



KPMHA Board of Directors' Meeting Minutes KP Denis McLean Room Monday, February 13, 2023

Board members in attendance: Shane Kendall, Phil Downie, Michele Taron, Pam Kendall, Darren Van Oene, Marsha MacMurchy, Elie Kozma, Anthony Bone, Nate Boersen, Suzanne Rourke, Mike Murray, Daryn Martiniuk, and Steve MacDonald

1. Meeting called to order by **SK** at 7:18pm
2. **Motion:** **PD** to approve Agenda
Seconded: **SM**
Carried
3. **Motion:** **MM** to approve the Board's January Meeting Minutes
Seconded: **AB**
Carried
4. Action Items:
 - **SR** - U15C still requiring the maltreatment presentation? ✓ **DONE**
 - **SM** - to set up all Safeties & Managers with access to their team's EPACT accounts ✓ **DONE**
 - **SK** - to ask at next Presidents' meeting about league play times in future (weekdays). This is mostly for the greater Victoria area not for Kerry Park or Sooke **ONGOING**
 - **Divisional Directors** - remind teams not to take any photos in the dressing room ✓ **DONE**
 - **Divisional Directors** - remind teams that non-rostered individuals cannot be on the ice **ONGOING**
 - **Divisional Directors** - can remind teams that registration for returning players is end of Feb. A member has to be in good standing with the Association to re-register **ONGOING**
 - **DM** - to let **MT** know if he requires any other ice times ✓ **DONE**
 - **MMu** - as Senior Director to organize the players and Coaches for the Graduates vs Coaches game on Mar 9th. The coaches are wearing blue & the grads are wearing white. ✓ **DONE**
 - **SM** - to order awards from Heritage House in Duncan with quote approval from **MT** **ONGOING**
 - **DM** - to choose official of the Year ✓ **DONE**
 - **NB** - to connect with U9 C2 about game sheets and remind other teams to forward game sheet copies to **AB** **ONGOING**
 - **NB** - to remind managers that players cannot play on different teams; they have to play on the team where they are rostered ✓ **DONE**



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5. Email Votes:

Email vote Feb 5th:

Motion: MT that the BOD accepts the attached change to Policy 11.7 and additions of Policies 11.9 to 11.15.

Seconded: PK

Carried

Action: MT to send this information to DD so that parents are aware of the new policies.

6. Old Business:

a) President's Update – SK

- There is a goalie coaching clinic this weekend Feb 17/18th
- BC EHL Town Hall – various topics discussed one of which was combination of north and south divisions.
- Tier 1 Update – there was a vote at the President's meeting and voted for more discussion on the topic. VIAHA is aware that the KPMHA BOD voted not to participate in Tier 1, but no further discussions have happened. **DISCUSSION**
- Congratulations to both the U15A and U18A teams on their winning of league banners. Have not heard of when the teams will receive the banners.
- VIAHA Meeting Update – KPMHA is hosting the U11 Development Playoffs
- Emergency Goalie Relief – individual teams cannot request goalies on their own. There is a procedure for this and requests must go through Association President as per VIAHA policy 5.23.
- BC Hockey AGM – PD offered to attend again

b) Financials – MT

- Budget Presentation. **DISCUSSION**
- There will be a reduced registration fee for goalies for the 2023/24 season
- *After* early registration the costs for levels U8 to U18 will be increased by \$50.

Motion: MT that the BOD accepts the budget and registration fees as presented for the 2023/24 season

Seconded: PK

Carried



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- c) Early Bird Registration – **MT**
 - The early registration date will be from Monday, Feb. 27th to Monday, March 13th
 - **Action:** **DD** to let families know about early registration and that they have to be in good standing (no monies owing) to KPMHA.
 - d) U7, U8, U9 Jamboree Update – **NB**
 - Everything is organized; looking forward to the weekend.
 - e) Referee Update - **DM**
 - RIC island meeting discussions:
 - o Standardizing U9 referee pay
 - o Changing rate of pay for U18 Division
 - o Standardizing supervisor pay
 - Five KPMHA officials were identified for play-off games.
 - f) Team Photos – **MT**
 - All players will need to bring the provided envelope to their photo time even if they are not ordering extras. Each player in attendance receives a team photo and an individual photo
 - Grads will have a special group photo
 - **Action:** **DD** to send a reminder to the teams about bringing the envelopes
 - g) Awards Committee Update – **SR, PD, DV, MMu**
 - SR presented awards proposal to the BOD for this season.
DISCUSSION
 - This proposal will be updated and sent to the BOD for an e-mail vote.
7. New Business:
- a) VIAHA Awards – **SK**
 - Nominations are to be into VIAHA by March 31st
 - b) Playoff Status Updates
 - Recreation playoffs to start Mar 4th
 - **DV** – the U13A team is in the semi-finals
 - **SM** – the U15A team is in round robin
 - **PD** – the U18A team is in semi-finals vs Oceanside



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7. New Business: (. . . continued)

c) Panago Coupon Update - **MM**

The coupons now have a 90 day expiry date

d) Marketing/Outreach - **MM**

- Discussion of advertising the association.

