

KPMHA Executive MEETING MINUTES Feb 14th, 2019

Kerry Park Recreation Centre Lounge



Executive Members Attendance: Gord Closson, Dave Brummitt, Nelly Brummitt, Pam Kendall, Lonnie Goodfellow, Julie Charbonneau, Michelle McComb, Kevin Kostin, Darren Van Oene and Michele Taron.

Absent: Blue Bennefield

Meeting call to order at 7:07 pm

Motion: LG- to approve agenda

Second: MM

Carried

Motion: PK -to approve Jan 2019 meeting minutes

Second: LG

Carried

Old Business/Action Items

1) Financial update.

- Discussion regarding all team bills to be cleared up by March.

Action- JC will email managers regarding last bank account withdrawals happening in March, as well as any teams owing for more than 5 officials on their roster (exceptions are Initiation and Novice which can have 7 officials)

2) Referee Development. **LG**

- I received a parent email inquiring about development for refs.
- Discussion

Motion: LG – defer the \$500 from this year’s official development to 2019/2020 pre-season.

Young refs will be overseen by experienced refs during the balancing games of recreation teams.

Second KK

Carried

3) AGM Date. **MT**

-Will need Directors’ reports by end of March

Motion: MT – to run registration March 1st – March 31st.

Second DB

Carried

Action- MM will design the email to be sent to membership regarding registration and the late fee after March 31st.

New Business

1. Budget presentations.

Budget # 1 presentation. **JC**

- discussion

Budget # 2 presentation. **MT**

- discussion

Motion: JC – to pass Budget #1 as presented.

Second KK

Denied

Motion: MT – to pass Budget #2 with further details on socks, jersey fund and Contingency fund/surplus brought back to the board for review.

Second DB

Carried

Action- Budget Committee will bring back details to the board regarding socks, jersey fund and Contingency/surplus.

2. Board changes. **MT/NB**

- Discussion around splitting up divisional coordinators and paid positions.

Action- GC has asked all board members to send MT their ideas on board positions including any possible paid positions. MT will bring summary of ideas to board.

3. Jerseys and Jersey bags. **KK**

Motion: KK – to purchase 3 sets of Home and Away jerseys plus 6 jersey bags for the Atom house jerseys up to a cost of \$10,000.00.

Second PK

Carried

4. Tryout Fees at time of registration. **PK**

Motion: PK – tryout fees to be paid at time of registration.

Second DV

Carried

Director's Reports

President - Gord Closson

- Congratulations to our Peewee and Bantam A teams for clinching first place in the south.
- Best of luck to all of our teams as they continue or get ready to start playoffs.
- Thanks everyone for their hard work to this point in the season. There is still a lot of work ahead of us to finish the year off strong and prepare for the AGM.

1st Vice President - Dave Brummitt

- After a good start to the season, penalty minutes have been on a steady increase, with a number of KPMHA teams leading or near the lead in pims for league play. More work needed on this yearly issue.
- Attended Budget Committee meetings, will discuss proposal on Monday.
- Attended the BC Hockey Engagement on Jan. 27th, notes in point form;

- Cowichan High School made application to attend WickFest female hockey tournament.
- BC Hockey to approve/not approve.
 - Alternate Seasons
 - Kamloops is doing a pilot. Recreational only, Sept-Dec, Jan-Mar.
- Spring Hockey Development
 - Can register with BC Hockey.
- Atom Pathway
 - Phase 1: Prep and assessment - No assessments Mar-Sept, min 4 prep sessions prior.
 - Phase 2: Development - Mandatory period of development prior to league play.
 - Phase 3: Regular Season - As per norm.
 - Phase 4: Playoff/Tournament - No elimination rounds, tournaments style playoffs only
 - Implementation 20/21 season.
- Zone Hockey
 - Costs for BC Hockey zone teams near double what was communicated.
 - BC Hockey to address.
- Female Hockey
 - 10% of BC Hockey. Create female leagues. Update Development Pathway.
 - Ice availability is a major obstacle.
- Goalie Development
 - Ongoing BC Hockey ran camps continue. Westhills, June 14-16, U14 camp.
- Concussion Awareness
 - I asked about baseline testing, not endorsed.
 - Head Check offers all aspects.
- Tech Needs
 - Online game sheets, concern over tablet costs. BC Hockey to supply one per team?
 - Team snap, used for registration and working with BC Hockey

