



JDF Lacrosse Association Executive

Meeting Minutes

17 August, 2023 – 7 pm /Online

Meeting called to order: 7:01 by Jesse, 2nd by Adam, all in favored, carried.

Adoption of Agenda: Jean 2nd, all in favor, carried.

Adoption of July Minutes and reports: Niki 2nd, all in favor carried.

Attendance: Jesse, Adam, Dawn, Jessica, Brittney, Niki, Gord, Jenn, Jill, Kyla, Nic, Rob, Rochelle, Krista, Jean

Non-executive members: Rob Ponte, Stephen Bains, Faye Johns

Reports of Committee Members:

President – Acting: Jesse Lawson-

The BCLA will be resuming their face to face AGM meetings starting this October. Delegates from each association will have an opportunity to attend in person and vote on applicable items. The event will be held in Whistler mid-late October 2023. All attendees will have to have their costs covered by themselves or their home associations. In the past, associations have covered the costs of the members who are there to vote. The event is open to all, however only identified voting members can vote on behalf of their association.

Brandi Harrison's memorial is coming quickly - Saturday Aug 26 at the JDF Box.

I was impressed with the season closeout for both the U15 and U17 groups. It was great to see some of the graduating U17 players finish their time in minor lacrosse on some positive notes. It was also nice to see some of the U15s come and play up at U17 to support their JDF team mates.

Discussions with the Vancouver Island Field Lacrosse League have been slow. There has not been any meetings since the AGM. The next meetings is scheduled for August 21, with a second one planned for August 28 to discuss the upcoming field season.

Vice- President Box 1- Jesse Lawson- see President's report

Vice-President Box 2 – Niki Williams- 2023 final report and summary

I just wanted to start off by acknowledging the incredible amount of loss our lacrosse community has seen this past box season. It has truly been truly devastating for so many. I'm grateful for the supportive community we have that have selflessly wrapped their arms around

each other during these difficult times. I am grateful to be part of such a loving lacrosse family. I send my love to those of you directly impacted by the losses.

U11

Teams were full of happy kids. The teams appeared to be slightly unbalanced and I was spoken to about this in passing on a few occasions by parents. I think we need to really reference assessment scores next season to ensure the talent is spread evenly. We may need to make some adjustments to the assessment process to ensure fair assessments. I have some ideas that will simplify the process and make it more transparent. We can table until January.

I was able to pop in to the arena and watch some of the games played by all 4 U11 teams. Lots of happy kids. Parents were well behaved for the most part, nothing that required my direct attention. We did have to sadly discipline one player for conduct issues but otherwise no issues at U11, a great season!

Jack Crosby Team

Huge congrats to this group for coming together and Winning Gold in the A2 tier at The Jack Crosby Tournament! I remember well how exciting that tournament was!!

I received a few complaints about not holding tryouts for this select team. I would like to suggest that we open it up for tryouts next year to avoid the perception of it being unfair. While I believe the coaches rightfully chose the most elite players to represent JDF, I would like to avoid wrongful interpretation and have the process be fair and transparent. We can table this discussion for January Agenda.

U13 B

This was a relatively young (new to lacrosse) group but they had a wonderful season full of team building and bonding. They were tiered down to C as they struggled to win any games against the B teams (this whole situation created a lot of drama). I was lucky enough to be at the arena when they won their only league game late in the season! You would have thought they won a Provincial Gold medal. The cheering and the tears were contagious. It was a highlight of the season for me and reminded me why we do this, for that moment! As they were one of two C teams they played Saanich at Kerry Park in a 3 game play down series. I was in attendance for the first two games of the 3 game series. They did not advance to Provincials.

U13A2

This group seemed like a well-oiled machine in terms of management, coaching and parents. No concerns or issues were brought forward. Smiling happy kids and parents. I was able to catch a period here and there throughout the season and feel confident we will see majority of this group return next year for more lacrosse. Zone 6 had two berths at Provincials, JDF did not secure the Island banner but they did secure the second berth at Provincials and while they didn't medal, it was a great experience for the team. Good job team!

Coaches Evaluation form.

We have had just over 25% of the 2023 box membership share feedback on the coaches they had this year. There is an incredible amount of positive feedback! Some negative but overall, I am very happy with the feedback. This information received will greatly impact coach selections next season.

Chain of Command

Reminder from the Island Chair. Moving forward we need to reiterate to our parents, managers , coaches, volunteers that there is an appropriate chain of command when bringing forward concerns.

