



JDF Lacrosse Association Executive Meeting Agenda

4 March, 2025 – 7 pm /JDF Seniors Centre

Meeting called to order: By: Kyla Time: 7:06pm

Non-Executive Observer Introductions: Wendy Hall 2025 commissioner from JDF, James Morgan U17 Parent and Coach, Carly Morwick, U11/13 parent

Adoption of Agenda: Moved by: Alicia, 2nd by Nikila, all in favor, carried

Adoption of January Minutes: Moved by: Brittney, 2nd by Alicia, all in favor, carried

Adoption of Reports of Committee Members and Committee Reports: Moved by: Rochelle, 2nd by Brittney, all in favor, carried

Attendance: Kyla, Niki, Sarah, Rob Cook, Ashley, Curt, Brittney Adam, Rochelle, Craig, Alicia, Jesse, Blake, Nic, Matt, Rob P, Nikila, Jamie, Cass, Jean, Jill

Non-executive members: Carly Morwick, James Morgan, Wendi Hall

President – Kyla Pedlow (Interim)

Field Provincials:

Female Provincials took place last weekend February 20 – 23. JDF sent two teams, U13 and U18.

Co-Ed Provincials: The original tournament dates were cancelled due to snow and ice, however many mainland associations worked together to collect enough field time and volunteers to reschedule. The rescheduled dates are this coming weekend, February 27 – March 2. JDF is sending U15T1 and U18. Unfortunately, our U13T1 team qualified, but the new dates didn't work for the majority of the team.

Congratulations to all of our teams who have attended, and who are attending, Provincials. That in itself is a huge accomplishment!

U11A Team – as you're all aware this vote passed at the VIMLC special session meeting this week. I've been in communication with mainland Presidents and Island Presidents about this team and how the season will look for them. It's going to be an interesting trial to be part of, and I'm looking forward to the data we'll be able to collect. There will definitely be some bumps in the road, so we'll need some patience while we navigate this trial team.

VIMLC – next meeting is Monday March 3rd. Final team declarations will be taking place.

The 2025 BCLA Field Directorate Special Session will be held on Saturday, April 12, 2025. We will be sending at least three representatives from JDF.

Vice- President Box 1 – Niki Williams (Interim)

Working on getting up to speed on things after coming late to the party 😊

U13 - seems to be rolling along. Need to figure out who will be the U13B head coach.

U9- as Curt mentioned, we are a little shy on coaches. Hoping a few more folks will turn up in the coming weeks. May need to get a little creative.

Vice-President Box 2 – Nic Collison

It's been a busy month for assessments and coach's cuts for u15

U11 will take up a lot of my time with assessments wrapping up in the next couple weeks.

Making the U11 teams

U11 coaching interviews will be held this week.

Vice-President Box 3 – Blake Anderson

Have been engaged and attending the assessments (u13 and now transitioned to u17). My opinion is that these have gone well and the pilot of closing them to parents has been well received. It's great to see how quiet it is in those assessments and how the kids can focus and put their best effort forward without intrusion. Noting that during the u11 assessment I have been on the floor for on multiple occasions parents have been calling their kids over to the bench or the entrance door to give advice or tips.

Also participating in declaration conversations. Great to see how higher our numbers are.

Vice-President Field 1 – Matt Towle

The President covered all key points regarding field provincials. Congratulations to the U18 T2 Coed team on winning the Island Championship! They put up a strong fight at provincials but fell just short of reaching the medal rounds.

A huge shoutout to the U15 T1 Coed team, who battled hard in the Gold Medal Game and brought home a Silver Medal. Well done to both teams on an incredible season!

Vice President Field 2 – Jamie Boyd Nothing to report

Vice-President Female – Craig Patzer

- U13 and U18 completed Provincials last weekend. We did not take home any hardware, but all teams involved fought hard and left on a positive note. Our U13 team had a player take home the tournament MVP as well.
- All jerseys have been returned to their managers. I expect accountability checks and them to be transferred back to the association shortly.
- Most of the girls are now in full VELA - box mode, with more registrations coming by the sounds of it. The season has effectively concluded.
- In the next few months I will be working on getting some advertising out to the public school districts for distribution and hopefully getting some on field sessions completed in June prior to kids leaving for summer break. Somewhere between the open registration window and summer break is ideal.
- Once we get confirmation of venue plausibility for hosting the Van Isle Girls Cup in Langford, I will begin to commence planning conferences between us and Nanaimo / Pac-Rim to ideally get the bulk of the planning complete before summer break.

