



KPMHA Board of Directors' Meeting Minutes
KP Denis McLean Room
Monday, April 3, 2023

Board members in attendance: Shane Kendall, Michele Taron, Phil Downie, Pam Kendall, Marsha MacMurchy, Elie Kozma, Nate Boersen, Mike Murray, and Steve MacDonald

Absent: Darren Van Oene, Anthony Bone, Daryn Martiniuk, and Suzanne Rourke

Special guest: Terri Slade – welcome Registrar in-training

1. Meeting called to order by **SK** at 7:18pm

2. **Motion:** **PK** to approve Agenda
Seconded: **SM**
Carried

3. **Motion:** **PD** to approve the Board's March Meeting Minutes
Seconded: **MM**
Carried

4. Action Items:

- **NB** - to connect with U9 C2 about game sheets and remind other teams to forward game sheet copies to **AB**. - **DONE**
- **MT** to contact VIAHA about boarding students playing minor hockey at KP. – **ONGOING**
- **MT** to contact VIAHA about their logo for the mini banners. – Apple Press has it. **DONE**
- **ALL** - If there are any other changes or improvements to BOD titles or positions please let **MT** know. – **DONE**
- **DD** to message managers to return all game tablets to **AB**; can bring the tablets to the AGM on April 23rd. **AB** sent out a message to all managers. - **DONE**

5. Email Votes:

E-mail vote March 27th:

Motion: The BOD accepts the new wording of the KPMHA Awards Policy as follows:

Players receiving VIAHA suspensions or offences requiring discipline may affect a player's nomination during the selection process. Any nominees who have received a suspension as a result of an offence under Section 11 of the Hockey Canada Playing Rules – Maltreatment – will be removed from consideration.

Seconded by MT
Carried



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6. Old Business:

- a) President's Update – **SK**
 - VIAHA meeting is on Sunday, April 16
 - Action:** **SK** to follow up with VIAHA on the poll vote for the Tier 1 program and what changes will be made.
 - Action:** **MM** to create a list of benefits & perks to stay at KPMHA.
 - VIAHA will not approve transfers at this point because it's too early for the 23/24 season
- b) Registration Update - **PK**
 - All Divisions have some openings, if not players than for sure goalies.
 - Receiving more requests than usual for the U9 and below divisions.
- c) Financial Update - **MT**
 - Budget presentation updated to reflect completion of early registration.
 - **Action:** **MM/MT**- communication to membership regarding the importance of team volunteers applying now for all divisions. **DISCUSSION**
- d) Referee Update - **SK**
 - **DM** has chosen six candidates to attend the Lake Cowichan Officials Camp in August
- e) Equipment Update - **SM**
 - Jerseys and equipment were removed from the locker room when the ice was removed.
 - Sponsorship bars have been removed from the remaining jerseys and the jerseys have been organized.
 - The trophies and plaques are ready to be picked up from Heritage House.
 - Goalie kneepads have now been purchased for junior divisions
- f) Awards Committee Update - **MikeM**
 - Received nominations for all of the categories.
 - **DISCUSSION**
 - (Any persons in a conflict of interest stepped out of the room during the pertinent part of the discussion).

7. New Business:

- a) AGM is Monday, April 24th at 7:00pm – Preparations – **MT**
 - Sign in at 6:30pm. Current Exec to sit at front table. Pam and Terri to count votes and to do sign in. Michelle M. to double count votes. Only members paid up for the 2023/24 season to sign in and get voting tickets. Can someone collect votes from those in the room? **PD** volunteered.
 - Nomination form is on G drive.



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Motion: MT - Draw for one discount off the 2023/24 season registration (\$300 for U7 or \$500 off for U8-U18); must be present at the end of AGM to receive.

