



JDF Lacrosse Association Board Meeting Minutes

9 December, 2025 – 7 pm JDF Senior Center 201

Meeting called to order: 7:03pm by Kyla

Non-Executive Observer Introductions: none

Adoption of Agenda: Motion by Rob P, 2nd by Rob C. All in favour

Adoption of November Minutes: Motion by Nikila 2nd by Craig. All in favour.

Adoption of Reports of Committee Members and Committee Reports: Motion by Nikila, 2nd by Rob P. All in favour.

Attendance: Kyla, Jessica, Jill, Jean, Rob C, Rob P, Alicia, Cass, Nikila, Jesse, Craig, Curt, Wes, Shae

Elected Directors-

President – Kyla Pedlow

We had a successful AGM on Sunday November 23rd. All proposed bylaw changes were passed. The following were elected into positions:

President – Kyla Pedlow

VP Field Programs and Development – Sarah Nishimura

VP Operations – Nikila Cyr

VP Female Programs and Development – Craig Patzer

VP Box Programs and Development is now vacant, and will be filled along with the appointed positions Monday Dec 8th.

Regular season games have wrapped up for field season, and we are now waiting on final rankings to determine which teams will be declaring for Provincials.

A lot of work has been going on in the background to get ready for box season. Tryout and assessment dates and times have been set, and the tryout days have been posted. December will be a busy month of planning for tryouts starting January 6th, 2026.

Vice President Operations– Nikila Cyr

Since this is a new position for me as of the AGM, I do not have anything to report. I look forward to this new opportunity and what I can bring to the position. I will be working with Wes Roberts who is the new Field/Floor Allocator to bring him up to speed on the position.

Vice President Box Programs & Development- Curt Morwick

Vice President Field Programs & Development- Sarah Nishimura

Vice-President Female – Craig Patzer

- We are expecting the U15 and U18 Girls teams to declare for provincials.
- Our U11F team is attending the Maple Ridge U11 Provincial Festival.
- No other items to report at this time.

Vice President Finance- Cass Jutting

Assets as at 30 Nov:

General Account \$67,330.78

Whaler Wear \$9798.23

Gaming \$39,003.04

Tournaments \$6313.17

Contingency \$0

Accounts Receivable (tournament advances) \$2825.00

Liabilities:

Accounts Payable (Whaler Wear) \$969.57

We have started the transition of our accounting files to Atlas Consulting. This will allow us real time access to financial statements and faster monthly reconciliations. With the complete transition will come some changes to expense reporting/payment requests through a different app called Dext. Directors will be set up with profiles as required and submitting receipts will become a simple photo attachment to a form submitted through Dext rather than an email to me. More to follow on new procedures in the new year.

The Gaming Reports for 2019-2021 are in progress. I had to have the accounting files all transferred to the new system so I could see old years before they could be completed.

2025's report has been completed.

Secretary – Jessica Lejeune

Welcome to all of our new board members and thank you to everyone continuing in positions or who accepted new positions.

Finishing up BC Societies 2025 filing of AGM minutes, amendments to Policy and Bylaws, directors information and annual report.

Completed form and sent in payment for BC Registry member in good standing form that was required by BCLA.

Registrar – Jean Gallagher

BCLA Registrar has reached out with some questions about the field registration package. Still one registration outstanding that needs reconciling but otherwise should be complete.

Box registration opened December 1st. We have 132 registrations to date showing but that includes a handful of registrations of players who have moved associations.

New this year is credit card only payment. Also new this year is the ability to split payments over 3 (or 2) installments, at the time of registration (subsequent payment dates are Jan 1 and Feb 1). Lower divisions who have lower fees either have no option to split (U7) or 2 payments (U9). The first installment includes most of the BCLA fee (\$79 at the most expensive) and the \$50 admin fee for any refunds. This equals the U7 fees which is why there was no option to split.

Any families who wish to do payment plans by etransfers are still able to do so and a couple of families have reached out for this option.

No families have reached out yet who use funding assistance.

