



Red Deer Pond Hockey

Expense Form

PLEASE forward a Completed and Signed Expense form with attached receipts to:
treasurer@reddeerpondhockey.com

Date Submitted: _____

Team Name (If applicable): _____

Your Name (Printed): _____

Your Contact PH#: _____

Your Mailing Address: _____

Reason for Expense (Team Party, Reimburse for Expenses, Event, etc) _____

Date of Receipt/Invoice	Vendor Name	Description of Purchase	<u>Amount</u>	<u>GST</u>	<u>Total</u>

Totals	\$0.00	\$0.00	\$0.00
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Signed: _____

Approved by: _____

Date Paid: _____

Cheque No: _____

Date Refund Cheque Mailed: _____