



## Team Webpg info For Team Managers


To start, login to your TEAM using the login/password given to you by your Div Coordinator


<https://admin.rampcms.com/login>

admin.rampcms.com/login

**RAMP Websites**

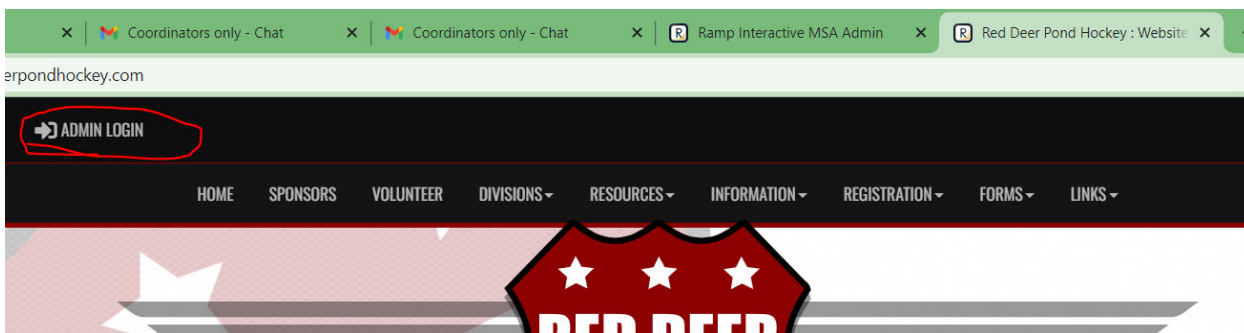
Your RAMP InterActive Website Manager

 RDPHDiv6coord

 .....

Login

You can also get to this login pg by clicking on the ADMIN LOGIN at the top of the RDPH website pg. Then login using the login/password given to your team.



Click on PLAYERS on the side menu and you should see this screen. Make sure you are in the correct SEASON.

Then click the “pencil EDIT” button at the side to change each player jersey #.

Red Deer Pond Hockey

Change Theme / Skin View Website Sign Out (Div6\_Team1\_rd

Dashboard

RAMP Team App

Settings

Logo

Content Pages

News Articles

Events

Ad Rotator

Players

Staff Members

Mail

Red Deer Pond Hockey / RDPH 2022/2023 / Division VI / Div 6 - Team 1

Players

Add PlayerAdd Multiple Players

#	Last	First	

PLEASE add the Jersey # for the player and DO NOT edit any other information for them. A POSITION can be added if wanted but is NOT necessary.

Make sure to hit the SUBMIT button to save your changes.

Players

Jersey #

First Name

Last Name

Email

DOB

Position

Height (ft)

Height (inch)

Weight (lbs)

Shoots

Rank (C/A)

Hometown

☐ Affiliated (AP)

