



JDF Lacrosse Association Executive Meeting **Minutes**

3 April, 2025 – 7 pm Seniors Center 201

Meeting called to order: By Kyla at 7:04pm, 2nd by Jessica

Non-Executive Observer Introductions: Kyla: None

Adoption of Agenda: Moved by Niki, 2nd by Rob C, all in favour, carried

Adoption of March Minutes: Moved by Rob C, 2nd by Alicia, all in favour, carried

Adoption of Reports of Committee Members and Committee Reports: Moved by Niki, 2nd by Alicia, all in favour, carried.

Attendance: Kyla, Jessica, Cass, Jean, Nikila, Rob P, Matt T, Craig, Jamie, Alicia, Rob C, Blake, Niki

Online: Jill, Jesse H

Non-executive members: None

President – Kyla Pedlow (Interim)

First and foremost, I want to say a huge welcome back to Jess! You were missed at our last meeting, and we're happy to have you back for this one.

The March VIMLC meeting was our declaration meeting. JDF has declared the following teams:

U7 – 4 teams

U9 – 8 teams

U11 – 5 teams, 1 A team & 4 B teams (*A team will be withdrawing from league play, and self scheduling*)

U13 – 3 teams, A1, A2 & B

U15 – 2 teams, A2 & B

U17 – 2 teams, A1 & B

The 2025 BCLA Field Directorate Special Session will be held on Saturday, April 12, 2025 in Burnaby. JDF Representatives will be Matt Towle, Jamie Boyd, and Adam Ranns. I'm going to ask that Cass, Matt, Jamie and Adam all connect on how expenses for this trip will be done.

All assessments have been completed!! Big shout out to Jill and Alicia who have basically been living at Eagle Ridge over the past few months. We wouldn't have gotten through it all without you ladies! Many of you volunteered with assessments and for thank we are very grateful. Each year, new last-minute issues pop up that we need to be able to pivot and change things, and this year was no different. But everything was handled well and overall, the process went really smoothly!

Another thank you to everyone who was involved in helping out at the U11 balancing scrimmages this weekend. From what I saw, the kids had a great time and families loved the kickoff to the season. I definitely think we should consider making that an annual event!

Game Schedule – the U13 -U17 game scheduled was released this weekend. All teams should have their games uploaded to Ramp now. The U11 schedule should be released early this week, with U7/U9 to follow at some point shortly after. U13 – U17 begins this Sunday April 6th, and U7-U11 will begin Saturday April 19th.

A reminder that tomorrow, Monday March 31st, is when tournaments are open for applications.

Vice- President Box 1- Niki Williams (Interim U9 & U13)

Eight U9 teams have been formed, emails sent and practices start next week. Doing a bit of shuffling to accommodate coach availability and working with Curt to get coaches locked on all teams. All reciprocated buddy request were honored, even the late ones. A huge thank you to Jean for the hours spent on this!

U13 teams well underway.

Vice-President Box 2 – Nic Collison (U11 & U15)

Last weekend we had 6 balancing U11 games.

4 balanced B teams played each team once.

Saturday we hosted a bbq for coaches. Players. And refs. Thank you for all that helped out. It was a huge success. Thank you to the sponsors that made it happen.

Save on Foods colwood

Coca Cola

Westen bakery

And then 2 games Sunday.

We created our teams as well with some movement, however the movements were only based on some parents requested a movement. The teams were pretty balanced and the games were pretty even. Assessments did a wonderful job in that. By giving us all the information to balance those teams.

U15 teams are under way this weekend with games!

The season is finally here!

Vice-President Box 3- Blake Anderson Box (U7 & U17)

It's great to be getting back into box lacrosse season.

For u17 both teams are fully underway with pre season practices. Our u17a team had a scrimmage with Coquitlam over the weekend and had a narrow loss of 7-6 so a great start to be sure. The b team has their first game this Sunday and the a team their first league game Monday night.

For u7 the teams have been formed and parents and coaches informed. Their first practices will begin next week. Always enjoyable to get out and watch where the passion starts.

Vice-President Field 1 – Matt Towle (U13, U15 & U17) Nothing to report

Vice President Field 2- Jamie Boyd (U7, U9 & U11) Nothing to report

Vice-President Female – Craig Patzer

VP Women's has nothing to report at this time for JDF.

VELA's womens teams are mostly set and games are commencing this upcoming weekend. Spirits are high from what I have seen, and an extremely positive turnout in registrations.

