



**JDF Lacrosse Association Executive**

**Meeting Minutes**

**4 January, 2024 – 7 pm /JDF Seniors Center 201**

**Meeting called to order: Moved by Adam 7:00pm, 2<sup>nd</sup> by Niki, all on favor, carried**

**Adoption of Agenda: Moved by Adam, 2<sup>nd</sup> by Brittney, all on favor, carried**

**Adoption of December Minutes: Moved by Adam, 2<sup>nd</sup> by Rochelle, all on favor, carried**

**Adoption of Reports of Committee Members: Moved by Adam, 2<sup>nd</sup> by Jesse, all on favor, carried**

**Attendance: Adam, Niki, Matt T, Jessica, Jesse, Dawn, Brittney, Jill, Rob P, Rob C, Rochelle, Nikila, Alicia, Matt M, Ryan, Jean**

**Online: Cass, Nic, Kyla, Jenn, Devin**

**Non-executive members: Wendy Hall, Riley Lejeune, Jordan Waters, Tyler Boivin**

**Reports of Committee Members:**

**President – Adam Ranns**

There is not much to report from the box and field side as there were no meetings schedule after the last time we met. Matt, Devin, and Jill will probably update some issues that we have been working on over break and they have been working very hard on even on Christmas, thank you for the hard work in this area.

One topic that I want to mention is that last meeting we a lot of people talking over each other. We had to have our former president try to stop people from talking so he could be heard and we really need to hear his expertise on matters at hand. There are a lot of people in the room and we are going to have to work at not speaking over each other and get to a resolution to the matter at hand.

**Vice- President Box 1- Niki Williams**

Nothing to report. My inbox has been fairly quiet. I intend to attend the January WSPR monthly meeting to advocate for minor lacrosse.

**Vice-President Box 2 – Nic Collison**

Discussing coaches for box season with Curt, will be some decisions to make.

Looking at interviews Jan 16/17 or Jan 23/24. Will keep directors updated when we have a time and place. Similar as last year.

**Vice-President Box 3-** Jennifer Lambert

I have a couple requests for play up or down, other than that, I know this is the calm before the box season storm.

**Vice-President Field 1** – Matt Towle

In December, we faced a complex situation concerning the suspension of U11 Coach Jamie Boyd for 2 games. The core issue revolved around an exhibition game that ensued after the scheduled game was forfeited due to a shortfall of players. Initially, the U11 team had only seven confirmed players, prompting the coach to decide on a forfeiture. Subsequently, an exhibition game was orchestrated with the collective agreement of coaches, managers, and referees. However, confusion arose from an incorrectly submitted game sheet for this exhibition match. This mishap led to Coach Boyd's suspension, rooted in a misinterpretation of policies regarding cross-over players post-October 31. Notably, the existing policy primarily addressed forfeited regularly scheduled games, leaving a gap concerning exhibition games. Upon review, it became evident that the submitted game sheet pertained to the exhibition, not the forfeit, leading to arguments against the legitimacy of Boyd's suspension. This incident underscores the imperative for clearer guidelines on exhibition games post-forfeit and emphasizes the need to educate team managers on the correct protocols for game sheet submissions. Looking ahead, there's a recognized need for enhanced management practices, especially concerning player commitment in the U11 category. Moreover, there's a pressing demand for a revised policy to comprehensively address the intricacies of exhibition games and forfeits, aiming to refine and fortify the operational integrity within the VIFLL. At this time, we are still working to get this unwarranted suspension lifted.

**Vice President Field 2-** Devin Johns

Matt has done a great job explaining the largest issue that has come up since the last meeting.

It is going to take some time to figure out how to best move forward in the future to work with VIFLL and ensure these issues no longer impact our volunteers (coaches and managers) and allow games to be played whether that is an exhibition or a league game.

Kids want to play games and I am not sure that the system as a whole for the island has found a way to make that happen this season from u17 all the way down to our youngest ages from coed to female for many reasons not within our associations control.

