



KPMHA Board of Directors Meeting Minutes Kerry Park Recreation Centre Lounge February 10th, 2020

Board members in attendance: Aaron Lamb, Michele Taron, Darren Van Oene, Pamela Kendall, Lonnie Goodfellow, Shane Kendall, and Josh MacKamey

Absent members: Dave Brummitt, Nate Boersen, and Zahra Rasul

1. Meeting called to order at 7:03 om by AL
2. Motion: LG to approve agenda
Second: MT
Carried
3. Motion: MT to approve January 13th, 2020 meeting minutes
Second: JK
Carried
4. Old business/action items
 - a. To record email vote
February 2nd, 2020
Motion: MT that the Board of Directors approve the attached sample picture as a third jersey with slight alterations to be purchased by the KPMHA Pee wee A team.
Second: LG
Carried
 - b. Action Items
 - MT to send a reminder to all managers, they must send immediate notice of any player suspensions. MT may need to send this notice once a month. Done
 - PK and MT to look at seed money, house vs development/A teams and the possibility of raising the seed money cap (currently at \$200 and \$350). In progress, tabled until next month.
 - ZR and SK supplied suggestions for trophies to be handed out yearly by KPMHA (as per ZR Directors Report February 10th, 2020) for Atom divisions and above.
 - Trophies per division
 1. Unsung hero
 2. Player of the year
 3. Most dedicated player
 - Trophies, association wide
 1. Coach of the year
 2. Official of the year
 3. Player of the year



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- **Action:** SK to write up criteria for all 3 division awards
 - Discussion regarding committee(s) for Coach of the year award and Player of the year.
On the Coach of the year award committee will be LG, AL, and PK.
On the Player of the year award committee will be NB, JM, and SK.
 - Action: SK to purchase trophy/plaque for the above to be handed out and a trophy for the KPMHA trophy case for association wide awards.
 - Deadline for all nominations will be March 1st.
 - **Action:** DB to bring SK the plaques and trophies that aren't damaged and can be reused.
 - SK sent info to Sheena Boyles at Kerry Park regarding the size of the nets that KPMHA would like to purchase. Tony thinks that KP will need to make space for storage of the nets, but the nets should 'nest' within the ones we currently use.
 - **Motion:** LG for SK to source new nets and to grant SK and MT the authority to purchase the nets.
Second: PK
Carried
 - **Action:** ZR to find a date for KPMHA/community get together, this would happen just before the start of the 2020/2021 season, on going.
 - AL spoke with DV about the Midget A game on January 11th, 2020.
 - MT contacted photographer, Gordon Lee and had him take a photo of our KPMHA officials, this photo will be added to the display case with all team photos.
 - PK, discussed goalie numbers for 2020/2021 season,
PK sent these projections to AL, DB, and DV.
 - AL to call Tom Shadlock regarding Brentwood Midget C team under KPMHA umbrella in the 2020/2021 season, tabled for now.
- c. Discussion regarding parent conduct and Midget A and Bantam game suspensions.
- d. LG reports that the weekly question and answer text chats with officials aren't going well as some of the officials don't have cell phones or access to them. Next year LG would like the officials to have a Team Snap account like the ones we have for all KPMHA teams.
- e. Update from LG regarding presentation of 'Official of the Year' award at the AGM, LG has 3 to 4 names in mind, on going.



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6. New Business

- a. MT, the Kinsol Cup, Coaches vs Midget players game will be held at KP on February 27th. This is a sanctioned event and the Midget players have been invited to attend/play, responses are coming in.
Hot dogs will be provided in the stands and pizza will be provided in the dressing room(s) for players.
MT to give DV a list of all players.
LG to provide 4 officials for the game.
MT to ask the volunteers to run the clock, announce the game, and provide music.
Team managers have been asked by MT to get the word out to all teams.
- b. LG, RIC meeting at JDF
There needs to be consistency throughout the South Island in regard to officials and MHA's should be following the JDF model.
LG feels that we have had a successful year with our officials and next year would like to all a one day per month get together of KPMHA officials for training, this would require funding from KPMHA.
- c. MT and AL regarding paid positions outside the Board of Directors. MT suggests that the Board funds 4 paid positions, these being secretary, coach mentor, ice scheduler (for day to day data entry), and bookkeeper. Tabled for now, the new Board of Directors will look at these paid positions.
- d. AL and MT will be attending the BC Hockey engagement session on February 22nd from 11 to 3, all MHA's are invited to attend. See AL's Directors report for the agenda.
- e. PK, changes to Policies and Procedures regarding registration
 1. Registration of Players

