



## JDF Lacrosse Association

### November Meeting Minutes

**November 6, 2025 – 7 pm Westshore Parks**

**Meeting called to order:** 7:04pm by Kyla

**Non-Executive Observer Introductions:** none

**Adoption of Agenda:** Motion by Jean, 2<sup>nd</sup> by Alicia. All in favour

**Adoption of October Minutes:** Motion by Jean 2<sup>nd</sup> by Alicia. All in favour.

**Adoption of Reports of Committee Members and Committee Reports:** Motion by Nikila, 2<sup>nd</sup> by Alicia. All in favour.

**Attendance:** Kyla, Jessica, Jill, Jean, Rob C, Rob P, Alicia, Nikila, Jesse, Craig, Blake, Sarah, Curt, Jamie

**Non-executive members:** None

**President** – Kyla Pedlow (Interim)

Last weekend I attended the BCLA AGM and Minor Directorate Special Session in New Westminster. Nothing too major to report, a lot of the proposed bylaw changes were pulled from the agenda. It sounds like BCLA wanted more time to prepare them properly and avoid a bunch of arguments on the floor. Most of those changes still need to happen, they're just being pushed to a later special session.

The meeting itself ran really smoothly this year. BCLA brought in Jason Robinson from Sport Law Canada to chair it. He's a Parliamentarian and ran the meeting perfectly. It was long, but without Jason it would have been way longer. They also had Greg Gilhooly, one of their lawyers, on Zoom to handle any legal questions. A few of us spoke with Jason afterward, and Sport Law said they'd be happy to help us with our own bylaw review if we want, to make sure we're compliant with the Societies Act and everything else.

While I was there, I chatted with a few other associations that are looking at moving to a governance/operations board model like we've been working toward. Seems like a lot of groups are realizing they're not quite in line with the Societies Act either. Burnaby is doing a full restructure similar to ours, their president invited me to their Town Hall last week to see how they presented it to their members. It was really well done and gave me some good ideas for when we do ours.

Lastly, we had the VIMLC AGM last night. Tim Frost has stepped down as Chair, and Andy Stuart will be taking over. Most of us know Andy from the Coach Talk Training session he ran earlier this year. I think he'll do a great job leading the Island group.

**Vice- President Box 1-** Niki Williams (Interim U9, U11, U13) Nothing to report

**Vice-President Box 2** – Vacant

**Vice-President Box 3-** Blake Anderson (U7, U15, U17) -Nothing to report

**Vice-President Field 1** – Sarah Nishimura (Interim) (U9, U13 & U15)

Rankings have gone live, and teams have been updated on what we know from the Field directorate on how the rest of the season will play out.

Regular season play ends Nov 30.

An update is coming today on how we report scores to the managers.

An "Island Championship" is still planned for December, it's unclear what that will look like, and those games would not count towards rankings.

Most teams have booked 10-12 regular season games (goal was 12), aside from U18.

There has been limited uptake from the mainland in coming over to play.

**Vice President Field 2-** Jamie Boyd (U11 & U18) Nothing to report.

**Vice-President Female** – Craig Patzer-

Girls teams have settled in with tournaments completed and minimal issues.

Island scheduling has been the main focus of my efforts along with a couple really late registrations.

Lots of lessons learned to take into next year with the increased numbers.

**Secretary** – Jessica Lejeune

I attended and was a voting member for the VIMLC AGM. Reports will be published on their website when available.

I attended and was a voting member the BCLA AGM in New Westminster and will share the special sessions minutes from minor directorate, coaching group, officials' group and AGM when I receive them.

**Treasurer** – Cass Jutting

We received our Gaming Grant in the amount of \$66,500 which is only slightly less than we budgeted for (\$70K, which is what we received last year, and we received \$66K the year before). That said, the directors need to know that the Gaming Reports were not submitted for 2019, 2020, and 2021 (noted as pre-amalgamation) but I will be able to pull the information together based on the information I received from the Gaming Grant staff. This has put us at risk of not receiving gaming grant money in the future.

The financial statements were completed and distributed for 2024-2025. The budget will be revised based on the grant info and updated revenue for this field season by December when we startup with the new bookkeeper.