I was re-elected into the Registrar position at the AGM in November and look forward to continuing in my role for the next 2 years.

Operations Support Appointed Directors report to President-

Risk Manager– Vacant

Director of Admin– Jill Denis

Appointed Directors Box report to VP Box Programs & Development-

Division Director Box– Rob Ponte

Division Director Box –

Division Director Box –

Coaching Director Box –Curt Morwick

Officials Director Box– Rob Cook

Appointed Directors Female report to VP Female-

Coaching Director Female –

Officials Director Female–

Head Manager Female–

Appointed Directors Field report to VP Field Programs and Development-

Division Director Field-
Division Director Field-
Coaching Director Field -
Officials Director Field- Rob Cook

Operations Support Appointed Directors report to VP Operations-
Head Manager box & field – Alicia Hayes
Floor & field Allocator – Wes Roberts
Equipment Manager – Rob Ponte
Jersey Manager box & field – Jesse Henwood
Officials Allocator – Sarah Nishimura
Event Coordinator –

Operations Support Appointed Directors report to VP Female-
Head Manager Female –
Officials Allocator Female –

Finance Support Appointed Directors report to VP Finance-
Assistant Treasurer –
Whaler Wear – Shae Mellors
Marketing – Nikila Cyr
Policy Committee –
Assessment Committee –
Finance Committee –
Sponsorship Committee –

Agenda

Review of Old Business:

None

New Business

Topic	Action Item	Responsible
Appointed positions	Need appointed positions filled ASAP:	Board to canvas new candidates

<ul style="list-style-type: none"> • Welcome to our newly appointed positions • Thank you to those who are not returning to their positions • Review vacant positions 	<p>Risk Manager 2 box division directors Box coaching director Assistant Treasurer Box Officials Allocator Event Coordinator Field positions filled after box season has started. April goal to start filling positions.</p>	
<p>Field Island Championships</p> <ul style="list-style-type: none"> • U9 this weekend December 13 & 14 at Velodrome • U11 this weekend December 13 & 14 in Nanaimo • U13 – U18 mid-January. Island has proposed January 17 & 18, and 24 & 25. May overlap with Provincial playdowns. • Teams are not required to participate 	<p>JDF teams are not required to participate in Island Playdowns if they don't want to. Cost to attend Island Playdowns? Kyla to follow up. Alicia to clarify with teams from u13 and up if they are attending or not.</p>	Kyla Alicia
<p>Field End of Season/Provincials</p> <ul style="list-style-type: none"> • Last regular season games played Sunday December 7th. • Declarations due December 12th • JDF will be declaring U13T1 and U18T2, possibly U15T1 	<p>Teams waiting to declare for provincials based on my lax rankings before submitting declarations. TBD</p>	Alicia Team Managers and Coaches
<p>Box Provincials</p> <ul style="list-style-type: none"> • New format this year due to FIFA World Cup in Vancouver at the beginning of July. Kept the A1 divisions in the Lower Mainland as that is where most of those teams are located. 	<p>Kyla- working on hotels Crosby team- new date July 9-12 Working on hotels for this Discussion with u11 group on attending Crosby or Calgary Canada Day tournament. If travel team from balanced teams same policy before for forming the team</p>	Kyla

