ice required 2) Confirm season start and finish dates for rep and house league. 3) Submit season requests for COI's. 4) Follow SMGHL key Date requests. 5) Schedule practice and game time blocks for the season. 6) Schedule exhibition games. 7) Secure blackout dates from all teams rep and house league 8) Review and confirmation of scheduling for both House League and Rep. for October. 9) Review and confirmation of scheduling for both House League and Rep. for Remainder of the current season. 10) Provide copy of the master schedules for our facilities for our home games. Confirm no further issues. 11) cancel on a weekly basis any unused ice to prevent charges. 12) confirm referee schedule with head referee weekly. 13) work on rescheduling any game cancellations throughout the season. 14) Secure block of times for playoff and playdowns from the town for rep teams. 15) Feb. Confirmation of playoff and play down scheduling for rep teams. 16) April- schedule tryout times for each rep team for next season.		

Huntsville Girls Hockey Association			
Board of Directors Monthly Report			
Ref Scheduler Report			October 1, 2025
Item/Topic	Description		
Refferee Commitments	In the month of September HGHA Sting Referees Officated 10 Competitive Exhibition Games plus 4 OMHA Competitive Team Exhibition Games in ongoing effort to share in the lack of referee resources.		
Referee Status	3 Level 1 <16 Year Olds Certified (2 are returning Officials), 4 Level 2's >18 Year Olds Certified (All Returning Officials), 1 Level 3 Certified >18 Year Old. 3 Returning Level 2's >18 Year Olds are curently Certified Registered for Re-Cert Clinics in October. Still in need of more Level 1's under 16 Years of Age Level 2's Over 18 Yeras of Age & Level 3's Over 18 Years of Age (Current U15A Team Designates a 3 Official System For Games) \$436.15 in Recert Fees Reimbursed to Date		
Website Upgrades	Web site has dedicated page for people to understand how to become a with our organization which has geneated some intersted reach outs.		
Social Media	Social Media Director has uploaded messaging and has also resulted in several point of contacts.		
Communication	Have secretary mass email membership on this issue direct them to website BOD point of contact.		
2025/26 Officiating Fee Structure	Circulating 2025/26 Muskoka Parry Sound Officiating Association (OMHA Endorsed) Fees Schedule for Board Approval in providing reasonable & competitive compensation to any Certified Officials (HC-OMHA/OWHA) involved with our association games. This is consistent with our OMHA partners so there is no disparity in compensation.		
Chief of Officials Position	Would like to propose a Chief of Officials position for referees within our organization to act at large in a mentorship, representation, evaluation, and discipline capacity where required. I have spoken to Gale Brady about opportunity she is willing would recommend her with her Level 3 Certification experience as a long time referee and past experience with for several years working with her here in Huntsville. I can speak to her good character, skillset, experience within the officiating world. Additionally a strong female lead like Gale would better promote or values as a organization and I believe be very effective with any member of our organization.		

Huntsville Girls Hockey Association			
Board of Directors Monthly Report			
Tournament Report			October 1, 2025
Item/Topic	Description		
	At this time, all but 1 divisions are full for our tournament (U9 has 1 spot open) bringing us to a total of 69 teams including our own.		
	Medals have been ordered. Deposit sent. Champion Banners are in progress. MVP awards are in progress.		
	I've been in touch with Lyle regarding refs.		
	I've received the ice contract from Huntsville - still waiting on Burks Falls and Baysville.		
	I have recruited help for our tournament silent auction.		
	Many highschoolers have reached out about community hours so I will be sure to take advantage of that when we get closer.		
	I have chatted with Paul about doing skate sharpening - I think this was a great thing for visiting teams to take advantage of.		
	Amanda says we do not require vendor permits as long as food isn't being sold for any vendors we might wish to have in the Don Lobby. Sara will get her usual spot, I have had 2 additional vendors reach out. Sara (Plant Folk Custom) will be the only vendor offering custom apparel. I will be in touch with her soon to create our 2026 Tournament template!		

Huntsville Girls Hockey Association		
Board of Directors Monthly Report		
Director of Managers Report		October 1, 2025
Item/Topic	Description	
HL Managers Booklet	Completed 2025/26 updates and distributed to HL Managers & Secretary for Shared Drive	
HL Managerers Checklist	Created and distributed to HL Managers	
Manditory Forms on website	Cell Phone, Media Release Form, Medical Forms, Code of Conduct (Bench Staff), Code of Conduct (Player)	
Coches Meeting	Attending with Andy & other Board members Sept 29. Great Information and Q & A.	
HL Managers Meeting Sessions	4 informations sessions being held over the next week (Coaches welcome)	
HL Managers Information	Worked on getting HL Managers all pertinent information	
CC'ing - hgha email	How important is this. Can we make it situational? Slips my mind	
Social Media Posting	Sept 22nd Exciting times ahead as preparations & practices are in full swing 🏒, and the season schedule 📅 will be released soon!	
Social Media Posting	A huge congratulations to the Sting U11 Black Team for the 2024-2025 season for receiving the JAN GLENN AWARD from the Huntsville Sports Hall of Fame!! 🏆🏒👏	
Social Media Posting	ATTN: Players, families and Fans alike!! Have you been able to browse through our Sting Apparel?? 🏒👕 Last call is tonight at midnight!! Click here:	
Completed Microsoft Instructions	New email set up	
Different Sting Logos	Heard from parent how the kids are being affected negatively by the 2 logos (HL & COMP)	
Rostering Team Manager	I believe this may be the best practice moving forward as it helps alleviate the male vs female issues on bench	
U18B Manager resignation	Was on a shared email sent by the U18 Manager that she was resigning. Asked for an exit interview. Mom of player reached out and told her she's welcome to express her concerns to the hgha email. Sent the new Manager pertinent information	
Shared Drive	Sent Liz all information I have such as documents and forms to add to our League Shared Drive	
Manager Communications	Fielding any questions and giving information as needed and required	

Huntsville Girls Hockey Association			
Board of Directors Monthly Report			
Other Business Report			October 1, 2025
Item/Topic	Description		