



**KPMHA Board of Directors Meeting Minutes**  
**Online meeting via the app ZOOM**  
**April 13th, 2020**

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Board members in attendance (via online/Zoom meeting): Aaron Lamb, Dave Brummitt, Michele Taron, Pamela Kendall, Shane Kendall, Lonnie Goodfellow, Darren Van Oene, Josh MacKamey, and Nate Boersen

Absent members: Zahra Rasul

1. Meeting called to order at 7:04 pm by AL
2. **Motion:** DB to approve agenda  
Second: PK  
Carried
3. **Motion:** MT to approve March 9<sup>th</sup>, 2020 meeting minutes  
Second: NB  
Carried
4. Old business/Action items
  - a. Email votes

To record email vote on April 7<sup>th</sup>, 2020  
LG into 'waiting room' at 7:08 pm

**Motion:** PK – I would like to put forth a motion to make Lonnie Goodfellow a lifetime member of KPMHA. He has served as a coach or the RIC for the required 5 years as per bylaw 2.3. His continued involvement is an asset to KPMHA.

Second: MT

Carried

LG out of 'waiting room' at 7:21 pm

To record email vote on April 7<sup>th</sup>, 2020  
MT into 'waiting room' at 7:23 pm

**Motion:** PK – I would like to put forth a motion to make Michelle Taron a lifetime member of KPMHA. She has served as a board member for more than 5 years as per bylaw 2.3. Her continued involvement is an asset to KPMHA.

Second: SK

Carried

MT out of 'waiting room' at 7:24 pm



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- b. Emergency Directors Meeting, April 12<sup>th</sup>, 2020 at 7:35 pm via Webex virtual meeting. All Directors in attendance.
- Discussion around AGM and KPMHA bylaws and Society Act regarding this year's AGM.

**Motion:** LG – KPMHA postpones AGM until further notice.

**Second:** DB

**Carried**

- Discussion around VIAHA vote for Tier 1 pilot program
  - Action items
    - AL to seek legal advice on how to proceed with a virtual AGM
    - AL to consider the VIAHA vote based on the spirit of the Director's discussion.
- c. Action items
- LG. the letter regarding Colton's accomplishments and his value to KPMHA ha been done and sent in.
  - ZR to do write-ups and send along to VIAHA by March 31<sup>st</sup>, 2020 – tabled for now, need to follow-up with ZR
  - ZR, on behalf of KPMHA to nominate an official, head coach, and MHA of the year – tabled for now, need to follow-up with ZR.
  - SK to send MT a final quote for medium sized nets – tabled for now until we know about the gaming grant for this season. MT has put all finances 'on hold'/no spending at the moment until she knows about the gaming grant. This should happen after the AGM.
  - AL to create a card with a picture of KPMHA officials for level 5 referee – tabled for now, AL to do.
  - PK sent an email reminder to all KPMHA families that the deadline for returning players to register without penalty is March 25<sup>th</sup>, 2020.
  - PK sent an email to all managers asking for all player safety forms to be returned to her.
  - AL to follow-up with BC Hockey re: player safety forms – AL has sent 3 emails and has yet to hear back from Briana Davey. AL to keep trying.
  - DB to talk to the Collins family to see if they would like to present their award at the AGM. The Collins family want to get the engraving done on the award, but Heritage Gifts & Awards is currently closed. DB will continue to follow-up with the Collins family.



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- DB to review with SK the return to play policy, concussion protocol, and risk management. SK and DB will come up with a FAQ, MT to add to the KPMHA website. Work in progress.
- d. Presentation of Awards was scheduled for the AGM, with the COVID 19 pandemic this cannot happen at the AGM this year. MT would like to postpone the giving out of the awards and do it at the beginning of 2020/2021 season at the KPMHA/community get together.
- e. PK reports that the registration numbers are currently at 194. There has been a request for a 4-year-old to join KPMHA U7 in the 2020/2021 season. This has been tabled for now until we see where our U7 numbers are at for the 2020/2021 season.
- f. MT emailed an updated budget. Registration has been moved into 2 phases, phase 1 for early bird/existing KPMHA players, and phase 2 for new/late registrants. MT would like each team to have a team treasurer next year, this person would not (also be) the team manager. MT would like a more hands on approach with the budget to ensure no receipts are lost. Tournament refunds from the 2019/2020 season continue to come in. There are still outstanding funds in some of the team accounts, this is because of the COVID 19 pandemic.
- g. Scholarship committee, MT has received a package in the mail from Frances Kelsey Secondary School and will pass it onto PK.

#### New Business

- a. Director's job descriptions.  
**Motion:** MT – to accept the Director's job descriptions (all 2-year terms) as presented in the email on April 8<sup>th</sup>, 2020  
Second: PK  
Carried
- b. MT will send out the Annual Membership report and Director Job descriptions via Team Snap email this week to members.



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- c. MT attended the BC Hockey OPS meeting held on April 9<sup>th</sup>, 2020, MT is waiting for the minutes from the meeting. At the meeting virtual AGM's were spoken about, BC Hockey is there to help all MHA's and will run a weekly Q&A session. BC Hockey reports that the end of June is the earliest that we may see hockey this year (this will be different from Province to Province) due to the COVID 19 pandemic.
- d. MT, ice for the 2020/2021 season. MT has submitted her ice requests to Kerry Park and will send Shawnigan Lake School arena a request for ice to fill holes. Pre-ice will hopefully start on August 24<sup>th</sup>, 2020.
- e. Preparation for virtual AGM.

**Motion:** MT to have the (virtual) AGM on Tuesday, May 5<sup>th</sup>, 2020

Second: LG

Carried

AL provided a legal update to the Directors.

KPMHA has purchased the app Zoom for 1 month, members will need to pre-registrar 1 week before the meeting, need to authenticate the member.

- f. Question, has player of the year been picked? JM reports this has not been done yet. JM will do an email vote after everyone sees the list.

**Action:** JM to consult with AL on April 14<sup>th</sup>, 2020 regarding player of the year.

- g. Motion: DB to adjourn the meeting at 8:36pm
- Second: LG
- Carried