



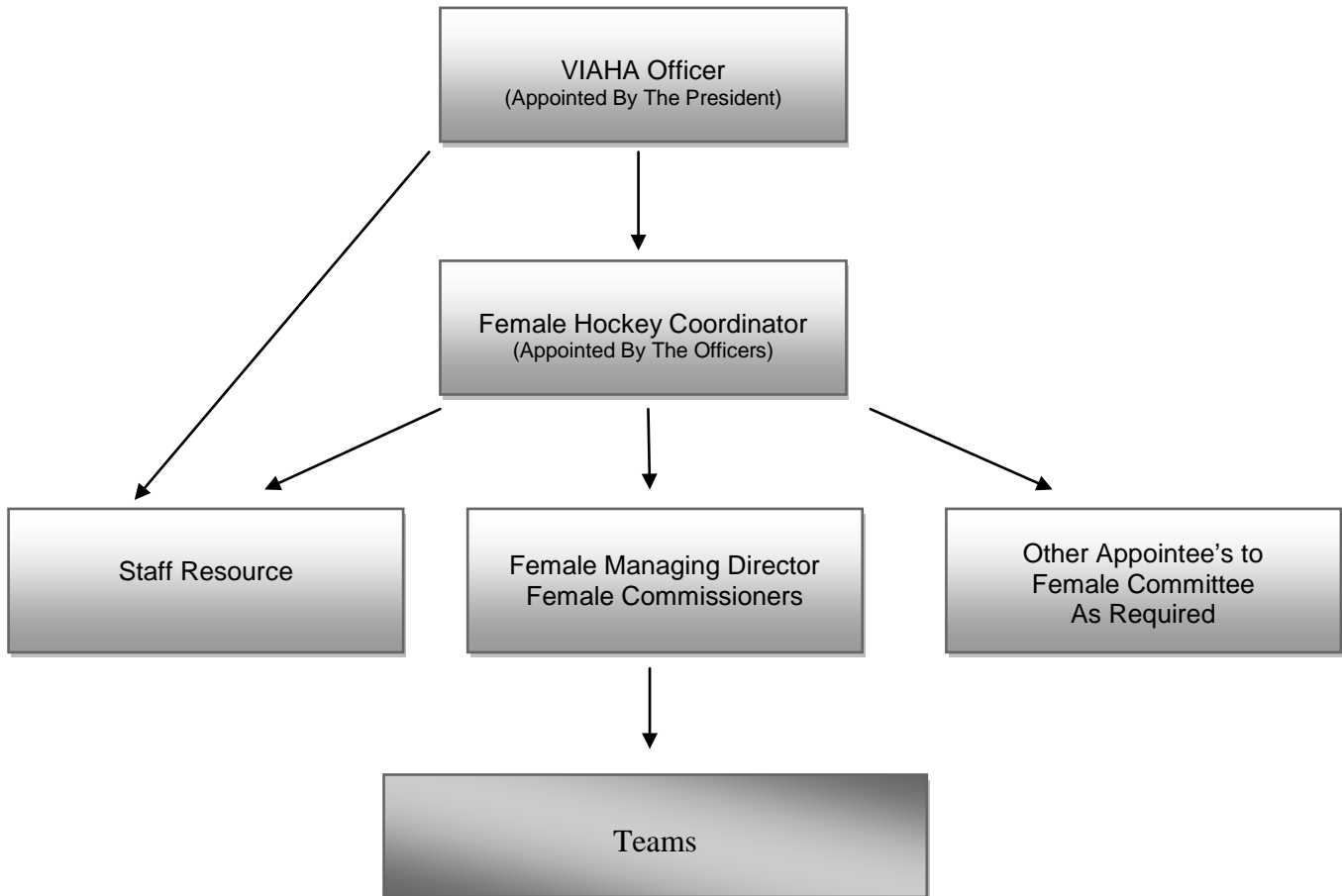
Vancouver Island Amateur Hockey Association

Suite E, 2301 McCullough Road, Nanaimo, BC V9S 4M9
Phone: 250-751-8811 Fax: 250-751-8812 Website: www.viaha.org

FEMALE REGIONAL POLICY

FEMALE ADVISORY COMMITTEE

01.01 Organizational Chart



01.02 Female Advisory Committee:

Shall consist of the Female Hockey Coordinator (FHC) who shall be Chair, VIAHA Staff Resource, Female Hockey Managing Director, Female Hockey Commissioners and others as appointed by the VIAHA President.