Secretary – Jessica Lejeune- nothing to report

Treasurer – Cass Jutting

Bank Balances as at 31 March:

Field Gen \$0

Tournaments \$0

Gaming \$30,100

General \$97,384.05

Whaler Wear \$9,687.68

Despite significant activity throughout the month, our balances remain healthy. We have no outstanding debts, and we had a small credit balance with WSPR that was likely used this past month but I don't have the March statement yet.

Essentially we are starting Box season with a positive outlook on our financial position to support the season's activities. That said it is absolutely essential that everyone involved in our operations keeps me in the loop on anything that will impact our finances.

Bank accounts are set up for the upper division teams and referee fees have been advanced.

I have started the process of re-naming and allocating the bank accounts for the lower divisions, starting with the U11 teams and I am just waiting for the complete information on who the Managers and Treasurers are.

Our biggest challenge moving forward is to get the financial statements for 2023-2024 adjusted/corrected to the satisfaction of the CPA for the compilation engagement. The bookkeeper and I have made significant strides recently to answer his questions and make corrections and we are almost there. This work is absolutely essential to ensuring that the statements for the current year are accurate and that there are no delays in the future. Jill and I have done a lot of work to ensure that we have an air tight audit trail on the current fiscal year so that we don't encounter these delays again-- and I deeply appreciate the cooperation and understanding of everyone when I have asked them to provide the same information in different ways, over and over again.

One final note: The finance committee will need to meet as soon as I receive the financial statements.

Registrar – Jean Gallagher

Have been helping the lower divisions get their seasons going.

Updates for U7 and U9 have been provided by the VPs. Things were a bit delayed since I was on holidays and out of the province for March Break but everything got sent out in the end, and was even on par with when information went out last year. (I checked, trust me).

U11 is still in the works but just about there. Will let VP U11 provide an update.

U11 balancing scrimmages weekend was a huge success. Thank you to everyone who helped out! Huge shout out to Haidyn and Ocea as well 😊

Registration is trickling in. A new U7, U9 , U11 and U15 registration has come in the last couple of days. They will be placed on teams with space. Have been in contact with Ashley to get shorts organized. There have been a few withdrawals lately as well. Will work with Cass on those refunds.

Numbers as of April 1

U7 - 38

U8 - 81

U11 - 92

U13 - 58

U15 - 34

U17 - 42

Total - 345 (+8 withdrawals)

Female registrations to be sent to VELA - 33

Head Coach Box – Curt Morwick

-Working on times to hold a JDF clinic for coaches in U7-U9 (Possibly including U11) in the hopes we can make our coaches feel more comfortable being involved on the floor.

-U11/U13 Goalie clinic is upcoming, working with Cody, Mathew and Nikila to set aside a time that will work for all.

-Coach manual will be finalized this week, will be ready for our younger divisions.

-Trying to coordinate a level 2 clinic for our coaches, that's ongoing with Dave.

Thanks everyone for all the hard work this season already!

Head Coach Field – Adam Ranns Nothing to report.

Head Referee – Rob Cook

Happy to report that most classroom clinics are complete just fitting in the floor portion.

Games start this weekend and as usual RAMP is a mess.

Sarah is working hard to book the games without the use of RAMP.

Apparently it's supposed to be fix by Friday.

Looking forward to another great box season.

On Apr 1, 2025 10:22 a.m., Nikila Cyr <nikila.cyr@jdfllacrosse.com> wrote:

Floor Allocator Report:

- All U7-U17 practices have been uploaded to RAMP.
- There has already been a handful of cancellations/rescheduling for practice slots due to weather.
- Game schedules for U13-U17 are synced to RAMP.
- U7-U11 game schedule to come.
- Working on setting up ref, coaching, and goalie clinics.

Referee Allocator Box & Field- Sarah Nishimura

We had 100% attendance with our entry-level 2 officials for their respective clinics.

In a shocking turn of events RAMP is proving to be an issue- resulting in a very arduous process to assign games for this weekend. Hopefully the ramp issues will be rectified soon.

With a robust group of entry level officials and many returning officials it's looking to be a great season!

Equipment Manager – Rob Ponte

U13 to u17 teams have there coaches buckets and are setup for the start of season.

U11 and below some coaches have reached out and have ther buckets and goalie gear.

Working on a solution to the 4x4 net at belong box with Curt.

Risk Management – Matt Towle

1. **Criminal Record Checks:** With Box Season underway, all Coaches, Managers, Treasurers, and Trainers require a valid CRC.
2. **Concussion Awareness Training:** BCLA requires a minimum of 1 Coach from each Team to complete this training.

Gaming – Rochelle McRae

Jersey Manager Box & Field– Jesse Henwood

Box jerseys for the U13 and above are pulled and being distributed this week.