Level	Age	Divisional Director
Initiation U7	5-6 years	Junior Divisions Director
Novice U9	7-8 years	
Atom U11	9-10 years	Intermediate Divisions Director
Pee Wee U13	11-12 years	
Bantam U15	13-14 years	Senior Divisions/Female Programs Directors
Midget U18	15-17 years	
Juvenile U20	18-19 years	



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1.1 The division of the players is determined by their age as of the 31st day of December of the current year as per Hockey Canada rules.

Table 1: Division Level by Age/Divisional Director

1.2 Registration fees are set by the Board of Directors on an annual basis.

1.3 Registration will begin in February for the following September season start up. Registrations received, **or not completed**, after these dates may be charged a late registration fee (no comma) as determined by the Board of Directors. New members registering after **these dates** are exempt from the late fee.

- a) **Incomplete registrations will not be held longer than 7 days**
- b) **Complete registrations include payment.**
- c) All cheques must be payable to KPMHA
- d) All NSF cheques shall result in the following:
 - I. Payment of a \$25.00 surcharge
 - II. Ten (10) business days to replace the payment with e-transfer, money order or certified cheque
- e) Failure to comply will result in the following:
 - I. Suspension of ice privileges until payment is received
 - II. Member will not be “in good standing”
- f) New player registration will commence after pre-registration.

1.4 Registration fees do not include the cost of tournaments, extra ice or other team related expenses. Competitive fees ~~may~~ **do** not include the costs of game officials.

1.5. The registration fee is due on dates determined by the Board of Directors.

1.6. Players trying out for competitive teams will be charged a non-refundable try-out fee set annually by the Board of Directors. After July 1, there will be a \$50 increase to the rep tryout out fee.

1.6.1 Any additional Competitive fees will be charged after player placement has been confirmed. Final Competitive fees are due and payable on a date set by the Board of Directors. No player is allowed on the ice if their competitive fee has not been paid on time. The following late fees will apply on all competitive fees not paid on time:

- a) One to seven days late there will be a \$25 late fee
- b) Day eight to fourteen there will be a \$50 late fee
- c) Day fifteen thru thirty there will be a \$75 late fee
- d) After day 30 the player will be removed from the team roster

Motion: MT to approve and adopt (all) policy changes as set out above.

Second: SK

Carried



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- f. MT, proposed amendments for Bylaws for the AGM (to be held on April 27, 2020).

Amendment #1 – Membership

Current:

2.6 All Regular Members are in good standing except a member who has failed to pay their annual registration fees and/or any other subscription and/or debt due and owing by them to the Association. Said Regular Members is are not in good standing so long as the debt remains unpaid.

Proposed Amendment:

2.6 All Regular Members are in good standing except a member who has failed to pay their annual registration fees and/or any other subscription and/or debt due and owing by them to the Association. Regular Members **are** not in good standing so long as the debt remains unpaid.

Reason for Proposed Change: Better wording

Amendment #2 – Clearer Decision making of Membership Approvals

Current:

2.7 The Association has the right to refuse membership. Receipt of registration from a Regular Member or receipt of the annual Community Member annual fee from a citizen does not guarantee acceptance to membership and the Association reserves the right to return registration or annual fees.

Proposed Amendment:

2.7 The **Board of Directors** has the right to refuse membership. Receipt of registration from a Regular Member or receipt of the annual Community Member annual fee from a citizen does not guarantee acceptance to membership and the **Board of Directors** reserves the right to return registration or annual fees.

Reason for Proposed Change: “Association” is too general, and impractical to enforce. Changed to be more specific for decision making



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Amendment #3 – Wording Change

Current:

3.1 At a General Meeting, the following business is ordinary business:

- a) Adoption of rules of order;
- b) Consideration of any financial statements of the Association presented at the meeting;
- c) Consideration of the reports, in any, of the Directors;
- d) Election of Directors; and,
- e) Other business arising ought to be transacted at a general meeting or out of a report of the Directors, not requiring the passing of a Special Resolution, issued with the notice of convening the meeting.

