



KPMHA Board of Directors Meeting Minutes KP Rec Curling Lounge August 9, 2021

Board members in attendance: Aaron Lamb, Michele Taron, Pam Kendall, Darren Van Oene, Zahra Rasul, Shane Kendall, Lonnie Goodfellow, Josh McKamey, Suzanne Rourke, and Nate Boersen

Absent: Phil Downie and Marsha MacMurchy

1. Meeting called to order by **AL** at 7:00pm

2. **Motion:** **LG** to approve agenda

Second: **JM**

Carried

3. **Motion:** **LG** to approve July 12, 2021 meeting minutes

Second: **SK**

Carried

Motion: **PK** to make the following change to the July 12th meeting minutes:

Second: **LG**

Carried

Current:

PD is aware of a female student at Shawnigan Lake School (SLS) who is applying to Esso to host a fun day for female hockey players at SLS. She wants to invite local girls to the event, but allow KP to be the beneficiaries of any girls who wish to join minor hockey. He doesn't know the date of the event, but will investigate more.

Change to:

PD is aware of a female student at Shawnigan Lake School (SLS) who is applying to Esso to host a fun day for female hockey players at SLS. She wants to invite local girls to the event, but allow KP to be the beneficiaries of any girls who wish to join minor hockey. He doesn't know the date of the event, but will investigate more.

Motion: **SR** to make the following change to the July 12th meeting minutes:

Second: **JM**

Carried

Current:

Divisional Directors – reached out to parents to find out who was interested in running a tournament. **DISCUSSION:**

- Initiation Jamboree needs to be added to the tournament page for the Family Day weekend. **NB** and **LG** to collaborate on approval and referees.



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- **Action:** **PD** – will contact Bob and Jan Collins to see if they are interested in organizing the Midget tournament at Christmas
- **AL** – suggested that the U15A team has a tournament from Nov. 11-15 and to block spots with local hotels for 8 teams
- **DV** – the U11 Development team would like to host a tournament – possible dates are Christmas or March

Add to current:

SK - U13 Rec to host a tournament in March, perhaps the second weekend. As well we were considering a U11 Development tournament in December. The Thanksgiving weekend was discussed for the possibility for a rep team if interested.

4. Old Business/Action Items:

- **AL** to determine what OPIC safeguard/privacy seminars KPMHA should use for team managers and head coaches to add to the training on the KP website. He would like to give his presentation to the BOD at the September meeting
- **ZR** has not had a chance to contact an Indigenous band member in regards to the First Shift program. **Action:** **NB** will try to contact a band member. **ZR** mentioned that 25 spots are filled with 5 spots remaining. At least half of the applicants are females.
- **ZR** – Welcome Event – she has contacted Dan Whiteford, the coach/owner? of the KP Junior B team, in regards to holding a joint event between the Junior B team on their KP home opener against the Lake Cowichan Kraken and the KPMHA. Nothing has been formally arranged. DISCUSSION: **LG** suggested that the younger players would be more interested in attending a joint event than the older ones. **ZR** suggested that the younger players could have a mini scrimmage between periods but it would have to be very quick probably not more than 5 minutes. **LG/ZR** both suggested the idea of a 7th man like they did in the past. **AL** proposed the idea of having one Junior B player linked to younger players in the KPMHA as a mentor and to create community involvement. We would like to encourage KPMHA players to attend Junior B games. **Action:** **AL** to contact Brandon Cox to encourage more interaction between the KP Junior B team and KPMHA. ✓ **DV** contacted the KP Junior B Assistant Coach to see how the KPMHA and the team could work together
- **AL** will have one more member of the Appeals committee? **OUTCOME??**
- ✓ **MT** sent **SR** a list of registered players from previous years
- ✓ **MT** reached out to Bob and Jan Collins in regards to hosting an “In Remembrance” Midget tournament at Christmas. She did not receive a reply. **Action:** **LG** will reach out to Bob Collins in regards to the tournament