- a) Shall meet at the discretion of the Chair and approval of the President;
- b) Committee will oversee the day to day operations of all VIAHA Female Hockey.

This policy where it mostly deals with the Regional Team concept, the Female Advisory Committee will oversee the day to day operations of both; Competitive and Recreational leagues.



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01.03 Female Hockey Coordinator

The Female Hockey Coordinator shall be appointed annually by the VIAHA Executive Committee, the Female Hockey Coordinator may be re-appointed in subsequent years. The Female Hockey Coordinator shall report to an Officer of the Society as appointed VIAHA President. The Female Hockey Coordinator shall act as Chair of the Female Advisory Committee.

Chair Responsibilities

- a) Represent the Female Leagues on the VIAHA Executive Committee.
- b) Serve as Chair of the Female Competitive Team Staff Selection Committees.
- c) Responsible for the coordination of league operations.
- d) Submits a report annually to the VIAHA Executive Committee.
- e) Investigate and issue suspension notices as required.
- f) Defer to the applicable VIAHA Officer all protests and complaints.
- g) Assist with Female Competitive budget considerations.
- h) Monitor penalty minutes, notify teams of excessive penalties and on behalf of the VIAHA President administer disciplinary action as deemed necessary.
- i) Participate in end of season Female Competitive team official interviews.
- j) Shall have the authority to address situations that are not set out in the policy manual, and shall report such situations to the President.
- k) In conjunction with the VIAHA Director of Hockey Operations coordinate the playoff schedule.
- l) Coordinate and oversee team selection / evaluation camps.
- m) Coordinate evaluators for team evaluation camps in conjunction with district high-performance coordinator/ evaluators and head coach.
- n) Monitor team operations and expenses.
- o) Provide the President through the applicable VIAHA Officer with regular reports and updates as required/ requested.
- p) Monitor and ensure all BC Hockey and Hockey Canada timelines and mandatory/important dates, rules and regulations are strictly adhered to.
- q) The Female Hockey Coordinator where possible should not have a child participating in Female Competitive Hockey.
- r) The Female Hockey Coordinator cannot be part of any member MHA Executive Committee, nor hold any other position with any member association.

01.04 Commissioner and Managing Director

The Female Hockey Coordinator shall suggest names of candidates to act as Commissioners and Managing Director to the President for appointment.



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FEMALE REGIONAL POLICY

FEMALE REGIONAL TEAMS

02.01 Number of Regional Teams

The VIAHA Executive Committee shall approve the Female Regional teams Boundaries. The VIAHA Executive Committee has approved two regional draw zones with a goal of establishing two competitive teams at Pee Wee, Bantam and Midget. The regional boundaries and Minor Hockey Associations included in each of the respective zone areas established by VIAHA are:

- a) **North Region includes:** Tri Port MHA, Campbell River MHA, Gold River MHA, Comox Valley MHA, Powell River MHA, Oceanside MHA, Alberni Valley MHA and Nanaimo MHA.
- b) **South Region includes:** Cowichan Valley MHA, Lake Cowichan MA, Kerry Park MHA, Sooke MHA, Juan de Fuca MHA, Victoria MHA, Saanich MHA, Victoria Racquet Club MA an Peninsula MHA.

In the event that there are insufficient numbers of competitive caliber players at the Pee Wee level and there is only one team, the team may not follow the same structure as the other Regional teams. There will be a requirement to have the players practice during the week in their own region and coming together on weekends for team events, the Female Advisory Committee shall review this and coordinate as best they can with the goal continuing that players would have two skill development practices per week. There would be a requirement to have no fewer than four development weekends during the season, development weekends would consist of a series of on and off ice sessions in one of the 17 MHAs. Where possible the team officials would be selected from both the North and South Regions.

02.02 Carding and Hosting of Regional Teams

VIAHA shall be considered the host of the Regional teams'; the Executive Committee shall consider and approve applications from member associations to act as the carding association.

