



**KPMHA Board of Directors' Meeting Agenda**  
**Dennis Mclean Room**  
**Tuesday, January 13, 2026**  
**7:00 pm**

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**Time:** 7:06 pm – 9:28 pm

**Attendees:** Mike Murray, Darryn Martiniuk, Shane Kendall, Stacey Hepner, Jordan Warner, Brielyn Jackson Puff, Marsha MacMurchy, Kyle Hamilton, Amanda Klippenstein, Alison Murray

**Non-Voting Attendees:** Keegan Prieur, Shane Freisen, Anthony Bone

Call to order 7:06pm

- **Approve December agenda:** Motion by MM, seconded by KH
- **Adopt November minutes:** Motion by DM, seconded by KH

Action Items:

- **KP** would like to investigate running a second Goalie camp in Spring break – will not go forward.
- **SK** Reiterate to the teams that APs are to be utilized, one practice per week even if no game play. **Completed**
- **Div directors and Team Managers** to remind teams that budget actuals are due Dec 31<sup>st</sup>. **Completed**
- **SK** to investigate the BC Hockey rules, re: are tournament teams allowed to play games outside of tournaments only **Completed**
- **SK** – communicate to U18 team that they need 4 officials for the U18 Dec Tournament games, and they need to adjust their tournament budget to accommodate that. This may include travel costs for Sr referees travelling to KP. **Completed**
- **SH** will facilitate the U18 meeting and scheduling once Darryn M indicates available dates and include BJP in the invite. **No Longer needed**
- **Divisional directors** to email managers to have parents check for outstanding waivers and coaching modules to be completed. **Completed**
- **AM** to send Stacey a list of Team Safety's that are not on the TeamSnap chat. **Completed**

Director Updates:

- a) President's Update – **SK**
- There is ongoing confusion around the AP process. Teams must ensure that APs are properly added to the designated roster of one team.
  - APs may be used across divisions (e.g., a goalie AP listed on both U13C and U18), but this must be done within BC Hockey guidelines.
  - As per KPMHA bylaws, APs should be limited to one practice per week, regardless of game participation. This policy has met some resistance due to high numbers on the ice, but it remains in effect.
  - **Action Item** Shane will reiterate this policy to all teams to ensure consistent application.



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- **Action Item for Marsha** A YouTube video on officiating will be shared via social media to support education and awareness.
- Playoff season is approaching for the Island League; game supervision will be required for U13 Rep and above.
- Memo regarding Scholarships for U18 players is being prepared and will be distributed this week.
- VIAHA meeting scheduled for Sunday to discuss regional updates and coordination.
- Players and refs are not to be open/close the penalty box doors during games -Volunteers will be required to fulfill this role moving forward to ensure smooth game operations.
- Shane would like board members to share lessons learned promptly so we can see what is working and what needs improvement for next year.
- Please direct parent questions to appropriate contacts
- Board members review of policy manual (especially Section 5 re: full ice dates)
- Shane Attended VIAHA presidents meeting on Sunday.

b) VP-Admin Update – **SH**

- Kinsol Cup will be organized jointly by the Head Coach (HC) and the Senior Director.
- No sanction is required for this event, which simplifies planning and timelines.
- Stacey will pick up the pizza for the event, and the **U?? Rep team** will be responsible for distributing it to participants.
- The February meeting will be coordinated by the HC and Senior Director.
- Agenda items and logistics will be finalized closer to the date.
- **Budget Committee:** SH, PK, and MM will collaborate on budget planning, forecasting, and financial oversight.
- **Banquet Committee:** SH, MM, AM Divisional Directors will initiate communication with their respective teams to begin planning and gathering input for the year-end banquet.
- The recent managers meeting was well received and considered successful; Key reminders were reinforced, and managers expressed appreciation for the clarity and support.
- Two sock payments remain outstanding and will be followed up.
- Practice Jersey deposits have been collected – Stacey to Clarify **Action Item**

c) VP update – **KH**

**NA**

d) SH – Treasurer agenda items:

- Cashflow expected to balance
- Outstanding seed money – 5 outstanding for one team, be collect by January 15<sup>th</sup>
- Outstanding sock payments- two outstanding, be collect by January 15<sup>th</sup>

E) Divisional Directors' Updates –



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**JW (Junior)**

- BC Hockey has been filming U9 coaches as part of a development and evaluation project. Jordan is supporting coordination and communication around this.
- Jordan will clarify to U9 managers that reciprocal ice sharing is optional. This message aims to reduce misunderstandings and ensure consistent expectations across teams.
- Jordan is working alongside SK to ensure U8 and U9 officiating needs are addressed and that tournament games are properly entered into Spordle.
- One coach's Criminal Record Check has not yet cleared. A resubmission will be attempted to resolve the delay.
- **Action:** SH and AK will work together to resubmit the one coach's outstanding CRC and monitor its progress.

**SH (Intermediate) Intermediate director items:**

- U13C tournament went well; a few lessons learned from it are:
  - **Welcome Package:** A comprehensive welcome package will put on the G drive for tournament coordinators to access – this is for visiting teams, including schedules, arena information, local amenities, and tournament expectations.
  - **Timekeeper/Box Training:** tournament coordinators and managers will make sure training will be provided for volunteers working in the penalty box and timekeeping positions to ensure consistency and confidence during games.
- Stacey will submit all tournament gaming reports to Marsha
- A feature involving Kerry Park Minor Hockey will be appearing in the *Cowichan Valley Citizen*.

**BJP (Senior)**

- BJP continues to work closely with the Head Coach and divisional directors to ensure smooth communication across teams
- support the coordination of upcoming events, including the Kinsol Cup and February meeting planning.
- U18 tournament feedback
- BJP will encourage distributing of educational materials, including officiating resources and policy reminders.

F) Social Media, Sponsorship, and Gaming Update – **Marsha M**  
Things are going well – no update

**G) Equipment Update – MMurray**

- 2026/27 Budget: Can equipment budget be increased from \$1100 per year to \$1200. SH to add to Budget meeting
- 2026 / 27 Jersey Plan / Expenditure. Roughly \$13,000 to replace needed jerseys.
- Costco Puck purchase. 40 cases of 18 purchased @ \$9.97



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- Team Managers placing team orders directly with Hometown. Should we have limits / guidelines of team purchases for various swag?
  - Engraving for last year's awards.
  - Team Photo display @ KP – SH to collect from team – action item
- h) Risk Manager Update – **AM**
- List of safeties sent to SH
  - Teams need to be sending sanctions to RISK and VP.
- l) Referee Update – **DM**
- All Hometown Hockey invoices have been sent out to the appropriate teams and families.
- J) Registration Update – **AK**
- need to set date we are opening registration and what early bird looks like
- K) Head Manager update- **AB**
- Managers meeting went well
- L) Head Coach/Competitive Coordinator Updates – **MMurray**
- Outstanding Coaching certifications – receipts need to be sent to VP and Registrar for reimbursement
  - Allocation of development Ice in 2026/27. Reduction of available Ice.
  - Ice meeting needed
- M) Ice updates – **Marsha M**
- Working on ice allocation for next year
  - Looking for support to communicate to U7-U9 managers that reciprocal ice is a suggestion only, not a requirement. This should help reduce confusion and unnecessary pressure on teams.
- N) Goalie Liaison: **K.P**
- Keegan will prepare a presentation for the next meeting for summer goalie gamp at KP.

**Motion to adjourn** SH, Seconded BJP

Meeting Adjourned 9:28pm