Secretary – Jessica Lejeune Nothing to report

Treasurer – Cass Jutting

Bank Balances as at 28 February:

Field Gen \$0

Tournaments \$0

Gaming \$30,100

General \$99,214.66

Whaler Wear \$9,571.98

Notes:

Grant from City of Langford \$1075 received

Receivables from teams: \$885

Payables (in process): ~ \$8000 not including WSPR invoices for Feb not yet received (this should be minimal).

Anticipated Floor time costs for Box Season ~\$30K (not including Tournaments which should be cost neutral).

Highlighting costs not incurred in previous years:

YTD Registration Fees received by credit card through RAMP \$98,396. ~ 2% Fees = \$2096.83

Paystone this year will cost \$260 (account set up fee), future years \$160 assuming no major fee increases

Registrar – Jean Gallagher

Registration is still trickling in. Not as many withdrawals at this time of year yet compared to past years.

U7 - 31

U9 - 72

U11 - 83

U13 - 60

U15 - 36

U17 - 42

Am planning to send out communication to all members about Respect in Sport requirement - will chat with Matt to figure out what the messaging should be and how to enforce etc. Should go out in the next couple of weeks.

Head Coach Box – Curt Morwick

U11 assessments underway, coordinating with coaches and assessors to assure attendance, and structuring drills/practice plans that fit the differences in skill within the groups.

-U11 coach numbers are strong, but placements are TBD

-Coaches handbook ongoing

-U9 coaches are lower than we want right now, working on bumping those numbers up.

-Once floor time is established, a goalie clinic will be held for the U11/U13 divisions to start. Then followed by a U15/U17 clinic. More to come as the season approaches.

-Coaching Certifications-Emailed Dave regarding getting some coaches courses for the island. Waiting on reply.

Looking forward to the completion of assessments and appreciate everyone's hard work in making sure they go smooth as possible!

Head Coach Field – Adam Ranns Nothing to Report

Head Referee – Rob Cook Nothing to Report

Referee Allocator box & field – Sarah Nishimura

Field Allocator – Nothing to Report

Box allocator - Registration for official clinics are well under way.

Currently 25 individuals registered for clinics with approx. 5-6 more returning officials we are anticipating will register. A few hiccups with ramp but we've sorted out most of the issues.

Equipment Manager – Rob Ponte Nothing to Report

Risk Management – Matt Towle

1. **Criminal Record Checks:** Reminder that all Executive Members require a valid CRC.
2. **Concussion Awareness Training:** Nothing to report.
3. **Injuries:** Nothing to report.

Gaming – Rochelle McRae Nothing to Report

Jersey Manager box & field – Jesse Henwood

Jerseys were ordered and are to arrive at Kirby's for pick up on March 7th

Webmaster – Stephen Laws Nothing to Report

Whaler Wear Coordinator – Ashley Petch

Carly Morwick has some ideas to bring to the meeting as well as Jamie Boyd.

Bags have been ordered and will arrive beginning of April. Shorts have been taken from stock and an order has also been placed adding some extras and they will arrive end of March. I combined the shorts with the bags for shipping and the shipping fee will be covered by booster.

Head Manager box & field – Alicia Hayes

Now that field provincials are finished, I can get all the teams end of season packages. I am still getting things organized for beginning of box season. Nikila and I are looking into dates to book photos. Im hoping to be able to use our blackout day for photos as we did last season.

I will be away from March 14-26. I will be available by phone or email. Just not physically here.

Floor & field Allocator – Nikila Cyr

Field Allocator – Nothing to report

Floor Allocator – Currently waiting for the contracts from WSPR. Once the contract is received, I will be working on providing game slots to VIMLC, scheduling practices and providing floor time to Brittney for tournaments.

Tournament Coordinator – Brittney Corkery

Just waiting to hear if my amendment for adding an A division to our U11 tournament is approved before they open for viewing on the 15th.

Still working on early stuff for the tournaments, but can't do too much til registrations come in.

Marketing Manager – Vacant

Administrative Coordinator – Jill Denis

I am working to ensure all forms, spreadsheets and information packages on the website are updated and ready to go for the box season. If anyone sees any outdated info on our website, please advise myself and Jean and we can do an update.

Assessment Committee - We are half way through assessments and it's been very busy! The competitive division rosters are being finalized next week, U11 assessments have started and are going really well. We are on track for having assessments completed before spring break. The committee will do a follow up meeting when assessments conclude to discuss what worked, what didn't, and how we can improve for next season.