Proposed Amendment:

3.1 At a General Meeting, the following business is ordinary business:

- a) Adoption of rules of order;
- b) Consideration of any financial statements of the Association presented at the meeting;
- c) Consideration of the reports, **if** any, of the Directors;
- d) Election of Directors; and,
- e) Other business arising ought to be transacted at a general meeting or out of a report of the Directors, not requiring the passing of a Special Resolution, issued with the notice of convening the meeting.

Reason for Proposed Change: Grammar

Amendment #4 – Increasing Terms of All Directors to Two Years – Establishes Groups

Current:

4.7 The positions with two-year terms will be on a rotating schedule where the President and Ice Management Director will be voted in one year for a two-year term and the following year the Vice President, Registrar/Administration Director and Treasurer/Finance Director will be voted in for a two-year term.

Proposed Amendment:

4.7 The Director positions with **two-year terms** will be on a **two-year** rotating schedule where the two groups will alternate. The groups are as follows:



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Group #1

Vice President of Operations
Registrar
Gaming and Sponsorship Director
Ref and Chief
Tournament and Marketing Director
Junior Divisional Director
Senior Divisional and Female Director

Group #2

President
Vice President of Admin and Finance
Ice Management Director
Head Coach/Competitive Director
Intermediate Divisional Director
Equipment/ Risk Management Director

Reason for Proposed Change: Having two-year terms for ALL Directors allows for greater consistency and congruence throughout election cycles. One-year terms are too frequent, and it usually takes new Directors at least a year to get up to speed with Board of affairs.

Amendment #5 – Chairing Board of Directors Meeting

Current:

5.3 The President shall be the Chairman of all Director Meetings when present. If the President is absent, the Vice President shall act as the Chairman. If neither is present, the Directors may choose a any Director to be Chairman of the meeting.

Proposed Amendment:

5.3 The President shall be the Chairman of all Director Meetings when present. If the President is absent, the **President** may choose **any** Director to be Chairman of the meeting.

Reason for Proposed Change: President can choose any Director to chair meetings in their absence.

Amendment #6 – Increasing Board Efficiency Through E-mail Voting

Current:

5.5 Voting by electronic mail (e-mail) is permitted. Such calls of vote are to be reserved for issues of importance. This may arise, for example, in the event a quorum is not present at a formal meeting, or in the event that Board of Director action is considered desirable at a time between regularly scheduled Director meetings. In such cases, the Directors have the right to submit a vote within a specified time period (no less than 48 hours, no more than seven (7) calendar days). Vote by e-mail will be conducted in the following manner:



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- a) The President or any three (3) may request a vote via e-mail. Directors shall have three options regarding their vote:
 - i. Vote to pass the motion
 - ii. Vote to reject the motion
 - iii. Express the opinion that the motion is not amenable to an electronic vote.
 - b) If any Director objects to the electronic vote, the motion would remain subject to the "in person" quorum voting rules. If no objections are received, a simple majority of all Board of Directors is required to pass the vote.
 - c) All Directors must have access to electronic mail, and it is the responsibility of each Director to inform of the correct e-mail address for purposes of correspondence and e-mail voting.

Proposed Amendment:

5.5 Voting by electronic mail (e-mail) is permitted. Such calls of vote are to be reserved for issues of importance. This may arise, for example, in the event a quorum is not present at a formal meeting, or in the event that Board of Director action is considered desirable at a time between regularly scheduled Director meetings. In such cases, the Directors have the right to submit a vote within a specified time period (no less than 48 hours, no more than **72 hours**). Vote by e-mail will be conducted in the following manner:

- b) The President or any **two (2)** may request a vote via e-mail. Directors shall have three options regarding their vote:
 - i. Vote to pass the motion
 - ii. Vote to reject the motion
 - iii. Express the opinion that the motion is not amenable to an electronic vote.
- c) If any Director objects to the electronic vote, the motion would remain subject to the "in person" quorum voting rules. If no objections are received, a simple majority of all Board of Directors is required to pass the vote.
- d) All Directors must have access to electronic mail, and it is the responsibility of each Director to **use an email address approved by the Board of Directors.**

Reason for Proposed Change: Will improve efficiency and Board governance and protect privacy.



