

KPMHA Executive MEETING MINUTES

Dec 10th, 2018

Kerry Park Recreation Centre Lounge



Executive Members Attendance: Gord Closson, Dave Brummitt, Nelly Brummitt, Pam Kendall, Lonnie Goodfellow, Julie Charbonneau, Michelle McComb, Kevin Kostin, Blue Bennefield, Darren Van Oene and Michele Taron.

Meeting call to order at 7:01 pm

Motion: PK- to approve agenda

Second: KK

Carried

Motion: MM -to approve Nov 2018 meeting minutes

Second: JC

Carried

Old Business/Action Items

- 1) Registration numbers.
 - 4 new Initiation players (2 from the First Shift Program)
 - 3 new Atom players from the Frist Shift Program
- 2) Financial update.
 - With the timings of meetings it is hard to get all things paid and reported.
 - Things will be paid by the 15th of the month.
 - JC will upload current reports to the shared google drive.
 - Action- MT** will send out "g drive" invites to all Execs in the next few days.
- 3) Sponsorship update.
 - Discussion on keeping up sponsorship funds.
 - Discussion on an association raffle
 - JC working on a breakdown of fees and what they receive.
 - Action- BB** bring back sponsorship pdf with benefits for sponsors.
- 4) New Jerseys.
 - KK will give Bantam C their new jerseys with correct sponsorship bars, "Sean's Septic System Ltd."
 - Last year, sponsor bar was incorrect so these new sponsor bars will stay on the Bantam C jerseys for two more years at no extra cost.
 - All new jerseys will go to the teams over Christmas break except Peewee A manager has said they do not need them this year.
 - Going forward, sponsorship bars are not part of the new agreement that is going out to interested businesses.

- 5) First Shift Program.

Motion: NB -As a thank you to Shane, Lloyd, Ben and Matt, a \$10 gift card to Tim's

2nd LG

Carried

- 6) Team Seed money maximums. **MM**

Page 7, Policy 3.7

Current wording:

Competitive Only - Competitive team parents may be required to submit to their Team a minimum of \$200 each, to contribute to travel and other team related expenses.

Motion: MM- to change Policy 3.7 to;

For Competitive teams- – Parents may be asked to contribute a minimum of \$200 to a max of \$300 per player of seed money. Such said seed money will be paid to the team bank account at the beginning of the season, to contribute to tournaments, ref bills and other KPMHA approved team related expenses.

For Recreational teams – Parents may be asked to contribute a minimum of \$100 to a max of \$250 per player of seed money. Such said seed money will be paid to the team bank account at the beginning of the season, to contribute to tournaments and other KPMHA approved team related expenses.

Competitive or recreational team related expenses can be offset by sponsors/donations (first approved by Marketing and Communications Director) and by fundraising.

2nd LG

Tabled until April meeting

- 7) Ref fees (re: VIAHA memorandum 30 November 2018): clarification as to the fees that are to be paid for the 2018-19 season. **LG**

- This season we are right on track and current for following the appropriate fees.
- Next season there will be an updated fee structure that will come out.

- 8) Officials for games at Lake Cowichan Dec 15th and 16th.

- LG says we will be covered for this weekend and we may have to pay mileage for some officials.

- 9) MOU with Shawnigan. **GC**

- Completed and signed.

Action- MT will request our copy from SLS Hockey.

10) RIS/Registration package, as per Pam's request from last meeting. **MT**

Motion: **MT-** to add the following items in red to Policy 1.11

1.11 The following documents are required for registration:

- a) Completed registration form;
- b) Copy of the player's birth certificate (**new players only**);
- c) Applicable registration fees;
- d) Declaration of Residence **for new players and for** those transferring from another association, including proof of residence (e.g. telephone or hydro bill in parents' name, copy of parent's driver's license showing new address, etc); and,
- e) **Copy of the Parents Respect in Sport Certificate, must be valid for the entire next season.**
- f) No player is permitted onto the ice until the Registrar has given such approval.

