



JDF Lacrosse Association Executive Meeting

Minutes

1 May, 2025 – 7 pm Seniors Center 201

Meeting called to order: By Kyla at 7:02 pm, 2nd by Alicia

Non-Executive Observer Introductions Kyla: None

Adoption of Agenda: Moved by Matt T, 2nd by Blake, all in favour, carried

Adoption of April Minutes: Moved by Matt T 2nd by Rob P, all in favour, carried

Adoption of Reports of Committee Members and Committee Reports: Moved by Blake, 2nd by Alicia, all in favour, carried.

Attendance: Kyla, Craig, Blake, Ashley, Matt, Rob P, Alicia, Niki, Jesse, Jean

Online: Jill, Rochelle

Non-executive members: None

President – Kyla Pedlow (Interim)

Box season is in full swing with all divisions now well into their regular game schedules. Once again, I wanted to thank everyone who has been involved in the start up to the season. It is a huge undertaking every year, and everyone pitching in and helping out makes it so much easier!

Also a HUGE thank you to Cass for getting our Financial Statements and Budget in order! This has been a long time coming, taken a ton of time, and we all really appreciate all of your hard work getting these very important documents in order for us!

The only major issue that we are facing right now is that the Grizzlies are making a deep playoff run, which means ice in the The Q Centre is staying until they lose. This has caused some major issues for us at JDF Arena as we have the Shamrocks teams and the Westshore Bears all looking to move to JDF Arena now. I'll let Nikila provide more details, but many teams will be affected by this whether it be games or practices. I'm asking everyone to please help mitigate parent frustration by providing the facts of what is going on, and explaining that everyone is doing their best to work through this.

Nikila and I have been working with WSPR, Senior Shamrocks and Junior Shamrocks to work our schedules so that everyone can hopefully get as much floor time as possible.

Please see the important dates from BCLA below:

[Box Lacrosse Timelines | BCLA](#)

April 1	Last day to submit request for Senior age player to play down (MD 7.01)
April 30	Last day for Commissions to approve player releases (MD 8.08)
May 1	Coaches must be registered on Form 100B and registration fees paid at the BCLA office (BCLCA 1.02, BCLCA 11.01)
May 7	Last date to send "C" team lists to the League Commissioner (MD 5.04)
	No more criss-cross of players between teams in the same division (MD 4.03)
	Last day to permanently transfer players to another team within the same playing caliber or league (MD 4.09)
May 11	Final date of registration of coach for playoffs (BCLCA 2.03, BCLCA 11.01)
May 15	One copy of each player's registration form and all copies of the Team Registration Lists submitted to BCLA Office (MD 3.05)
	No more player registrations to be accepted unless approved by Commissioner (MD 3.06)
	Last date to send list of grandfathered players to the Minor registrar (MD 8.09)
May 31	Last date for house league areas to send additional Team Lists for combined teams marked "Tournament/Provincial Team" to BCLA Office (MD 3.04)
June 1	No Team Movement (MD 5.03)
June	Mid month is the deadline for Provincial declaration forms to be received at the BCLA office, not to be confused with the May 31 team list requirement. The declaration form is separate and additional (dates set by MD).
	Mid month is the deadline for Zone Directors to receive nominations of Zone Lacrosse Players (dates set by MD).
June 20	Last day for a Commissioner to approve registration of new players (MD 3.06)
	Final payment of current year's registration fees is due (MD 3.08)

Vice- President Box 1- Niki Williams (Interim U9 & U13)

Nothing much to report on U13. A few issues with player/parent conduct that were addressed quickly, otherwise everything seems to be going smoothly.

U9 - minor issues with one team around coaching commitments. Head coach stepped down, new coach stepped up, new coaches kid sustained an injury at practice and no longer able to play. New coach has committed to coaching practices for the season even though his son won't be playing, other parents will run the bench for games. I'm grateful for the commitment of our dedicated volunteers.

JDF box had a U7/U9 net go missing. Thanks to Rob for moving one from Belmont over to jdf. Not sure status of net replacement with WSPR.

Vice-President Box 2 – Nic Collison (U11 & U15)

I won't be able to make the meeting tonight apologies.

Nothing major to report.

U11 had some requests for movement on to other teams after season started.

couple coaching and player conduct, nothing outstanding.

U15- going well

Nothing to report.

Vice-President Box 3- Blake Anderson Box (U7 & U17)

As noted by others with the season fully up and running it has been extremely busy.

For U17

The majority of the time with this division has unfortunately been consumed by discipline related matters or situations which if they continue will result in discipline. I have been fortunate to be able to watch a couple of the U17A games and look forward to getting out to some of the U17B games in the near future.

For U7

Again I have been able to watch a few of our teams play. The kids all look like they're having a great time. No issues (as I would hope)

One other piece I want to flag in case Curt doesn't is I attended our coach talk course this past weekend. I was extremely disappointed that only 6 coaches took advantage of this opportunity (5 excluding myself). Between the U7, U9, U11, U13 and U17 games I've watched I feel we really need to push for this to be better attended. For a financial point of view I think we spent about \$500 so almost \$100 per attendee.

