

**HUNTSVILLE GIRLS HOCKEY
SPECIAL MEETING
By-Law Review
MINUTES – March 25, 2026, 7:00 pm
Al Thorpe - Canada Summit**

Present: Sam Welch, Sara Plant, Liz Bozzo, Andy Cantelon, Tyler Loates, Sara Tone, Steve Mann, Niki Andrews, Tanya Neal, Mike Archambault

Regrets: Dawn Corbett

Call to Order: 7:04 pm

Voting Majority = 6

1. Approve Agenda

DESCRIPTION	ACTION
Motion to approve the agenda	M: Tyler, S: Steve – Carried

2. By-Law Section Review

DESCRIPTION	ACTION
Definitions <ul style="list-style-type: none"> • Re-order definitions to be alphabetical. • No new definitions to be added. 	All Actions: Liz to update by-laws accordingly unless otherwise noted.
Membership Termination Policy vs s. 2.8, 2.9 <ul style="list-style-type: none"> • Add additional/missing information to section 2.8. and then can repeal policy. 	
3.6 New Business <ul style="list-style-type: none"> • Addition to inform members of 60-day deadline. • Discussed re: the importance of maintaining an efficient AGM by focusing on governance-related matters, while encouraging members to submit operational items to the Board for review and consideration outside of the AGM process. Mike and Liz to work on this approach. 	Actions: Mike and Liz to review/define new business.
3.7 Quorum <ul style="list-style-type: none"> • Increase from 5% to 10% 	
3.11 Attendance <ul style="list-style-type: none"> • Remove typo. 	
4.5 Elections <ul style="list-style-type: none"> • Partially passed via resolution. Remove reference to 2 years, covered in 4.7 	
4.7 Terms of Office <ul style="list-style-type: none"> • Clarify “terms are subject to 4.7.4” 	
4.7.3 Terms of Office (Pres and VP Roles) <ul style="list-style-type: none"> • Change prerequisites based on changes passed via resolution. • Discussion re: add spousal restrictions or family unit restrictions to the Board. • No agreement reached at this time. 	

4.8 Resignation <ul style="list-style-type: none"> Modify so resignation can be confirmed by any Officer. 	
4.9 Vacate Office <ul style="list-style-type: none"> Modify so if the Director is vacating due to a finding under the discipline policy, the Board may not rule otherwise. 	
4.11 Vacancy <ul style="list-style-type: none"> Add that any vacant position be posted to the members and any interested members be considered. 	
4.12 Call of Meeting <ul style="list-style-type: none"> Leave as-is. 	
5.1 Composition: <ul style="list-style-type: none"> Update to align with 4.7 (All positions are elected not appointed) 	
5.4 Removal <ul style="list-style-type: none"> Update to allow any Officer to be removed from office (not the same as removal from the Board) 	
5.5 Vacancy <ul style="list-style-type: none"> Add that any vacant position be posted to the members and any interested members be considered. 	
6. Board Committees <ul style="list-style-type: none"> Modify that the Board manages and appoints committees, committee members and chairs. 	
8.2 Effective Date <ul style="list-style-type: none"> Amend so that changes are effective immediately rather than “close of meeting” 	
10.1.1 Coaching <ul style="list-style-type: none"> Modified to remove competitive specific reference, remove approval of other staff, added Board selection appointments are final. 	
10.3 Teams Rosters and Registration <ul style="list-style-type: none"> 10.3.3 - now covered in policy – repeal. 10.3.8 - now covered in policy – repeal. 	
7.1 Fiscal Year <ul style="list-style-type: none"> To be updated per Treasurer’s input. 	Action: Sam to advise ideal fiscal year.

3. Section 4.13 Role of the Chair

DESCRIPTION	ACTION
<ul style="list-style-type: none"> Remove default dual role of President/Chair. Chair to be appointed by the Board. Update by-law text throughout to separate the two roles. 	

<ul style="list-style-type: none"> • Alignment with OWHA bylaws: Board shall appoint a Chair from among themselves or appoint a non-voting non-Director to act as Chair. • Chair’s purpose is to manage the flow and conduct of meetings in accordance with recognized standards. 	
<ul style="list-style-type: none"> • 6.1 Appointment of Committees – update to indicate that the President “may” be a member of any/all committees. • Update to indicate that a Chair of each committee will be appointed by the Board. 	

4. Section 2.5, 2.6, 3.12, 3.13 Voting Rights

DESCRIPTION	ACTION
<p>Discussion re: Who is a Voting Member?</p> <ul style="list-style-type: none"> • 2.5.1: An individual currently on the Board of Directors OR • 2.5.2: An individual who is 18+ and rostered with HGHA this season (e.g., as a player, coach, or staff). OR • 2.5.3: An individual who is a parent or legal guardian of one or more kids under 18 who are registered to play with HGHA this season. • 2.5.4: Regardless of quantity of qualifications (i.e. An individual who is a Director AND a coach AND a parent), each member only has 1 vote total. Votes may not be stacked. • 3.13: If unable to vote in person, Members can appoint other adult to vote for them—but only one person per vote, and Member must notify HGHA ahead of time. • Problem: 2.5.4 references a “Minor Member” but these Members do not exist. <ul style="list-style-type: none"> ○ Update 2.5.4 to remove this line. • Problem: 2.5.2 in theory would include third party coaches. <ul style="list-style-type: none"> ○ Update 2.5.2 to indicate “A rostered player or rostered bench staff” for clarity. 	
<p>Additional Business:</p> <ul style="list-style-type: none"> • New signing authority clause required in by-laws for Officers • Require ability to bind the association to a new merchant. • 2 signing Officers will be delegated at any given time. 	

5. Next Meeting

DESCRIPTION	ACTION
April 1, 2026 at 7:00 pm	

6. Adjournment

DESCRIPTION	ACTION
Motion to adjourn the meeting.	M: Sara, S: Tyler – Carried.