Parent --> Manager--> Manager/Coach--> Commissioner/JDF VP --> JDF President.... from there we as executives will support, diffuse, advocate etc. Parents, managers, coaches or

volunteers should not be reaching out to VIMLC or BCLA representatives directly. Anything that involves JDF lacrosse should be dealt with in house. We have a detailed policy manual to guide us as an association.

Thanks to all of you for another great season of box lacrosse.

Vice-President Box 3- Jennifer Lambert-

VP3 report and year end wrap up

With the 2023 season complete for our youngest members, in U7 and U9, it was an overall very positive season that wrapped up in June with the Debbie Cooper and fun day for our u9 group at JDF box.

Lots of positive feedback from these groups and nice to see us building our numbers again.

I have had only one response from the U9 teams about the year end party clean up cost but no one had owned up to it as of yet.

Lots of great feedback from the coaches survey so far and look forward to working with Jesse, Niki and Jean to discuss the results.

Vice-President Field 1 – Gord Anderson- Nothing to report

Vice President Field 2- Adam Ranns-

We have back to the field scheduled at Royal Bay for this Saturday from 3-6. Dawn will be helping with checking in and registration and I will be running the practices. If there is anyone available for registration it may be helpful as well. Please see below for the schedule of the age groups

- 3pm-4pm U7
- 4pm-5pm U9 and U11 (each group will be on one half of the field)
- 5pm-6pm U13 and U15 (each group will be on one half of the field)

Assessments have been scheduled for the following days. I will be helping with assessments, and I have Blair Ranns helping with assessments as well. I have reached out to Ryder Bateman and he may be available for a couple. If anyone has someone who is interested in assessments please let me know, especially in the U15 times as I have a kid in that group and I will be putting in an application to coach one of the teams. If the group thinks we will can be fair we can still run assessments, we would be very fair, but not sure the controversy that would bring up.

- August 28 8-9:30 U15 (velodrome)
- August 29 5-6:30 U11 and 8-9:30 U13 (velodrome)
- September 5th 6-7:30 U11 and 7:30-9U15 (velodrome)
- September 6th 6-7:30 U13, and 7:30-9U15 (velodrome)
- September 8th 6-7:30 U11 and 7:30-9U13 (velodrome)
- September 10th Coaches cuts scheduled from 1-6 if needed Velodrome

Currently we have 6 coaches interested but only a few applications handed in. Please see the list below of the coaches interested. It looks like we will need to have a couple more coaches so is it

possible to send out some social media to have the coaches interested put in an application. If we need them, I can start setting up coach interviews over the next couple weeks.

- James Cooper interested in U13 or U15 tier 1
- Devon Casey (unknown)
- Jordan Grant (U13)
- Mark Stinson (U9/U11)
- Matt Corkery (U13)
- Adam Ranns (U15 tier 1 preferably)
- possibly Ryder Bateman if practice schedule works out.
- Shane Alroe possible assistant coach U15

Vice-President Female – Dawn Ranns-

There is nothing to report for women's field lacrosse.

Secretary – Jessica Lejeune-

Nothing to report, working on what is needed for BCLA AGM and our own AGM.

Treasurer – Shane Alroe- Absent

Registrar – Jean Gallagher- Field registration numbers look good - we have 141 registered so far -- I'm admittedly way behind in processing registrations, but should be caught up soon. I will provide a list of registrations for the back to field sessions this weekend, I just haven't gotten around to compiling the spreadsheet yet. For comparison, we settled at 175 total players for all divisions last year so considering its only mid-Aug, I think we are doing ok. Also, am VERY HAPPY there is no fundraising from an administrative point of view.

U7 - 10

U9 - 22

U11 - 25

U13 - 35

U15 - 30

U17 - 7 - but 2 releases pending

U19 - 0

Female:

U7F - 1

U9F - 2

U11F - 2

U13F - 4

U15F - 1

U17F - 2

U19F - 0

For Krista and Brittney, I will provide the appropriate data to each of them hopefully by next week.

Box Camp - registration has slowed down so we might want to consider doing one final (marketing) push before it starts next week. We have 33 registered and our goal was 38.

10 for U7/U9

23 for U11/U13

Head Coach Box - Nic Collison- Nothing to report

Head Coach Field – vacant

Referee Allocator – vacant

Head Referee – Rob Cook- I have discussed an option for one ref allocator for both Pac Rim and JDF for field season. I will be bringing it forward under my report.

Equipment Manager – Ashley Petch-

Gear: most has been returned. I left the key with Jenn as I am unavailable pretty much until closer to end of august. All coaches have kept their back buckets and remaining balls and first aid kits as none were returned so I am assuming they will all be returning as coaches. There are sheets of signed out gear and deposit cheques in a folder in the locker. We need more Cat 2 gear as it is very limited.

