## Kamloops Canoe & Kayak Club

# **KCKC Payment Policy**

Updated February 8,, 2024



## **Purpose**

To define acceptable forms of payments for KCKC programs and services.

#### Cash:

Paid in person to KCKC treasurer, arranged in advance to allow the treasurer to have the ability to provide change and issue receipts.

## Cheque:

Paid in person to KCKC treasurer, arranged in advance to allow the treasurer to have the ability to issue receipts.

Any NSF Cheque will be charged a Fifty Dollar (\$50.00) service fee to the registrant's account owing.

#### **Etransfer:**

- Issued to the email address: payments@kamloopscanoeandkayakclub.ca
- If a security question is required use: "Name of our City", use the answer: Kamloops
- In the Notes field specify the athletes name and the program/service being paid for
  - o for example: Jack Smith, Summer Camp July 5-10

#### **Credit Card:**

- Paid through Sports Pay via KCKC RAMP Registration Portal
- An additional 3% convenience fee will be charged to all credit card transactions, in accordance of the government of Canada Merchant Surcharge policy (<u>found here</u>)

## Hold Positions In RAMP (cash, cheque or e-transfer)

When members elect to pay for programming by cash, cheque or e-transfer RAMP will block the position. The treasurer must receive payment within 7 days. The treasurer will reconcile RAMP upon receiving payment to indicate the payment has been received.

If payment is not received within 7 days of registration, the position will be released to the public in RAMP.