<ul style="list-style-type: none"> Hotels have been secured for Shuswap and Poco, still working on PG <p>Provincial Championship #1</p> <p>Dates: July 2-5, 2026</p> <p>Host Association: Shuswap Minor Lacrosse Association</p> <p>Divisions: U15 C, U13 A2, U13 B, U13 C, F U13 A, F U13 B</p> <p>Provincial Championship #2</p> <p>Dates: July 9-12, 2026</p> <p>Host Association: Prince George Minor Lacrosse Association</p> <p>Divisions: U17 A2, U17 B, U15 A2, U15 B, F U17 B, F U15 B</p> <p>Provincial Championship #3</p> <p>Dates: July 16-19, 2026</p> <p>Host Association: Port Coquitlam Minor Lacrosse Association</p> <p>Divisions: U17 A1, U15 A1, U13 A1, F U22, F U17 A, F U15 A</p> <p>Box Coaches Interviews</p> <ul style="list-style-type: none"> Interviews will be this Thursday December 11th Interviewers: Jessica Lejeune, Rob Cook, Adam Ranns Coaches decisions will be made prior to Christmas <p>Box Tryouts</p> <ul style="list-style-type: none"> Tryouts will begin January 6th, 2026 We are limited by available flootime Tryout schedule has been posted. B team assessments and team formation will 	<p>Boxla San Jose- insurance and BCLA approval needed for teams to participate.</p> <p>Hoping to be finished before Winter break</p> <p>Payment plans available for divisions u9-u17. Need first payment made via credit card before any player tries out or is assessed. Anyone needing assistance please email registrar@jdflacrosse.com</p>	<p>Interview Committee</p> <p>Jean</p>
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<p>immediately follow the A team formation.</p> <p>Box Tryout Process</p> <ul style="list-style-type: none"> • New process has been created • Possible Town Hall to discuss new process? <p>Box Tryout Evaluators and Assessors</p> <ul style="list-style-type: none"> • Curt to update • Increasing payment for evaluators and assessors <ul style="list-style-type: none"> • Motion: Kyla puts forward a motion to pay box tryout evaluators \$50/session, and assessors \$40/session 2nd by Alicia <ul style="list-style-type: none"> o Rationale: The tryout evaluators will be much more involved in the process than in the past, which will require more time on their part. Each year we are constantly complaining about the quality of our assessors. You get what you pay for. \$25 is a very low rate of pay. o Discussion- makes sense to get quality assessors. \$25 for their time is less than minimum wage. 3 assessors per division plus goalie 	<p>Early coaches interviews will announce team coaches earlier so more players sign up in time to plan accordingly for the season.</p> <p>FAQ document for new try out process to be shared.</p> <p>Townhall as a chance for people to ask questions after Christmas before try outs start.</p> <p>Managers selected carefully as well as coaches.</p> <p>Possible policy to be created around team fundraising and expectations to support teams with fair and equal participation</p> <p>Dave Bremner Jr A Shamrocks coach Grant Hamilton Sr A Shamrocks player and coach Dallas, Nate & Brody Wade Helping out with try outs. Get their permission to share that they will be helping out and then let families know. Very thankful for their time with this. Will benefit the association.</p> <p>Balanced B/C team formations- selected "A" coaches to help out with u11 (big group to be assessed). Being mindful of coaches selected and their bench staff/buddy requests.</p> <p>Further discussion to be tabled</p>	<p>Kyla Curt Nikila</p>
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<ul style="list-style-type: none"> o Group size, coaches involved volunteering time only, would need less assessors o Scrimmage for last A try out sessions o All in favor, carried 		
<p>Box Coaches Training – Curt</p> <p>Walt Christianson training program to be available for JDF coaches once all teams have finalized coaches.</p> <p>March dates before spring break. Approx cost \$500</p> <p>Goalie coach and goalie training needs to be prioritized, reach out to Cody Cook for suggestions/sessions.</p>	<p>Any coach training we can offer will only make our association and teams stronger.</p>	Curt Nikila Cass
Rob C- Clock and score positions need to be trained early. Coaches and managers meeting expectations.	<p>Having trained volunteers is key to a strong start up and season.</p> <p>As soon as coaches/managers meeting need to set training dates before first games start.</p>	Alicia
<p>Jesse- jersey deposits from cheques is outdated system. Cash is too tricky to deal with.</p> <p>Prefer credit card through ramp if possible</p>	<p>What is better way to hold funds for jersey return?</p> <p>Take away current method of holding a cheque?</p> <p>New- If players don't return jersey they will be issued an invoice, if not paid they will be listed as not in good standing and can't register for the next season.</p> <p>To be added in policy</p>	Jean Kyla Jesse Cass Jill Alicia

Next Meeting: Jan 8th 7pm

Meeting Adjourned: 8:55