Seconded: PD

Carried

b) Bylaw Motions – **MT**

Current 4.6: All Directors have two-year terms with the following rotating schedule:

Group # 1

Vice President of Operations
Registrar
Gaming and Fundraising Director
Referee in Chief
Junior Divisions/Female Programs Dir.
Senior Divisional Director
Treasurer

Group # 2

President
Vice President of Admin.
Head Coach/Competitive Director
Intermediate Divisional Director
Equipment & Risk Management Director
Game Sheet Director

Motion to change 4.6: All Directors have two year terms with the following rotating schedule:

Group # 1

Vice President of Operations
Registrar
Gaming and Fundraising Director
Referee in Chief
Junior Divisions/Female Programs Dir.
Senior Divisional Director
Treasurer

Group # 2

President
Vice President of Admin.
Head Coach/Competitive Director
Intermediate Divisional Director
Equipment Director
Risk Management Director

b) Bylaw Motions – **SK/MT** (continued . . .)

Current 6.1: Directors must be elected or appointed to the following Board positions, and a Director, other than the President, may hold more than one position:

1. President
2. Vice President of Operations
3. Vice President of Admin.
4. Treasurer
5. Registrar
6. Equipment & Risk Management Director
7. Head Coach/Competitive Director



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8. Referee-In-Chief
9. Junior Divisions/Female Programs Director
10. Intermediate Divisions Director
11. Senior Divisions Director
12. Game Sheet Director
13. Gaming and Fundraising Director

Motion to change 6.1: Directors must be elected or appointed to the following Board positions, and a Director, other than the President, may hold more than one position:

1. President
2. Vice President of Operations
3. Vice President of Admin.
4. Treasurer
5. Registrar
6. **Equipment Director**
7. Head Coach/Competitive Director
8. Referee-In-Chief
9. Junior Divisions/Female Programs Director
10. Intermediate Divisions Director
11. Senior Divisions Director
12. **Risk Management Director**
13. Gaming and Fundraising Director

Current 6.5: Vice President of Admin.: In the absence of the President and the Vice President of Operations shall perform the duties of the President and Vice President of Operations. This position will be responsible for the Association's administration and the general financial affairs of the Association in compliance with the Society Act.

b) Bylaw Motions – **SK/MT** (continued . . .)

Motion to alter 6.5: Vice President of Admin.: In the absence of the President and the Vice President of Operations shall perform the duties of the President and Vice President of Operations. This position will be responsible to **oversee** the Association's administration and the general financial affairs of the Association in compliance with the Society Act

Current 6.8: Risk and Equipment Management Director: Manages the Association's risk management program. Also responsible for the safeguarding, distribution, maintenance, collection and purchase of all necessary equipment and jerseys for the Association.



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Motion to change 6.8: Risk and Equipment Management Director: ~~Manages the Association's risk management program.~~ Also responsible for the safeguarding, distribution, maintenance, collection and purchase of all necessary equipment and jerseys for the Association.

Current 6.14: Game Sheet Director: Is the liaison for the E game sheets program through training and updates; oversees modified paper game sheet for the Junior Division and reports on penalty trends for all divisions.

Motion to change 6.14: Risk Management Director: Is the liaison for the E game sheets program through training and updates; oversees modified paper game sheet for the Junior Division and reports on penalty trends for all divisions. **Manages the Associations' risk management program, which includes: Hockey Canada Safety person oversight and administrating the online emergency network for players.**

Seconded: MM
Carried

d. Tryouts and selection of rep teams – **PD**

- **DISCUSSION** – Item tabled to June/July

e. Directors' Duties – **MT**

- The details of the Director's Duties are on the website. Please review your duties and let **MT** know if anything needs to be updated.
- **Action:** **MM** Referee hand signals could be added to the website.
- **Action:** **MM** KP time clock is new and instructions on website need to be updated.
- Director's Reports are NOT required for the AGM, however, please reflect on your position and see if any adjustments are needed.

f. Directors' Updates

- **MM** – Legion has provided a sponsorship for portion of intermediate net cost.

Motion: **PK** to adjourn the meeting at 9:06pm

Seconded: **NB**

Carried