02.03 Regional Team Ice Requirements

Due to the demographics of where players on Regional Teams are drawn from it is to be recognized that practice times need to be such to allow for the players to travel and return home with little to no disruption to schooling. Therefore it is a given that there is to be no early morning practices. Each Regional team should receive a minimum of two 1 hour 15 minutes practice slots per week (Monday-Thursday). In order to meet this requirement the Female Advisory Committee shall put together a yearly practice plan and member associations will need to contribute practice ice based on the number of female registrants in their association.

Game ice will need to be supplied from those MHAs that have players on the Regional team based on the percentage of players on a team from a given member association.

02.04 Female Recreational Teams

Female Recreational teams will continue being carded by and out of member associations.



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FEMALE REGIONAL POLICY

FINANCIAL

03.01 Budget

VIAHA shall be responsible for overseeing each of the Regional Team's budgets; teams must setup a separate bank account and must have at least two signing authorities one of which must be the team's manager. Each team, through VIAHA, shall be responsible for collection of fees from players and reimbursements if applicable. In accordance with the following schedule each team shall submit team financial statements to the Female Hockey Coordinator:

- a) no later than August 31st, a proposed annual budget
- b) a year to date (YTD) on October 31st
- c) a year to date (YTD) on January 31st
- d) a year-end financial statement by March 31st.

03.02 Hotels/Transportation

Transportation to all league, exhibition and play-off games shall be the responsibility of the Team. Accommodation and meals, if required, shall be the financial responsibility of the Team.

03.03 Game Finances

Each Regional Team shall be responsible for all costs associated with the games, including the officials. It will be the responsibility of the local MHA to cover the ice and game official costs and submit an invoice to VIAHA on a monthly basis for reimbursement by the District. VIAHA will setup an account for each of the Regional teams and shall be responsible to pay for; ice, game officials, jerseys etc.

03.04 Fundraising

- a) Teams may fundraise and acquire local or regional/district sponsors. Any individual team sponsorship in excess of \$2,000 must be approved by the VIAHA President.
- b) Teams must abide by fundraising / advertising policies as established by VIAHA.
- c) Teams must ensure all licenses and local by-laws are met when participating in fundraising activities.
- d) Gaming events like (50/50 and raffle tickets) are acceptable providing current licensing requirements are met.
- e) No advertising, name bars, or other patches may be applied to team jerseys without prior consent of the Female Hockey Coordinator after consultation with the VIAHA President.
- f) All fundraising activities must be approved by the Female Hockey Coordinator.

TEAM OFFICIALS

04.01 Requirements

All team officials must adhere to the philosophical values of VIAHA. The following applies to the application process:

- a) All individuals wishing to apply for a position on a Female Regional Team shall submit an application form to VIAHA by June 15th. For all new applicants their applications MUST be accompanied by their hockey resume to be considered.
- b) Notwithstanding the specified dates, if a qualified team official application is received after the dates, the application shall be considered.



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FEMALE REGIONAL POLICY

- c) If no applicant is deemed suitable, the application process shall be extended.
- d) Where possible all Female Regional team officials shall be non-parents. The VIAHA Executive Committee may approve an exemption should no other applications be received upon the Female Hockey Coordinators recommendation.
- e) All teams shall card a Hockey Canada Safety Person or Team Trainer with HCSP certification. HCSP unless a certified Team Trainer are not permitted to participate on the bench during games or on the ice during practices.
- f) Managers will be registered as carded officials but will not be permitted to participate on the bench during games or on the ice during practices. Teams can register **ONLY ONE MANAGER**.
- g) All team officials are to complete a criminal record check and disclosure form and submit them to the host MHA prior to the evaluation camp.

04.02 Selection

Team officials shall be recommended by the applicable VIAHA Officer overseeing female hockey and ratified by the VIAHA Executive Committee as follows:

- Shall be selected by a Committee consisting of the Female Hockey Coordinator, and three others as appointed by the applicable VIAHA Officer.
- Team Official appointments shall be ratified by the VIAHA Executive Committee.

