



KPMHA Board of Directors Meeting minutes Online- via Zoom February 8th, 2021

Board members in attendance: Aaron Lamb, Nate Boerson, Shane Kendall, Pam Kendall, Michele Taron, Marsha MacMurchy, Josh MacKamey, Lonnie Goodfellow, Kim Downie and Zahra Rasul.

Absent: Darren VanOene

1. Meeting called to order at 7:08 pm by AL
2. **Motion:** LG to approve agenda
Second: PK
Carried
3. **Motion:** LG to approve January 2021 meeting minutes.
Second: MM
Carried
4. Old Business/Action Items

Action Items from last meeting;

- **AL**, may need to do some amendments to the bylaws regarding power of board decision and appeals committee – on going
- **AL** to determine what OPIC safeguard/privacy seminars/webinars KPMHA should use for training – on going
- **AL, ZR, LG** to submit recommendations to the board regarding mission, vision, and value statement - complete
- **AL** to send to the board vial email highlights from the January 12th VIAHA meeting - complete
- **ZR** to send ideas to the Board before the February meeting for the board to look over. After the board meeting, if the board is in agreement, the committee would like to send 3 vision, 3 mission, and 8 value statements out to the association in April (before the AGM) via Survey Monkey so the association can vote for what statements they feel best represent KPMHA- on going
- **Divisional coordinators** send an email to your team managers and communicate with them that they need to be prepared and make sure that they always have at least 1-2 coaches available at all ice times, if only 1 coach is available then the Safety person needs to be close to the ice surface in order to provide the 2 deep rule- complete
- **Divisional Coordinators** to email all teams about the option to live streaming practices at Kerry Park Arena (not allowed at Shawnigan Lake Arena)-complete



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A. President's report. **AL**

- Emailed the Board a recap of VIAHA meeting on January 12th
 - General roundtable over pulse across Vancouver Island Hockey .
 - VIAHA is going to provide clarity and guidelines regarding when a player is to quarantine if they participated in non-BC Hockey sanctioned hockey activities – spring hockey teams, hockey development sessions etc. Anticipate memo end of this week/early next
 - VIAHA is going to send a letter to BC Hockey requesting credit for on-ice officials who are 'out-of-pocket' for fees to be applied next year, given the lack of games etc.
 - MHAs are to send VIAHA the dates ice sheets are being removed from their rinks, to provide information needed to assess the possibility of extending the season.
 - AGM BC Hockey Congress will be online again
 - HCR will upgrade to a new version after the season is over.

B. Financial update with Budget presentation and discussion for the 2021/22 season. **MT**

- Discussion regarding returning player numbers and returning goalie numbers.
- Goalie numbers are low in U11 group.
- Returning U7 player numbers are low.
- U8, U9, U15 and U18 players will need to register early to be guaranteed a spot. If they don't then they will be placed on a waitlist due to odd numbers for teams.
- No new expense items on Draft budget, very similar to last year's expense lines.
- Do not yet have BC Hockey and VIAHA fees confirmed. Hoping to have final fee numbers before AGM.

Motion: MT- to accept the draft budget as is, for presentation to membership at AGM.

Second: PK

Carried

C. Goalie incentive for U11-U15. **MT**

- Discussion
- New Board will make decision on this for 2021/22 season.



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D. Registration update. **PK**

- Registration will open Feb 24th for returning players.
- Early Bird Registration will be Feb 24th-March 24th
- Members that went to JDF T1 teams and or BC Hockey AAA teams will not be able to register until bounced back in HCR sometime in April.
- Base Registration refunds are given up to one week prior to the first Pre Season ice times.
- BC Hockey has informed PK that they are hoping for a max of one week blackout time when they upgrade HCR. Sometime between April and June.

E. Returning player credit towards 2021/22 registration. **MT/PK**

- \$100 credit towards registration will only be available during Early Bird period, Feb 24th – March 24th. Only for those members that played and paid the entire season.