Assets as at 31 October 2025:

General - \$82649.94

Gaming - \$66500.00

WhalerWear - \$9728.35

Tournaments - \$6313.17

Contingency - 0.

Liabilities as at 31 October 2025:

October WSPR Invoices \$10164.13

**Registrar** – Jean Gallagher

Registration was due at the BCLA on October 31st, however I have asked for an extension due to a late registration that requires Island level approval.

BCLA have adopted a new format for registration submission which makes things much simpler, as print outs of each team or of all registrations are no longer required to be mailed in. Ramp has simplified reporting for the BCLA so registrars only need to submit digital reports by email.

Total numbers for field season = 278 + potentially 1 more pending Island approval  
This includes the female players.

I also attended the BCLA AGM as a voting member for field lacrosse on Oct 25 and would only add Congratulations to Jill Denis, recipient of this year's Presidents Award for JDF.

**Head Coach Box & field** – Curt Morwick

Level 1 Field clinic was completed, only 2 no shows. Still no info on a Level 2 but continuing to pursue. They have one in New West on the 15<sup>th</sup> of November as of now.

Other than that, nothing much else to report. No teams have reached out to me recently with anything coaching related. Earlier coaching inquiries have settled in, and teams have followed suit.

Looking forward to getting through the dog days of field season!

**Head Referee** – Rob Cook Nothing to report

**Referee Allocator box & field-** Sarah Nishimura

The season has been fairly smooth, without any games cancelled due to no officials.

We do however have a very small pool of senior officials which is making allocating U18/U15 games a challenge, November is particularly tenuous.

**Equipment Manager** – Rob Ponte- Nothing to report

**Risk Management** – Vacant

**Gaming** – Rochelle McRae nothing to report

**Jersey Manager box & field**– Jesse Henwood– Nothing to report.

**Webmaster** – Stephen Laws Nothing to report

**Whaler Wear Coordinator**– vacant

**Head Manager box & field** – Alicia Hayes

Photo day was a success! There were a few hiccoughs as expected, but altogether I would say it was a great day. Photos will hopefully be arriving the week of December 17.

Continuing to help managers when they've got questions regarding their team and or the season, most teams are having a wonderful season so far there's a few that are having the odd issue here in there, but we are getting those sorted out easily.

I have sent out declaration forms to all of the competitive divisions.

I sent all the award nominations to Andrea to be printed. I have asked to have them back hopefully a week before the meeting so that I can get the write ups attached to all of the awards.

**Floor & field Allocator** – Nikila Cyr

Field Allocator report - Nothing to report

Box Allocator report - Working with City Centre Park to secure floor time for assessments and kicking things off with the assessment committee.

**Tournament Coordinator** – Vacant

**Marketing Manager**– Nikila Cyr– Nothing to report

**Administrative Coordinator**– Jill Denis–

This past month I've spent a great deal of time working with Cass on the bylaw changes and organizational restructure to present to the membership at the AGM. I'm genuinely excited about these changes and the potential they bring. I believe an upgrade to our ORG structure is long overdue and with these changes, our organization will be positioned for a strong and successful future.

