

# KPMHA Executive Meeting

## MEETING MINUTES

### Feb 12<sup>th</sup>, 2018

### Kerry Park Recreation Centre Lounge

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Executive Members Attendance: Gord Closson, Dave Brummitt, Heather Calabrese, Martin Wright, Darren Van Oene, Kayle Bell, Blue Bennefield, Justin Leamy, Nelly Brummitt, Aaron Lamb, Michele Taron, Andrew Ketch and Lonnie Goodfellow (late)

Absent: Raina Bennefield, Mike La Roy, Wendell Rederburg and Dale Purinton.

Meeting call to order at 7:00 pm

**Motion** to approve agenda

First: NB

Second: KB

**Carried**

**Motion** to approve December 2017 meeting minutes

First: AL

Second: AK

**Carried**

#### New Business

- Kevin and Kelly Wilson to discuss concerns regarding Peewee C2.

**Motion- KB**

KPMHA to cover extra fees charged to Peewee C2 for more coaches needed, for unforeseen circumstances.

**Second – AL**

**Carried**

- **Motion-** AL In camera 7:23pm

**Motion-** DB out of camera 7:45pm

#### Old Business

- Cash Flow and outstanding information. **HC**

-there is still information needed in order to complete the cash flow

(future development bills, future ice bills and what teams are to receive portions of bronze sponsorship)

-HC still needs to know outstanding amounts for who needs to be paid back for RIS and HCP.

**Action:** BB to give HC information in the next 2 weeks on which teams are to receive ½ bronze sponsorship money.

- PowerPoint presentation of 2018/2019 Budget. (AL- on behalf of budget committee)

**Motion** - HC

To approve the Budget committee's recommendation as presented for the 2018-2019 seasons' budget.

**Second** – LG

**Defeated**

- Discussion on reducing Initiation fees to \$300 in order to raise the amounts of registrants in that division.

**Motion** – AL

To approve the Budget committee's presented budget with changes and amendment to fees for the Initiation and Atom development division for the 2018/2019 season.

**Second** – DB

**Carried**

- Kayle track and provide reports on development allotment breakdown.  
-any team receiving over their allotted development will be paid for by the team.

**Action:** KB to send execs an up to date break down once Rob sends in his invoices for February.

- Moving ice to accommodate development sessions.

**Action:** KB to talk to Rob regarding this in order to facilitate the teams that are lowest in the amount of development sessions received.

- Graduated disciplinary systems to negate excessive penalties.  
-DB talked to teams about sitting players over problems with too many penalties.

- Update on rewritten bronze sponsorship program

**Action:** BB will have this done by March meeting.

### **New Business**

- Read and Review.

**Motion** - HC

To accept the read and review results for the 2016-2017 season as presented.

**Second** – LG

**Carried**

- MHA Observation results. **GC**

-Reviewed results with board.

-website will have transparent job descriptions before AGM, so that members know exactly what they are signing up for before putting their name forward for a directors position.

-KPMHA the only association that took part in the MHA Observation Project on Vancouver Island.

- Member Satisfaction Survey for 2018. **MW**
  - discussion on what information is to be gained by this.
  - Members suggestions on how to gain new members.
- Ice Allocation 2018/2019 response to Kim Liddle's email. **GC**
  - there are 2 extra users that are wanting ice from Kerry Park Arena.
  - this survey usually goes out every couple of years.

**Action:** All feedback is to be emailed to Gord, in the next few days so that the response can be sent to Kim.

- Spam emails. **GC**
  - discussion
  - we have no control over this.
  - Several spam emails have gone out this year. BE CAREFUL when responding to emails.
- Novice/Initiation team officials.
  - Motion- AL**  
Individual Novice teams are only responsible for the costs of team officials when they exceed seven (7) team officials.
  - Second – AK**
  - Defeated**
  
  - Motion- AL**  
Individual Novice and initiation teams are only responsible for the costs of team officials when they exceed five coaches.
  - Second – AK**
  - Carried**
- BC Hockey Engagement. **DB**
  - 6.5 hour meeting, 2.5 hr spent on female hockey and female only leagues.
  - Want to promote hockey through other sports.
  - Atom task force to review Atom Development, possible restrictions and changes are coming.
- More discussion regarding HCSP. **DB**
  - Discussions at BC Hockey AGM (congress)
  - new model
  - it is a possibility that safeties will have to be on the bench during games.
- Complaint process questions. **MT**
  - This policy must be followed at all times unless there is a conflict of interest.

