



JDF Lacrosse Association Executive Meeting

Agenda

August 9, 2022 – 7:00 pm/MS Teams

Meeting called to order: 7:03pm by Ryan Hyland

Adoption of Agenda: Rob, Niki 2nd

Adoption of June Minutes: Gord, Niki 2nd

List of Attendees: Ryan, Rob, Kathy, Brittney, James Morgan, Jill Denis, Cody, Jordan, Candice, Niki, Shane, Gord, Jessica

Reports of JDF Committee Members:

President – Ryan – field meeting discussed CLA bringing in u17 and u19 divisions. Not happening until next season. Island commissioner would like to stick to season start and other timelines as strictly as possible. There hasn't been an Island box meeting in a while. Provincials: U16 A1 gold and U16 silver , PeeWee A1 Silver, Bantam A1 Bronze

General Manager - vacant

Vice-President Field- Gord – note that change to new field divisions will also be separating those groups by birth year . Design for the field tents are being worked on

Vice-President Box – Niki – contacted by Sooke Rec coordinator about the new box and indoor space for future rental. Jordan confirmed that the indoor box needs a bit of work on the floor, but that the outdoor space was excellent

Vice-President Female - vacant

Secretary – Kathy – nothing to report. Only mail items are Coast Capital statements for Shane

Treasurer – Shane – report attached. Accepted by Niki, Rob 2nd Also indicated he'd arranged

sponsorship of a seacan to replace the wooden shed at the Velodrome. Gord will look into getting permission for its removal and details to be ironed out surrounding adding sponsor names.

Suggestion made to ensure the new seacan has a venting feature

Registrar – Evelyn - absent. Ryan reports that registration for field is open. 66 registered.

Head Coach Box – Nic absent, no report

Head Coach Field – Cody – coach application post has gone out and some bites already. Dave Showers got back to him regarding coach clinics and he’s been given the green light to organize/facilitate some here

Level 1 – August 27/28 tentative at this point

Referee Allocator – Krista – absent, no report

Head Referee – Rob – waiting for ref clinic dates. It’ll be posted once he knows. Assuming that Krista will be the ref allocator again. Doesn’t think there will be a pay increase from CLA for this season

Equipment Manager – Jordan – picking up last of the box goalie gear. Will get a list together for next year. He’s not sure yet what we need for field so he’ll connect with Gord and Cody.

School & Community Programs Coordinator- vacant

Risk Management – Tiffany – absent, no report

Gaming – vacant

Jersey Manager – Candice – collected half of the box jerseys, she’s been away. Put in a small order of shorts for field. Locker is a disaster, so it will need sorting through. Never heard back from Kirbys about returning the jerseys. If not, we’ll ship them off to another country

Webmaster – Stephen – absent, is creating a new group email

Booster – Carly & Brittney – report attached. She’ll need numbers from registrations to order the tshirts. She has all the tournament paperwork and will be making checklists.

Ryan would like to ensure that any future team swag goes through Booster when ordering and additional team jerseys will need to be ordered through the jersey manager. Rationale: We have 3 jerseys, 3 colours that are registered with BCLA. There have been too many orders going outside of those. Discussion regarding possibly agreeing on a 3rd jersey style change for future orders. This will need to be communicated through Managers and added to the Policy Manual.

Head Manager – Jill Denis – no report

Floor/Field Allocator – Kyla, absent no report

Marketing – Jessica report attached

Tournament Coordinator – vacant

Old Business

None

New Business

Topic	Action Item	Responsible
Banners	<p>Kathy has collected a bunch of Island and League banners and a trophy. Who can we deal with at Westshore Parks to get our past and present banners up. Jordan has the PeeWee A1 banner and will check with Bantam and get them to her</p> <p>James Morgan moves for the Association to spend up to \$200 to purchase a U16 A1 Provincials Gold banner as BCLA did not provide them this year Jordan 2nd</p> <p>All in favour</p> <p>James will coordinate and submit invoice to Shane</p> <p>Ryan will call Westshore Parks re: banners</p>	Kathy
Back to the Field for Littles	<p>Discussion around the U19 grant for an event for the u5-u9 divisions and others to come try lacrosse at a back to the field event. Will look at something between Sept 10-24</p>	Kathy
Tryout Dates	<p>Tabled as Kyla was absent</p>	Ryan
Millstream Storage Units	<p>We are out of space. Ryan will approach Millstream about the 10x20 that just opened up next to our current locker to see about pricing. Will need to spend some time with a few members to get these all cleaned up</p>	Ryan
Policy Committee Names	<p>Niki will be on the committee and it will be opened up to the membership as they'd like to get the ball rolling in the next couple of weeks to allow</p>	Ryan

	appropriate notice (30 days) before the AGM which will likely be October 22nd.	
Coaching Selections	Would like to ensure that coach selections will be done according to policy in that they will be ratified by the Executive Committee	James M

Next Meeting:

Meeting Adjourned:

8:07pm

Appendix A – evote August 8th

Ryan Hyland nominates Jill Jenis as Head Manager, all in favour.