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Amendment #7 – Alterations to Board of Director Positions

Current:

6.1 Directors must be elected or appointed to the following Board positions, and a Director, other than the President, may hold more than one position:

1. President
2. Vice President (Director of Operations)
3. Ice Management Director
4. Registrar/Administration Director
5. Treasurer/Finance Director
6. Risk and Equipment Management Director
7. Head Coach/Competitive Director
8. Referee-In-Chief
9. Junior Divisions Director
10. Intermediate Divisions Director
11. Senior Divisions/Female Programs Director
12. Marketing and Communications Director

Proposed Amendment:

Directors must be elected or appointed to the following Board positions, and a Director, other than the President, may hold more than one position:

1. President
2. Vice President of Operations
3. Vice President of Admin and Finance
4. Ice Management Director
5. Registrar
6. Equipment Management Director
7. Head Coach/Competitive Director
8. Referee-In-Chief
9. Junior Divisions Director
10. Intermediate Divisions Director
11. Senior Divisions/Female Programs Director
12. Marketing and Tournaments Director
13. Gaming and Sponsorship Director



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Reason for Proposed Change: Creates a new VP positions for Admin and Finance. Modifies duties of Marketing and Communications, to include Tournament oversight. Creates a new position dedicated to fundraising and gaming grants/licenses oversight.

Amendment #8 – Ensuring President Office Participation in Board Affairs

Current:

6.3 President: is the chief executive officer and oversees the affairs of the Association and provides supervision and direction to the Directors, including standards of performance, sphere of control, and disciplinary action.

Proposed Amendment:

6.3 President: is the chief executive officer and oversees the affairs of the Association and provides supervision and direction to the **Board of** Directors, including standards of performance, sphere of control, and disciplinary action. **The President can also participate in any committee “ex officio” as they so choose.**

Reason for Proposed Change: Ensures sphere of control is maintained and the office of the President can reside over committee work and committee make-up.

Amendment #9 – Redefines VP of Operations Role

Current:

6.4 Vice President (Director of Operations): In the absence of the President, the Vice President shall have and exercise all the powers of the President. The Vice President is responsible for hockey operations and is responsible for chairing the Discipline Committee.

Proposed Amendment:

6.4 Vice President **of Operations**: In the absence of the President, the Vice President shall have and exercise all the powers of the President. The Vice President is responsible for hockey operations and is responsible for chairing the Discipline Committee.

Proposed Amendment:

Reason for Proposed Change: Changes name of Vice President



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Amendment #10 – Prescribes new VP of Admin and Finance Director Position

Proposed Amendment:

6.5 Vice President of Admin and Finance: In the absence of the President and the Vice President of Operations shall perform the duties of the President and Vice President of Operations. The Vice President of Admin and Finance is responsible for the Association's administration and the general financial affairs of the Association in compliance with the Society Act.

This amendment will re-sequence subsequent Director Positions up to 6.8

Reason for Proposed Change: Adds new Vice President of Admin and Finance. Provides job description.

Amendment #11 – Removes Association Administration Oversight from Registrar

Current:

6.6 Registrar/Administration Director: Is responsible to maintain the register of members, players and team officials, ensuring all registration requirements are satisfied, as per pertinent hockey governing bodies.

Proposed Amendment:

6.7 Registrar: Is responsible to maintain the register of members, players and team officials, ensuring all registration requirements are satisfied, as per pertinent hockey governing bodies.

Reason for Proposed Change: Removes 'administration' oversight and title from the Registrar.

Amendment #12 – Deletes Treasurer/Finance Director Position

Current:

6.7 Treasurer/Finance Director: Is responsible for the general financial affairs of the Association, overseeing the keeping of the financial records, including books of accounts, in compliance with the Society Act.



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Proposed Amendment:

Deleted Entirely

Reason for Proposed Change: Duties moved to the VP of Admin and Finance

Amendment #13, 14 and 15 – Prescribes Divisions Directors in Alignment to Hockey Canada Divisional Renaming Structure

Current:

6.11 Junior Divisions Director: Oversees the administrative and operative affairs of the Association's Initiation and Novice Divisions.

6.12 Intermediate Divisions Director: Oversees the administrative and operative affairs of the Association's Atom and Pee wee Divisions.