2nd MM

Carried

11) Pre-season Parent meeting requirements

Action- **NB** will have it done before AGM.

New Business

1. Game sheets on tablet. **NB**

- BC Hockey needs 24 hours before an AP can be an option on the new game tablet.
- There has been a bit of lag time with the tablets. The cold glitches them out.
- Kerry Park will be working on their wifi over Christmas holidays.
- Before game time, Managers can ask for the official's names and upload them.
- Can add or edit up until Manager hits the send button.

Motion: **NB-**The KPMHA Exec purchase 3 tablets up to a cost of \$300 each including protective case to be signed out to each of the three rep team managers.

2nd LG

Carried

Motion: **NB-**A deposit cheque of \$250 posted dated to March 30/19 will be required from each team. That cheque will be destroyed when the tablet(s) has been returned to the association exec undamaged.

2nd LG

Defeated

Motion: **NB-**Authorization of withdrawal for \$250 from the rep team bank account if the tablet is damaged, or not returned by March 15th.

2nd LG

Carried

Game sheets on tablet.(continued)

- Working on options for storage and up for discussion in the future.
- NB will buy the tablets and hand them out.

2. Budget Committee.**MT**

- Will start discussions in January.
- Committee members will be; Julie, Dave, Michele, Kevin and Heather.

3. Equipment purchase/distribution: I would like some clarification on the necessity to distribute equipment in the year it is budgeted/purchased. **JC**

- Amount to purchase is based on the AGM approved budget.
- We are accountable to membership to purchases that were approved in the budget.

4. Rink boards. **LG**

- Novice must use the rink boards at KP.
 - Sponsorship signs should face towards entrance
- Action- BB** will send MT all new Platinum sponsor logos.

Action- MT once received all new logos, will contact Russ from Neon signs for quote for rink boards and Outer rink board facing warm room

5. **Policy 6.2**

Motion: **JC** –remove Policy 6.2

2nd **KK**

Tabled

Action- JC – will send by email a motion for rewording of Policy 6.2.

6. AP Cut off is Jan 15th.

Motion: to go in camera at 8:42pm. **JC/LG**

Motion: to come out of camera at 8:56pm. **KK/LG**

Director's Reports

President - Gord Closson

- Due to a BC Hockey memo and a few issues that have come up this year no KPMHA player or goalie will be allowed to participate in any capacity with SLS hockey programming.
- VIAHA execs have started to receive spam emails from my president's account asking for money. We need to get in touch with ramp and get this sorted. It's gone on for too long and needs to be addressed.
- I have included a head check program for execs to review. I think we should explore what this service provides as it could be a valuable player safety tool moving forward.

1st Vice President - Dave Brummitt

- Have attended a number of development sessions the past few weeks. Attendance in the junior age groups remains strong while the senior age groups continue to draw lower numbers. Received very positive feedback concerning our player development providers and improved feedback concerning our goalie development provider.

- Fielding a number of inquiries around AP players as of late. Please ensure that KPMHA policy on AP's is adhered too and all steps are followed. Pam has been extremely cooperative with dealing with "midnight hour" requests, but this should not be viewed as the norm. Please ask your teams to roster AP players and goaltenders asap. Reminders: A player can only be AP'ed to one team.
- Competitive teams can only AP players for a game up to the number of rostered players on that team.
- Recreational teams may only use affiliated players, for a game, to bring their numbers to 14 skaters.
- No Atom Development players may affiliate to a PW C team.
- The deadline to add AP's to the roster is Jan. 15th, 2019.
- Starting to receive concerns over ice time and the "fair play" rule not being adhered to by some of the teams at KPMHA. This is a situation that should be addressed at the team level first before directors are involved. If a solution cannot be achieved at the team level please contact your divisional coordinator, the Head of Coaching and myself for further follow up.