Appendix B - Reports

Treasurer Report

JDF Account balances:	2022.08.09
Coast Box General	10,147.70
Coast Field General	11,603.89
Coast Field Gaming	17,010.78
Coast Box Booster	12,212.81
Coast Box Gaming	100.00
Scotia General	8,198.11
Scotia Savings	5,916.63
Paypal	4,277.94
Accounts Total:	69,467.86
Current Liabilities to clear accounts:	
VIMLC 2nd half dues	-2,200.00
BCLA	-9,308.00
WSPR	-818.02
WSPR	-103.10
WSPR	-18,892.77
OFTB	-1,096.48
OFTB	-176.40
A1 Tryout Refunds	-2,025.00
Xtreme Treads	-472.50
Sponsorship cheques to be deposited	1,500.00
CL Total:	-33,592.27
Net Total:	35,875.59
2022 Box Gaming funds forthcoming:	36,000.00
Grand Total:	71,875.59

Budgets:

Expenses	Box	Field
Code # – Item Description	2022	2022
01 - Accounting & Legal	6,000.00	3,000.00

02 – Advertising & Promotions	2,500.00	3,000.00
03 - Booster	4,000.00	4,000.00
04 – Coach Clinics	3,000.00	2,000.00
05 – Courier & Postage	300.00	300.00
06 – Floor Rentals	40,000.00	25,000.00
07 – Floor rentals & Assessors - tryouts - Eagle Ridge/JDF	8,500.00	2,500.00
08 – Fundraising Expenses	1,250.00	1,000.00
09 – Insurance- locker content	2,000.00	0.00
10 – Interest & Bank Charges	700.00	700.00
11 – Paypal fees	2,000.00	1,000.00
12 – Meetings - BCLA AGM Whistler	6,000.00	0.00
13 – Meetings - Officials	500.00	500.00
14 – Meeting room rentals	1,200.00	800.00
15 – Office Supplies	1,000.00	500.00
16 – Player Sponsorship/Midget Bursary	2,000.00	2,000.00
17 – Photographer	3,500.00	1,500.00
18 – Miscellaneous Expenses – Island Meet & Team Travel	420.00	420.00
19 – Goalie Clinic & floor	1,500.00	750.00
20 – Registration Raffle Prizes	5,000.00	0.00
21 – Referee Training & Mentoring	2,000.00	1,000.00
22 – Referee Clinics, registration	3,000.00	1,500.00
23 – Referee schedule licence- arbiter	700.00	700.00
24 - Referees	20,000.00	15,000.00
25 – Registration Fees - BCLA-VIMLC	19,725.00	10,000.00
26 – Risk Management Expenses	400.00	400.00
27 – Storage Locker	6,000.00	3,000.00
28 – Tournament Expenses Total	15,000.00	7,500.00
29 – Trophies and Awards	2,500.00	1,500.00
30 – Team Pages/Website	2,000.00	1,000.00
31 – Coach supplies	2,000.00	1,500.00
34 – Equipment	7,000.00	3,500.00
36 – Equipment – Misc – Exception Approval required	3,000.00	2,000.00
37 – Jerseys-Pinnies	2,000.00	2,000.00
38 - Shorts - Not an expense paid for by players	0.00	0.00
40 – Refunds	2,000.00	1,000.00
41 – Woman's bussing costs	1,000.00	0.00
42 – Sibling discounts	0.00	0.00
43 – Outlook Email & Office 365	1,000.00	0.00
44 – Printing	1,000.00	500.00
45 – JDF Fronting funds for Teams – TB Reimbursed	0.00	0.00
46 – Coach BCLA Fees	900.00	500.00
47 - Association Development	5,000.00	5,000.00

TOTALS	187,595.00	106,570.00
---------------	-------------------	-------------------

Shane Alore
Treasurer
JDF Lacrosse

Booster Report

Hello!

I'm going to try my best to hop on tonight, but its my sister in laws birthday so we have a family dinner happening.....So if I'm not there when the meeting starts, heres my stuff!

I don't think there has been much change since the last meeting....I've submitted all invoices for everything Ive ordered this year for booster to Shane. We have a good amount of stuff for players/parents to purchase for the fall (hoodies, tshirts, hats, stick grips). I'm hoping Shane will let me know what the booster account is sitting at (if theres anything to work with).

I've got some pricing back for toques (\$9-10/toque, black with the Whale Tail on the front) which would be nice for the fall. Also someone had asked about fleece blankets? We could do that as a preorder, so we only purchase whats needed. We've also talked about sideline jackets for coaches....We could maybe offer them to the head coach and an assistant coach from each team for 50% of the cost?

I noticed that we're going to do the shirts with registration. I assume this is the same thing we had talked about for the beginning of the box season. I believe we should still have the \$500 from Gordon N' Gordon, and I believe Tiffany said her company would also donate \$500, is that still an option Tiffany? Of course we would put the sponsor names on the back of the shirts. Since this would be for field season, are we wanting to try and get long sleeve dri fits? I've priced those at about \$15/shirt, dri fit tshirts would be a similar price. I'll need numbers on sizes from registration. Do we have a cut off date so we can get them ordered and here fairly close to the beginning of the season?

I noticed the storage locker where all the booster stuff and jerseys, ect, is getting a little full. I don't mind going in one day and organizing and labeling some stuff so its a little easier to maneuver around and find things. If anyone is heading up there this week, let me know! I need to grab a couple items for someone!

I've been slowly going through all our tournament stuff to try and organize it and have it ready for the spring (check lists of things to do, inventory on medals/prizes).

Thanks guys!
Brittney

Marketing Report

Radio ad the ocean
Virgin, get Cfax for free
Big screen ads

Fb

Insta

Newsletters to schools and PAC groups.

Printed cards for Aug 28th sports expo.

Taking 5x7 paper flyer from Gorge Soccer to copy our info onto new flyer.

Info to come about an expo and will need volunteers