6.13 Senior Divisions/Female Programs Director: Oversees the administrative and operative affairs of the Association's Bantam and Midget Divisions. Leads the Association's Female hockey program.

Proposed Amendment:

6.11 Junior Divisions Director: Oversees the administrative and operative affairs of the Association's **U7 and U9** Divisions.

6.12 Intermediate Divisions Director: Oversees the administrative and operative affairs of the Association's **U11 and U13** Divisions.

6.13 Senior Divisions/Female Programs Director: Oversees the administrative and operative affairs of the Association's **U15 and U18** Divisions. Leads the Association's Female hockey program.

Reason for Proposed Change: New Divisional Names Mandated by Hockey Canada

Amendment #16 – Removes Fundraising and Sponsorship from Marketing and Communications Director

Current:

6.14 Marketing and Communications Director: Oversees the marketing, communications, fundraising, tournaments and sponsorship programs for the Association.



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Proposed Amendment:

6.14 Marketing and Tournaments Director: Oversees the marketing, communications and hosting of tournaments for the Association.

Reason for Proposed Change: Removes sponsorship and fundraising from old position for transition to new position.

Amendment #17 – Add new Gaming and Sponsorship Director Position

Proposed Amendment:

6.15 Gaming and Sponsorship Director: Oversees all team applications for various licenses including 50/50 draws, raffles, and anything else requiring a BC Government Gaming Licence. Shall ensure the annual application towards the Community Gaming grant is submitted. Oversees all sponsorship programs.

This amendment will re-sequences 6.15 to 6.16

Reason for Proposed Change: Ensures focussed oversight of sponsorship and gaming activities.

Amendment #18 – President's Suspensions and the Disciplinary Committee

Current:

7.1 The President shall have the power to temporarily suspend any team, player, member, team official or Director for improper conduct on or off the ice and which are contrary to the values of the Association, failure to comply with the VIAHA, BC Hockey and Hockey Canada pending the review of the incident by the Discipline Committee. The Discipline Committee may recommend a Special General Meeting for a Special Resolution to remove a Director.

Proposed Amendment:

7.1 The President shall have the power to temporarily suspend any team, player, member, team official or Director for improper conduct on or off the ice and which are contrary to the values of the Association, failure to comply with the VIAHA, BC Hockey and Hockey Canada pending the review of the incident by the Discipline Committee. **The President will engage the Disciplinary Committee to review the matters that resulted in the temporary suspension so that the Disciplinary Committee can make its recommendations to the Board of Directors.**



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Reason for Proposed Change: Provides clarity around the process and aligns with other proposed amendments.

Amendment #19 – Includes Additional VP for President Suspension

Current:

7.2 The Vice President shall have the power to temporarily suspend the President for improper conduct on or off the ice and which are contrary to the values of the Association, failure to comply with the VIAHA, BC Hockey and Hockey Canada pending the review of the Discipline Committee.

Proposed Amendment:

7.2 The **Vice Presidents** shall have the power, **together**, to temporarily suspend the President for improper conduct on or off the ice and which are contrary to the values of the Association, failure to comply with the VIAHA, BC Hockey and Hockey Canada pending the review of the Discipline Committee.

Reason for Proposed Change: Ensures VPs jointly agree to President suspension.

Amendment #20 – Formulation of the Disciplinary Committee

Current:

7.3 The Discipline Committee shall be chaired by the Vice President. The Discipline Committee will be comprised of the Vice President and two other members. This committee shall be formed at the first Directors' meeting subsequent to the Annual General Meeting. In the event there is a vacancy the President may appoint an interim member.

Proposed Amendment:

7.3 The Discipline Committee shall be chaired by the Vice President **of Operations**. The Discipline Committee will be comprised of the Vice President **of Operations** and **three** other members. This committee shall be formed by the **Board of Directors** at the first Directors' meeting subsequent to the Annual General Meeting. In the event there is a vacancy the President may appoint **a member for the remainder of the year**.

Reason for Proposed Change: Provides clearer approval making of the Discipline Committee and how vacancies are appointed mid-year.