I can see we have a great group here and I look forward to helping moving forward!

**Vice-President Female** – Dawn Ranns

The female season is coming to an end this month. The U11/U13 team has four more scheduled play dates, two at the velodrome and two at the Nanaimo field. The U15/U17 will finish the season with three more play dates this month. All is going well and there is nothing more to report since the December meeting as we took a break to spend time with family and friends over the winter break.

**Secretary** – Jessica Lejeune Nothing to report

**Treasurer** – Jesse Lawson Nothing to report

**Registrar** – Jean Gallagher

Box registration is up from the same time last year, and numbers were way up even before assessment dates were announced so it is a relief to see that the fee increase has not had a detrimental impact on registration.

Total registration as of December 30<sup>th</sup> at 3pm is around 180, which includes the female divisions so we are about half way there, based on last years registrations.

There are a number of outstanding payments, which I have been following up on. I will keep the assessment committee informed of which families are still owing by the time assessments roll around.

#### **Head Coach Box – Curt Morwick**

Still working on assessors. Lots of lines out.. have the u13 group pretty much taken care of. Working on getting coaches out, I can coach, I'm sure I can get the coaching help easier than finding the assessors.

Nothing from royal bay about helping with the back to box sessions. I'll ask one more time but those are coming up quick and we're cutting it close.

Agreed about the committee getting together to discuss details. I Would like to see the coaching meetings take place sooner rather than later.

#### **Head Coach Field – Adam Ranns See President's Report**

**Head Referee – Rob Cook** Nothing to report

**Referee Allocator box-** Cass Jutting Nothing to Report

**Referee Allocator field-** Nico Boudoin (acting)

**Equipment Manager – Rob Ponte** Nothing to report

**Risk Management – Matt Towle**

Latest update on our risk management efforts and outstanding matters. Here's a summary of the key points discussed and addressed during the past month:

1. **Criminal Record Checks:** Waiting on a few pending CRC's.  
**Executive Members Requiring CRC**

Vice- President Field 2- Devin Johns

Referee Allocator Box – Cass Jutting

Webmaster – Stephen Laws

2. **Concussion Awareness Training:** All teams have met the minimum requirements set by BCLA.

3. **Injuries:** No injuries to report.

**Gaming – Rochelle McRae** Nothing to report

**Jersey Manager box-** Gina Lawson Nothing to report

**Jersey Manager Field-** Matt McRae Nothing to report

**Webmaster** – Stephen Laws Nothing to report

**Whaler Wear Coordinator**– Ashley Petch

Nothing to report other than I am taking over from Brittany soon.

**Head Manager box** – Jill Denis

**Field** - In addition to Matt and Devin’s report on the U11 situation:

We have been working really hard to advocate for our coach and manager in this situation. Some lessons are being learned about cross-play and lack of written procedures in policy for exhibition/scrimmage games. These issues will be brought up at the next island meeting and/or field directorate special session in April. They need to understand the impact poor communication has on associations and take the necessary steps to write policy to match their expectations, so we can do things correctly and avoid unnecessary fines/suspensions.

**Field Provincials** - Good luck to all 5 of our teams who have declared for provincials:

U11 Team 1

U11 Team 2

U13 Tier 2

U15 Tier 1

U15 Tier 2

All teams have been sent links to their provincial tournament directive and are encouraged to read and understand them.

Tournament dates:

**Co-ed Youth U11 Provincial Tournament will be hosted by Nanaimo Raiders Field Lacrosse February 9-11, 2024**

**Co-ed Youth U19/U17/U15/U13 Provincial Championships will be hosted by Richmond/Vancouver Lacrosse February 16-19, 2024**

**Women's U17/U15-Tier 1 & 2/U13 Provincial Championships will be hosted by Burnaby Lacrosse February 23-25, 2024**

**Box** - Back to the box and assessments are quickly approaching. Assessment committee needs to meet asap to continue the planning process.