- **Action:** **MM** – to contact local schools about putting information about KPMHA in a school newsletter, and to create Facebook posts advertising KPMHA

Motion: **PK** to adjourn the meeting at 9:55pm

Seconded: **MMu**

Carried



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RISK MANAGEMENT POLICIES

11.7 SMART PHONES AND OTHER MOBILE RECORDING DEVICES

The ability to take photos without others knowing has raised significant concerns. The potential exists for inappropriate/deviant use of camera phones by their operators photographing others undressing and showering in change rooms.

The potential danger of violating an individual's privacy will not be tolerated by KPMHA. Therefore, the use of any electronic device with a camera and/or microphone is prohibited in any recreational facility change rooms during any BCAHA/Hockey Canada or VIAHA sanctioned event.

There will be zero tolerance for violations and suspensions may follow.

11.9 LOCKER ROOM MONITORING

DRESSING ROOM

Players should be supervised at all times. A lone personnel member should never be in the dressing room with players at any time, and especially when they are showering or changing: two (2) adults should be present together; which is called the "**Minimum Two Rostered Adults**" rule of supervision. Should separate dressing rooms be required, both dressing rooms require the appropriate adult supervision. Please refer to the BC Hockey Co-ed Dressing Room Policy.

INJURY TREATMENT

The team safety person should avoid treating injuries out of sight of others. Use the "**Minimum Two Adult Rule**" of supervision system.

11.10 CO-ED DRESSING ROOM POLICY

- a) In all cases where members of a team include both male and female players, the following dress code will apply in the team dressing room:
 - i. Male players will not undress to less than a minimum of shorts while females are present.
 - ii. Female players will not undress to less than a minimum of shorts and a tee-shirt while males are present.
- b) When separate facilities exist for both male and female participants, males and females shall make use of these separate facilities in order to change to the point that they can adhere to the co-ed dress code noted above (*Note: Once dressed in accordance with the minimum requirements above, all players may return to the team [co-ed] dressing room for the coach Pre-game/Post game talk only*).
- c) It is the responsibility of the team to ensure that these guidelines are followed.



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11.11 PARENTS IN LOCKER ROOMS

Except for players at the younger age groups, we discourage parents from entering locker rooms unless it is truly necessary.

If a player needs assistance with his or her uniform or gear, if the player is or may be injured, or a player's disability warrants assistance, then we ask that parents let the coach know beforehand that he or she will be helping the player.

Team parent meetings at the beginning of the year will establish guidelines for this, as teams and coaches may vary.

Naturally, with our youngest age groups it is necessary for parents to assist the players getting dressed. We encourage parents to teach their players as young as possible how to get dressed so that players will learn as early as possible how to get dressed independently.

In circumstances where parents are permitted in the locker room, coaches are permitted to ask that the parents leave for a short time before the game and for a short time after the game so that the coaches may address the players. As players get older, the coach may in his or her discretion prohibit parents from a locker room.

11.12 ROAD TRIPS

Ideally, non-parent personnel and players should not share accommodations, regardless of the potential cost savings or other benefits. If sharing a room is unavoidable, be sure that the “**Minimum Two Adult Rule**” of supervision is observed at all times.

11.13 TRAVEL TO/FROM GAMES

As per VIAHA Policy, “no player with an `N` Driver's Licence shall drive teammates to an out of town game. It is recommended that players with an `N` Driver's Licence be accompanied by a person with a valid Driver's Licence when attending an out of town game.”

11.14 PHYSICAL CONTACT

Team personnel should avoid touching a player. Use the “**Minimum Two Adult Rule**” of supervision system. The comfort level and dignity of the player should always be the priority.

11.15 SPORT AND TRAINING FACILITIES

Participants who are minors should never be left waiting in a facility without the supervision of their parent/guardian or personnel member (use the “**Minimum Two Adult Rule**” of supervision system).