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Amendment #21 – Power of the Disciplinary Committee

Current:

7.4 The Discipline Committee shall have the power to suspend any team, player, member, team official or Director of the Association for the conduct considered improper, unbecoming or likely to endanger the interest and/or reputation of the Association. Furthermore, they shall have the power to suspend any team, player, member or team official who willfully commits a breach of the Constitution, Bylaws, or Policies and Procedures of the Association. The Discipline Committee may also recommend a Special General Meeting for a Special Resolution to remove a Director.

Proposed Amendment:

7.4 The Discipline Committee shall **recommend to the Board of Directors** to suspend any team, player, member, team official or Director of the Association for the conduct considered improper, unbecoming or likely to endanger the interest and/or reputation of the Association. Furthermore, they shall **recommend** to suspend any team, player, member or team official who willfully commits a breach of the Constitution, Bylaws, or Policies and Procedures of the Association. The Discipline Committee may also recommend **to the Board of Directors** a Special General Meeting for a Special Resolution to remove a Director.

Reason for Proposed Change: As currently written, the Disciplinary Committee has autocratic powers which are equal of elected positions.

Amendment #22 – Timing of Disciplinary Review

Current:

7.6 The Discipline Committee shall relay the results of inquiries to all parties concerned, which shall include the President, within forty-eight (48) hours of the incident or as soon as reasonable.

Proposed Amendment:

7.6 The **Vice President of Operations** shall relay the results of the Disciplinary Committee review **to the Board of Directors within five (5) days of the request of the review** or as soon as reasonable.

Reason for Proposed Change: Increases proficiency of the results of Discipline to the Board of Directors.



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Amendment #23 – Option for Disciplinary Committee to Present Findings

Current:

7.7 The Discipline Committee shall present the case of their findings to the Board of Directors at the following Directors' Meeting.

Proposed Amendment:

7.7 The Discipline Committee **may be asked** to present the case of their findings to the Board of Directors at the following Directors' Meeting.

Reason for Proposed Change: Not all findings require presentation of findings.

Amendment #24 – Option for Disciplinary Committee to Present Findings

Current:

7.8 Any team, player, official or member may appeal any decision made by the Discipline Committee.

Proposed Amendment:

7.8 Any team, player, official or member may appeal any **discipline** decision made by the **Board of Directors within seven (7) days of notification.**

Reason for Proposed Change: Allows Members to Appeal Decisions of the Board of Directors

Amendment #25 – Formulation of the Appeals Committee

Current:

7.9 An Appeals Committee will be composed of five (5) members (non-Directors) and appointed by the Board of Directors.

Proposed Amendment:

7.9 An Appeals Committee will be composed of five (5) members (non-Directors) and appointed by the **President.**

Reason for Proposed Change: Removes a Board Appointed Committee which Review Board Decisions.



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Motion: LG to approve (all the) above By-law amendments

Second: PK

Carried

- g. AL, VIAHA annual awards nominations, please see AL's Directors report

Action: ZR, on behalf of KPMHA to nominate an official, head coach, and MHA of the year.

- h. AL, Tier 1 sharing arrangement program. Discussion about the Tier 1 committee call that AL attended. Discussion about boarders from/between MHA to MHA and residential transfers. The MHA's feel the focus needs to stay with the child/player and what is best for their development.

- i. Game supervisors, AL will supervise the Peewee A team. Atom Dev will need a game supervisor, two (2) on March 7th, and one (1) on March 8th.

- j. Rep coaches to be decided before Rep Tryout fee goes up on July 1st to \$125.00.

7. **Motion:** SK to adjourn the meeting at 10:05pm

Second: DV

Carried

Board of Directors Reports

President – Aaron Lamb

BC Hockey

- Letter sent regarding Novice CVMHA tournament
 - Follow-up conversation with Barry Petrachenko (BC Hockey) and Jim Humphrey (VIAHA)
- BC Hockey member engagement meeting to on Saturday, February 22nd from 11 am to 3 pm in Nanaimo at the Coast Bastin Hotel in the Malaspina room.
 - Agenda includes: Atom Pathway clarification, Coach continuing education and on ice evaluations, South Island major Bantam, more ice official support for MHA's, BC Hockey's undermining of district
- BC Hockey annual congress, June 12th/13th 2020 in Penticton
- Update provided for BC Hockey zone programming



