



JDF Lacrosse Association Executive Meeting Agenda

October 6, 2025 – 7 pm Westshore Parks

Meeting called to order: 7:00 pm by Kyla

Non-Executive Observer Introductions: none

Adoption of Agenda: Motion by Sarah, 2nd by Jill. All in favour

Adoption of September Minutes: Motion by Rob P 2nd by Cass. All in favour.

Adoption of Reports of Committee Members and Committee Reports: Motion by Jesse, 2nd by Alicia. All in favour.

Attendance: Kyla, Sarah, Jessica, Cass, Craig, Jill, Jesse, Nikila, Matt T, Alicia, Rob P, Blake, Curt.

Non-executive members: None

President – Kyla Pedlow (Interim)

The season has officially started and it has been an interesting start to say the least. The Island released a schedule that consisted of 3-6 regular season games for each team, with the remaining games to be self-scheduled. Most teams have begun self-scheduling and are learning as they go. It has certainly not been seamless, but we're all doing our best.

I created a spreadsheet for the whole Island to use for self-scheduling in hopes of making it easier to schedule games, and minimize the amount of communication back and forth to book games. It seems to be working well for the teams that are using it. Commissioners, field allocators and the webmaster are all using it as well.

We've had some rocky starts with our U15 and U18 divisions. I believe that U15 is under control now, and we're working to getting U18 back on track.

This past weekend we had three teams participate in the Westcoast Cup in Maple Ridge. U18T2 brought home Silver, U13T1 brought home bronze, and U11T1 brought home silver. What a great start to our season! The next tournament is in just over a week in Langley at Thunderstrike where we have quite a few teams heading over.

Vice- President Box 1- Niki Williams (Interim U9, U11, U13) Nothing to report

Vice-President Box 2 – Vacant

Vice-President Box 3- Blake Anderson (U7, U15, U17) – I'll provide an update on the Daniel Ranns memorial award when we discuss awards.

Vice-President Field 1 – Sarah Nishimura (Interim) (U9, U13 & U15)

I've been working with Kyla and Nikila on the self scheduling system, we have a meeting planned for Friday with teams to assist managers.

Most teams are struggling to get timely responses from the commissioners and game numbers which we can hopefully discuss at the island meeting.

Vice President Field 2- Jamie Boyd (U11 & U18) Nothing to report.

Vice-President Female – Craig Patzer

Our teams are continuing to form (yes... we're getting late registration). Overall, everything is going well but we have some hiccups that are honestly tied to the game growing at a faster rate than expected and compounded by everyone registering late. Some of the issues are:

- Practice time for u11 players from Saanich
- Shorts are not girls cut... the older teams may ask to return the shorts and get a group buy on basic black ones.
- Jerseys.... We just don't have enough. Optically the girls being the ones to have to wear the practice pinnies to games isn't going over well. But I think they look great in my opinion.
- Our older teams now have 25+ on the roster and can only dress 25. It's a tricky spot as we could not manage to split the teams and run two. So, we do what we must.

One potentially actionable item is looking into lines for the velodrome to be painted on. Everything else is just learning for next year.

Secretary – Jessica Lejeune

All paperwork has been submitted for BCLA AGM later this month. Working on details of our AGM Nov 23d.

Notice to all members of meeting including finalized financial statement, policy and bylaw change proposals and annual report due 14 days before AGM which is Nov 9th. All executive members are required to provide me with a written summary of tasks/ projects/ summary of your position of the last year. This must be finalized before November 9th to share with all our membership. This is also mandatory for filing with BC Societies and the grants we appl for as well. Stay turned for an email to reply your report to.

Last years' AGM Schedule

5pm set up, all available executive please help

5:30-6:30 Older players volunteering to run kids fun skills session on the field for those families attending the AGM. We have the field rented for this time.

5:30pm doors open for voter/member registration

6-6:30 AGM election of directors, policy and by law proposed changes

6:45 Draw prize for 1 free box registration 2025 season

6:45-7:30 awards

Do we want to do the same for this year? Do we have volunteers to run the on-field portion?

Treasurer – Cass Jutting Nothing to report

Registrar – Jean Gallagher

Lots of player movement – late registrations and withdrawals trickling in. Will prepare rosters for commissioners in the next couple of weeks.

Will start working on registration package for BCLA which is due end of October.

Registration for most divisions is closed. U9F, U11F and U18 are still open.

Fundraising fee is no longer being collected from new registrations so we can get booklets printed asap.

Still a number of outstanding payments – mostly girls from Pac Rim who were transferred in, and waiting for Kidsport approvals for a few others.

Head Coach Box – Curt Morwick Nothing to report

Head Coach Field – Vacant (Curt and Blake – interim)

Head Referee – Rob Cook Nothing to report

Referee Allocator box & field– Sarah Nishimura

Our first three weekends have been allocated without issue. We are working to get all officials mentored and on the field. This year presents the unique challenge of only being able to allocate a week at a time due to the fluctuating schedule. Our core officials have been responsive and flexible.

I am receiving 20-40 emails a day regarding self scheduling which is challenging but Nikila and Jasmine have done a fantastic job keeping the master schedule updated which is saving my sanity.

Equipment Manager – Rob Ponte Nothing to report

Risk Management – Vacant (Matt) Nothing to report

Gaming – Rochelle McRae nothing to report

Jersey Manager box & field– Jesse Henwood

Box – Nothing to Report

Field – With the increase in registration numbers from last year, jerseys became scarce quickly. The association has purchased more and they have come in. I have reached out to the U18 female manager and arranged to get them the proper jerseys this week.

