



KPMHA Board of Directors' Meeting Minutes KP Curling Lounge Monday April 11, 2022

Board members in attendance: Michele Taron (chair), Phil Downie, Darren Van Oene, Suzanne Rourke, Lonnie Goodfellow, Pam Kendall, Karl Faber, Shane Kendall, Marsha MacMurphy and Nate Boersen.

Absent: Josh MacKamey and Zahra Rasul.

1. Meeting called to order by **MT** at 7:02pm
2. **Motion:** **LG** to approve Agenda
Seconded: **SR**
Carried
3. **Motion:** **PD** to approve the Board's March Meeting Minutes
Seconded: **MM**
Carried
4. Old Business/Action Items:

Email vote Mar 22nd:

Motion: **MT** motion to add change the Social Media/Website Director to a contract position instead of a board position and add a Game sheet Director to our board instead.

Seconded: **PD**
Carried

Email vote Mar 30th:

Motion: **SK** motion to approve the purchase of 200 pairs of hockey socks (100 of each, home and away) at a total of \$2100. This will allow teams to purchase socks at the beginning of the season without delay.

Seconded: **MT**
Carried

Email vote Mar 31st:

Motion: **SK** motion to purchase of 26 jerseys (24 players + 2 goalies) at a total of \$2100 for the U7 group. They currently are wearing the Tim Horton Laga jerseys which are not the same as the rest of the association. The new jerseys will only be the blue jerseys and will be like the rest of the jerseys worn by the association

Seconded: **MT**
Carried



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Action item:

- **Divisional Directors** to remind the membership that this is the last week for early registration and fees will go up after Tuesday, March 29th. **DONE**✓
- a) Financial Update - **MT**
- Accountant has the books and I hope to have Accountants yearend final statements before AGM.
 - Budget for AGM vote is now complete as we just receive VIAHA standard Ref rates, VIAHA player assessment fees and BC Hockey fees for next season. VIAHA has set standard ref rates across all Island MHAs which is a significant increase for Rep teams from 2019 rates.
 - It is a big jump for Rep teams to pay for a 4 man system. LG expressed how important it is to have a 4 man system especially in the U15-U18 age group and any team having issues on the ice.
 - Discussion on a possible restructure to the Official development costs to cover the 4th man for next season.
- Motion:** LG to motion an increase in Officials development expense line by \$5,000 to cover the 4th man for rep teams for the 2022/23 season.
- Seconded by PD**
- Carried**
- Increase will be taken from current cash reserve.
- b) Registration for the 2022/23 Season - **PK**
- Update on division numbers currently registered. Discussion.
 - U18 and U15 are currently running a wait list.
 - U13 soon to follow
 - Opened a 3rd team for U11
5. New Business/Director's Reports:
- a) President – **JM** (absent)
- SK attended VIAHA meeting yesterday for JM.
 - Official rates will be assessed each Jan at VIAHA Exec meeting going forward
 - VIAHA AGM May 29th will be virtual
 - Increase in fine for Coaches bench minor from \$50 to \$100
 - There have been some issues last season with Island league families not wanting to travel. VIAHA standpoint is if you don't want to travel don't play Island League
 - U11Dev Playoffs will be a tournament format style to keep with Pathway plan but how the format will be run will be determined by applicable VIAHA president and commissioners.



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b) VP Ops –PD

- Disciplinary Committee update. (Nothing to report)
- Spoke with the current DC and two of the three will be willing to return next season if needed.

-VIAHA awards submitted and receipt of same confirmed

Action: There are some discipline actions outstanding that will have to be followed up with prior to the start of the 2022/2023 season. PD will create a spreadsheet.

c) VP Admin and Finance – MT

- Reminder any changes to Policies and Procedures can be motioned during the year by any Director.
- AGM reminder for Monday April 25th at 7pm.
- Thank you to those that have already submitted their Director's Annual report. Still need a few more.
- Still need a few Director's reports.
- Life Member discussion.

Motion: PD motion to go "in camera" at 7:31pm. (DV, PK and SK were asked to step out of the room)

Seconded: LG

Carried

Motion: PD motions to exit "in camera" at 7:39pm

Seconded: LG

Carried

Motion: PD motion to nominate DV, PK and SK as life members.

Seconded: LG

Carried

Motion: LG motion to nominate Tracey M. as a life member.

