



KPMHA Board of Directors' Meeting Minutes
Dennis Mclean Room
Tuesday, December 9, 2025
7:00 pm

Call to order @7:07 pm.

In attendance: Mike Murray, Darryn Martiniuk, Shane Kendall, Stacey Hepner, Jordan Warner, Brielyn Jackson Puff, Marsha MacMurchy, Kyle Hamilton, Amanda Klippenstein, Alison Murray.

Non voting members in attendance: Amber Arthurs, Keegan Prieur, Shane Freisen

Motion: MM to approve Dec agenda agenda. Seconded: SH
Carried

Motion: KH to adopt Nov meeting minutes. Seconded: SH
Carried

Action Items:

- **KP** would like to investigate running a second Goalie camp in Spring break **ongoing**
- **SK** Reiterate to the teams that APs are to be utilized, one practice per week even if no game play.
- **Div directors and Team Managers** to remind teams that budget actuals are due Dec 31
- **SK** to look into the BC Hockey rules, re: are tournament teams allowed to play games outside of tournaments only?
- **SK** – communicate to U18 team that they need 4 officials for the U18 Dec Tournament games, and they need to adjust their tournament budget to accommodate that. This may include travel costs for Sr referees travelling to KP.
- **SH** will facilitate the U18 meeting and scheduling once Darryn M indicates available dates, and include BJP in the invite.
- **Divisional directors** to email managers to have parents check for outstanding waivers and coaching modules to be completed.
- **AM** to send Stacey a list of Team Safetys that are not on the TeamSnap chat.

Director Updates:

- a) President's Update – **SK**
- APs: the process is not well understood. If you want to call up a goalie, for example, must use the designated AP.
 - The APs must be added to the specific roster of one team, and only use those APs. APs can or cannot be used for multiple teams. Update – this is ok for example if the divisions are different... i.e. goalie AP'ed to U13C and U11D as EBUG capacity. APs should be invited to one practice per week, as per KP bylaws but there has been some resistance due to so many kids on the ice. Shane to reiterate to teams that APs are to be used, one practice per week even if gameplay is not anticipated.



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- b) VP-Admin Update - **SH**
- VP Admin: Agenda items.
 - Defence session went great - 16 participants registered.
 - All budgets are now in, and seed carryover completed - a few outstanding parents signed budgets to come in still.
 - Vote: cash boxes to be purchased for association use (cost 120.00). Feedback from first two tournaments is this would be an asset.
 - Budget committee will be put together for next month meeting to start creating next seasons budget - feedback on this would be great.
 - Photo night went very smoothly for the most part - shout out to SK for doing fun poses - the kids loved it.
 - Banquet committee will be put together in January.
- c) VP update – **KH**. No update.
- d) **SH– Treasurer agenda items:**
- no cash flow update, Bookkeeper was sick. Budget looks good to be balanced at season end.
 - Treasurer position – in progress.
 - Action Item: Div directors and managers to remind teams that actuals are due Dec 31?
 - Divisional directors and head manager please be reminding your teams to share their planned fundraiser - starting to see a lot of duplicates again.
 - Outstanding sock payments - families have been invoiced.
 - Fundraising events should be added to Team Manager chat in TeamSnap so duplicates don't happen.
 - Reminder that lots of policy and procedures are documented in the Manager's manual and on the website.
- e) Divisional Directors' Updates –

JW (Junior)

- Youth goalie gear missing. 2 new sets of gloves and blockers will be purchased with profits from goalie camp. Reminder to Keegan that gear must be voted on prior to purchase (\$700 approx cost)
- **Motion to purchase Jr size stick, gloves and blockers. Vote: passed.**
- Motion to vote in coaches – pending, email vote at later date.
- JC (pending CRC)/ CR (CRC done, coaching certs to be checked).
- To be on ice helper they need CRC, Respect in Sport for Activity Leader.

SH (Intermediate) Intermediate director items:

- Development sessions for U13C are done. U11 development sessions are coming up.
- U11 tournament team has been approved; are tournament teams allowed to play games outside of tournaments only? SK to look into the BC Hockey rules. Action item for SK
- U13C tournament Dec 27-29 at KP coming up.



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BJP (Senior)

- Coaching is sorted.

U18A Discussion:

- Commissioner emailed that team is more than 500 mins in penalties for games so far (>20 mins per game). 10 home games/13 away games. 10 at home = 254 mins, 13 away = 246 mins. Even split on home games between most/least penalty mins.
- A lot of games end with time left on the clock, due to lost time over penalties and infractions.
- The coaches need to set the tone for what is expected of players for conduct.
- DM – officials are instructed to call the game safe and fair. Very few Sr officials are available and this can pose a problem with familiarity, however, that familiarity can be useful to ensure safety.
- Observations are that there are players that have not adjusted to hockey Canada expectations. Rules are different in Junior level play from Minor hockey and the adjustment is lacking.
- Information session on conduct of play should be run next year at the beginning of season for all coaches.
- Action item: SK – communicate to U18A team that 4 officials for all U18 December tournament games, and they need to adjust their tournament budget to accommodate that. This may include travel costs for Sr referees travelling to KP.

d) Social Media, Sponsorship, and Gaming Update – **Marsha M**

- U18A raffle application is pending.
- Jamboree – planning is well underway.

f) Equipment Update – **MMurray**

- 3rd jerseys are shipping
- Motion to buy the pucks (\$400) and vote was passed.
- Policy could be amended to better state the rules for KP logos and colours.
- \$100 rental fee charged this year provided 61 new practice jerseys this season.
- The \$100 per team rental fee for practice Jerseys has been used to replace 42 Practice Jerseys
- U7 White Game Jerseys arrived
- All teams have jerseys issued

g) Risk Manager Update – **AM**

- ePact is sent and done. Emails have been sent out to prompt team officials and players to complete the ePact.
- TeamSnap safety chat has been helpful, action item: AM to send SH a list of Team Safeties that are not on the TeamSnap chat.



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- Buddy Check for Jesse, approx. 84 kids participated.

- h) Referee Update – **DM**

- i) Registration Update – **AK**
Cut off for AP forms is approaching.

- i) Head Manager update- **AB: absent**

- j) Head Coach/Competitive Coordinator Updates – **MMurray**
 - Additional D session completed
 - Planning Checking Clinics for:
 - u15 & U13 All
 - U11 All
 - Coaches missing certification – deadline for missing certification is fast approaching, and some coaches still missing modules/courses.

- k) Ice updates – **Marsha M**
 - U8/U9: some learnings re: games vs scrimmages.
 - Ice swaps and missed ice has to be communicated so ice scheduler can track it.

- l) Goalie Laison: **K.P**

Motion to adjourn: Kyle / Daryn M.

Meeting Adjourned 9:24 pm.