I believe someone will be taking over for me for equipment for this year and I will be moving to Booster.

School & Community Programs Coordinator- vacant

Risk Management – Matt Towle- Absent

Gaming – Rochelle MacRae- Nothing to report

Jersey Manager – Krista Janssen- Field shorts have arrived and we are looking pretty well stocked. I will be looking to do an order for box for January to make sure we have enough stock to fulfill the need. 12 teams so far have returned their jerseys. They are definitely showing their age. We have probably 20-30 unmatched jerseys that we were not able to give out this year. As replacing all the jerseys doesn't seem like an feasible option right now I think it would be good to at least order matches for them. We also seem to be short goalie jerseys in all sizes.

Webmaster – Jean Gallagher acting

Booster – Brittney Corkery-

- working on a couple items for field season- will be ordered in small quantities
- sending artwork to the printers so everything is ready when I submit the numbers for the registration shirts
- will touch base with Ashley over the field season to bring her up to speed with booster

Head Manager – Jill Denis-

Head Manager Report - Aug 17, 2023

BOX - From my perspective we had a very successful box season, lots of learning happened for new managers, including myself. We had 22 teams this year, and each team had a manager who was busily running around doing their best to support their team. Thank you to all the managers who stepped up into these positions, the teams couldn't run without you.

- Email was our main form of communication for all the paperwork and information I provided throughout the season but I am thinking in addition to that, creating a chat on another platform, to allow managers a convenient way to stay connected, ask questions and support each other. More on that later.

- Digital game sheets were new this year and the feedback was not very positive. Some teams were still required to provide both digital and paper copies and there was a lot of confusion and sometimes panic as teams tried to navigate the Ramp Gamesheets App minutes before the start of a game. I applaud the managers and volunteers who did the best they could when things weren't working as they should. I realize this is a period of adjustment but I assume discussions will be happening in preparation for next box season as my understanding is that this change wasn't as successful as hoped.

- Most managers have handed in their end of season packages, but there are still a few that I am trying to connect with. A reminder to coaches/managers/treasurers that it is mandatory that receipts be provided at the end of the season by all who collected and spent money on their teams behalf. A record is kept showing balanced budgets, and proof of spending. This transparency protects the integrity of the association as well as those in volunteer positions who handle team finances.

- All bank accounts have been cleared and are being prepared for the next wave of field teams.

FIELD - We are not using digital game sheets for field. I ordered paper game sheets for this season, thank you to Liz Hyland who has offered to pick them up for us this week from BCLA head office in Burnaby.

- I have started working on a draft coaches/managers meeting agenda, meeting date(s) TBD.

Floor Allocator – Kyla-

Fields have been booked for the season. I'd love to start working on a practice schedule, however the Island hasn't told me when games will be starting this season. I also need to wait to see how many teams we will have, as well as what coach availability is. I do have some concerns that we may not have enough field time, but I'll just have to wait and see how many teams we end up with. I reached out to see if there was availability for the turf fields at the new schools, however they only have availability either during the week from 3-5pm, or on weekends. Unfortunately these times don't work for practices.

Tournament Coordinator – Brittney Corkery-

See new business.

Marketing Manager- Jessica Lejeune- Full swing marketing campaigns in place for field registration co-ed/female league and some to promote our summer camp. Paid social media ads, big screen ads at JDF, WestHills, and all Langford/Pattison screens. Finally, we were granted a free printed ad in JDF activity guide. Ads on local parent site chatterblock. Will send out a PDF newsletter with registration and update to all SD 62 schools once admin is back in.