Vice-President Field 1 – Matt Towle (U13, U15 & U17)

I attended the Field Special Session in Burnaby on April 12, 2025. Significant changes are expected in the areas of scheduling, tiering, and provincial structuring. Currently, I am still waiting on the official meeting minutes. Once received, I will provide a more detailed and comprehensive report on the proposed changes and their potential impact.

Vice President Field 2- Jamie Boyd (U7, U9 & U11) Nothing to report

Vice-President Female – Craig Patzer

Nothing to report as the girls are mostly with VELA.

Secretary – Jessica Lejeune

Please congratulate Nikila Cyr being voted in and appointed marketing manager! I will continue to monitor pages in the background and provide support and guidance where needed, although I know she will do a fabulous job!

Treasurer – Cass Jutting

Finalized financial statements for 2024 were distributed to executive members. Things are looking up as we move forward.

Bank Balances as at 30 April:

Field Gen \$0

Tournaments \$16148.50

Gaming \$30,100

General \$70516.60

Whaler Wear \$14794.59

Teams owe \$7550 for tournament advances

No outstanding debts (credit with WSPR utilized and balance paid to 30 April)

Whaler Wear has had excellent sales this month from photo day and ongoing orders/pre-orders!

Financial Statements for 2024 received and distributed to the exec. They should be posted to the website per my previous email (if they haven't been posted already). Alternatively, they could be sent to the membership via email. Rochelle and I have taken the financials, proposed budget and reviewed the program submission for the Gaming Grant application. We still have until 31 May to apply but everything seems to be in order thus far.

I am away 1-18 May so Jean and Jill will be able to answer any immediate concerns during my absence.

Registrar – Jean Gallagher

Working on finalizing numbers for gaming – not everyone has paid the fundraising fee so they will not be given raffle booklets.

Following up on some outstanding accounts. Helping figure out financials with VELA as many female players paid JDF instead. A few medical refunds have come in.

Finalizing some details and preparing the registration package to go to BCLA, due May 15.

Head Coach Box – Curt Morwick

Andy held his coach talk clinic, would have liked to see higher participation numbers, but the course went well, and Andy is keen to work with us again.

Coaching manual is complete.

Want to schedule a U9/U11 in house coaching session quickly.

Goalie clinic upcoming for the U11/U13 divisions

Nothing new for the level 2 clinic.

Head Coach Field – Adam Ranns Nothing to report.

Head Referee – Rob Cook

The season is well underway and our refs are doing a great job.

I've been to a number of games and was pleased to see some very good officiating.

Looking forward to our U11 tournament where we are planning for 3 officials on the floor for each game.

Unfortunately I will not be here for the U13 tournament as I will be in whistler running a half marathon.

I will reach out to find an OIC for the tournament. The price is going to be 3 X game fee for each day for the OIC.

We have run 3 officials for our U17 games and I think they have gone very well.

Referee Allocator Box & Field- Sarah Nishimura Nothing to report.

Equipment Manager – Rob Ponte

Still working on switching gear with individual goalies, teams have had their gear all distributed.

Risk Management – Matt Towle

1. **Criminal Record Checks:** With Box Season underway, all Coaches, Managers, Treasurers, and Trainers require a valid CRC.
2. **Concussion Awareness Training:** BCLA requires a minimum of 1 Coach from each Team to complete this training.
3. **Injuries:** 5 injuries have been reported over the past month, with the following details:
 - U17 A1 – A player sustained a fractured ankle during practice.
 - U13 B – A player sustained a mild concussion. Player has been medically cleared to resume play.
 - U17 A1 – A player sustained a hyper extended knee during a league game.
 - U15 A2 – A player sustained an injury to the heel of his foot during a league game.

U9 T6 – A player sustained a fall and injured their right elbow.

Gaming – Rochelle McRae

All licences for tournaments are completed. Raffle books are the only one left and I have already spoken with Jean. She will get me numbers when she can. And I'll be working on completing the gaming grant now that financials have come back from accountant.

Jersey Manager Box & Field– Jesse Henwood

All teams received their jerseys, looking to touch base with a few teams to get their deposits.

A few teams have needed to switch jersey and have dealt with that as it's come.

Webmaster – Stephen Laws nothing to report.

Whaler Wear Coordinator– Ashley Petch

Lots of preorders just submitted to the suppliers. Bags and shorts are en route. Photo day was very profitable. I will be set up at both JdF tourneys :)

Head Manager Box & Field – Alicia Hayes

I have sent form 100 B to Dave Showers. He was extremely impressed to see our number of teams in U7 and U9 he loves how it looks for the future of lacrosse.

I have sent the declaration information for provincials to all the teams U13–U17. The deadline to get these back to me is May 20. I have also explained the importance of declaring and making sure that everybody is on board with going so that you do not have to pull your declaration as it comes with fines.

I'm continuing to help and work with teams and managers as needed.

Photos should be back to me by the end of May.