Ice Scheduler – Michele Taron

- Full schedules are posted on our website until Jan 6th
- Waiting until VIAHA releases a schedule for the rec teams and then I can post more ice slots.
- All ice questions must come through me.
- Development ice slots;
 - Unfortunately there is not enough evening ice slots to be able to run as much development as wanted, while still providing allotted practice times for teams.
 - Due to this, the addition of Mondays at 6am was added.
 - The Wednesdays at 6 am got added after the Midget A team was unable to use that ice slot for practices.
 - These development sessions are all optional and have changed based on demand.
 - Last season when development coaches were at some team practices, teams did not want them there due to losing coach/player practice time.
 - Development coaches are booked with several other commitments; a lot of time and energy has gone into Scheduling development ice blocks with the 3 development coaches.

Treasurer – Julie Charbonneau

- Given the timing of the meeting, last month's financial reports will be used for this meeting
- I would like to put forward a motion to remove the following policy from our existing policies:
6.2 All sponsorship money that is solicited by the Sponsorship Coordinator will go directly to the association and money that is solicited by the team or given to the association for a specific team goes 50% to the team and 50 % to the association. Exceptions to this can be granted, with prior approval of the KPMHA Executive. The Divisional Coordinator must bring these exceptions to the KPMHA Executive to be discussed and voted on.
- The policy discourages teams from seeking sponsorship funds. The association only benefited from \$500 this year through this policy. Removing it would help teams/families recuperate their seed funds through other means than gaming activities/fundraisers.

Registrar – Pam Kendall

- Nothing to report but first shift registration numbers and a few more Initiation kids

Secretary/Website – Michele Taron

- Picked up all team photos and distributed them to team managers.
- KPMHA display case has been updated with the new team photos.
- Updated the website with the current list of sponsors that were provided to me.
- Would like to discuss a new display of our sponsors on the outside of the arena boards. I have discussed this with Sheena and we are allowed to use that space, as we did 7 or so years ago. Signology is getting me a quote.
- Will be attending the CODE workshop hosted by Hockey Canada and TELUS on Dec 29th. TELUS and Hockey Canada have teamed up to create THE CODE. Launched in British Columbia for the 2018-2019 season, THE CODE is an extension of the TELUS Wise digital citizenship program and has been designed specifically for the hockey community. The program will roll out nationally in 2019. Through THE CODE, a program of grassroots activities and workshops, TELUS and Hockey Canada are raising awareness, educating the hockey community, and helping hockey families safely navigate the online world. THE CODE is also our way to show a shared commitment to #EndBullying and promote positive behaviour.

Head Coach/Competitive Coordinator – Darren Van Oene

- As of Nov 30th the number of development sessions per coach are as below
 - 41 sessions with Chris
 - 13 sessions with Brian
 - 50 sessions with Rob
 - Plus 3 ALL coaches sessions with Rob
- Numbers were down for the Bantam midget sessions with Brian Passmore so we combined them with Pee Wee to better utilize the ice. As a result we had 20 kids on the ice this past Wednesday. Brian did individual drills and half ice drills so the size and age discrepancy was a non-issue. All skill development drills.

Equipment/Risk Manager – Kevin Kostin

EQUIPMENT

Areas being addressed and worked on;

- New jerseys that we currently have in stock and the logistics of getting them out to the 5 teams. PeeWee A (opting out for this year is their preference), Bantam C (want them!, but we are dealing with sponsorship issues) Bantam A, Midget A, Midget C - all getting me the requested information so I can plan for issue.
- Looking into the count for replacing Atom house teams and PeeWee C, most likely three full team sets plus any miscellaneous. Confident I can work within budget.
- Strongly suggest we do away with any name bars associated with sponsorship after we get through the above. Moving forward we will have a full range and consistent assortment of team jerseys available.
- Continuing to work with Hometown for KP approved apparel. A new merchandise order form with expanded product lines, pant shells, practice jerseys and socks.

SAFETY

- The Sportsmanship Starts in the Stands directive as set out by BC Hockey, all teams submitted their individual team meeting reports and the requirements by our Association has been fulfilled.

