



Innisfail Minor Hockey Association  
Executive Board Meeting  
Date: June.13.2021 7:00 pm  
Place: Centennial Park (Covid Compliant)

### Participants

Invited	Attend	Regrets	Invited	Attend	Regrets
Candace Schmidt	X		Stephanie Restau	X	
Tyler Hirsche	X		Angie Miller	X	
Lorne Harrison	X		Brett Kelly		X
Adam Rutherford	X		Renee Baumung	X	
Madison Denson	X		Teresa Dodd	X	
Alan Smith	X		Len Istace		X
Lisa Duke	X				
Darren Black	X		Bruce Rafuse		X

### Agenda

Item #	Topics to be discussed		
1.	Call to order		
2.	Additions and Approval of Agenda		
3.	Reading and adoption of Minutes: a) Annual General Meeting May 31 <sup>st</sup> , 2021 with June 2021 email motions b) April 26 <sup>th</sup> , 2021		
4.	Old Business a) Recommendation Executive Director Salary		
5.	New Business a) Budget b) Registration Fees c) Community Grants d) Board Positions: Code of Conduct & Confidentiality Forms – Job Descriptions e) Social Media – Facebook f) Female Division g) Sponsorship h) Team Tournament/Exhibition Games 2021/22 Season		
6.	Correspondence <b>NONE</b>		
7.	Directors' Reports		
8.	Next Meeting Date		
9.	Adjournment		

### Minutes

Item #	
1.	Candace Schmidt called meeting to order at 7:05 pm
2.	<b>Additions and approval of agenda</b> Teresa Dodd made motion to accept the agenda as presented. Angie Miller seconded. <b>Motion Carried</b>

3.	<p><b>Reading and adoptions of minutes</b></p> <p>a) Adam Rutherford made motion to accept the Annual General Meeting of May 31<sup>st</sup>, 2021 as presented with the June 2021 Email motions. Angie Miller seconded. <b><u>Motion Carried</u></b></p> <p>b) Teresa Dodd made motion to accept the April 26<sup>th</sup>, 2021 minutes as presented. Lorne Harrison seconded. <b><u>Motion Carried</u></b></p>
4.	<p><b>Old Business</b></p> <p>a) Recommendation Executive Director Salary</p> <ul style="list-style-type: none"> <li>• Last season the Executive Director salary was reduced from seasons past due to several reasons including: Covid cancelations, board members doing some of the role, new director coming into season late, etc. The salary was halved for 2020/21</li> <li>• Teresa Dodd, Brett Kelly, Bruce Rafuse &amp; Candace Schmidt reviewed the performance of the Executive Director last season and were very pleased with the results. They recommend that the salary be restored to full salary.</li> <li>• Teresa Dodd makes motion that the Executive Director salary be increased for 2021/22. Alan Smith seconded. <b><u>Motion Carried</u></b></li> </ul>
5.	<p><b>New Business</b></p> <p>a) Budget</p> <ul style="list-style-type: none"> <li>• Budget presented by Darren Black</li> <li>• Discussion was had on: <ul style="list-style-type: none"> <li>• Registrations fees</li> <li>• Town Ice Rental Rates</li> <li>• Early bird/late fee discussions</li> <li>• Sock fee discussion</li> <li>• Will commit \$7000 for power-skating &amp; goalie sessions but need to find source of funds</li> </ul> </li> <li>• Sponsorship Letter/Current Sponsors to Board Members for distribution</li> <li>• Create Bottle Drive letter for sponsorship to provide to Candace Schmidt</li> <li>• Tyler Hirsche makes motion to accept the budget as presented by Darren Black. Renee Baumung seconded. <b><u>Motion Carried</u></b></li> </ul> <p>b) Registration Fees</p> <ul style="list-style-type: none"> <li>• Darren Black presented the proposed 2021/22 Registration fees</li> <li>• Changes required: <ul style="list-style-type: none"> <li>• U9 will have to pay evaluation fees as league will be tiered. Follow the standard of \$100/50 as per all divisions</li> <li>• Remove non-resident fee</li> <li>• Increase IMHA Jersey fee to \$175 as this is what jerseys cost to replace</li> <li>• Year to be updated to 2021/22</li> </ul> </li> <li>• Teresa Dodd makes motion to accept the proposed registration fees with the changes noted above. Adan Rutherford seconded. <b><u>Motion Carried</u></b></li> </ul> <p>c) Community Grants</p> <ul style="list-style-type: none"> <li>• Town of Innisfail has grant money available to registrants from the solar farm north of town</li> <li>• Financial Assistance page needs to be updated with this (<a href="http://www.innisfailminorhockey.com/content/financial-assistance">http://www.innisfailminorhockey.com/content/financial-assistance</a>)</li> </ul> <p>d) Board Positions – Code of Conduct Forms/Confidentiality Forms – Job Descriptions</p> <ul style="list-style-type: none"> <li>• Board members will need to sign the Codes of Conduct &amp; Confidentiality Forms and return them to Darren Black</li> </ul> <p>e) Social Media - Facebook</p> <ul style="list-style-type: none"> <li>• Facebook admins should all be current members of the IMHA Board</li> <li>• Tosha Giesbrecht will have to be removed as admin &amp; Tereas Dodd will remain as admin</li> <li>• Candace Schmidt &amp; Angie Miller will be added as back-up admins</li> </ul>