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VIAHA

- Tier 1 committee call held on February 4th. Notes to follow up meeting
- Exemption of Rule 5.26 for over rostering Pee wee A team with ab AP goalie granted by VIAHA
- Nominations for VIAHA annual awards deadline is March 31st. Categories are:
 - MHA of the Year Banner
 - Coach of the Year
 - VIAHA President's award
 - Volunteer of the Year award
 - Official of the Year award
 - Most deserving official of the Year award

1st Vice President – Dave Brummitt

- All recreational suspensions this year have been forwarded to Aaron Lamb.
- The board should be informed that one Bantam C player has received two separate match penalties this year. As per the discussion at the last meeting there have been no suspensions by any of the other Bantam C players.
- The official of the year trophy has been engraved and picked up, I will place in the trophy case upon my return.

Ice Scheduler – Michele Taron

- Ice Schedules up to Feb 23rd are posted on our website. When I have more of an idea about Rep teams moving forward in playoffs then I will post the last 2 weeks of the schedule
- Rep teams will start cross over playoff games against the North on the weekend of Feb 15th/16th.
- Midget A is out of playoffs and has 1 practice left which is a development session with Adam
- Atom Development play offs will start the weekend of Feb 29th/March 1st. We will be hosting the Semi/Final games on the weekend of Mar 7th/8th.
- Recreation team start their quarter final playoffs the weekend of Feb 29/Mar 1st.
- All ice sessions on Feb 21st and 22nd are at Shawnigan Arena due to High School tournament (Ross Cup)
- If any teams are interested in hosting tournaments for next year, please let me know ASAP. I have already received some interest.
- Booked Coaches vs Midget game (Kinsol Cup) for Feb 27th 6:00-7:20 at Kerry Park Arena. Looking for a good announcer, the member I had in mind is not available.
- All teams should come out to support our graduating Midget players and our wonderful volunteer coaches in a friendly game.



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- There will be free hot dogs and refreshments in the stands. Managers please put the event on TeamSnap asking for availability, so I know how much food to plan for.

Treasurer – Michele Taron

- See financial reports attached.
- Team accounts were debited Jan 31st for December owing's and then they will be debited Feb 15th for January owing's.
- I need receipts from all coaches for clinics taken and they should let me know once they have completed all post task workbooks.
- All officials will be paid by direct deposit on Feb 14th.
- We will be moving to a more user-friendly system for paying our refs come March.
- Registration will take place Feb 24th thru March 24th.

Registrar – Pam Kendall

- Have been entering Suspensions as received.
- Had two more late registration one placed in Initiation and one placed in novice as an overage
- Met with Team Snap to go over setting up Registration. Will be a bit of work and have a few questions
 1. Would we be ok with the Photo release being a check box on registration instead of a form?
 2. Would we be ok with the social media policy being set up as a waiver that they acknowledge at time of registration instead of a form?
 3. Would we be ok with the Parent code of conduct being set up as a waiver also?
- I motion to have the following changes made to the Policies and Procedures regarding registration
 1. Registration of Players

Level	Age	Divisional Director
Initiation U7	5-6 years	Junior Divisions Director
Novice U9	7-8 years	
Atom U11	9-10 years	Intermediate Divisions Director
Pee Wee U13	11-12 years	
Bantam U15	13-14 years	Senior Divisions/Female Programs Directors
Midget U18	15-17 years	
Juvenile U20	18-19 years	



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1.1 The division of the players is determined by their age as of the 31st day of December of the current year as per Hockey Canada rules.

Table 1: Division Level by Age/Divisional Director

1.2 Registration fees are set by the Board of Directors on an annual basis.

1.3 Registration will begin in February for the following September season start up. Registrations received, **or not completed**, after these dates may be charged a late registration fee (no comma) as determined by the Board of Directors. New members registering after **these dates** are exempt from the late fee.

- a) **Incomplete registrations will not be held longer than 7 days**
- b) **Complete registrations include payment.**
- c) All cheques must be payable to KPMHA
- d) All NSF cheques shall result in the following:
 - I. Payment of a \$25.00 surcharge
 - II. Ten (10) business days to replace the payment with e-transfer, money order or certified cheque
- c) Failure to comply will result in the following:
 - I. Suspension of ice privileges until payment is received
 - II. Member will not be “in good standing”

1.4 Registration fees do not include the cost of tournaments, extra ice or other team related expenses. Competitive fees **may do** not include the costs of game officials.