Floor & Field Allocator – Nikila Cyr

Floor: Over the last couple days, I've had to reschedule approximately 8 games that are happening over the next two weeks due to the Grizzlies advancing in playoffs. This has created a ripple effect, particularly with officiating and availability. If the Grizzlies advance again, we will need to revisit the schedule and explore further adjustments to ensure everything continues to run smoothly.

As Kyla mentioned, we've been working closely with WSPR and the other user groups to minimize disruption as much as possible. We've also had productive discussions about next steps if the grizzlies advance again, including reaching out to SEAPARC regarding painting floor lines and finding a shot clock for the arena. WSPR is taking the lead on this, which is great.

I just want to thank those who have been kind and understanding during this!

Field Allocator Report:

I'm currently working on our request for the Velodrome and Royal Bay for the 2025/26 field season, which is due on May 9th. I've also put in a request with City Centre Park as we are hoping to hold the female tournament there this year.

I won't be able to attend the meeting in person tomorrow, but I will be online!

Tournament Coordinator – Brittney Corkery

For the Bateman, we have 9 B teams and 3 A1 teams. I am just trying to have the schedule finalized by the weekend and will get the volunteer sign up sheet out to our JDF U11 managers hopefully for Monday. There will always be spots to fill if anyone from the executive is around the weekend of May 23-25!! The ceremony will be held mid morning on the Sunday.

Rumble has 8 B teams and we'll be able to keep the tournament playing out of the JDF arena entirely.

That's it for now and I should have an update on how the Bateman went by next meeting!

Marketing Manager– Nikila Cyr

Nothing to report.

Administrative Coordinator– Jill Denis

I will be working with Jean to process any financial transactions while Cass is away.

JR Shamrocks teams are offering a discount to teams interested in attending their home games as a group. They will receive 50% off admission for coaches/parents and players wear their jerseys and get in free. u7/u9 teams can also sign up to play during the intermission of one of their games. Game schedules and contact info have been shared with our team managers, and teams must register in advance. This is a great option for a fun team building event for our teams and an opportunity to come out and support our local jr lacrosse teams.

Past President– Ryan Hyland Nothing to report.

Policy Committee– Nothing to report

Assessment Committee– Nothing to report

Finance Committee– Cass, Jutting, Craig Patzer, Rob Ponte, Jean Gallagher

Nothing to report

Sponsorship Committee– Cass Jutting, Nikila Cyr, Blake Anderson, Jamie Boyd

Nothing to report

Agenda

Review of Old Business: None

New Business

Topic	Action Item	Responsible
Kyla- Sponsoring Saanich referee Nico Beaudoin for U20 World Field Championship	Kyla- reach out to Cass regarding possibility of sponsoring \$200 towards Nico's expenses.	Kyla Cass
Craig- 1) I would like to have the executive approve for running a trial "JDF Girls Summer Sixes" program over July and August 2025. Background: With the field season ending in February, and the girls rolling right into box which goes into summer holidays there is no continuation of field to generate excitement or maintain skills. Furthermore, with the inclusion of sixes into the Olympics, BCLA is expecting an increase in excitement for the game. Having JDF lead the way on the skillset development and giving the girls a chance to get back on the field over the summer should increase excitement, and hopefully put us in a good spot for the start of field season in September. So far returns on interest are encouraging, and should grow as the box season tapers down. Support needed from the Association would be pinnies to loan out, booking the velodrome, financial support and potential referees. 2) Equipment manager to investigate shot clock procurement and report back at the next meeting on costs and availability.	1) <u>Craig makes a motion to spend up to \$400 for field rental costs to run a summer girls sixes program.</u> 2nd by: Matt Discussion: Create drop in style 6s sessions, 4 nights each 2 hrs. Split between age groups. Registered players, waivers needed for new players. Need field time at velodrome and nets. Craig committed to coaching. Vote: all in favor Motion passed 2) <u>Craig makes a motion to spend up to \$500 for a shot clock to use for girls field lacrosse teams.</u> 2nd by: Kyla Discussion – look at how to get our hands on appropriate field shot clocks for the upcoming field seasons. Kyla will email BCLA/Rob Cook for direction. Craig – rescind motion	Craig Nikila Craig Kyla

Background: At the BCLA special session we were told that Lacrosse Canada will be introducing a shot clock among other rules. While it was not universally adopted at the meeting, and suggested to be pushed a year. Stacy Paterson, the executive for women's suggested at the meeting the women's U18 girls could trial the shot clocks to give an assessment on how clubs would need to modify their operations. I understand these are able to be mobile, on stands and remotely operated so we could have one or two sets and move them between our "home fields."		
Matt Towle, seeking approval to purchase four new field lacrosse nets for upcoming season	Rob Ponte to inquire about cost and sourcing new nets. Will bring approximate cost to next meeting. Matt Towle will bring a motion to the table in June to purchase 4 new field nets ahead of the 2025/26 season.	Rob P
Niki / Rob – Sea Can	Schedule a summer clean up at the sea can following the end of Box season. Rob with help will bring Belmont box nets to store in Sea Can for off season.	Rob Other executive able to help.

Next Meeting: June 5th TBD around box schedules

Meeting Adjourned: Moved by Alicia 7:49pm