



KPMHA Board of Directors' Meeting Minutes
KP Denis McLean Room
Tuesday, February 15, 2022

Board members in attendance: Josh MacKamey, Phil Downie, Michele Taron, Darren Van Oene, Suzanne Rourke, Nate Boersen, Lonnie Goodfellow, Pam Kendall, Karl Faber, and Shane Kendall

Absent: Zahra Rasul, Marsha MacMurchy

1. Meeting called to order by **JM** at 7:01pm

2. **Motion:** **PD** to approve Agenda
Seconded: **NB**
Carried

3. **Motion:** **NB** to approve the Board's January Meeting Minutes
Seconded: **KF**
Carried

4. Old Business/Action Items:

Action items:

a) Restructure Committee Update – **MT**

- Presentation and discussion about the BOD restructuring of positions
- Treasurer and Ice Scheduler are separated from VP-Admin.
- **Motion:** **MT** motions that the Board accepts the restructuring of the BOD as presented
Seconded: **PK**
Carried

b) Financial Update - **MT**

- Discussion of forecasted budget for the 2022/23 season
- **Motion:** **MT** motions that the Board accepts the draft budget as presented in order to start registration at the end of February. BC Hockey fees, VIAHA fees and costs of officials will be updated prior to membership vote at AGM
Seconded: **LG**
Carried

c) Registration for the 2022/23 Season - **PK**

- Please forward all questions about Registration to PK
- **Action:** **PK** to remind the members of the Association to order cheques for jersey deposits



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- **Motion:** PK motions that the KPMHA has Early Registration from Monday, February 28th through Monday, March 28th
Seconded: SR
Carried
- **Social Media Policy** – it has been amended to include the Team Snap chat; the new policy broadens the description of ‘Social Media’. Team managers can screenshot items on the Team Snap chat and remove malicious comments (with BOD approval?). The use of Team Snap should be part of the annual Manager’s Meeting. It was suggested to have physical paper copies of the Social Media Policy for members to sign

Motion: PK motions to accept the KPMHA’s Social Media Policy as presented
Seconded: PD
Carried

5. New Business:

a) VIAHA Nominations - **PD**

- The deadline for VIAHA nominations is Thursday, March 31st
- **PD** will prepare the nominations for submission to VIAHA
- **Action:** **PD** will send a message to the teams through Team Snap informing them of the VIAHA nominations

b) New Agenda Format – **MT**

- Director’s Reports can be presented at the BOD meeting if they are short
- If the report is longer than five minutes or if there is a proposed motion then the report has to be submitted to the Secretary for distribution. This way the BOD’s can consider the presented motion

6. Director’s Reports:

a) President – **JM**

- Thank you to everyone on the BOD this season for your work with the teams and the disciplinary issues

b) VP Ops – **PD**

- There were no disciplinary actions this month
- **Action:** **PD** will remind the Disciplinary Committee to keep information private and confidential
- **Action:** **PD** will remind the coaches that Jason Taron is available as a coach mentor and to support coaches that need assistance



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6. Director's Reports: (... continued)

c) VP Admin and Finance – **MT**

- The team photos with the new photographer went well
- Shawnigan is still not allowing spectators for games
- Some teams may require assistance to travel off Island for the Provincials
- **Motion:** MT to motion to increase the funding for teams travelling to Provincials to \$2,000 from \$1,000 per team
Seconded: PK
Carried

Motion: SK to go “in camera” at 8:09pm
Seconded: KF
Carried

Motion: SK to exit “in camera” at 8:24pm
Seconded: LG
Carried

d) Head Coach – **DV**

- The third jersey for the U11 team is going well
- Playoffs for rep teams have started (Are their supervisors for the games this weekend?)
- There are some new referees and they are doing a good job
- There seems to be more of a positive attitude around the arena
- The development coaches want to return in the Fall

e) Equipment/Risk Management – **SK**

- The price for jerseys to replace those gifted to graduating players seems to be increasing. The post-dated jersey deposit cheque should be more than \$150
- **Action:** SK to check with ‘Hometown’ on the price of new KP jerseys
- He has sold most of his surplus game socks
- He has received two requests for practice jerseys. If an item is carrying the “Kerry Park Islanders” logo then it has to follow certain criteria
- **Action:** **Divisional Directors** to inform their teams that if using the KPMHA logo any requests have to go through the Equipment Director



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6. Director's Reports: (... continued)
- f) Referee in Chief – **LG**
- The referees are keeping the game fair for all players. He has told them to call what they see
 - Referees are shared for the rep playoffs
 - The U8/U9 teams will have referees for their upcoming Jamboree
- g) Marketing and Tournaments – **ZR**
- See next section
- h) Gaming and Sponsorship – **MM**
- See next section
- i) Junior Division – **NB**
- The U9 Family Day Jamboree with 22 teams is in the preparation stages. The referees will be getting a lot of practice.
 - This age group seems happy to play and will want to continue in the Fall
- j) Intermediate Division – **SR**
- The U11 rec teams are having communication challenges with Commissioner.
 - The Divisional Directors should meet at the beginning of the season to prepare for the team meetings that they have with families
 - See next section
- k) Senior Divisions – **KF**
- The rep teams have started playoffs
 - The rec teams are positioned well for the playoffs

Motion: to adjourn the meeting at 9:00pm: **PK**
Seconded: **LG**
Carried



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DIRECTOR'S REPORTS: (Submitted electronically before the meeting)

Marketing and Tournaments – Zahra Rasul

Tournaments

- We have had to put tournaments on hold for most of the year. Affective February 1, tournaments can proceed. We have decided to run the jamboree, this time in a 22-team format (a significant undertaking!). it will take place February 20 and 21st at KP and SLS.

Marketing

- I'm looking at doing the Coach of the Year application this year with VIAHA. Details to follow and all hands on deck will be required.

Gaming and Sponsorship – Marsha MacMurchy

Gaming & Sponsorship Director

- Applied for U8 50/50 for jamboree. They have since cancelled so I submitted that cancellation to BC Gaming
- Supplied U15A with their gaming licence and tickets for their playoffs 50/50
- Applied for a ticket raffle licence for U9 and provided them with raffle procedures.
- Recommended a policy addition to include an extra fee for teams changing or cancelling a license after it has been issued.
- Assisted Michele with edits to director position
- Provided the last of this season Panago coupons to remaining teams.
- Working with Panago on next season's coupon allotment.

Social Media

- Continuing to post as much news, photos and important information as I can.
- Assisted Michele with drafting a position description for a new Social Media & Website Director

Intermediate Divisions Director – Suzanne Rourke

- Things are moving smoothly into playoffs, some teams continue with fundraising efforts, exciting with tournaments back on schedule, some teams using parent rotation for vaccination checking.
- U11 Recreation Team manager having some difficulty with last minute changes or awaiting communication from league commissioner, understanding that they are a volunteer, but still causing game scheduling difficulty. Discussion about the possibility to have a contact structure in place at the beginning of the season that is more streamlined. Could we perhaps have an email address: ie. u11recreation@islanderhockey.ca .
- Intermediate Div. Director attended the committee meeting to review and consider options to adjust duties of Divisional Director as it seems like our demands are light in the latter half of the season.