**MS 365 update** - Stephen has updated us and said he estimates Jan 5th is when we can expect JDF email addresses and access to MS 365 will be completed for all executive members. Thanks for your patience, there was a lot more that had to happen behind the scenes to get these accounts setup than expected.

**Head Manager field**- Alicia Hayes

Nothing to report for myself. Waiting for the email so I can be added to MS teams and then start working on updating the managers handbook with Jill.

**Floor Allocator** – Kyla Pedlow Nothing to report

**Field Allocator**- Nikila Cyr Nothing to report

**Tournament Coordinator** – Brittney Corkery

I have to apply with BCLA before the 12th. I'm assuming our dates will run around the same weekends as last year? Travis Bateman (U11) May 24, 25, 26 which coincides with the Shamrocks home opener. Rumble (U13) June 7, 8, 9. And the Debbie Cooper which is just in house but we need to let the island know so they don't schedule them games that weekend. Normally it's the last weekend in June but that falls on the Canada day weekend, so June 22, 23? We'll have to make some purchases this year for MVP/DIGGER prizes for all 3 tournaments and we used absolutely everything we had last year, and some other items need to be purchased, but I'll bring that up with new business.

**Marketing Manager-** Jessica Lejeune Continuing to promote registration, try lacrosse for free and bring a buddy events.  
 PDF newsletter sent out to SD 62 schools in December and another one will go out first week back to school.

**Past President-** Ryan Hyland Nothing to report

Agenda

**Review of Old Business:**

Parent conduct: respect in sport or other different guidelines than what we currently have in place?

Adam meeting with Lucas at Royal Bay. Same parents, causing some issues. Meet together and come up with a plan together moving forward.

Are we facing similar challenges as minor hockey? What are their policies for parent conduct?

Jessica to reach out to former JDF minor hockey executive Ryan King for insights.

Parents will be sent letter at beginning of season from all head coaches regarding expectations. Parents to sign paper copy of conduct form, managers to collect.

**New Business**

Topic	Action Item	Responsible
Brittney- MVP/Digger prizes for all 3 tournaments. Other items for tournaments need to purchase.	Ideas: Swax lax balls, socks, hat, night lights from Andrea Harvey, \$5 cards Tims or DQ coupons, mesh from kirby's on sale at the moment.	Brittney
	Laptop for tournaments is dying. Priced out white boards and easels total \$360. Does JDF have white boards to use? Minor Hockey has template to print at Staples, Britt to reach out for use.	Adam Brittney Jenn
	Rob Cook agrees to be RIC for for Rumble on Rock tournament. Wendy Hall tournament commissioner for Bateman, will ask VIMLC who	Rob Brittney

<p>Which plaques we want to keep going with and updating, and the approval to purchase another big plaque for the 3 category player award.</p>	<p>is U13 commissioner. Will need to pay for RIC for Bateman. Britt and Rob to connect for who could fill in for him.</p> <p>Tournament Fees Bateman \$825 Rumble \$825. Kyla and Brittney to discuss fees regarding floor time costs etc.</p> <p>4 game minimum for registered teams</p> <p>New plaque around \$200. Adam to reach out to landmark sign contact. Current years awards in trophy case, store past winners?</p> <p>Reach out to membership for this field season start up again: coach of the year, manager of the year, volunteer of the year, sponsor of the year, etc on current plaque.</p> <p>Elected directors and executive needed will help tally and decide winners of these.</p> <p>Replace old glass frame picture of Travis with tall stand with Travis Bateman roll up canvas picture and write up to display at tournaments. Reaching out to Talon signs for cost and the Bateman family if they ok it.</p> <p>Tabled for further discussion trophy case ideas.</p>	<p>Brittney Kyla</p> <p>Brittney Adam</p>
<p>Jessica- orange fencing at velodrome. Last year we had plastic orange fencing behind both goals to help with losing balls. Do we still have it?</p> <p>Check Around able to come March 11 for U7 and U9 back to the box. Can I please request some volunteers to manage parents, have a few extra coaches on the floor helping lead activities for kids.</p> <p>Social media message request for spring break camp.</p>	<p>WSPR threw ours out. Will need it for next season. Cass potentially has a replacement. Will replace for next year.</p> <p>Rob P, Nic, Dawn, Adam, others welcome to help Split floor with females? Jess to reach out to Kate at VELA.</p> <p>Ryan to reach out to Jr Shamrocks.</p>	<p>Cass Jessica</p> <p>Jessica Nic Adam Dawn Rob P Others that wish to help out</p> <p>Ryan</p>