Seconded: PD

Carried

Motion: PK to motion to align Policy 4.11 better with current Society Act in regards to removing a Director.

Seconded: LG

Carried



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Current Bylaw 4.11

4.11 The Board of Directors or the members may call a Special General Meeting for the removal of a Director through a Special Resolution of the members.

Proposed Amendment:

4.11 A Director may be removed through the following means:

- a) A Special General meeting of members.
- b) If they cease to be qualified as set out in the Society Act or these bylaws they become incapable of performing the business of the Association;
If they become, or are discovered to be, an undischarged bankrupt;
- c) By resolution of the Board if:
 - a. they are absent from three (3) or more regularly scheduled meetings of the Board in a year without satisfactory reason;
 - b. they are contravening the Director's Agreement;
 - c. they have failed to properly account for monies or other property belonging to the Association;
 - d. they have been found guilty of a criminal offence regardless of whether or not the offence directly affected the Association; or
 - e. if they continuously fail in the performance of their duties.

Reason for Proposed Change: To allow BOD options if a Director is not fulfilling duties.

- d) Head Coach/Competitive Director - **DV**
-Rob A will be up our way more often next season so was looking at the possibility of him running mini camps on PD days next season.

E) Registrar- PK

-Policy updates

Motion: PK to motion the change of Policy 1.14 below in red.

Seconded: PD

Carried

1.14The following rules apply to players who wish to try out for a Tier 1, Junior B, Zone Teams, BC Hockey U15AAA, U16AAA, U18AAA or a Female Team:



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- i. All players must register first with KPMHA before April 30th. This is important to maintain a space with KPMHA in the event that the player does not make the team they are trying out for.
- ii. The registration fee will be collected at the time of registration.
- iii. The Registrar Director must be informed (~~before August 26th~~ **prior to the start of pre ice sessions for their division.**) in an email of the player's intent to tryout at another level to registrar@islanderhockey.ca.
- iv. The player will be put on the pre-registration list for the appropriate division and must keep in contact with the Registrar and Divisional Director regarding ongoing status with the ~~perspective~~ **Prospective** Junior and/or representative team.
- v. If that player is released, they must immediately inform the Registrar Director and Divisional Director to determine where there is an available spot for that player at KPMHA. The player can participate in tryouts at KPMHA if released in time and if they paid the rep tryout fee at time of registration, once the KPMHA Registrar approves them back.
- vi. All players that have made the Junior or representative team must immediately inform the KPMHA Registrar in an email.

Motion: PK to motion the change of Policy 6.5 below in red.

Seconded: PD

Carried

6.5 Team members, officials and parents are strictly forbidden to solicit local businesses for donations ~~without providing notification to prior approval from~~ the Gaming and Sponsorship Director or the Board of Directors. KPMHA will provide a list of current sponsors already supporting minor hockey teams in the Association.

Motion: PK to motion the change of Policy 7.15 below in red.

Seconded: PD

Carried

7.15 The Head Coach/Competitive Director and Divisional Directors are responsible for ensuring that there are team officials for teams. Selection for coaches for teams will be the responsibility of a Coach Selection Committee which **includes the HeadCoach/Competitive Director and a minimum of two other members parties is**



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typically comprised of the Head Coach/Competitive Director, respective Divisional Director and first Vice President. The Board of Directors will designate who will be on the Coach Selection Committee for each hockey season. Team officials for competitive teams will be decided first, given that competitive team rosters must be established prior to the recreational teams. The Coach Selection Committee will recommend head coaches and team managers, for each team, to the Board of Directors, given the vital responsibilities these officials have for the team. The Board of Directors may give the Coach Selection Committee the authority to designate head coaches and team managers, without Board of Directors approvals, if deemed necessary.

Motion: PK to motion the change of Policy 8.4 below in red.

Seconded: PD

Carried

8.4 Written requests for hosting tournaments shall be submitted no later than one (1) month prior to the tournament to the Board of Director's ~~meeting to the Marketing/Tournaments Director and President~~ **Prior to approval** the Tournament's proposed budget and the name of a tournament director appointed by the team must be submitted to the VP of admin and finance director. ~~at this time.~~

Motion: PK to motion to delete Policy 8.8 below.

