



**JDF Executive Meeting
June 15, 2021 Zoom**

Attendance:

Harold Bloomenthal	Present	Sara Blackstock	Present
Mike Hales	Present	Sara Krauel	Present
Ian Taylor	Present	Jon Cawsey	Present
Sheryl Williamson	Present	Kate McCallum	Present
Janine Hughes	Present	Andrew Ward	Present
Chrissy Vinnedge	Present	John Turcotte	Absent
Brittney Margetts	Present	Karalee Reade	Present
Jackie Mugford	Present	Darren Jarvie	Present
Galen Brewer	Present	Ryan King	Present
Candice Heinekey	Absent	Jared Steingard	Present
Corrina Taylor	Present	Brian Kowalko	Present
Jeff Eves	Present	Jeremy Quast	Present
Trevor Won	Present		

1) Call to order

Meeting was called to order by Harold at 7:02 pm

2) Adoption of previous minutes

- Motion to adopt previous minutes from May 18th, 2021 – motioned by Jon
- Seconded by Corrina

To adopt minutes of the previous meeting– ALL

CARRIED

3) New Business:

- U15 provincials
- Debbie Cooper tournament

All in favor - ALL - CARRIED

To adopt agenda as presented - motioned by Ian, seconded by Drew, accepted by all CARRIED

4) Old Business:

- Meeting format (Harold)
 - Now permitted to have an in personal meeting

- Agree to meet in person for July – (location to be determined by Harold and Janine)
- Ask to be in a semi-private space and set up for social distancing
- Epact (Mike)
 - Darren raised the concern about having contact information available for parents during assessments because Epact wouldn't be updated until after teams are created
 - Solution – If spectators are not permitted in the arenas for assessments, when Divisional Managers send out a communication regarding assessments they will ask for parent contact information in case it is needed
 - Sept 3rd target for spectators return possibly and more direction may come (Harold will follow up)
 - July 1st Sports and exercise All indoor fitness classes allowed, usual capacity Limited indoor spectators allowed
 - Harold will reach out to VIAHA to confirm parent participation in the rink prior to Sept 3
 - System will be in place prior to start of tryouts

5) Financial report – Trevor

- See attached budget that was built using the 2019 budget

Budget proposal for 2021/22 season.

Assumptions for revenue:

- Registration fees - 15 members registered for U21, 445 members registered for U11 to U18, 95 members registered for U9, and 95 members registered for U7.
- Rep fees - 3 teams for U11, 3 teams for U13, 2 teams for U15, and 2 teams for U18
- Tryout fees - 60 tryout for U11 and 205 tryout for U13 to U18
- Other revenue - applied for a separate grant from Local Sport Relief Fund (maximum available per organization is \$7,500)

Assumptions for expenses

- Ice rental costs - similar to the 2019/20 year
- Membership dues - BC Hockey membership lower due to credit of \$24,115 received from BC Hockey for last year that was applied to this year.
- Referees - similar to the 2019/20 year

Overall, budget is for a \$20K deficit

- Received the Gaming grant of \$100K and still waiting to hear about a smaller grant
- Review of 22/23 fees will be needed. Trevor has done some research and JDF registration fees are at the lower end compared to other associations. Some have higher registration fees but no rep fees and fundraising fees built in.
- Harold – accurate and reflective of where we are going. Last increase was 5 years ago; increase to registration fees would be small, perhaps \$50 extra for certain age group. Committee will come together around Christmas to look at fees and will decide what to do for the new season.
- Drew – (economy of scale) Will deficit change with higher registration numbers and we return to pre-COVID registration. Trevor – wait and see. Too many registrations can cost the association more in certain circumstances

- Jon – E Pact needs a rough number to send JDF an invoice. Harold, confirmed that 625 is the number to submit

6) Website – Drew Ward

- Few quick links (summer camps, clinics, mcp) activated/updated
- Website is up to date
- Social media feeds on the page now

7) Committee Reports

a) President – Harold

- VIAHA AGM
 - few amendments to policies that reflected things like electronic game sheets, etc.
 - election results:
 - Jim Humphrey – President for one more year
 - Nelly Brummitt – VP South
 - Win Hunter – VP North
 - Al McCulloch – VP Island League
 - Bill Morrison – VP Mid
 - Harold head of nomination committee – hard time finding anyone to put their names forward. Need strike a committee to review why no one wants to step up and run.
- We are headed to a semi-normal start to season, should be games and tournaments. Dave Beattie will work on scheduling. Will send out communication to members thanking them for their commitment and optimism moving forward.

b) Registrar – Chrissy

- Kim in process of accept applications for T1 tryouts
- HCR training in May. Update coming in June for next training session (what is HCR acronym)
- Master Registration list – 585 currently (doesn't include Zone team members from other associations and U21) waitlist going to be reviewed (32 kids not U21's) after midnight on June 15th. Will probably land at around 625 registered players.
- Only 2 kids from other associations signed up for T1 tryouts. Brian and Harold will put together a communication for other associations about the zone teams, coaches, what to expect. People can sign up for tryouts until July 15th.

c) Head Referee/Ref Allocator – Galen; Candice (absent)

- summer camp – booked for Aug 30, 31 and Sept 1
 - BC Hockey – we have their full support, finalizing registration form, expecting about 50 kids. Camp will be at West hills arenas and will not interfere with tryouts (during the day and will be over by 5pm)
 - Camp will pay for itself if it hits the 50 registrants. Sign up will be posted on website in the few days
 - Mike –Jackie to post on social media and Drew on website
- Ref cert fees – no refunds will be issued but for all carded officials' cost has decreased. This new reduced fee will cover admin costs

d) Ice Coordinator/Ice Committee – Sara B

- 1 contract for tryout ice to enter
- Darren – Update on ice allocation software? Sara hasn't had a chance to look at this yet