04.03 Head Coach

Qualifications:

- NCCP Development 1 Certification (formally known as Intermediate) level
- Speak Out/Respect in Sport
- Criminal Record Check
- Strong hockey background in playing, coaching and evaluating
- Strong interest and commitment to high performance athlete development
- Ability to work with fellow team officials
- Committed to the development of female hockey
- Ability to communicate on-ice and off-ice requirements to players and parents
- References upon request

Responsibilities:

- Develop seasonal plan to focus on skill development of all players and submit to the Female Hockey Coordinator by September 15 of current season.
- Communicate effectively with players, parents and league.
- Ensure all staff members have a clear understanding of their role with the team.
- Ensure all players are being played regularly unless discipline issues prevent such.
- Adhere to and abide by the rules and regulations of HC, BCH, VIAHA and Female Regional Policy.
- Communicate on-ice and off-ice requirements and expectations to players and parents.
- Responsible for conduct of players before, during and after games and practices.
- Organize parent meetings as required. (Minimum 3 annually).
- Be the leader of all the team staff and direct and supervise such members.
- Responsible to ensure that permission is obtained and game numbers assigned for all tournaments and/or exhibition games.



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FEMALE REGIONAL POLICY

04.04 Assistant Coach Qualifications and Responsibilities

Qualifications: see Head Coach above

Responsibilities:

- Assist the Head Coach in carrying out the development of all players and duties/tasks on and off ice as assigned by the Head Coach.

04.05 Team Manager

Qualifications:

- Experience in Competitive team management
- Good organizational and communication skills
- Experience with and able to prepare annual team budgets
- Access to electronic messaging systems to send and receive required correspondence
- Ability to receive all League correspondence and respond appropriately
- Speak Out/ Respect in Sport certified
- Be available for team staff meetings and parent meetings.

Responsibilities:

The manager will be the first line of communication and contact for the parents. The manager may involve the coach if necessary.

- Assist the Female Hockey Coordinator with coordination of evaluation camps
- Develop annual team budget in concert with coaching staff for VIAHA approval.
- Present budget to team.
- Coordinate travel, accommodation, and meals for team as required.
- Obtain necessary equipment and supplies for team.
- Coordinate team financial matters including player fees, sponsorship, advertising, etc.
- Complete all required monthly reports and updates as requested.
- Submit team financial statements to the Female Hockey Coordinator through the Managing Director as indicated in the Budget section above.
- Ensure the team abides by all BC Hockey, Hockey Canada and VIAHA rules, regulations and policies.
- Ensure that all suspensions are served as required by BC Hockey rules and regulations.
- Assist in the control and conduct of players before, during and after the game
- Ensure Team First Contracts are signed by all carded staff, players and parents.
- Fax or email a copy of the game report to the Managing Director at the conclusion of the game and mail the original game sheets of all games played to the Managing Director within 24 hrs of completion of the game or completion of tournament.
- Request permission to enter a tournament or play exhibition game(s) from the Managing Director. Obtain game numbers from the Managing Director and tournament travel permission from the Female Hockey Coordinator before participating.
- Ensure that there is a certified HCSP person for each game.
- Ensure that affiliate player use follows VIAHA, Hockey Canada and BC Hockey Regulations and policies.
- Minimum of 72 hours notice to request Exhibition games
- Minimum of 30 days notice to request to attend tournaments. Teams are to copy the Managing Director with team applications to the tournaments

**Teams, may appoint a team treasurer to maintain team finances and fund organize/manage fundraising activities and fund such appointment is to be approved by the Female Hockey Coordinator.*



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04.06 Release of Team Officials

Team officials are expected to provide a good example to the players in their charge. As a result, an offence committed by a team official shall be deemed to be a serious offence. Team officials may be released from a Female Regional team for the following reasons:

- Inappropriate control over conduct of players
- Disrespect for the rules, regulations and policies of Hockey Canada, BC Hockey and/or VIAHA
- Failure to follow the philosophy and/or philosophical values of VIAHA
- Excessive penalties
- Failure to uphold BC Hockey Zero tolerance policy.
- Failure to meet team obligations

If a situation is of sufficient seriousness, the matter is to be deferred to the Society's Officers who shall have the authority to suspend or release a team official from a team.

04.07 Speak Out/Respect in Sport

All Female Regional team officials must complete the Speak Out/Respect in Sport Certification Clinic by December 1st of the current season.