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- ✓ **Divisional Directors** reached out to their teams via Team Snap informing them that **MM** is the contact person for the Panago fundraising coupons. She will keep track of the ticket numbers and the money will come out of the team accounts.
- ✓ **Divisional Directors** are to contact their teams via Team Snap that parents know who to contact with their questions and what courses/procedures they need to follow to volunteer
- **ZR** is still working on the tournament checklist. She doesn't think that the U7 Jamboree will take place because it's a lot of work for new families to host a Jamboree.
DISCUSSION: **MT** mentioned that they would need a lot of volunteers for the event to take place. **ZR** thinks that perhaps a U9 team would like to host a tournament instead on the Family Day weekend in February. **NB** mentioned that Peninsula has reached out to him and they might be interested in hosting a U7 Jamboree. **SR** noted that recruitment seems important if our numbers are so low and that even second year Initiation players might not know what their expectations are in regards to hosting a tournament. **MT** in the past the Initiation Jamboree was well organized and well attended, but it doesn't have to be that elaborate.

A. President's Report: **AL**

- The VIAHA vote in regards to non-sanctioned game play passed. **Action:** **AL** will share the policy with the BOD. The policy includes scrimmages, games, full ice development, etc. It doesn't say if a referee has to be in attendance. The policy includes "rogue" leagues, for example, U7's playing full ice. Private training is different than an actual game.

Motion: **MT** to go "in camera"

Second: **PK**

Carried: Time 7:34pm

Motion: **MT** to exit "in camera"

Second: **PK**

Carried: Time 8:43pm

Motion: **JK** to motion to over-roster the U18A team by one. The last player on the wait list would have to sit out if all other players were in attendance for a game.

Second: **PK**

Carried

As of Thursday, Aug 12, 2021 VIAHA was contacted and the above motion was rescinded.

Action: **PK** to contact Cowichan Valley MHA in regards to if they have any U11 players on a wait list. ✓ **DONE**



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Action: **ZR** to see if any of the U11 players from the First Shift program are interested in playing hockey on a team after the First Shift program ends. The cost of registration is proposed at \$300. If kids register for hockey the First Shift program will pay the Association \$500. These monies would go towards the cost of ice.

B. Financial Update: **MT**

- The Association received the game grant. **MT** is waiting for the ice contracts and hopefully by the September BOD meeting she will have the ice costs and Development Program arranged.

C. Registration Update: **PK**

- Some players are trying out for Tier 1 at JDF. She doesn't know the cut-off date for the JDF Tier 1 tryouts. She presented her report on the registration numbers per division.

D. Max Analytical Update:

- **AL**, **JM**, and **MT** had a meeting with Max Analytical and were given a one year contract to peruse. **DISCUSSION:** The terms of the contract are not in KPMHA's favor and it is one-sided. For example, their systems could crash during evaluations and no money would be refunded. New additions to their program would cost additional money including support and training. There is no protection of a player's personal information. **SK** asked how many Associations use this program. **ZR** replied that it was mostly minor hockey Association's in Manitoba that used this program. **JM** noted that even though it is a fairly new system and they are starting to expand their service it could be cancelled at any time. **Action:** **AL** will take a look at the contract and delete/change parts of it that are not in accordance with KP's Policies and Procedures.

E. First Shift Update:

- **ZR** has connected with Sheena and the gear for the First Shift program can be stored in the Board Room of the Mill Bay Hall once it arrives. The fitting event with First Shift staff will be Tuesday, October 19th at the Mill Bay Hall from 2:00pm to 8:30pm. **ZR** is hoping to get some coaches and volunteers to assist on that day. She is also waiting for ice schedule contracts to be set up. It would be helpful to have **NB** and **SR** in attendance since they are the Board members that are representing the ages of the First Shift registrants. **DV** can coordinate coaches for the First Shift ice sessions once the ice contracts are done. **MT** is trying to be consistent with the ice times for the First Shift sessions.