Agenda

Review of Old Business: None

New Business

Topic	Action Item	Responsible
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Dawn- Female teams	<p>Numbers for the women's registration so far? In repoer</p> <p>Is there any way to add a women's photo for the fall field registration? All the advertising show cases boy's lacrosse. To get more girls involved maybe we do two advertisements on social media with the same I formation but different pictures to attract more girls.</p> <p>All questions and requests were addressed.</p>	
<p>Jessica- Langford sponsorship money</p> <p>BCLA contact sheet</p> <p>Royal Bay nets</p> <p>Executive positions open</p>	<p>To use the \$2000 donation to buy jerseys for the sizes we need for U9 ages and goalies.</p> <p>All executive members will have their names, addresses and phone numbers published in the BCLA directory for BCLA use only for this field season. Please let me know by August 20th if you do not consent to your info being shared.</p> <p>There are none in working order there currently on the field. All broken apart and ripped. We have unknown quality nets at velodrome for Royal Bay. Will need to store them in a different location, near the academy storage or look into sharing JDF Soccer's storage or academy storage, or buy our own locking tote/bin. Nets were stolen last year need to find secure space.</p> <p>There are some people wanting to put their name forward for consideration. Treasurer, webmaster, Equipment Manager, School and Community Programs Coordinator Message to go out to JDF membership to acknowledge all of the time and effort of Past President Ryan Hyland and that he has stepped down. Jesse to draft email to be sent.</p>	<p>Jessica</p> <p>Adam Gord</p> <p>Jesse draft email Jean to send email</p>
Jean- Policy review	<p>If we want to make any changes (which I believe we do) then we should be discussing them now so they're ready to be put forward at the AGM which I believe is coming up in October?</p> <p>Open document adding to possible changes we would want to make. Original policy then amendments in highlighted text 30 days before AGM to membership for vote. If accepted, then sent to BCLA in January for ratification.</p> <p>Suggestions for amendments due to executive August 25, 2023.</p>	

BCLA AGM	<p>How does it work, does everyone go or is it just President/assigned representatives? 6 votes at BCLA AGM, association decides who goes and what is covered. Spirit award and other BCLA award nominations to be sent in by Jessica. Jesse to send out email to executive who is interested in attending. Jessica to book rooms.</p>	Jessica Jesse
Niki- Website	<p>Communication on website, utilizing website calendar. Main Hub. Post everything on website first, then share to social media with link back to website for reference.</p>	Jean Jessica
AGM planning / awards	<p>Date? Book RB. Agenda needs to go out 30 days in advance? Do we have funds to cover the cost of plaques? Do we need to postpone awards until 2024 calendar year. Need to assess funds to see if we have enough for player awards. Perhaps just a printed certificate for each award winner most improved, MVP and most inspirational from each team.</p>	Kyla Brittney
Fundraising	<p>Whaler annual BBQ? Hold an online 50/50 to cover expenses for event in July. Community building event- fun day. Shamrocks game in the evening possibly.</p>	
Executive positions	<p>Directors please review duties and description of roles to ensure checking all boxes. Jean will send link to website.</p>	All executive members
Adam- upcoming field details	<ul style="list-style-type: none"> • will we have a list of who is registered before back to the field session and do we have a specific registration print off we need? • Anyone know any assessors interested? Thoughts on Blair and I running and assessing U15? • Is it possible to have a practice schedule set for teams? parents are waiting to sign up because they don't know if practices will interfere with other obligations • is it possible to send out social media blast for interested coaches to sign up we can say deadline extended to August 25th We may be ok but not sure what numbers are looking like 	

	<ul style="list-style-type: none"> • There is a sixes tournament for U13 and U15 the weekend of the September 8-10 so that would mean some U13 would miss the third assessment and possible coaches' cuts. Do we change the times? I am leaning toward no for the assessment but maybe for coach's cuts. We did not change for spring break for box. • Do we have dates on coaching clinic for field level 1 and level 2 <p>Most has been taken care of. Still need assessors, especially U15 need help with. Might need a couple more coaches if registration increases. Coach interviews and meeting to select went well for past box season, will do for field. U11 balanced teams, U13 and older are tiered. Push coaches cuts back due to players at sixes tournament. Make sure to watch for and not have oversized teams, and not low enough numbers per team that games can't be played if kids can't make it. Use call ups or borrow player where needed. Coaching clinics still to be announced.</p> <p>Managers/Coaches meeting-book field house again like we did in box season to get everyone together. Female teams included too. Dawn to work with Jill for their info packages.</p>	<p>Adam Nic Gord</p> <p>Jill Kyla Dawn</p>
Brittney- player awards	<p>-will be getting the trophies updated from this past box season</p> <p>-collecting names and write ups for the 2022 field and 2023 box season for awards-are these being held the same date as the AGM? Have we decided on a date? Previously discussed, will look at funds available and how we can recognize players.</p> <p>Lock needs to be fixed for trophy case at JDF arena.</p>	Brittney
Niki- Banners	Jordan Waters is storing them, need to move them. To coordinate to get them to our storage locker.	Niki Jordan
Rob- Ref allocator	<p>Agreed with Pac Rim to have 1 ref allocator. \$500 split between 2 associations.</p> <p>Rob makes a motion to spend \$250 to pay Nico to be ref allocator for both associations.</p> <p>Jean 2nd. All in favor, carried.</p>	Rob Shane for payment

Next Meeting: September 7, 7pm in person JDF Rec Center

Meeting Adjourned: 8:50pm Jesse motion, Adam 2nd, carried.