04.08 Team First

All team members; players, coaching staff, parents/guardians, and officials shall be required to sign Team First Contracts before playing their first League game. Failure by the parent to sign a Team First Contract will result in the player being released from the team.

04.09 Hockey Canada Safety Program (HCSP)

All Hockey Canada carded teams must have an HCSP official carded by December 1st of the current season in accordance with BC Hockey regulations. The team HCSP person shall not be permitted on the bench during games unless otherwise qualified and approved by the Female Hockey Coordinator. Note that the parent of any member of a team shall not be permitted on that team's bench during games.

TEAM REGISTRATION

05.01 Minor Associations

- a) Background - Each Female Regional team will be a carded by member minor hockey association. VIAHA will establish a player participation fee to cover team expenses.
- b) Carding Associations - Female Regional teams shall be registered with BC Hockey by way of a minor hockey association within their respective region. The VIAHA Executive Committee will approve the host associations annually.
- c) VIAHA through its member Minor Hockey Association shall provide the teams with a minimum of two 1.15 hour practices per week and coordinate, game ice.
- d) VIAHA Director of Hockey Operations will be the contact between the District and member associations. Teams shall not contact the MHAs directly, they must go through VIAHA.
- e) Players must be approved by BC Hockey Registrar prior to participating in any Female Regional team league, playoff or tournament game.



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05.02 VIAHA Team Administration Fee

As determined by the VIAHA Executive Committee each Female Regional team shall be assessed a team administrative fee to cover the District administrative costs, banners, scheduling meetings, coach meetings, jerseys and other related equipment, conference calls and expenses related to the league.

Fee is the same for each team regardless of the number of players

05.02 Team Names

All team names must be approved by the VIAHA Executive Committee. A Team's approved name shall not be altered or changed in any way, including the addition of sponsor names, during the course of the season.

PLAYER REGISTRATION

06.01 Player Fees

- Each Regional team shall be responsible for their operational costs. Player fees shall include the costs for the players to play for that team within the current season
- Players shall pay to their home association registration fees normally charged to players in that Association once evaluations are completed the VIAHA Executive Director shall provide to the member associations the list of players to be carded to the Regional teams, MHAs will transfer the applicable registration fees collected to VIAHA
- Players are responsible for any expenses incurred by their Regional team during the season over and above the registration/player fee.

06.02 Refunds

VIAHA Officers where appropriate, shall establish a refund policy.

06.03 Registration/Carding Procedures

Each Pee Wee and Bantam Regional team shall receive access to a maximum of twenty (20) electronic Player Registration Certificates via the Hockey Canada Registration system (HCR); Midget Regional teams shall receive access to twenty-five (25) Player Registration Certificates. A team can only register nineteen players at any one time, two of which must be goaltenders.

- a) Prior to the first league, tournament or playoff game, each Regional team must register all players and team officials on the BC Hockey carding system
- b) In order to be eligible for the BC Hockey Female Championships, the team shall be required to have registered nineteen (19) players on Hockey Canada Registration Certificates (at least two of whom must be goaltenders) on or before October 15th of the current season. Teams must obtain approval from the VIAHA Executive Committee through the Female Hockey Coordinator should they not be able to card nineteen (19) players.
- c) Membership for Female Regional teams shall commence upon acceptance of the team's registration by the Executive Director of BC Hockey and shall expire annually on April 30.



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06.04 Affiliation

VIAHA Female Regional teams may affiliate players from within their approved draw zone. (Pilot request has been submitted to BC Hockey for approval for the 2012/2013 season)

- There shall be no “permanent affiliate” players allowed on Female Regional teams.
- Affiliate players where at all possible should be from the same age category. Where a bantam aged affiliate player is used to affiliate with a Midget Regional team and a Pee Wee aged player to a Bantam Regional team and an Atom aged player to a Pee Wee Regional team such player(s) shall be limited to a maximum of eight (8) games in the playing season.
- Registration of an affiliate player requires the written permission of the player's MHA.
- Teams may not use an affiliate player (except under emergency conditions) when the Affiliate Player's team is playing.
- Affiliate players shall only be used as replacements for the following emergency conditions:
 - Injuries
 - School Activities which supersede hockey
 - Suspensions/Disciplinary action
- Consent of an affiliate player's regular team must be obtained in writing prior to using the player in a game or practice.
- A player's team may not unreasonably deny a player the opportunity to play as an Affiliate.
- An Affiliate player who has played the maximum number of games permitted under Hockey Canada rules and/or VIAHA policy may not be used as an affiliate unless her registered team has been eliminated from playoff competition. Players qualifying under this policy may be assessed a fee as prescribed by VIAHA.

