



Vancouver Island Amateur Hockey Association

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MEMORANDUM

August 7, 2025

TO: MHA Presidents
FROM: David Beatty, Director of Hockey Operations
COPY: VIAHA Officers and Staff
SUBJECT: Interdistrict Travel Permits

Effective for the 2025-2026 season VIAHA will be moving to an online approval system for Interdistrict travel replacing the previous process of paper Interdistrict Travel forms.

A rostered team official will be able to access the travel permit request for their team through "My Account" on the HCR. All mandatory fields marked with an asterisk (*) have to be completed before the request can be submitted. Only rostered team officials can submit requests on behalf of a team.

Once submitted the request goes electronically to the MHA President for approval. After receiving Presidential approval, the request is sent to me. When the form is approved by me a copy is returned electronically to the MHA President and the team official who submitted the request.

A .pdf of the approved request can be printed out and this may be the ONLY proof of travel sanction accepted by some tournament organizers. I will send copies of the .pdf to the applicable Managing Director/Commissioner. Teams will still require approval of the Managing Director/Commissioner to attend out of District tournaments and exhibition games and will need to obtain game numbers.

The MHA President may delegate the responsibility to approve interdistrict travel for their teams however all the requests from an MHA can be sent to ONLY ONE PERSON WITHIN THE MHA. Please send the name and e-mail address of the person within your MHA who will have this authority so that I can forward it to Briana to be loaded into the system.

Please encourage your teams to adapt to this new process which should result in more timely and efficient approval of travel sanctions.

Yours sincerely,

David Beatty, Director of Hockey Operations