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F. Development Committee Update: **DV**

- **DV** has secured the services of Leighton Williams to assist with goalie development and Jeff Compton for Monday evening sessions. Various other coaches may also be available on Monday evenings. It is possible that a power skating coach from the east is moving to the Island next year and would be interested in assisting the KPMHA. It is also possible that parent paid/KP supplemented development sessions could be offered on Friday evenings. All player development sessions depend on ice availability.

Motion: **DV** motions for Jason Taron to hold a paid mentor coaching position for the 2021/22 season. (**MT** left the meeting for the vote)

Second: **NB**

Carried

Discussion: Jason works well with both the players and coaches. He reports to **DV** on how the coaches are operating. He will also be a volunteer Assistant Coach with the U11 team.

G: Tournaments Update: **ZR/MT**

- **ZR** - It is important that the proposed tournaments be approved so that the sanctioning number can be applied for and the tournament can be posted on the BC Hockey website. She has created a Google spreadsheet/checklist to assist teams with planning a tournament.
- **DISCUSSION:** The RIC and Ref Assignor should be made aware of any tournaments. **DV** suggested that it would be helpful for a head coach and manager if tournament templates existed for 6, 8, or more teams so that the tournament and the amount of ice could be requested. **MT** noted that the U18A team cannot hold a tournament on the Remembrance Day weekend because there is no ice available and there are not enough senior referees to have back to back rep games. **MT** mentioned that the regular season ice contract is separate from a tournament ice contract and the price is different depending on whether a tournament game is at KP or SLS. **SR** would like to support that an even number of both rec and rep teams have the opportunity to host a tournament. **MT** mentioned that a rec team should not be forced to hold a tournament if they don't have the volunteers.

Motion: **ZR** motions that U13A host a Thanksgiving tournament.

Second: **MT**

Carried

Motion: **ZR** motions that U8/U9 host a tournament during the Family Day weekend.

Second: **MT**

Carried



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5. **New Business:**

A. Marketing Initiative: **ZR**

- **ZR** is proposing to post an information marketing page on social media or public radio to generate interest in hockey registration for younger players. **DISCUSSION:** **PK** suggested that this would be good for Elementary Schools to send out in the spring. **AL** suggested that we don't need players at all levels. It was decided to reference 8 spots were available in the 2011/12 age group and less than 10 spots in the 2015/16 age group.

Motion: **ZR** motions to go "in camera" at 10:04pm

Second: **MT**

Carried

Motion: **ZR** motions to exit "in camera" at 10:06pm

Second: **JM**

Carried

B. Policy Changes: **DV**

Motion: **DV** motions to change Policy 7.11

Second: **PK**

Carried

Currently reads as:

7.11 From the player rankings, the Head Coach/Competitive Director will add the top evaluated goalie/goalies and the top 18 ranked skaters to a preliminary roster. If there are two competitive teams in a division, the Head Coach/Competitive Director will create the preliminary roster for the higher tiered team first. All competitive team evaluation scores for all skaters will be composed of 30% skills and 70% games. After the competitive team rosters have been reduced to 18 skaters and the top evaluated goalie/goalies, all competitive teams at KPMHA will have a minimum of three (3) and up to a maximum of five (5) exhibition games.

Proposed changes in red below:

7.11 From the player rankings, the Head Coach/Competitive Director will add the top evaluated goalie/goalies and the top 18 ranked skaters to a preliminary roster. If there are two competitive teams in a division, the Head Coach/Competitive Director will create the preliminary roster for the higher tiered team first. All competitive team evaluation scores for all skaters will be composed of 30% skills and 70% games. After the competitive team rosters have been reduced to 18 skaters and the top evaluated goalie/goalies, all competitive teams at KPMHA will have a minimum of **two (2) and up to a maximum of five (5) exhibition games.**



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Motion: DV motions to change Policy 7.12

Second: MT

Carried

Currently reads as:

7.12 After the exhibition games are completed, the head coach of each respective team will finalize their rosters using their “coach’s picks” from the bottom seven ranked (12th-18th) skaters as per the evaluation scores from the first three ice sessions, with oversight of the Head Coach/Competitive Director. The head coach may bring forward other players for consideration, which may be approved by the Head Coach/Competitive Director and Vice President. In some cases, the head coach may not be assigned until after the final roster is complete (as per Section 7.18). In this case, the final skaters will be decided upon by the Head Coach/Competitive Director and the Vice President.