F. AGM update. **AL/MT**

- April 26th through Zoom.
- Positions up for election
 - President
 - Vice President of Admin and Finance
 - Ice Management Director
 - Head Coach/Competitive Director
 - Intermediate Divisional Director
 - Equipment and Risk Management Director
- Two other Board members will need to participate in vote counting due to MT and AL positions up for election.
- All nomination will be sent to PK at registrar@islanderhockey.ca
Action: AL will look into some other software to support Zoom for the election process.
- Director's Annual Report will be due April 9th.
- Review samples of [Director's Reports of the past](#) on our website.
- Bylaws need to be reviewed so that any changes can be presented in time for membership.
- Bylaw Amendments Committee – AL, MT, PK and JM
Action: Bylaw Amendments Committee will have changes presented to Board for March meeting.

G. Admin assistant. **MT**

- Discussion



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- New Admin Assistant will have action items from meeting sent to Board no more than a week after the meeting.
- New Admin Assistant is to take a lot of the administration off MT's plate; it is not just a person that takes and types up meeting minutes.

H. Ice times/Season end. **MT**

- March 7th is the current end to regular season.
- If teams wish to purchase ice after that, the Manager or HC will need to send MT and email with details of their requests. The more detailed the better (days, times amount of ice slots)
- KP Rec is scheduled to take out their ice around March 20th.

5. New Business

A. What would happen in the event of a COVID 19 exposure with one of our teams? **AL**

- Discussion
- Emergency Board meeting to happen and contact tracing done by Island Health
- Communication to membership would happen right away, with privacy kept to positive individual(s).
- AL has a template drafted in case of an exposure.

B. Head Coach U18 A team. **MT/AL**

- SF has stepped forward as new HC for U18A. Thank you to RM for all his hard work this season.
- JT will be mentoring SF and helping on the bench if games are played.

C. Trophy case. **SK/MM**

- John at Home Town will be sending MM a Vector file of our logo. Somehow over the years this has gone missing.

Action: MM to upload the Vector file to KPMHA google drive

Action: MM to add "Minor Hockey" to the logo and send to supplier for back drop to be created for backing in trophy case.

D. Mission, Vision and Values survey options. **ZR**

- Presented Board with options for each of these topics.

A **vision statement** is a statement of an organization's overarching aspirations of what it hopes to achieve or to become.

A **mission statement** describes what the organization needs to do now to achieve the vision



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The **values** are words that guide the conduct of the organization

Action: All Board Members send an email to ZR with any alterations/additions to the lists below.

Action: ZR to send out a Survey Monkey to the Board so that they can choose their selection of 3 visions, 3 missions, and 8 values.

Action: ZR to send out a Survey Monkey to Membership once she has the results from the Board survey so the association can vote for what statements they feel best represent KPMHA prior to the AGM.

- Possible Vision Statements:
 - To be an inclusive and safe place for youth to develop hockey and positive life skills
 - To provide a healthy environment for all youth to play and succeed at the game of hockey
 - To provide the South Vancouver Island's youth with a quality hockey experience
 - To build community through fun and safe play of hockey
 - To be offer positive physical, mental and social development through hockey

- Possible Mission Statements:
 - To develop hockey skills and knowledge through quality coaching and a fun environment
 - To promote healthy and safe competition for youth through the game of hockey
 - To teach youth how to work and play hard in a team hockey environment
 - To teach youth to accept defeat and win graciously in hockey and in life
 - To develop players at both house and representative levels, providing value and quality engagements that make a difference in the participants and families lives
 - To provide a fun and inclusive environment to develop skills on and off the ice
 - To provide the community a quality hockey experience that positively impacts the lives of the participants
 - To promote and develop sportsmanship, fair play, self-worth and confidence through hockey

- Possible Values:



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- Inclusivity
- Safety
- Teamwork
- Fair Play
- Sportsmanship
- Integrity
- Fun for all
- Competition
- Positive Life Skills
- Accessibility
- Accountability
- Respect
- Quality

Motion: LG to adjourn meeting at 8:25 pm

Second: ZR

Carried