Ice Scheduler – Michele Taron

- Ice schedules are up on the website till March 1st. There are still some weekend ice slots being held for possible future Rep games.
- Worked within the budget committee and was unable to all agree on 1 proposal to be presented to the Exec group so two separate budget proposals will be presented.
 - I have concerns over ice. I was able to obtain more ice this year than I will be able to in the future. Many factors came into play in regards to our average ice costs/times.
 - I was asked to give more ice to Atom Dev and some of the younger divisions. I wish it was possible to give everyone more ice.

In Budget #2 proposal you will see a min of extra ice squeezed in;

 - 5 extras hours so the Initiations can have some game time after x-mas.
 - 6 extra hours after x-mas so the Novice Major team can complete Atom transition.
 - Novice Minor and Atom C also has 6 extra hours spread out over the season when availability allows it.- Last year's budget had a large expense line for jersey purchases and a substantial contingency fund, which has changed for next year. Due to this, Budget #2 lowers the registration fees for Rep teams. The official's costs have gone up so therefore fees for recreation teams cannot be lowered, while continuing to provide them up to 14 games. The adjusted official's charges for Novice is 10 games since they cannot start playing games until December 1st.

- I have worked on 5 separate budget committees during my time at KPMHA, & having a budget that covers the baseline cost of our program without having members pay for unnecessary items has always been important to me.
- I have asked all managers to carefully look over the posted ice schedules and report any conflicts to me.
- There have been a lot of game/time changes at the recreation league level.
- Once recreation league play is complete then the plan will happen for play offs.
- KPMHA will be the host to the Bantam Rec Semi Finals and Finals on the weekend of March 9th/10th.
- If any teams want to purchase ice after the weekend of March 9th, they will need to let me know ASAP what they are looking for.
- Scheduled Novice Major for the 6 full ice sessions needed to complete their Atom transition;
 1. Saturday, Feb 2nd 5:00-5:50 at Shawnigan
 2. Sunday, Feb 3rd 8:00-9:20am at Kerry Park
 3. Sunday, Feb 10th 8:00-9:20 at Kerry Park
 4. Sunday, Feb 24th 11-12:20 at Kerry Park
 5. Sunday, Mar 3rd 1:00-2:20 pm at Shawnigan
 6. Sunday, Mar 10th 8:50-10:10am at Kerry Park

Treasurer – Julie Charbonneau

- The budget committee has not been successful in producing an agreed upon budget to present to the board.
- I have attached the budget I have been working on. There are a few tabs for your review:
 - Budget
 - Budget – Revised Ref Policy
 - Notes
 - Procedures and Policies Changes
- In both these versions, you will find highlighted in orange the categories that are new and require a discussion amongst the Board.
- Under the Budget tab, you will clearly see the breakdown in registration fees for recreational and rep players with the existing policy around officials. There is a clear disparity in value received by rec and rep parents.
- The Budget-Revised Ref Policy tab is what I would feel more comfortable presenting to the membership at the AGM. I propose to transfer \$30/Novice player and \$50/Atom-Midget player to their respective teams once the teams have been established (approx. \$900/team) to help cover some of the ref fees. This would allow the teams that want to fundraise and/or obtain sponsorships some time to do so and in turn creating the possibility to eliminate the need for Seed Money.
- I strongly recommend that we open 3 additional bank accounts to help us plan for the foreseeable expenses, such as future jersey replacements and unforeseeable expenses. The third is related to the Financial Aid that is already established in our bylaws. I will be bringing the references that clearly state our ability to have funds in savings/investments. The policies for the gaming grant stipulate that we can only have up to 50% of our operating costs in savings to be eligible for a grant.

Changes to Fees:

- Tryout fees should be going from \$50 to \$75
- Registration fees should go up by \$50 for Initiation and Atom
- Rep fees for Atom Development and Midget A should be brought down (Midget has less ice)
- As mentioned, the Budget with the revised policy is a product that I can easily explain to all members. As someone who works in finances, it is important that I present a product that is fair, transparent and that offers fiscal responsibility by planning for the future.