VIMLC call for committee to appoint new scheduler.	Jenn and Jessica to volunteer to be on committee. Jenn has sent email, Jess will send asap.	Jessica Jenn
Matt Towle- first aid kits for box season. Possibly Rob take on handing them out with coaches ball bags, clip boards, etc.	Rob P to take on. No more instant packs. Teams responsible for own ice packs. Buy their own re-usable jelly packs or bring their own ice from home. Coaches will need to provide \$25 deposit cheque for gear. Approx 25 teams this year. Matt and Rob to discuss details to organize kits for box season.	Rob P Matt
Niki- Locker keys/ online 50/50	<p>Britt, Rob P, Jill, Matt M, Jesse, Niki have keys. Policy to have 4 keys. Will be Adam, Gina, Ashley, Matt M, Rob P</p> <p>Have one that builds over the season. What is the impact for hosting one for our gaming grant. Rochelle to check if \$20,000 is the cap. One for box and one for field?</p> <p>Pizza party prize for which team sells the most tickets, or wild play? Or if during a tournament team that sells the most tickets gets half their registration back?</p>	Key holders
Jill- Coaches and Managers feedback forms	<p>Will use same as last year's box season for this year's field teams. Add boxes for nominations for coach of the year and manager of the year.</p> <p>Curt/Nic/Adam can give reviews for coaches feedback from last year. Share it ahead of their interviews if they are coaching this year. Share with assistant coaches too. Gives parents an outlet to communicate. Suggested questions to and to Jill asap.</p>	Jill Jean  Adam Nic Curt Jill
Executive positions, contact info and communications	<p>Emails in teams, update your contact in teams please. Add phone number if you like. Use JDF emails for all lacrosse correspondence.</p> <p>Jesse- spam emails. Happens all the time. Even texting now. Please be very careful, always call if you question something. Never send e transfers.</p>	All executive check teams

	WSPR meeting-Jan 19th Matt, Niki and Jesse going. Pickle ball moving to volleyball courts apparently not to lax box.	Niki Jesse Matt
Curt- One more assessor for U13 needed. RB students/executive kids interested in helping out at back to the box let curt know if they can attend.	Niki cousin will reach out. Reid MacPhail. Nic has options too for helping out. \$75 after you've completed 3 sessions. Executive's kids on RB academy will be at back to box sessions. Adam to talk to Lucas as well.	Curt  Executive that have RB students Adam
Jr A team reaching out	Junior A Shamrocks wanting to get involved with us, U7/U9 games at intermission. Ticket packages, getting more involved. Let us know how we can help. Jessica post on social media etc. Jean can update website.	Curt
Britt	Lock for seacan missing again. Rob will put a temp lock on it. Check out RB nets. Possibly only 2 nets in seacan.  JDF box nets will need repairing too, inside JDF arena. Strings have been pulled out around the cross bar.	Rob Adam Jesse

**At 9:00 Adam Moved to an in-camera meeting, 2<sup>nd</sup> by Matt, all in favor, carried.**

**Next Meeting: Feb 1<sup>st</sup> JDF Seniors Center 7pm**

**Meeting Adjourned**