Proposed changes in red below:

7.12 After the exhibition games are completed, the head coach of each respective team will finalize their rosters using their “coach’s picks” from the bottom **eight ranked (11th-18th)** skaters as per the evaluation scores from the first three ice sessions, with oversight of the Head Coach/Competitive Director. The head coach may bring forward other players for consideration, which may be approved by the Head Coach/Competitive Director and Vice President. In some cases, the head coach may not be assigned until after the final roster is complete (as per Section 7.18). In this case, the final skaters will be decided upon by the Head Coach/Competitive Director and the Vice President.

C. Pre-season Ice Check-In Schedule: **PK/MT**

- PK would like more assistance from the BOD at the pre-season ice check-ins. It would be helpful if more board members were available to assist at these sessions.

D. Recreation Head Coaches: **MT**

- **MT** it would be helpful if recreation team head coaches were discussed in advance of the season so that tournaments can be discussed and applications for sanctioning can be handed in.
- **Action:** DV will check with some coaches to gage their interest in being the head coach of the U15 rec team and the U11 rec team.

Motion: DV motions that **SK** be the head coach of the U13 rec team (**PK** left the meeting for the vote)

Second: MT

Carried



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Motion: DV motions that Jerry McHeady be the head coach of the U18 rec team

Second: MT

Carried

Action all: The RIC is looking for more referees aged U13 and above. Please contact Lonnie if you are interested in being a referee.

Motion: ZR to adjourn meeting

Second: NB

Meeting adjourned at 10:30pm



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DIRECTOR'S REPORTS:

President – Aaron Lamb

- VIAHA
 - Motion for policy regarding non-sanctioned play post September 30th was passed. Directors of KPMHA have a fiduciary responsibility to inform me of any player is who is participating in non-sanctioned gameplay.
 - A poll vote for a motion to updating female hockey program was circulated to MHA Presidents. The motion will be discussed at the next Executive Meeting.
 - Had a discussion with the President VIAHA regarding players on our waitlist, and how families should not be navigating communications directly with adjacent Associations. Had a discussion with Presidents of both JDF and Cowichan Valley. Their actions will only be predicated on getting word from me regarding potential residential transfers.

Vice President of Operations – Josh McKamey

- Nothing to report

VP of Admin and Finance/Communication Officer RTH/Ice Scheduler – Michele Taron

- Still working with KP and SLS – no finalizing ice for Sept-March
- Challenging to get enough ice to host a Remembrance Day tournament
- Gaming grant was approved and deposited into our gaming account July 27th
- Working on Max Analytical contract
- Used gear sale on July 14th: we had a lot of gear but not much traffic/sales. Suggestion to give remaining gear to someone who arranges shipments to Mongolia but that means we have to get it over to Vancouver by the end of Sept. I have reached out to VP's from other MHA's to see if they want it. No bites yet.
- Created a spreadsheet on the Google drive with who has applied to host tournaments. First step needs to be the group asking me for specific ice hours on specific days. Right now I only have that from U13A for Thanksgiving and U9 for Family Day weekend.
- August 17th to 20th – hosting a pre-camp run by Jeff Compton U8 to U15. Was unable to get a goalie coach that could come during the ice times so if goalies want to come out for free they just need to reach out to me. First come first served. Max. two goalies per group. Groups are the following: U8/U9; U11/U13; U13/15
- I will be sending out the player contract to membership through "sign now". It must be done before players step onto the ice
- Jersey deposit post-dated cheques for Mar. 31/22 for \$150.00 must be handed in before players/goalies step onto the ice. **Action:** Can Divisional Directors please remind their groups.