1.5 The registration fee is due on dates determined by the Board of Directors.

1.6 Players trying out for competitive teams will be charged a non-refundable try-out fee set annually by the Board of Directors. After July 1, there will be a \$50 increase to the rep tryout out fee.

1.6.1 Any additional Competitive fees will be charged after player placement has been confirmed. Final Competitive fees are due and payable on a date set by the Board of Directors. No player is allowed on the ice if their competitive fee has not been paid on time. The following late fees will apply on all competitive fees not paid on time:

- a) One to seven days late there will be a \$25 late fee
- b) Day eight to fourteen there will be a \$50 late fee
- c) Day fifteen thru thirty there will be a \$75 late fee
- d) After day 30 the player will be removed from the team roster



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Secretary/Webmaster – Michele Taron

- E-game sheets have been loaded up on google drive every Monday.
- Pam and I sat in on a TeamSnap conference call regarding setting up registration.
- Arranged Gordon Lee to take the ref photo On Thurs, Feb 6th. We had 16 of our refs attend.
- I have the photo in digital for whomever will be creating the card.
- Each of the refs that attended will receive a physical copy of the photo and I would like to put one in our team display case.
- Sent a reminder to all managers that suspensions (player and Coach) must be sent to PK our registrar as soon as they receive them.
- Bylaw changes to be voted on and presented at AGM.

Head Coach/Competitive Coordinator – Darren Van Oene

- Winding up on Development sessions for the season.
- Up to date we had the following development sessions:
 - 3 on ice Coaches sessions with Rob Armstrong
 - 57 Goalie sessions with James Gaertner (Novice-Midget)
 - 139 player development sessions with Adam Geric, Rob Armstrong and Brian Passmore (Initiation - Midget)
- Good luck to Pee wee A and Bantam A teams as they compete in the last of the round robin playoff games in order to move on to the cross over playoff game against a Northern team Feb 15/16th.
- Please keep in mind we will need game supervisors during Rep best out of 3 playoffs, which starts the weekend of Feb 22/23. Let me know if anyone is interested in taking on this role.
- Looking for Coaches interested in playing in the traditional Coaches vs Midget Kinsol Cup game on Thursday, Feb 27th

Equipment/Risk Manager – Shane Kendall

- Have had some equipment go missing (cones and tires), have reached out to both coaches and Kerry Park staff and have had no luck having them returned
- Have spoken with Sheena Boyles at Kerry Park and have forwarded her the information regarding the mid-size nets and if its possible to have them stored at Kerry Park Arena.
- Submitted an injury report to BC Hockey on behalf of the association

Liaised with ZR for possible awards for KPMHA

Referee in Chief – Loonie Goodfellow

Nothing to report



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Marketing/Sponsorship – Zahra Rasul

- Applied for First Shift for Kerry Park for the 2020/2021 season. Not sure when we will hear back, fingers crossed!
- Shared action item with SK from last meeting
 - We have identified three potential awards that we would like to hand out trophies for at the end of the year. We would also have two association wide awards that we would like to distribute.
 - Trophies per division
 1. Unsung hero
 2. Player of the year
 3. Most dedicated player
 - Trophies, association wide
 1. Coach of the year
 2. Referee of the year
- Decided not to apply for Kraft Hockeyville funding for the arena for this year, given the situation in Tyne Valley PEI. Their rink burned 2 days before Christmas and other associations are holding off or withdrawing applications in support. Thanks to Amber for the heads up on this! We will maybe wait for the next year.

Junior Coordinator – Nate Boersen

Nothing to report

Intermediate Coordinator – Josh McKamey

- Pee wee A has started playoffs. They are backdown to tier 3 after a successful season in tier 1. Something should change with the playoff format, very one-sided scores for KP.
- Atom D and house teams are almost finished with league play. All are competing well, with few issues of late.
- An issue with a parent not following team rules addressed

Senior Coordinator – Josh McKamey

- Midget A has completed their playoffs and have no scheduled remaining
- Bantam A has one more game remaining in their playoffs
- House teams have almost completed their league play
- Disciplinary action taken to address excessive penalties on the Midget A