Waiting on U11 and below to follow in the coming weeks.

Webmaster – Stephen Laws nothing to report.

Whaler Wear Coordinator– Ashley Petch

Shorts have been sorted and labelled. A few teams left to pick up still.

2 of the 3 boxes for bag preorder just arrived a few minutes ago.

We have a pre-order for swim shorts currently.

Booster will be set up for photo day!

Head Manager Box & Field – Alicia Hayes

I worked with Jill to get the agenda, organized, and set up for the C/M/T meeting.

I have manager's folders set and ready to go for the for tonight's meeting. I will continue to get manager's packages put together for the lower divisions for their meeting next week.

I have sent welcome emails to managers for the upper divisions and sent them login information for VIML and start up season information.

Once all lower division teams are finalized, I will get the information sent to them as managers and Coach names come in.

I have been in contact with all commissioners for U13–U17 and sent them contact information for head coach and managers.

On ramp there are chats set up for coaches and Managers/Treasurers. I have found the last few seasons. They've been very helpful for getting information out and having more than just one person able to answer questions as everyone can chat together.

Photo day is set for April 12. The schedule is being made up now and we are working around the teams that do have games that day. We will be doing a referee photo again this season.

Floor & Field Allocator – Nikila Cyr

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Tournament Coordinator – Brittney Corkery

We have just over 20 teams that have applied for each tournament. We should easily be able to run an A2 and B division for the Rumble. Bateman will be a little more tricky with numbers.....we have five A1 teams, four A2 and 14 B teams. At MAX we can take 14 teams total and thats cutting down to just a 3 game round robin. We could look at taking all 5 A2 teams and then 9 B teams, 4 of those being JDF which only means 5 different teams to compete against. There will for sure be some grumbly local associations who will not get in this year.....

I am currently sending out invites now to get the ball rolling and secure those teams before they fill their tournament quota with other events.

Marketing Manager– Vacant

Administrative Coordinator– Jill Denis

I have been busy providing administrative support in many areas regarding assessments, team creation and all other tasks related to season startup. My goal when things calm down is to finally work on coming up with new ideas for communications (shared calendar, newsletter) and continuing to work on information management.

Past President– Ryan Hyland Nothing t report.

Policy Committee– Nothing to report

Assessment Committee– Nothing to report

Finance Committee– Cass, Jutting, Craig Patzer, Rob Ponte, Jean Gallagher

Nothing to report

Sponsorship Committee– Cass Jutting, Nikila Cyr, Blake Anderson, Jamie Boyd

Nothing to report

Agenda

Review of Old Business:

Matt Towle– Uvic concussion lab will be taking new baseline appointments for any players interested in them starting end of April.

New Business

Topic	Action Item	Responsible
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Curt Morwick- new U7/U9 coaching requirement fee.	Curt Makes a motion to spend up to \$360 to cover the cost of the NCCP Initiation in Sport course for the 2025 new U7 and U9 coaches taking their training. Rationale: This would be part of our continued help to encourage new coaches to get involved. 2nd by: Cass Discussion: \$15 per person. Coaches needed, development and retainment needed. U7 and U9 don't need level 1 to coach these divisions now, low cost to keep new coaches come in. 12 teams this year. Vote: All in favor, motion carried.	Cass Curt
Alicia- Raffle	Raffle Books- draw during Debbie Cooper Tournament. Need exact date and time of draw on tickets. Rochelle and Cass taking on this year.	Rochelle Cass
Kyla- Jim Hartshorne and Shamrocks	Shamrocks working with WSPR on future contracts.	Nic Kyla
Nic- Belmont Box	Going to need to arrange regular maintenance- leaf blowing, power washing, debris removal, etc Paid \$2000 to SD62 last year and there was zero maintenance done. Nic Makes a motion to spend up to \$1500 on maintenance clean up of the Belmont Box for 2025 season. 2nd by: Rob P Discussion: Construction needs are separate, this is only for cleaning and basic maintenance. Vote: All in favor, motion carried. Nets figured out for Belmont box as well for this season.	Jessica emailed maintenance company for quote.
Niki- funds for player development	Is there gaming grant or other grants available for player/goalie development? Cass- yes needed for retention Will look through minutes- we have discussed goalie development, players would benefit too, Coaches and goalies priority. Grant applications easy to apply for goalie/coaches funding. Need regular goalie training, and train coaches for goalie development too. Follow up with Curt Morwick, Matt Denis and Cody Cook.	Cass Curt Kyla

Next Meeting: May 1 or 8th? TBD around box schedules

Meeting Adjourned: Moved by Jean 8:05pm