Registrar – Pam Kendall

- Nothing to report

Secretary/Website – Michele Taron

- Have had some discussions with Russ from Neon signs regarding sponsorship board and rink boards.
- Website has AGM date posted as May 8th 7pm in curling lounge.
- Would like to discuss New Administrator/Secretary position (please see attachment)
- Also see the new divisional coordinators position split, I am proposing. (see attachments)
- I have sent you all two separate Budgets. Budget #1 is what Julie is referring to in her report. Budget #2 is a collaboration of several other committee members.

Head Coach/Competitive Coordinator – Darren Van Oene

Development

- Up to Jan 31st we have had the following development sessions;
 - 91 sessions with Chris
 - 23 sessions with Brian
 - 79 sessions with Rob
 - 6 sessions with Brandon Wong
 - 3 Coaches sessions

Competitive

- Both the Pee wee A and Bantam A teams clinched 1st place in the South and will be playing 2nd place in the North in the cross over play off at home on Feb 16th. Whoever wins that game, will go on to final playoffs in the best 2 out of 3 games. Congratulations Pee wee A and Bantam A!
- Unfortunately due to weather conditions the Midget A playoff game on Friday got cancelled. Waiting for news on what happens next.

Equipment/Risk Manager – Kevin Kostin

Equipment

- I would like to discuss the replacement and purchase of jerseys for Atom division. Our current position and budget for this year has the funds set aside for the Atom Development team and both PeeWee house teams. There will be a remaining balance of \$1700.00 (\$11k minus \$9300) which I'd like to use to fill in supply gaps in sizing.
- We need jerseys for Atom house. This year we used all the remaining McAtom jerseys and do not have supply for next season. It is my intent to have all teams from Novice to Midget taking to the ice wearing proper KP uniforms. For that I need to purchase 3 sets of home and away jerseys. Approximate cost as per quotation from Hometown would be \$9300.00.
- In addition we need jersey garment bags to properly store and issue team sets. The cost for these is quoted at \$275.00.
- Goalie equipment purchase will be dependent on our decision with goalie training and the "way ahead" for our goalies. I've purchased only two additional sticks at this point as they were 60% off at Kirby's.
- I'm getting the cross ice divider boards cart repaired. Token welds and needs attention. Nathan Eror has agreed to take on the job and it should keep our costs reasonable.

Risk Management/Safety

- Nothing significant to report at the moment for current situation.
- As I mentioned previously at our meetings ... I am having dialogue with a volunteer who is willing to add

expertise to our Association in this area. Working out some details still but if successful, James McDonald will work with me overseeing CATT training, Baseline testing, incident reports and general awareness seminars for families and coaches. Basically our own “in house” sports physiotherapist and safety consult. More to follow.

- Most of this will start up for next season

Referee in Chief - Lonnie Goodfellow

- Rep playoffs are off to a fine start.
- I would like to have a quick conversation about official development if that is possible

Marketing/Sponsorship - Blue Bennefield

- Nothing to report

Discipline Committee

- Nothing to report

Junior Coordinator - Nelly Brummitt

- All is well and quiet: knee deep with jamboree planning for next weekend.
- Attended BC Hockey Engagement on Jan 27: see Dave’s notes
- Electronic Game Sheets: now being used by Atom D, next season everyone will be using them. Need to come up with a game plan for Sept.
- Sadly Novice lost one of its parents (suddenly): Pam and I working on a Memorial Fun Hockey Game and inviting the whole association.

Senior/Female Coordinator – Michelle McComb

- The competitive teams have started play-offs.
- The house teams have a handful of games left before play-offs (beginning of March).
- Teams need to use their assigned dressing rooms (and not try to convince the receptionist that they need a different room or to go into an unlocked dressing room that is not assigned to them).
- I checked with both the Bantam A team and the Midget A team and neither would like new jerseys at this time since the season is almost over and playoffs will soon start.

Motion: To adjourn the meeting

First: LG

Second: DB

Carried

Meeting adjourned 10:01pm.