06.05 Player Releases

Players may be released for the following reasons:

- a) Disciplinary problems
- b) Use of drugs or alcohol
- c) Non-payment of player fees
- d) Player requests to play at a higher division or return to Minor Hockey Association.
- e) Safety or risk management concern to the player
- f) Deemed by the FHC to be in the best interests of the team and/or player.

An application to remove a player from a team roster must be made in writing to the Female Hockey Coordinator, setting out reasons for the removal of the player. The FDC and the applicable VIAHA Officer shall make the final decision regarding a player's removal.

If a player with disciplinary issues is being considered for removal from the team, the player and parents must be made aware of the problems and given the opportunity to correct her behaviour prior to submitting the application.

PLAYER ELIGIBILITY

07.01 Midget Aged Players

All Female Midget aged players (15, 16 or 17 years old within the calendar year) residentially eligible to register and play minor hockey within BC Hockey are eligible to register on a Female Regional team.



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07.02 Bantam Aged Players

All Female Bantam aged players (14 and 15 years old within the calendar year) residentially eligible to register and play minor hockey within BC Hockey are eligible to register on a Female Regional team.

07.03 Pee Wee Aged Players

All Female Pee Wee aged players (12 and 13 years old within the calendar year) residentially eligible to register and play minor hockey within BC Hockey are eligible to register on a Female Regional team.

07.04 Under-Aged Players

No under-aged players will be permitted to be registered with a Female Regional team.

07.05 Residential Qualifications

The residential qualifications for Female Regional teams shall be those adopted by VIAHA, BC Hockey and Hockey Canada

EVALUATION CAMPS

08.01 Evaluation Camps

- Camps are to not to be held prior to August 20th and are to be scheduled over 3 weekends.
- Player registration to attend an evaluation camp will close midnight June 30.
- Evaluation registration forms will be posted on the VIAHA website NLT April 1st each year.
- All players must register with their home minor hockey association as per registration policy for residential confirmation, tracking purposes and to preserve a place to play. Proof of same must also be provided at evaluation camp registration
- Registration for each team evaluation camp will be organized through VIAHA. Camps dates and locations will be posted on the VIAHA web site
- Registration fees will cover camp expenses and shall be paid directly to VIAHA
- Players, who are unable to attend the camp for valid reasons may apply to the Female Hockey Coordinator for permission to be evaluated, post camp.

08.02 Cancellation – Refunds

Refund requests received 30 days prior of the evaluation camp will upon approval of the VIAHA Officers be entitled to receive a 50% refund. Requests within 30 days shall not be entitled to a refund.

08.03 Player Selection Process

- Teams shall consist of up to a maximum of nineteen players including two goaltenders
- Players can only attend a Female Regional camp for the team within the draw zone in which she resides.
- Players will be evaluated by independent Evaluators as arranged by the Female Advisory Committee, four evaluators preferred for each weekend with the same evaluators being used for all the ice sessions on a given weekend.
- Player selection will be by the Team Officials with input from the Evaluators and Chaired by a member appointed by the Female Hockey Advisory Committee.
- The first releases will be carried out at the end of the first evaluation weekend; all players will receive a player interview at the end of each evaluation weekend.



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FEMALE REGIONAL POLICY

- Minimum of 7 players including one goalie chosen the day after the first evaluation camp weekend
- 15 players selected after the second evaluation weekend
- 19 players selected after the third evaluation weekend
- After the third evaluation weekend, if a team wishes to further evaluate a player, written permission must first be obtained from the Female Hockey Coordinator in conjunction with the player's Minor Hockey Association President.