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- Ice challenges are working around schedules so that not to have over-lapping rep team games as we do not have enough senior officials.
- Also balancing First Shift ice slots while trying to keep some consistency for KP team's ice slots.

Registrar – Pam Kendall

- Processing all new transfers and registrations.
- Working with president and neighboring associations with regards to wait listed players.
- A reminder to all that if anyone has questions regarding waitlists or moving off to other associations they need to contact me directly. Aaron and I will work with other associations to find a home.

Head Coach/Competitive Coordinator – Darren Van Oene

- Work continues on the development plan for the 2021/22 season. I have made several phone calls to find/search for more development coaches. I'm hoping to have the 2021/22 development plan for the season put together for our meeting in September to put forward to the board for approval. It's a long process but worth the effort.
- Organizing evaluators and coaches for running the on ice portion for rep try outs.
- Mike Murray will be running the U11 transition ice
- Spoke with ref scheduler (Raina Bennefield) and set up referees for rep try outs

Marketing and Tournaments – Zahra Rasul

First Shift Program

- We now have 22 registrants for KP First Shift (14 seem to be in our catchment, another 6 say "Duncan" so unsure of boundary)
- October 19th is welcome event date
- Booking with Sheena for room for event night (4-8:30pm) completed, to store gear Oct 18-21
- STILL TO DO: get coaches signed up, secure 6 ice times between end of Oct and early Dec (same time each week, same day)

Welcome Back KP event

- Jr B home opener game is Sept 11 against new Lake Cowichan team
- KPMHA has the ice from 11-7pm prior to that game
- Zahra to correspond with Dan Whiteford about KP Jr B team interest in possible collaboration



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Marketing and Tournaments – Zahra Rasul (continued...)

Tournaments

- Still updating the tournament document
- U13A tournament confirmed - sanction obtained, tournament organized
- U9 tournament (Family Day) U18A has requested ice - Michele still looking into this request, then Zahra to assist with obtaining sanctions

Gaming and Sponsorship – Marsha MacMurchy

Gaming

- Nothing to report

Sponsorship

- Actively soliciting sponsors
 - call into Tim Hortons
 - sponsorship package sent to Windsor Plywood
 - other calls to be made when I'm back at the end of August

Other

- letter submitted to the Legion for a donation again this year
- actively creating and posting social media content.

Referee in Chief – Lonnie Goodfellow

- Nothing to report

Rick/Equipment Management Director – Shane Kendall

- Nothing to report

Junior Divisions Director – Nate Boreson

- No report submitted

Intermediate Divisions Director – Suzanne Rourke

- Contacted the families regarding communication through Division Director and made a spreadsheet of volunteer offers
- Discussed and shared the spreadsheet of interested volunteers with PK to prepare to check their valid and required certifications.
- Cross referenced the list of players from last year that should be in U11 or U13 (thank you Michele for providing this list) with the team snap lists for U11 and U13. Shared with PK the few names that had yet to register but all had known reasons why they have not, ie. playing on non-sanctioned team.
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- **Intermediate Divisions Director** – Suzanne Rourke



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Intermediate Divisions Director – Suzanne Rourke (continued...)

- Discuss and plan the options for U11 Dev't and U13 rec to host a tournament this upcoming season.
- Connected with U13rep HC and introduced myself and offered assistance as he plans tournament on Thanksgiving weekend.

Senior Divisions and Female Director – Phil Downie

- I have emailed all Senior Division contacts to remind that CRC's should be done ASAP if anyone is thinking about volunteering this upcoming season.
- Email sent out to U15A parents inquiring into if anyone is interested in volunteering to run a tournament. To date there has been zero interest by parents to step forward.
- Have received replies from Gary McHady who is interested in Head Coaching the U18C Team and Jeff Olsson who has offered to Assist the U15C Team. Pam has received these emails as well. No other offers to date have been sent to me.
- Lexxi Smith (SLS Female Assistant Hockey Coach) may attend the August Boarding meeting with the Student running the Esso Fun Day.