Referee in Chief - Lonnie Goodfellow

- Nothing to report

Marketing/Sponsorship - Blue Bennefield

Here is where we sit with sponsorship

- Jones Marine Group \$1500 (Paid)
- Jason Powell \$1500 (Paid)
- Good Used Cars \$1500 (Paid)
- Mill Bay Marine \$1500 (Paid)
- Victoria Truss \$500 (Paid)
- Gator Consulting Ltd \$1500 (Collecting)
- Clarke Cooling and Heating \$1500 (Collecting *need logo)
- Raven Valley Kitchens \$1500 (Collecting *need logo)
- Cowichan Valley Mechanical \$1500 (Collecting *need logo)
- Sean's Septic \$1500 (Collecting)
- South Coast standing Stem \$1,000 (Collecting)
- GCFP \$1,000 (Collecting* need logo)
- Tim Hortons \$3,000 (Collecting)

Discipline Committee

- Nothing to report

Junior Coordinator - Nelly Brummitt

- **Novice and initiation:** all is well
- **Atom:** minor team melodrama, but slowly working though all of it.
- **First shift:** Has wrapped up. Lots of positive feedback from the families involved. Of our 11 players: 3 have joined atom, and 3 have joined initiation. 2 are at JDF and we are still trying to organize the CV player. Will keep you posted on that. Overall extremely pleased with our maiden run though the program.
- A special thank you to Shane Kendall (on ice lead), Lloyd Lockhard (coach), Ben Brummitt (coach) and Matt Brummitt (midget helper) for volunteering their time and skills.
- **Electronic Game Sheets:**
As all of you VIAHA is pushing forward with their implementation of electronic game sheets. Despite a few hours at emerg (messed up my knee) I did manage to participate in most of the VIAHA live interactive webinar. We walked though the program twice, I think I understand it. Overall it's easy to use and simpler to that the paper version. Program very intuitive. Will explain on Monday.
Have touched based with the three rep teams twice this week. Have offered to come to their home games this weekend and help them with their game reports. The Midget A team is going to attempt it on their own although they have asked to text me if needed, will be attending the Bantam A team's game on Sunday but have not heard at all from the PW A team.
- Thank you to everyone to reading and discussing the idea of purchasing tablets for the teams to use and the rink. At the moment only PW, Bantam and Midget A teams are expected to use the paperless game sheets (and only league games), no short term plans to include the house teams

Senior/Female Coordinator – Michelle McComb

- I asked the teams if they have received any comments about the development sessions for both players and goalies. Here are the replies:

Peewee C1:

Player development coaches are demonstrating good attitude and skills, but the goalie coach is lacking in both personality and appropriate skills (this from a parent). Only 5 or 6 players attend the early morning sessions and at no time has the entire team attended a "Peewee All". From the head coach: "Both coaches, Rob and Brian, have been great, attention to detail, different drills and very positive, great with kids. I'm not sure about Chris the goaltending coach."

Peewee C2

Peewee A: did not receive a reply

Bantam C:

My team hates early mornings and they don't like sharing the ice with the rep team.

My coaches love the extra training help.

Our goalie loves James more but he said the other guy is ok.

Bantam A:

The early morning sessions are not working for many of our team, as we also have an early morning practice already. On Wed we also have evening practice, so players do not attend development on same day. Parents and player attendance was much higher at the 5 pm slot, on a day different than practice. People do not love the combined age groups. I understand for numbers this has happened but with later slots we have a nearly 100% attendance. Thank you.

Midget C:

The comments have not been specific to coaching but all to do with the time of practice. Not much interest for a 6am start from house players. A few honestly can't attend due to school start time - a few in private schools or in Victoria. A few parents have asked "Why can't the development coaches show up to our regular evening practice like they did last year?"

Another parent told me his son was one of 4 from our team who showed up. The players comment was "Why should I come if the rest of my team doesn't show up?" My third and final comment would be that after tournaments or evening practices they are just not eager for 6am mornings.

Midget A:

The players don't like early mornings. One of the parents gave his comments to Dave

Motion: To adjourn the meeting

First: DB

Second: BB

Carried

Meeting adjourned 8:57pm.