



## Kanata Minor Hockey Association Board of Directors Meeting Agenda

Minutes of the KMHA Board Meeting of August 12, 2025

### 1. Call to Order

- The meeting was called to order at 7:10 p.m. by the Chair.

Attendees:

Chad Mariage (President)	•
Tom Sweeney (Director at Large – AA/A)	•
Sam Saran (Director – Risk and Safety)	•
Terry Zanatta (VP Competitive)	•
Jamie Holland (VP Operations)	•
Richard Carpentier (VP House League)	•
Xiangzhu (Clement) Chen (Treasurer – <b>Following confirmation of appointment only</b> )	•
Erin Murphy (District Chair – Non Voting)	•

\*Nik McLean, incoming President, attended as invited observer

### 2. Approval of Agenda

- Moved by Tom Sweeney/Seconded by Jamie Holland – **It was agreed - That the proposed agenda be adopted**

### 3. Approval of Minutes

- NIL

## 4. Reports

### ➤ President's Report

1. Vulnerable Sector Check - President provided a reminder on process. Team staff will have to apply via HCR. Association volunteers (board members, etc) will continue the process via the KMHA office. Letter is available on the website. Direction will go out to convenors in advance of sort-outs.
  2. HEO Coach Mentor Training Workshop - HEO gave short notice of 40 spots for this workshop. Call out went to Rep coaches. VP Comp to follow-up to see if any coaches were successful in attending for a debrief.
  3. OSA School – Sensplex - More students attending OSA school feel they should be placed in KMHA. These are not resident transfers. The current position (consistent with last season) is to decline as the priority is to develop KMHA players. There is a possibility that there is an appeal with Hockey Canada from applicants. This will be addressed as needed/required.
  4. Tablets - We have purchased 10 Ipad and cases for e-scoresheets. VP Ops and VP Comp to work together to develop a policy/procedure for coaches in this regard.
- VP Competitive Programs Report
    1. VP provided an update regarding Rep B numbers. Will be monitoring U18 closely to determine viability of skating a B team
  - VP House League Report
    1. HL Development - Further discussion
      - i. Proposed and outlined plans for HL development for this season
    2. HL Numbers
      - i. Update on registration numbers and season planning
  - VP Hockey Operations Report
    1. RAMP update (website/app)
      - i. Currently building a new RAMP website, which is on track / reaching out regarding the team apps. More information to be shared soon.
    2. Ops update
      - i. Posting for tournament coordinator role - need to have in place asap
      - ii. Sponsorship update
  - Treasurer's Report
    1. N/A
  - Director at Large – Risk and Safety Report
    1. Working on roadmap for meeting with teams/complimenting the website information

- Director at Large – AA/A – B League & Officials report
  1. Ref clinics are booked
  2. Need for training for timekeepers on e-gamesheets
  3. First meeting of B league coming - update
  
- District Chair Report
  1. Updates from the district

## 5. Old Business (Follow-ups)

- VP Operation – composition of the board
  - Discussion on possibly increasing the board - to revisit - potential roles (are they voting or not, etc)

## 6. New Business

1. New President – Next Steps

**Moved by Jamie Holland/Seconded by Tom Sweeney – It was agreed** - That, in order to mitigate any apparent or real conflict of interest for the new incoming President, all HR matters relating to the current GM, including but not limited to contract, conditions of work, salary, be fully delegated to the VP Comp.

**Moved by Richard Carpentier/Seconded by Jamie Holland – It was agreed** - That, in order to mitigate any apparent or real conflict of interest for the new incoming President, Financial matters, including e-transfers, transaction requests and approvals, be sent as appropriate to the President and copied, de facto to the Treasurer. **\*NOTE** - President and Treasurer to agree on approval process but both should be included in transactions.

## 7. Other Business

- The current President thanked the Board for their support and wished them luck with the season.

## 8. Adjournment

- Moved by Sam Saran/Seconded by Terry Zanatta – **It was agreed that the meeting be adjourned at 9:27 p.m.**