- Discussion around our competitive selection process. **KB/DV**
  - tabled for later date
  - can be discussed through a committee
  
- Disciplinary Committee report (in camera) **DB**
  - DB presented the findings of the disciplinary committee.
  - Before In camera, MT expressed concerns in regards to a board member being in conflict of interest.
  - Motion-** LG In camera 9:30pm
  - Motion-** DV out of camera 9:53pm

## Reports

### **President** - Gord Closson

- I'd like to congratulate all our competitive teams (Peewee-Midget) for making it to the playoff semi finals!! I wish them all the best of luck moving forward!! GO ISLANDERS!!
- I'd like to Congratulate our Atom Development team for making it to the Finals of the JDF tier 1 tournament this weekend. As of this report they will be playing for Gold or silver later today and will report the status of the final game at the meeting tonight.
- I'd like to thank Dave and Nelly Brummitt for attending the BC Hockey Engagement in my stead. I look forward to hearing from Dave and Nelly on the learnings from this tonight.
- I'd like to also thank Michele Taron and Dave Brummitt for stepping up to fill in as Peewee coordinator and Ice allocator. Their tireless volunteering for the better good of Kerry Park whenever and wherever needed is inspiring. Thanks to you both.
- Kim Liddle has reached out to me regarding ice requirements for the upcoming season. I'd like to have an open discussion on this tonight and need to get information back to her by Wednesday.
- I have finalised the BC Hockey observation report with Bill Ennos and the report is for review. Thanks to Bill and his staff for offering Kerry Park this opportunity. Within the report are many findings that will assist our organization moving forward with many areas that we need to address. I look forward to reviewing the findings with the board.
- There have been several spam emails distributed to our executive group. I'd like to have a discussion around how we can better protect ourselves from this (If at all possible).

### **1<sup>st</sup> Vice President-** Dave Brummitt

- Followed up with a few of the teams that have experienced greater than normal penalty minutes and discussed a graduated disciplinary process, all teams were already exercising this process and are working towards reducing the amount of pims per game.
- Attended the BC Hockey Member Engagement Meeting Jan. 28th in Nanaimo.  
BC Hockey representatives: Barry Petrachenko CEO, Chuck Campbell BOD, Randy Henderson Chair BOD (former president BC Hockey)
- Here are some of the topics discussed and the feedback from the local MHA's and BC Hockey;
  - Alternate Seasons: Sept-Dec/Jan-Mar - Pilot Project only. Urban vs Rural, What age groups?

- Rep vs Rec. Financial concerns over ice and securing ice contracts for two separate seasons poses the greatest challenges to make this happen. Sanctioning Spring and Summer hockey, done. Spring hockey already exists as an alternate season although many are profit driven.
- Enhancements to Recruitment and Retention Strategies: Very little discussion on this important matter. BC Hockey to be more engaged with schools, "lace up" and first-shift programs.
- Female Hockey: More engaged executive committee members to focus on female recruitment. Female only teams and leagues. "Wickenheiser" effect wearing off. School team- female only out of Cowichan Valley (current minor hockey players allowed to participate), to use KP ice, expressed support as long as only daytime ice being utilized Female only association? Voted down by executive committee on previous proposal.
- Multi-Sport Participation: Work closely with golf programs, allow more sanctioning events.
- Regional Centre: More information to follow after spring and summer programs.
- AGM Transformation to Congress: AGM changed to Congress, revamp seminars, Sun Peaks 2018,2019, Penticton 2020 (Lakeside Resort)
- Atom Development Program: Task group formed by BC Hockey to review Atom D leagues. Majority of Island associations want Atom D to remain. Current program not in line with LTADP. Too many games are being played. How many games are required at development? 35 max is recommended. Changes to Atom are coming, prepare your families.
- Dispute Resolution/Prevention: Webinar now available, looking for feedback. Enhanced services now available.
- Hockey Canada Safety Person (HCSP): Safety personnel to attend all team activities, on bench during games. Off-ice events and on-ice. Mandatory attendance coming soon.
- Identification of our Brand within our Sport and the Relationship Building Required to Support it: To be discussed at BC Hockey AGM (Congress)
- Identification of the Most Important Areas of Assistance Needed by MHA's: Succession planning help by BC Hockey. KPMHA was the only association on Vancouver Island to participate in the study.
- Social Media: KPMHA is well ahead of the curve on this matter.
- Subsidy of Program of Excellence (POE) Participants: Status quo remains.
- Standardized Web Sites across BC: Financial saving, ease of use. Tablets for game sheets (coming soon)
- Zone Programming: MML zones on Vancouver Island split in two (4 zones). Travel costs seem to be biggest issue, some billeting would be necessary. Graduated implementation. Many concerns brought forth from island MHA's. Generally, mid to larger associations not in favor, mid to smaller associations in favor.