	<p>f) Female Division</p> <ul style="list-style-type: none"> <li>• We need to make decision happen earlier this year on whether to have teams or not</li> <li>• Would like to declare/decline having teams by 1<sup>st</sup> week of August</li> <li>• Rocky Mountain Female Hockey League wants teams as early as August 1<sup>st</sup>, 2021</li> <li>• If no teams are declared, female players can switch to co-ed teams or be released</li> </ul> <p>g) Sponsorship</p> <ul style="list-style-type: none"> <li>• Covered in budget discussions; require further sponsorship for 2021/22</li> </ul> <p>h) Team Tournament/Exhibition Games 2021/22 Season</p> <ul style="list-style-type: none"> <li>• Manager package will include information on ice times, referees, etc.</li> <li>• Exhibition games will require team pay for ice &amp; referee fees as we are streamlining the return of ice to the town</li> <li>• Invoice for exhibition games will come from the IMHA office</li> <li>• Madison Denson makes motion to have teams pay for ice times &amp; officials for exhibition games. Angie Miller seconded. <b><u>Motion Carried</u></b></li> </ul>
6.	<p><b>Correspondence</b> <b><i>NONE</i></b></p>
7.	<p><b>Directors' Reports</b></p> <p>a) Hockey Development ( <b><i>VACANT</i></b> )</p> <ul style="list-style-type: none"> <li>• Via Lorne Harrison: <ul style="list-style-type: none"> <li>• Next hockey development board member will need plan in place to utilize Larry Reid grant of \$4500 for coach development</li> <li>• Coach Applications will roll in soon</li> <li>• Lorne Harrison signed the new Larry Reid fund agreement</li> </ul> </li> </ul> <p>b) U7 ( Brett Kelly )</p> <ul style="list-style-type: none"> <li>• <b><i>ABSENT</i></b></li> </ul> <p>c) U9 ( Angie Miller )</p> <ul style="list-style-type: none"> <li>• No report</li> </ul> <p>d) U11 ( Lisa Duke )</p> <ul style="list-style-type: none"> <li>• No report</li> </ul> <p>e) U13 ( Renee Baumung )</p> <ul style="list-style-type: none"> <li>• No report</li> </ul> <p>f) U15 ( Madison Denson )</p> <ul style="list-style-type: none"> <li>• No report</li> </ul> <p>g) U18 ( <b><i>VACANT</i></b> )</p> <ul style="list-style-type: none"> <li>• <b><i>VACANT</i></b></li> </ul> <p>h) Female ( Stephanie Restau )</p> <ul style="list-style-type: none"> <li>• Attended RMFHL meeting on June 8<sup>th</sup>, 2021. They are not doing play-downs for provincial, the league champions will attend</li> <li>• October 8<sup>th</sup>, 2021 is when they are targeting league play starting</li> <li>• League Champions have to be determined at least 10 days prior to Provincials starting</li> </ul> <p>i) Vice President ( Tyler Hirsche )</p> <ul style="list-style-type: none"> <li>• No report</li> <li>• Encourages this board to be more engaged &amp; have thoughts on full-filling our statement of "Hockey for a lifetime"</li> <li>• Will present on 2021/22 evaluations at next meeting</li> </ul> <p>j) Registrar ( Teresa Dodd )</p> <ul style="list-style-type: none"> <li>• Hockey Canada has revamped their registry (HCR)</li> <li>• Hope to have registration in TeamSnap within a week now that fees have been voted on</li> </ul> <p>k) Treasurer ( Lorne Harrison )</p> <ul style="list-style-type: none"> <li>• No report</li> </ul> <p>l) Referee in Chief ( Len Istace )</p> <ul style="list-style-type: none"> <li>• <b><i>ABSENT</i></b></li> </ul>

	m) Executive Director ( Darren Black ) <ul style="list-style-type: none"> <li>Board will need to have new Refund Policy in place prior to registrations happening. Candace Schmidt created draft last season that will be shared for voting.</li> </ul> n) Equipment Director ( Adam Rutherford ) <ul style="list-style-type: none"> <li>No report</li> </ul> o) President ( Candace Schmidt ) <ul style="list-style-type: none"> <li>No report</li> </ul>
8.	<b>Next meeting:</b> Wednesday July 21 <sup>st</sup> , 2021 @ 7:00pm – Location & Details TBD
9.	<b>Adjournment:</b> Adam Rutherford moved to adjourn the meeting at 9:09pm. Tyler Hirsche seconded. <b><u>Motion Carried</u></b>
	<b>Minutes:</b> Alan Smith

Item #	Action	Who
5 (a)	Provide Sponsorship Letter/Current Sponsors to Board Members	Adam Rutherford
5 (a)	Draft Bottle Drive letter for Candace Schmidt	Stephanie Restau
5 (b)	Update TeamSnap & notify membership of registration schedule	Darren Black
5 (c)	Provide details of Solar Farm grant	Candace Schmidt
5 (c)	Update Financial section of the website	Alan Smith
5 (d)	Provide Code of Conduct & Confidentiality Forms to Board Members	Darren Black
5 (d)	Sign Code of Conduct & Confidentiality Forms & send to Darren Black	All Board Members
5 (e)	Remove Tosha Giesbrecht as Facebook Admin	Teresa Dodd
5 (e)	Add Candace Schmidt & Angie Miller as Facebook Admin	Teresa Dodd
7 (i)	Review & present on Evaluation process	Tyler Hirsche
7 (m)	Share proposed Refund Policy for email voting	Candace Schmidt