Past President – Ryan Hyland

Policy Committee –

Disciplinary Committee –

Assessment Committee –

Finance Committee – Cass, Jutting, Craig Patzer, Rob Ponte, Jean Gallagher

Sponsorship Committee – Cass Jutting, Nikila Cyr, Blake Anderson, Jamie Boyd

Agenda

Review of Old Business:

Goals for the executive spreadsheet – Work in progress

Sponsorship Committee – Still need to book meeting date

New Business

Topic	Action Item	Responsible
Guest – Carly Morwick. Booster items and interested in becoming an approved vendor.	Tabled until Mid/late March – doing a Teams meeting prior to the next monthly meeting to discuss further.	Kyla to book meeting

<p>The prices are much more affordable than what JDF booster has been able to get, more variety and the profit margin would increase.</p> <p>Can do an online store.</p> <p>Could sell JDF and non JDF branded items at tournaments for other associations to purchase, JDF would still profit from the generic/other branding.</p>		
<p>Jamie Boyd</p> <p>Would like to be considered as a vendor and has items that JDF could purchase for a reasonable rate.</p>	<p>Tabled until Mid/late March – doing a Teams meeting prior to the next monthly meeting to discuss further.</p>	<p>Kyla to book meeting</p>
<p>Risk Manager - Head Check Injury Mgmt System</p> <p>Head check health platform Injury and concussion tracking. Coaches/managers can put info in to keep track \$978 per year for both disciplines.</p> <p>VI Concussion Project Baseline Testing</p> <p>They are looking to offer free baseline testing for all athletes. Will help determine the severity of</p>	<p>JDF not interested at this time.</p> <p>Push what UVIC is offering: - Posters, social media, coach's managers meeting, parent meeting.</p>	<p>Matt Jean Jill Jess Alicia Curt</p>

<p>the injury and aid in safe return to play. Parents have to book online and go to UVIC.</p> <p>Not mandatory but a great tool.</p>		
<p>Kyla – Coach Talk Training</p> <p>Met with Andy who explained the training program Andy is a local police officer who created this program that teaches coaches how to speak to athletes.</p> <p>\$450 + tax 1.5 hours up to 30 people per group</p>	<p><u>Kyla makes a motion to spend \$450 plus tax on coaches talk training.</u></p> <p>2nd by Niki</p> <p>Discussion - Would be great for coaches in our younger divisions. Andy is willing to come speak at our coaches managers meeting. Possibly looking at making it mandatory for coaches to attend and looking at booking it on our photo day which is already a blackout date.</p> <p>All in favor, motion carried</p>	<p>Kyla Alicia Curt</p>
<p>Jean - Respect in Sport for Activity Leaders</p> <p>This is a different RIS course than the parent version that is offered for team staff. Costs \$1000/yr for 3 years. Transferable from hockey. Some associations pay for coaches to take RIS for Activity Leaders.</p>	<p>Discussion- currently one parent must take RIS (parent version) costs \$12 and parents are to pay for this. It is mandatory this season and was voted in at the last AGM. Most of our coaches are parents who will already have to take this course.</p> <p>JDF is not implementing the RIS for Activity Leaders at this time, will re-evaluate after implementing it for this season.</p> <p>Need to send out email/social media post to remind parents about RIS for this upcoming box season.</p>	<p>Jean Alicia Jess</p>

<p>- Coach Registration in Ramp</p> <p>BCLA recommended. Can track coaching staff, suspensions, training etc in Ramp. \$2 per registration. Benefits us to have the history and a central place for tracking this information.</p>	<p><u>Jean makes a motion to spend up to \$300 on registration fees for coaches.</u></p> <p>2nd by Matt</p> <p>All in favor, motion carried.</p>	<p>Jean</p>
<p>Niki - Supporting a JDF family</p>	<p><u>Motion to spend \$200 to purchase a gift card for the family.</u></p> <p>2nd by Jill</p> <p>Discussion – Cass - There is nothing in the budget to allow us to give money to a family in this situation.</p> <p>Niki recants her motion</p> <p>Sarah will collect money from executive members and anyone else who wishes to support the family and will send it to them.</p>	<p>Sarah</p>
<p>Nikila – Box Practices</p> <p>When can we start scheduling team practices? Some teams may want to practice over spring break.</p>	<p>Curt to reach out to coaches to gauge interest and will work with Nikila to get them booked at the outdoor box.</p>	<p>Nikila Curt</p>

<p>Matt – Officials Fees</p> <p>Why aren't we paying the new ref rates for assessments?</p>	<p>The new rates are not immediate when voted on at the AGM. They take effect at the start of the next season in April.</p> <p>Moving forward, the assessment committee should be discussing and deciding on an adequate ref rate for each division for assessment scrimmages and bring this rate forward to the committee for approval prior to the start of assessments. The rate can be less than the posted ref rates since the job they are doing is not even close to the same as reffing a league game.</p>	<p>Rob Cook Cass Assessment Committee</p>
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Next Meeting: April 3, 7pm? To be determined with scheduling

Meeting Adjourned: Moved by Niki 8:48pm. In-Camera meeting to follow.