Webmaster – Stephen Laws Nothing to report

Whaler Wear Coordinator– vacant

Ashley- I handed out all the shorts in women's cut we had in stock (there were a lot that were issued) – the rest I fulfilled with generic shorts. We just started ordering women's cut last year so it was hard to plan for future orders. I have an order that is about 3.5 weeks out still but they are ordered and on the way.

Head Manager box & field – Alicia Hayes

I'm helping to support managers with anything they need or questions they may have.

Coach and manager chats are both set up on teams.

Photo day is set and Schedule sent out for Saturday, October 18. Amazingly enough Angela is willing to come to town a couple days early to accommodate getting the female divisions done as they are in a tournament the weekend of photos. Female photos will be happening on Thursday the 16th.

-Form 100 sent to Dave showers at BCLA

I have almost every team award nomination for last box and field season.

Provincial declarations are due December 4. I will get all the forms sent out to managers like few weeks in preparation.

Floor & field Allocator – Nikila Cyr

Floor Allocator – nothing to report

Field Allocator – Kyla's update about the spreadsheet covered things well — it's really helping to make the self-scheduling process much easier. I've received multiple requests from some teams, while I haven't heard from others yet.

Tournament Coordinator – Brittney Corkery Nothing to report

Marketing Manager- Nikila Cyr- Nothing to report

Administrative Coordinator- Jill Denis Nothing to report

Past President- Ryan Hyland Nothing to report

Policy Committee- Nothing to report

Assessment Committee- box TBD Alicia, Jill, Blake, Kyla, Rob P, Curt, Jesse, Nikila

Finance Committee- Cass, Jutting, Craig Patzer, Rob Ponte, Jean Gallagher Nothing to report

Sponsorship Committee- Cass Jutting, Nikila Cyr, Blake Anderson, Jamie Boyd

Nothing to report

Agenda

Review of Old Business:

– Booking floor time and planning for box assessments

\$30,000 cost for box and field try outs in 2025. We need to do something differently.

Bring back \$25 try out fees for those wishing to “try out for the A level teams”. Balancing teams, just scrimmages and then have funds for refs which helps get them back in the groove.

U11 tiering or not still TBD by VIMLC. If U11 is tiered, try out fee would apply for those wishing to try out for A team.

Minimum registrations 48-50 to make it worth while running try outs.

Grant funding can be used for try for free and community programs, co-ed and female initiatives.

Drop down box to check on registration intent to try out.

Try for free events, other venue- outdoor box, school gym, RB gym or indoor turf.
Anything cheaper than Eagle Ridge.

U9 and U7 no need for assessments

Try outs different than assessments, players have to show up to be ranked.

Align policy on website assessments vs try-outs for transparency and available to all.
Kyla and Jill to work on documents.

Closed assessments went well, player feedback said they were able to focus more U13-U18.

New Business

Topic	Action Item	Responsible
Alicia- player awards	Player names still trickling in. Daniel Ranns memorial award- Adam Ranns and James Morgan working together to determine winner Trophy for Daniel Ranns award to be similar to Bateman. Brittney or Niki have already ordered the trophy?	Alicia- names of players and ordering through Andrea Brittney/Niki-trophy
Jessica- AGM details Sign-in table- Alicia & Jill Ballot booklets- covered, pencils order 50 pencils Host for Election of directors- Rob C? Host for the policy and bylaw change approvals-Cass Player awards- Jessica Child care/field session?-	Nov 23 rd , send out email so teams are aware and not schedule a game. 330-4 sign in 4-530pm AGM Ryan Alexander and James Morgan to get bears players to help. Jess to reach out Rent school gym? AGM package to hand out- BCLA and JDF policy and governance information	Sarah/Nikila Jessica Nikila Cass

Will need a cheque written out to hand to theater manager day of event- Cass	With gym 2-4pm With field 4-6pm Save the date email on social media and coaches and managers chat	Policy Committee Jean/Nikila
Niki- Nomination Committee	Jill, Blake, Sarah, Jess Jean to email membership with elected positions open for nominations at AGM. Any interested to reply with name and write up of qualifications and what they can bring to our associations.	Jill Blake Sarah Jess Jean
Cass- Governance	Governance and how that looks in preparation for the AGM, after the AGM, and beyond. Essentially, I want to know what our plan is or come up with one. This does not have to be discussed with the whole exec but it does need to be discussed. eg. There has been some discussion re policy updates that won't be ready for tomorrow's meeting but we need to consider preparing for the AGM. I also think the membership could use a low-level information session on governance, our structure, and our responsibilities as members and as directors. AND, the need for volunteers to make this organization run. Maybe this could go with the meeting package as a slide deck/pdf as a preface to the bylaw changes proposed if we have the bylaw updates on time? To be tabled after BCLA AGM so we know what info to share with membership. Age divisions- gear expectations at all levels- players and goalies. Not policy just info to put out. Need decision or policy about players calling up a division for the season.	
Jessica Whaler wear- photo day	Pick up current stock and sell at photo day. Jill to sell at photo day	Jill Jesse
Sarah- Pac Rim is not contributing to any ref mentor fees. We are covering mentor fees for all games even when non JDF teams playing. Improving experience for all players and teams so will continue.	Needs to be taken up at VIFLL meeting	Sarah Kyla Jamie

Next Meeting: Nov 6, 7pm in person.

Meeting Adjourned: Motion to adjourn, 8:55pm Kyla.