

Volunteer Driver Boat Trailer Towing Policy

March 1, 2023



Purpose

Kamloops Canoe & Kayak Club ("KCKC") recognizes transporting boats for training and competition presents an ongoing challenge. The club does not own a vehicle suitable for pulling the KCKC trailers. As such, each time boats have to be transported a solution has to be found, and historically the job has fallen to a club parent, volunteer or the job is contracted out. The optimum solution is having a committed volunteer(s) who are willing to provide this service to the club, identified in advance. In recognition of the time, responsibility and effort required to volunteer in this capacity, the following policy has been developed.

This policy exists separately from the Release of Liability KCKC boat owner signs each year with KCKC.

KCKC Trailers and Requisite Vehicle to haul:

1. Covered KCKC Cargo trailer: 2500 or ¾ ton Pickup or larger
2. Large open trailer: Half ton Pickup truck (or equivalent) or larger
3. Small open trailer: Half ton Pickup truck (or equivalent) or larger

A driving volunteer:

- Has the minimum insurance required to pull the KCKC cargo trailer (\$5,000,000 liability and for up to 5499 kg GVW)
- Agrees to be available to pick up the trailer at the place and time specified by the Head Coach.
- Understands the boats have to typically arrive first to an event (to ensure parking and setup), and is the last to leave (often 1-2 hours later than most members)
- Confirms they have the confidence, experience and ability to haul a trailer
- Confirms they have the required towing equipment:
 - proper hitch (the cargo trailer comes with hitch and stabilizer bars)
 - electric trailer brakes,
 - Wide towing mirrors suitable for hauling the trailer
- Agrees to deliver the trailer to the destination and deliver its control over to the Head Coach, including parking or arranging to have the trailer parked at place specified

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- Commits to being available and accessible for the needs of the Head Coach, as it relates to boat transportation for the event. Note: the day of boat loading the trailer needs to be pulled out of parking for loading.
- Commits to walking around the trailer before each departure with another adult (2 people) to ensure the load is secure, all is compliant and the safety checksheet is completed.
- Acknowledges KCKC will consider liability for accidental damage directly caused to the towing vehicle arising from volunteering as a driver / tower. Each situation will be assessed individually by the Board.

Compensation:

- The driver volunteer will receive a donation that equates to One dollar (\$1.00) per km while pulling the trailer, which includes compensation for the cost of fuel (no additional payment for gas)
- The driver volunteer will only be compensated for the distance the trailer is pulled (not the return trip, if the driver is not staying for the event)
- The kilometers traveled will be from the pickup address to the drop off address as determined by Google maps

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Process

Driver volunteer:

- Individuals who are interested in hauling the trailer and have the requisite vehicle and insurance should identify their interest by contacting the KCKC secretary
- Show proof of insurance (once per year) (\$5,000,000 liability and for up to 5499 kg GVW) to the secretary
- Provide an email address which will be used to canvass the driving group when a driver is needed

Secretary:

- Collect and manage names and emails of the driving group
- During the planning phase for KCKC events away from Kamloops:
 - the KCKC secretary will email the volunteer driver list to inquire who might be interested in hauling the KCKC trailer to the next event, in accordance to this policy
 - In case of more than one driver indicating availability, the driver will be selected by the secretary based on rotating the drivers in an equitable manner.

Treasurer:

- The club treasurer will calculate the distance in kilometer using Google Maps
- Calculate donation amount (1 dollar per km) and
- Issue a cheque to the driver within 7 days after the event
- If the driver is the treasurer, the calculations and cheque will be issued by the commodore