Depending on the number of players registered each year for evaluations the following criteria will also be used in releasing players:

- After the first evaluation weekend a maximum of 32 players (28 skaters/4 goaltenders) advancing to the second evaluation weekend.
- After the second evaluation weekend a maximum of 25 players (22 skaters/3 goaltenders) advancing to the third evaluation weekend.

If a player is not selected to a Female Regional team, she must return to her minor hockey association

RULES OF PLAY

09.01 Rules of Play

VIAHA Regional teams are allowed to dress nineteen (19) players (including two goaltenders) and up to five (5) team officials, who are duly registered with BC Hockey, in accordance with the rules and regulations of BC Hockey and Hockey Canada.

09.02 Home Team Responsibilities

The home team shall be responsible for supplying:

- warm-up and game pucks
- An approved game sheet
- A timekeeper
- A scorekeeper
- Penalty box personnel

RULES AND REGULATIONS

10.01 Discipline/Suspensions

Discipline/Suspensions

- The VIAHA Officer overseeing Female Hockey shall be responsible for disciplinary action in accordance with VIAHA/BC Hockey / Hockey Canada regulations.
- Team officials shall be responsible for supervising and controlling the conduct of their players on and off ice before, during or after each event. Failure by team officials to control the conduct of their players may result in suspension and/or other disciplinary action. In addition, the cost of any damages shall be assessed against the team.



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FEMALE REGIONAL POLICY

- All penalties and/or suspensions shall be in accordance with VIAHA Regulations and BC Hockey guidelines for Hockey Canada published rules. Automatic suspensions shall be applied as per BC Hockey and VIAHA Suspension Guidelines. It is the responsibility of the team's officials to ensure that players serve their total game suspensions as required by Hockey Canada, BC Hockey and VIAHA rules and regulations.
- Any team permitting a player or team official, who is ineligible by reason of suspension, or of not being properly registered with that team to play or participate in a game shall forfeit that game and will be subject to further disciplinary action in accordance with VIAHA Regulations.
- Excessive penalty minutes by individual players, including a combination of major penalties such as Gross Misconduct/Match penalties, Misconducts and Game Misconduct penalties may result in a suspension and/or disciplinary action.
- Any team official who incurs a Game Misconduct shall be suspended as per VIAHA Regulations.
- Disciplinary action shall be taken should any team not obtain game numbers prior to playing any exhibition/tournament games.

10.02 Zero Tolerance - Drugs, Alcohol and Tobacco

There is a zero tolerance for the use of alcohol, drugs and tobacco during activities within VIAHA. All incidents will be investigated and dealt with on an individual basis. The recommended minimum suspension for violation of this policy is 30 days from all participation within the league. A written report, from the Female Hockey Coordinator or Managing Director, must be forwarded to the VIAHA President outlining the circumstances within 7 days.

10.03 Hazing/Initiation

Female Regional teams shall adhere to BC Hockey / Hockey Canada rules and regulations pertaining to Hazing / Initiation.

10.04 Game Forfeit

Teams may not declare a forfeit. Failure to meet all league commitments will result in disciplinary action, which may include suspension(s). Teams failing to meet league commitments for games may result in a fine as per VIAHA Regulations.

10.05 League Play

The number of scheduled games shall be determined annually by the Female Committee. A balanced schedule, where possible, will commence approximately November 1 and be completed prior to the start of playoffs/championships.

Each league game will consist of a minimum of 1 hour 50 minutes of playing time:

- 5 minute warm up;
- Periods 15-20-20 stop time with an ice clean after the first whistle of the 10 minute mark of the second period.
- No overtime during league play.

The Play-off format shall be determined by the VIAHA Executive Committee culminating in the champion representing VIAHA at the respective BC Hockey Championship. Home ice advantage will be awarded to the team with the best head to head record, in event of a tie, the tie breaking formula as per VIAHA Regulation for league play will be used.



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FEMALE REGIONAL POLICY

10.06 Exhibition Games and Tournaments

- Any team wishing to play an exhibition shall first obtain an Exhibition Game number from the Female Managing Director.
- Any team wishing to enter a tournament must make application to the Female Hockey Coordinator who will make application to BC Hockey for out of District travel as applicable. Once approved the Managing Director will assign game numbers and the Female Hockey Coordinator will provide permission to travel letter to the team.
- All league commitments must be met prior to permission being granted.
- All exhibition games and tournament costs will be paid by the team.
- Any team wishing to host a tournament shall first obtain written permission from the Female Hockey Coordinator.
- Where possible the Female Advisory Committee will with the assistance from the teams organize one tournament each season within the District for each Division. Proceeds to be shared amongst the teams and VIAHA.