**Ice Scheduler – Michele Taron**

- Have done my best with this transition.
- Right now I am waiting on VIAHA to give me info on Rep play off times and that will depend on how our REP teams do this weekend.
- Once VIAHA gives me back ice that they are not using then I can finish up the weekend ice allocations.

- At this point, teams should expect weekend ice to be posted on a weekly basis due to play offs.
- Some challenges coming up are getting ice times during the Ross Cup (Feb 22-24) at KP and the Female showcase at SLS.
- I have been in touch with all the managers and explained I need to be informed of their playoff and or other game times change at KP or SLS.
- For the younger division it is helpful to know ahead of time if they have committed to any away games, so as to not double book them.
- Recreation teams will start play offs March 3<sup>rd</sup> & 4<sup>th</sup>.
- I do not have information at this point as to where each team is at for YTD ice allocations. I would suggest in future that this is a monthly report provided to the executive group

#### **Treasurer – Heather Calabrese**

- Financial reports attached. The reconciliation report is not completed as the bookkeeper is off until Tuesday.
- I have attached the Budget to Actuals and the cash flow. There is still outstanding information that needs to be applied to the cash flow regarding reimbursements for RIS, safety and bronze sponsors funds to teams. Once I have those I will update this.
- As you can see the cash flow shows a small surplus which is great as we have also addressed the entire deficit this season. Well done Gord and Blue. It's greatly appreciated all the work that went into assisting the association get things back in order financially.
- I have attached the Read and Review that was completed from last season. We will need to review this and have a motion if we agree.
- Going forward, it would be appreciated if everyone could use [treasurer@islanderhockey.ca](mailto:treasurer@islanderhockey.ca) for executive and treasurer business. By doing this I can leave some documentation for the next treasurer to refer to.

#### **Society Act Committee – Heather Calabrese**

- This committee includes: Michele Taron, Nelly Brummitt, Aaron Lamb and myself
- We have begun meeting and working our way through the Constitution and Bylaws for the association. We have some of the recommendations from the BC Hockey observation project to use and hopefully will have the rest of the report soon.
- It is anticipated the committee's recommendations will be ready for the March meeting.

#### **Budget Committee – Heather Calabrese**

- The Budget Committee this year was Gord, Michele, Aaron, Mari Ann and myself.
- In the budget proposal we are recommending a registration fee increase. We believe we need to increase our fees to cover our operating costs. In the past we have heavily subsidized the junior divisions as well as the senior divisions but this is not financially sustainable. The subsidy essentially happened through our gaming grant and as we know there is no guarantee that a gaming grant will approved year over year. The committee is committed to ensuring we create a financially sustainable future and that only comes through charging registration fees that cover our costs. You will see we are still within reasonable costs compared to other associations.

- This year we were very fortunate to have the gaming grant and substantial sponsorship. As we know we should be receiving a significant second year of sponsorship we are proposing to replace a large portion of our jerseys.
- Aaron has prepared a power point presentation for the AGM to explain the budget and its changes.

**Registration for 2018-2019 Season – Heather Calabrese**

- I will be working with Raina to get the registration started for next year's season. The registration period will be from March 1-31st. Keep your eyes out for more information

**Recreational Team Home Game Tracking – Heather Calabrese**

- By the end of January the following is left for recreational teams home games before being charged for their officials:
  - Atom C1 and C2: 2 games
  - Bantam C: 3 games
  - Midget C: 6 games
  - PW C1 and C2: 5 games
- Coordinators for Atom and Bantam should consider letting the teams know.

**Development Tracking – Heather Calabrese**

- I would like to discuss the inequities of the teams and the development they received only in respect of what we can do for these teams to offset the inequities.

**Registrar/Administrator – Raina Bennefield (*absent*)**

- Nothing to report.

**Head Coach/Development Coordinator - Kayle Bell**

- I would like to open up a discussion around our competitive selection process. I understand this topic will require some debate from the board, and most likely will not be resolved within one meeting. With respect to all involved, I would like to have 20 minutes earmarked for some proactive discussion in hopes for better policy moving forward.

**Equipment Coordinator - Justin Leamy**

- Working on jersey replacements for next season for some divisions & will propose next month

**Risk Manager - Martin Wright**

- Nothing to report.