- e) **Gaming** – Sara K
 - nothing to report
- f) **Tournament & Sponsorship** – Jeff
 - finalized potential dates for tournaments sent out blast to BC Hockey.
 - Will be booking tournaments in advance for our teams to attend
 - Tournament needs to be sanctioned before it can be added to the JDF website – Jeff to talk to Darren
 - Mike – BC hockey should be offering sanctioning soon and Jeff will reach out
- g) **Equipment Manager** – John T (absent)
- h) **Head coach** – Brian
 - Divisional Manager meeting last week to discuss assessments
 - Ice schedule being completed and will send to Sara to share out with Div. managers. Won't be public yet until final numbers are set.
 - Assessments scheduled for Aug 25, 26 27, 28th and 29 and will wrap Sept 3rd. Specific times coming in two weeks time.
 - No separate T1 evaluation this year and will help to get through assessments smoother and faster
 - Coaching - reviewing numbers with Kim and coaching applications June 16th
 - Brian will chat with Ian, Harold, and Mike about excess ice and what to do with it in early August so that it can be returned to West hills if need be.
 - U11 – won't start until first week of Sept; will be a back to ice session as per Hockey Canada guidelines, then assessments for representative teams then recreational teams will form
- i) **Risk Management** – Jon
 - EPact - \$3 per user = quote. Will be sending numbers to EPact and will speak to Trevor about criminal record check because the process is being updated
 - moving forward with registration include medical history so we won't have to wait on epact information as 20% if members aren't using epact.
 - Harold – can we do anything to encourage all members to use epact? Jon not sure if there is anything specific expect for encouragement starting at the time of registration.
 - Ian – communication should be sent out to volunteers regarding CRC's - Process will be smoother Ppl on ice during assessments, CRC not required, just need to supply a list so they are insured (Brian) – just need to show the process has started
- j) **VP Admin** – Mike
 - Covid – when July hits safety plans will be updated when we know what things will look like.
- k) **VP Operations** – Ian
 - Ice contract and applications all sent out but nothing back from Naden or WSPR and finalizing up with WH. Did submit request for tournament ice (as per previous years – every holiday through the season)
- l) **Social media** – Jackie
 - not much to report

8) Head Manager & Divisional Manager reports

- a) **Head Manager – Sheryl**
 - Meeting with Divisional Managers – upcoming season, assessments, expecting lists soon to share out info. Talked with Ian and he will be getting new tablets and will work with Darren to update the tablets.
 - John and pinnies – talked and he will get list and distribute the pinnies to div managers
- b) **U7/U9 – Karalee**
nothing new to report
- c) **U11 – Darren**
U11 pathway program - everything is clear. Brian will work with Darren on this and ice times
- d) **U13 – Corrina and Kate**
nothing to report
- e) **U15 – Ryan**
nothing
- f) **U18 – Jared**
nothing
- g) **Juvenile - Darren**
 - Currently have 15 players (this includes 2 goalies). Sent info to Jackie and did a social media blast. May give it another week then will resend email to contacts now that we are in Stage 2. May get interest because season should be normal with games. Need 20 players
 - May need to wait until September to see an increase in numbers
 - Will talk to Brian about a drop-dead date to confirm the team. Likely to proceed with 15.
 - Victoria and Nanaimo should have teams. Darren would like this confirmed so it can be included in next communication out looking for players

9) Correspondences – no updates

10) New Business

- U15 provincials (Mike)
 - Approached by VIAHA and BC hockey for a host. Is it worthy and viable? Large volunteer commitment, financial commitment but brings provincials to JDF and gets our team in the tournament
 - Decision made to submit an application to VIAHA. BC Hockey will announce at AGM on June 24th who has been selected to host.
 - Spoke with T1 coach (Vic) and Candice (manager), Ryan, Galen (Ref in Chief) and West Hills (Jerry will send letter to Harold) should be no financial cost to association.
 - Harold and Mike will get together again to finalize application

- Harold needs memo from Galen – yes to being RIC and no issue
- Debbie Cooper tournament
 - At same time as provincials
 - Corrina happy to organize tournament during spring break but not on conflicting dates with the provincial tournament (dates still to be confirmed)
 - To confirm age groups and numbers
 - Heard back from 6 associations already who are interested
 - Significance of tournament – Debbie previous ice allocator, died suddenly and because of type of person she was (all kids should be able to play hockey) a tournament was organized to represent her spirit; it is a fundraiser to help fund players who may not have been able to afford fees. We donate funds from tournament to Langford Sport Assist who have agreed to always fund a JDF kid who needed help. To date, JDF has donated \$125k to Langford Sport Assist.
 - Jeff to send tournament list to Corrina
- Look at options for U7/U9 tournament/jamboree - Option of joining with Sooke for U7/U9 joint jamboree. Harold up for working with partnering organizations and working cooperatively. Harold will reach out to new president of Sooke about idea.
- Darren – separate the U7 and U9 groups one per weekend of march break
- Will figure out format. Then committee can sort out details for the tournament

11) Meeting Adjourned at 8:52 pm – Motioned by Drew, seconded by Sheryl and all in favor.

Next meeting will be July 20, 2021 at 7:00pm location TBD