10.07 Rescheduling of League Games

No league or playoff game will be altered or rescheduled to accommodate a tournament or exhibition game unless special permission is granted in writing by the Female Hockey Coordinator and approved by the applicable VIAHA Officer. Permission will not be considered unless the date(s) and time(s) of the rescheduled game(s), mutually agreed on by both teams in writing, have first been obtained.

10.08 Game Sheets

The following is required for all league, exhibition and tournament games:

- The home team is responsible for supplying the game sheet and ensuring that it is properly completed.
- The home team is responsible for mailing the first copy of the game sheet to the Female Managing Director within 72 hours of completing the game. If the first copy is taken by the referee, the home team shall transmit the second copy in its place.
- Teams that do not adhere to this policy will be assessed a fine as per VIAHA Regulations.

Clear copies of all exhibition and tournament games must be mailed to the Female Managing Director within 72 hours of the team returning home.

10.09 Game Reports

Teams are responsible to email a copy of the game report within 24 hours of the completion of any game. Failure will result in fines being assessed to the team as per VIAHA Regulations.

10.10 Tie Breaking Procedure – League Standings

In the event of any ties in final league standings after the round robin series is completed the VIAHA tie breaker format as per league play will be used to determine which team will receive home ice advantage in the best 2 of 3 playoff series.



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FEMALE REGIONAL POLICY

OFFICIATING

11.01 Officiating

The officials will be assigned by the association to where the game is being played. It is up to the home team manager to confirm assignments with the local RIC a minimum of one week prior to the scheduled game.

TEAM UNIFORMS / DRESS CODE

12.01 Uniforms

- Team colors will be approved by the VIAHA Officers.
- Where uniforms of both teams are so similar that in the opinion of the referee there will be confusion, it shall be the responsibility of the home team to change its uniforms to a contrasting color.

12.02 Dress Code

All players shall wear appropriate attire keeping in mind they are on a Regional Team. Team Officials shall wear shirts and ties or equivalent for female team officials. Team Officials cannot wear tracksuits on game days or when in public during league functions. Baseball caps are not to be worn.

LEAGUE ALL-STAR SELECTIONS

13.01 End of Season League All Star Team

Each team shall nominate the top 5 forwards, 3 defensemen and 1 goaltender from an opposing team. Each team shall submit their completed All Star Player Ranking form to VIAHA by March 30th. The Female Advisory Committee will select from these nominations 3 forwards, 2 defensemen and 1 goaltender and these players will be recognized on the VIAHA website as well as any other means as determined by the Female Advisory Committee and approved by the VIAHA Officers.

VIAHA FEMALE "A" CHAMPIONSHIPS

14.01 Female "A" Championships

The Female A Championship format shall be determined by the VIAHA Officers upon recommendation by the Female Advisory Committee.

14.02 Travel

The winner of the Female A Championship will represent VIAHA at the BC Hockey championships. The team will be responsible for all travel, hotel and meal expenses incurred while attending those events.



Vancouver Island Amateur Hockey Association

Suite E, 2301 McCullough Road, Nanaimo, BC V9S 4M9
Phone: 250-751-8811 Fax: 250-751-8812 Website: www.viaha.org

FEMALE REGIONAL POLICY

IMPORTANT DATES

15.01 Important Dates

April 1 Player applications – posted
June 15 Application for team staff positions
June 30 Team staff selection
June 30 Player applications - deadline
July/August Female Advisory Committee Meeting/Conference Call
August Player selection camps
Aug/Sept Orientation meeting Coaching staff
September 15 Year Plan due to Female Hockey Coordinator
Sept 30 to Nov 1 Team pre-season preparation
October 31 League Schedule Completed
December 1 Final Date for team officials be certified Development 1 and have Speakout/Respect in Sport
January 15 Final Date to add specialty affiliate players