**Referee Assignor - Mike La Roy (*absent*)**

- Nothing to report.

**Referee in Chief** - Lonnie Goodfellow (*late*)

- Nothing to report.

**Tournament and Sponsorship** - Blue Bennefield

- Nothing to report.

**Competitive Coordinator** - Darren Van Oene

- Congrats to the pee wee team for winning the tier 2 regular season banner!!!
- I would also like to encourage a discussion regarding changes to the competitive evaluation process.

**Discipline Committee**

- In Camera

**Division Coordinators:**

❖ **Initiation** - Nelly Brummitt

- 11 timbits came out for the parade of champs during Hockey Home Town. Super fun event, thumbs up to everyone who helped plan it.
- Application to 'First Shift Program' has been submitted we will know by May 1st if we have been accepted.
- Attended the "BC Hockey Member Engagement Meeting" on Jan 28th: I want to touch base on the topic of 'how do we get more kids into hockey'. Numbers in lower ages down across the province.
- First shift program has been positive for those associations that have run it. Interesting idea came up from one association about rather than registering new initiations at an MHA level, direct them to 'First Shift, cheaper for the families and less pressure on them to register for a whole season. Once the players are hooked, they can join the MHA at a reduced rate.
- Hockey Canada is the governing body to Can skate, which at most rec centers is run by the figure skating club. HC/BC Hockey is now looking at a organizing a pilot program that focus on 'Hockey Skills', the little ones joining will be wearing hockey skates and have sticks. Families will book it like any other community program. When the new skaters have completed the program they will be re-directed to minor hockey associations. Coaching training will also be included in the program. Have emailed BC hockey they have responded and will send out the info once the program package/application is completed.
- Both these programs are intriguing: Introducing the players to hockey with minor commitment from the parents, then sliding them into the local MHA. This would change the look of initiation rather than starting in Sept we would have true initiation ice times starting in Nov (?), but as it stands now we can't form teams or play games till than anyways. Thoughts?
- Only 10% of girls play hockey, how do we get more: girl only teams and girl only associations seem to be the popular though.
- Jamboree is this Sun + Mon, have 172 Timbits coming, lots of fun things planned. Will update you on the event Mon night.



- ❖ **Novice** - Aaron Lamb
  - Teams expected to pay \$50 BC Hockey Insurance fee for each team official over the 5 team official cap.
  - To effectively run Novice teams, increasing coaching capacity may be necessary due to: Ice times – practices are usually earlier in the day 4 or 5 pm ice times – making it more difficult for parents to get off work and attend practices.
  - The kids may not be the only ones necessarily new to hockey – so are the parents. We should be encouraging as many parents as possible to volunteer in coaching hockey without it hindering individual teams.
  - Novice players need more one-on-one time to assist their development in the most basic skills of hockey.
  
- ❖ **Atom** - Wendell Rederburg
  - Just finishing up some roster changes, with that done Atom is running fine with its regular minor hockey operations.
  
- ❖ **Peewee** - Dave Brummit
  - Nothing to report.
  
- ❖ **Bantam** - Michele Taron
  - In Port Alberni tourney this weekend.
  - Still struggling with little communication on when development guys will show up to their practices. It is tough to pre plan a practice and then show up to find the development guy is there.
  - Where are they in regards to their allotted development?
  
- ❖ **Website Report** – Michele Taron
  - Please have all teams send me pics of their successes and or events.
  - The home page on the website is a bit picky of the size of a photo, so if possible take it from a bit further back. Any close up pics has to be put through a secondary page.
  - If you look at the website now, Midget A had the perfect picture. The Bantam A pic was taken at a close range so it would not show up with all the players on the front page.  
<http://www.islanderhockey.ca/>
  
- ❖ **Secretary Report** – Michele Taron
  - From now on, can everyone please send in your director's report before the weekend of the Monday meeting. This allows time to complete director's consolidated reports and for other exec members to read over before we meet.
  - There are a lot of things coming up for discussion; registration 2018/2019, budget, transition to New Society Act, etc.
  - I have uploaded many important association docs to a google drive where the president and a couple other execs have access to. I encourage everyone to do the same. Let me know if you need help with this. It makes things transparent and easier to work as a team.

- ❖ **Midget-** Dale Purinton (*absent*)
  - Midget is running smoothly, attendance is still good. Thank you to Dave and his staff for the work you do with the team.
  
- ❖ **Female** - Andrew Ketch
  - Nothing to report.

**Motion:** DB-To adjourn the meeting

Second: DV

**Carried**

Meeting adjourned 9:53 pm.