Seconded: PD

Carried

~~Once the VP Admin and Finance Director is satisfied with the tournament income statement, tournament proceeds will be returned to the host Team(s) based on a percentage determined annually by the Board of Directors.~~

F) Equipment/Risk Management – SK

-KPMHA Awards all notified. One group did not hear back but others should be there

-Gear from teams. All collected

-Policy changes

Motion: SK to motion the change of Policy 3.7 below in red.

Seconded: PK

Carried

3.7 For Competitive teams – Members will be asked to contribute up to \$350 per player of seed money. Such said seed money will be paid to the team bank account at the beginning of the season to contribute to tournaments, referee bills and other KPMHA approved



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team related expenses. Anything over \$350 seed money must be approved by the Board of Directors.

For Recreational teams – Members will be asked to contribute up to \$200 per player of seed money. Such said seed money will be paid to the team bank account at the beginning of the season to contribute to tournaments and other KPMHA approved team related expenses. Anything over \$200 seed money must be approved by the Board of Directors.

Competitive or recreational

- Team related expenses can be offset by sponsorships/donations (approved by the Sponsorship and Gaming Director).
- All Team apparel **not currently for offer on KPHMA website MUST** be approved by the Risk/Equipment Management Director before orders are placed **in accordance with section 4 of our P &P.**
- Any Parent who has not paid their seed money may be excluded from extra activities paid by the said seed money and/or contributed to any fundraising.
- All Competitive and recreation team approved expenses are to be covered by one of the following;
 - 100% player paid seed money.
 - A combination of player paid seed money and player's family participation in fundraising and or donations.
 - Participation by every player/player's family in each fundraiser and or collection of donation(s). There will be no dollar value applied to each player through this option.

Motion: SK to motion the change of Policy 4.7 below in red.

Seconded: PK

Carried

4.7All head coaches will be issued a key to the coaches' locker room. Each team will be provided with a bucket of pucks (approx. 40) and a first aid kit. Cones and other coaching equipment will be left in the coaches' locker room to be used by all teams. All keys and equipment must be returned to the Risk/Equipment Management Director at the end of each season. The locker room keys are the property of the Cowichan Valley Regional District (CVRD); failure by a coach to return their locker room key may result in the cashing of their player's jersey deposit cheque. **Non parent coaches will be invoiced for same amount. Failure to pay will affect next season's status.**



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Motion: SK to motion the change of Policy 4.8 and 4.9 below in red.

Seconded: PK

Carried

4.8 Third Jersey – KPMHA Board of Directors will review any requests for a third jersey on an annual basis to be approved. Only one third jersey will be approved for the season and available to any team who wishes to use it. This will be at the team's cost. Jerseys must comply with all KPMHA, VIAHA, BC Hockey and Hockey Canada regulations.

4.9 All team apparel, e.g. jackets, vests, or tracksuits, etc. that is not available through our KPMHA website must **have** apply for special permission before ordering from the KPMHA Risk/Equipment Management Director. Logo **on Apparel Clothing** must be consistent and not changing from season to season. **Only KPMHA current main logo will be approved for team apparel.** Any Team that does not follow this policy may be assessed with a fine.

Motion: SK to motion the change of Policy 11.2 below in red.

Seconded: PK

Carried

11.2 Each team **must** will roster a team safety who **holds** must be a **current** Hockey Certified Safety Person (HCSP) **certificate**. The team safety, to the best of their ability, will attend all games and practices.

- f) Referee in Chief – **LC**
 - Waiting to hear if camp is running this summer before providing names of officials to send

- g) Ice Scheduler – **MT**
 - Spring Development sessions for the following groups: U9, U11, U13 and U15 started last week, along with goalie training on Thursdays. Sign up was required. Player must be registered for the 2022/23 season.
 - Ice requirements for next season will be submitted to KP shortly.

- h) Marketing and Tournaments – **ZR**
 - Absent

- i) Gaming and Sponsorship – **MM**
 - All gaming reports are filed for teams
 - Social media sent out for each board position up for election
 - Submitted letter to Legion for donation



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- j) Junior Division – **NB**
 - No report submitted

- k) Intermediate Division – **SR**
 - Communications flow to assess for next year best methods of communication etc.

- l) Senior Division – **KF**
 - Nothing to report

Motion: LG to adjourn the meeting at 8:24pm

Seconded: PD

Carried