☐ Rookie

☐ Hide from Public

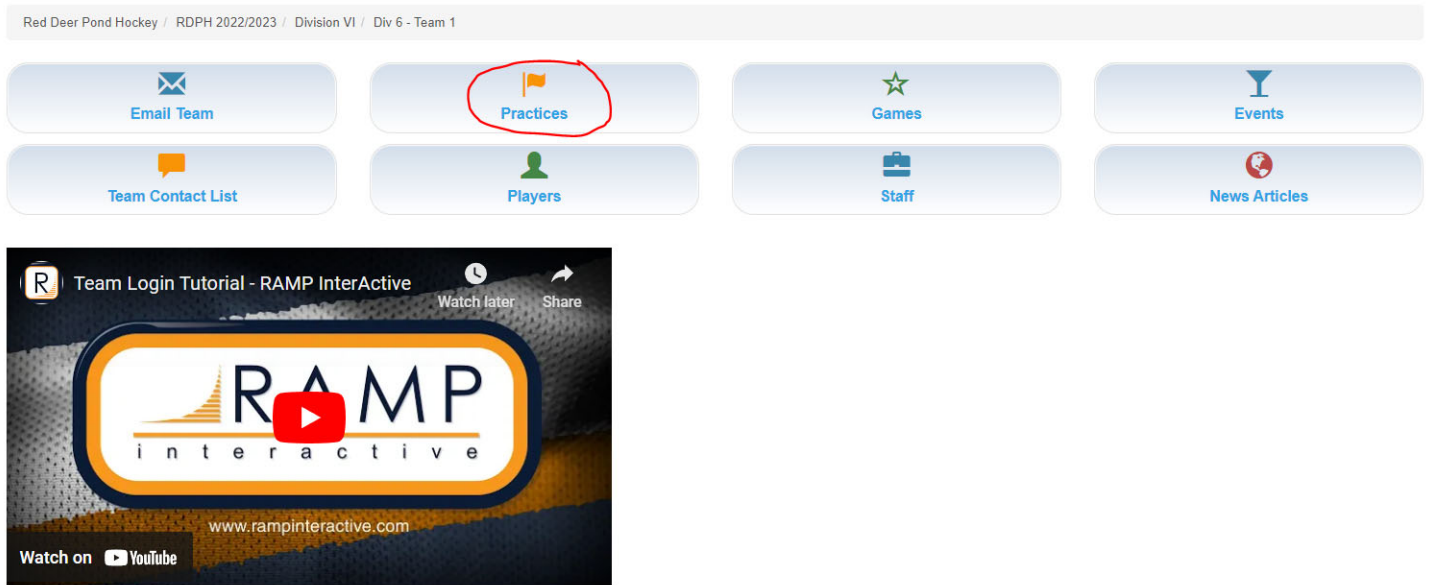
☒ Send Team RAMP App Invite

Bio

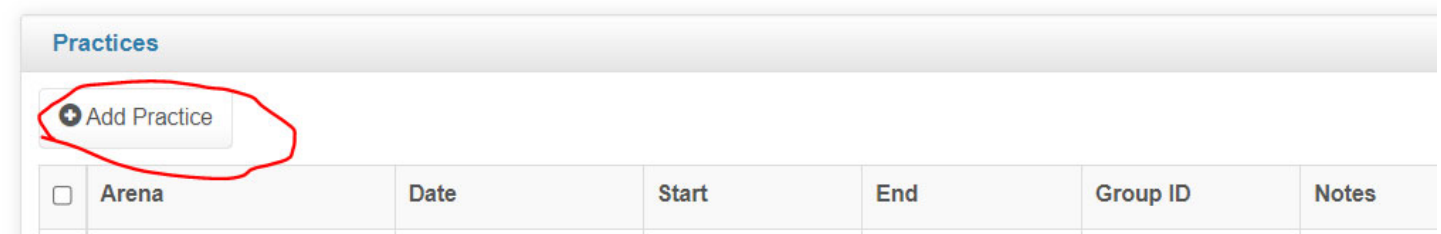
Submit

Cancel

To ADD Practices for YOUR team, click on the PRACTICES button.



Click on ADD Practice.



Fill in ALL the required information and any NOTES you would like each practice to show.

The image shows the 'Practices' form. At the top, there is a checkbox for 'Recurring Practice'. Below this are three input fields: 'Start Date', 'Start Time', and 'End Time'. Below these is a dropdown menu for 'Arena' with the text 'choose' and a downward arrow. Below the dropdown is an orange button labeled 'Find Locations Not in List'. Below this is a checkbox for 'Send Email on Submit'. Below that is a text area for 'Notes'. At the bottom of the form are two buttons: 'Submit' (blue) and 'Cancel' (grey).

IF you want to add a RECURRING Practice, click the RECURRING button at the top. It will then allow you to add a START date, END date and an OCCURRENCE day. ALL practices will then be listed the exact same.

Make sure to hit the BLUE SUBMIT button when you are done.

**Practices**

☒ **Recurring Practice**

**Start Date**

**Start Time**

**End Time**

**Occurance Day of Week**  

Sunday

**End Date**

**Arena**  

choose

**Find Locations Not in List**

**Notes**

**Submit**

Cancel

LOG OUT when completed.