**Past President**– Ryan Hyland Nothing to report

**Policy Committee**– Nothing to report

**Assessment Committee**– box TBD Alicia, Jill, Blake, Kyla, Rob P, Curt, Jesse, Nikila  
Nothing to report

**Finance Committee**– Cass, Jutting, Craig Patzer, Rob Ponte, Jean Gallagher Nothing to report

**Sponsorship Committee**– Cass Jutting, Nikila Cyr, Blake Anderson, Jamie Boyd  
Nothing to report

## Agenda

## Review of Old Business:

– Booking floor time and planning for box assessments– see agenda items

## New Business

Topic	Action Item	Responsible
Cass- Grant in Aid Funding	<p><b>Cass makes a Motion to approve the pursual of Grants in Aid, possible sponsorship, and/or partnership with other youth sports Associations in the greater Victoria area, so that we as an Association may host or co-host a large event that supports positive sport culture and the development of youth in minor sports</b></p> <p><b>Cass- Sorry I won't be there tonight to provide additional context to the motion. This is the speaker (John O'Sullivan) who I am looking to have at an event hosted by the association <a href="https://changingthegameproject.com/">https://changingthegameproject.com/</a></b></p> <p><b>This would support coach, board and parents in learning how we can show up for our players.</b></p> <p><b>The intent is to maximize grants and partnerships with others to minimize (ie. within budget) or make this zero cost to the association. Grant applications are due in December which is why I'm proposing this for this meeting despite my absence tonight.</b></p> <p><b>Let me know if you have any questions.</b></p> <p><b>Motion tabled for further info. All members agreed good idea to pursuing any possible grants available. And a hosted event sounds like it would be beneficial. Pleases share more info and committee will be struck.</b></p>	Cass
Kyla- Proposed bylaw changes, town hall session	<p><b>Town Halls– Nov 13<sup>th</sup> and 20<sup>th</sup> 7-8pm Online MS Teams Meeting</b></p> <p><b>BCLA suggests it will be beneficial for members to ask questions before our AGM. People can send in questions up until Wed Nov 13<sup>th</sup>, ahead of time, or use chat function in the online meeting. Meetings will be recorded so others can still watch. Jill Krop from BCLA will attend when she can. There to answer questions about governance change and sport law updates. Email needs to be sent out tonight. Can add incentive to 2<sup>nd</sup> town hall for attendance if needed</b></p>	<p>Kyla Jill Jean All executive to attend online if possible.</p>

Blake- Email correspondence up to date for facilities we use	See below	
Nikila- Box try outs/assessments	<p>City Center Park limited floor time. Go ahead with floor time offered- 2 sessions per division, if time allows for more will allocated time slots. Scrimmage time doesn't need to be 1.5 hours per division. Need to manage our time slots better. WS Parks not allowed indoor for lacrosse.</p> <p>Pros and cons to pilot u11 tiering 2025 box season. Island teams waiting for direction from VIMLC, can make proposal for mutual proposal if beneficial for all.</p> <p>Paid try outs 2026 box season U13-U17. \$40 per player for try outs only. Those that do not wish to try out will be assessed. Balanced teams where applicable. Players may be released if requested. Need to manage players withholding registration waiting to see who coaches are. Set registration date and try out payment due so we can adequately plan for try outs/assessments. Not be scrambling at the last moment if there is a large group that waited to register.</p> <p>Every try out, removing players that are cut, or assigned to A1 even after the first session. Possible- top 10 moved to A1 team, and bottom 10 cut to B/C team. Then 2<sup>nd</sup> session coaches cuts to divide the remaining players.</p> <p>Email and social media sent out to canvas coaching applications asap.</p> <p>Assessment committee to work out details.</p> <p>Look into digital scoring for try outs.</p> <p>Consider C teams where applicable for player development.</p>	<p>Jean Nikila Curt Rob Jill Alicia Kyla Box Vps Assessment Committee</p>
Alicia- Awards and provincial declarations, and score board	<p>Awards- being made for Nov AGM. Spelling of names is challenging, need to confirm with parents when emails go out congratulating award winners. Have them fill out a form indicating how player's name should be spelled.</p> <p>Provincials declaration forms went out to managers, waiting to see who replies. Waiting on field directorate to finalize playdowns/ provincials births is challenging for many.</p>	<p>Jean Alicia Jill</p> <p>Alicia</p>

	Rob P can purchase 2 new bigger, brighter score boards within his approved equipment budget.	Rob P
Jean- Box fees	<p>Registration will open Dec 1<sup>st</sup>.</p> <p>BCLA fees are going up \$50 per player due to increased Lacrosse Canada and BCLA fees passed at their AGMs.</p> <p>Need treasurer input.</p> <p>Elected directors will meet to set fees before Dec 1<sup>st</sup>.</p>	Elected Directors
Blake- U11 Jamboree	Was cancelled, now Ridge is proposing Feb 3-5 mid week even. Email to be sent to BCLA/field directorate for confirmation and details.	Kyla Jamie
Kyla- Congrats Jill Denis President's Award winner for JDF	Congrats!	

**Next Meeting: Dec 4,** 7pm in person.

**Meeting Adjourned:** Motion to adjourn by Alicia, 8:18pm.