



Job Posting Technical Lead – Full Time Female Required

The Kelowna Youth Soccer Association (KYSA) has proudly served the Kelowna community for over 60 years, offering quality soccer programming for youth of all ages and skill levels. Each year, KYSA supports approximately 1,200 participants through both indoor and outdoor programs, catering to boys and girls from U3 to U18 in House and Select streams. With a long-standing commitment to player and coach development, KYSA's goal is to help every individual reach their full potential within a supportive, inclusive, and structured environment.

KYSA is committed to supporting its female coaches, volunteers, and players.

We believe that only through strong female leaders and mentors can the female side of soccer truly thrive and grow. As part of our continued leadership within the soccer community, KYSA is proud to be hiring a **Female Technical Lead**—a key step in empowering women and elevating the female game at every level.

Reporting to: General Manager

The Technical Lead will undertake both technical and administrative responsibilities in alignment with the Club's vision, values, and growth objectives. You will collaborate closely with the GM, the current Technical Lead, staff coaches, and volunteer coaches to design, implement, and oversee House and Select programs. Your work will ensure all programming adheres to Canada Soccer's Long-Term Player and Coach Development models, fostering consistent, age-appropriate learning pathways that empower both players and coaches to reach their full potential.

In this position you will work from home, on various community fields, in gyms and in the Kelowna Lion's Den. Must be available week nights and weekends, have your own vehicle, cell phone, computer and access to the internet.

Roles & Responsibilities:

- Work on the Technical Leadership team, creating and executing the Technical Plan as it relates to player and coach long-term development
- Work on the Technical Leadership team, creating innovative programming to meet the needs of the membership and to drive registration growth
- Assist in the creation and maintenance of a digital reserve of technical resources – moving the club from paper to digital
- Assist in the development and delivery of Video Analysis – taking film from raw footage to usable Technical/Tactical clips for coaches & players



- Assist in the development, management and delivery of ancillary programs such as clinics, camps, skills training etc.
- Assist in the management and delivery of House Programming. Outdoor April-October; Indoor November-March
 - Create and implement age & development appropriate training plans
 - Ensure training sessions align with club values, policies and expectations
 - Manage volunteer and staff coaches
- Assist in the management and delivery of Select Programming. Outdoor April-October; Indoor November-March
 - Create and implement age & development appropriate training plans
 - Ensure training sessions align with club values, policies and expectations
 - Manage volunteer and staff coaches
- Assist in player assessment, internal player movement and team assignments
- Assist in maintaining player tracking and record keeping databases
- Mentor and support volunteer and staff coaches in their daily duties and in their personal & professional growth as coaches
- Assist with formal and informal coach meetings & training
- Assist the Discipline committee, as required
- Collaborate as part of the Technical Leadership Team, working alongside staff coaches and the Board of Directors to build, maintain, and continuously enhance a positive Club Culture that prioritizes the safety, inclusivity, and enjoyment of all participants.

Qualifications:

Grassroots Certificates - Active Start, Fundamentals, Learn to Train, Soccer for Life

C Licence

Making Ethical Decisions

Respect in Sport

Clear Criminal Record Check (CRC)

Coach Facilitator (an asset but not required)

Experience:

Minimum 5 years as an independent Staff Coach - coaching children in a club environment – preference will be given to those with combined house and select (high performance) coaching experiences.

Minimum of 1 year in a Leadership role: managing and training coaches; curriculum writing



Skills:

- Excellent spoken and written English
- Proven competence in working with children & youth - video portfolio is an asset but not required
- Excellent communication skills on and off the field
- Leadership & team development – able to motivate, support and grow coaches
- Ability to work with all types of people and personalities
- Curriculum production, competent and quick at both creating sessions and putting them into digital form
- A passion for collaboration – learning and sharing of ideas, skills & knowledge
- Positive, energetic and engaging coaching/presentation style
- Strong conflict resolution skills
- Detailed, organized and able to keep to tight schedules – in the office and on the field
- Proficient use of one or more session planning software programs – please provide examples of your work
- Experience using video recording systems and the ability to edit for player/coach use - is an asset. If possible, please provide examples of your work.
- Proficiency in Excel, Word and PowerPoint

Remuneration:

This is a full-time contract position that will be reviewed and renewed yearly. Compensation will be discussed and based on combined experience and certification will fall into the \$50-\$60K per year range.

Application process:

Send the following to the General Manager kysagoblue@gmail.com

- Cover Letter
- Resume
- Portfolio

Kelowna Youth Soccer Association is an equal opportunity employer that supports a safe and growth orientated working environment. There is no place for bullying or harassment in sport and we strive to maintain that for all involved.

Thank you to all applicants but only those invited for interviews will be contacted.

Application Deadline: Open until filled