



KPMHA Board of Directors' Meeting Minutes KP Denis McLean Room Tuesday, January 16, 2024

Board members in attendance: Shane Kendall, Michele Taron, Terri Slade, Anthony Bone, Marsha MacMurchy, Elie Kozma, Nate Boersen, Mike Murray, and Steven Campbell

Absent: Daryn Martiniuk, Steve MacDonald, Kyle Hamilton, and Darren Van Oene

1. Meeting called to order by **SK** at 6:34pm

2. **Motion:** MarshaM to approve Agenda
Seconded: EK
Carried

3. **Motion:** TS to approve the Board's December Meeting Minutes
Seconded: AB
Carried

4. Action Items:

- **Div Dir** to let appropriate managers know to submit a list of Affiliate Players (APs) to the Registrar by December 15th. Not all teams submitted a list. **TS** to send **Div Dir** a reminder to send her an AP list. **TS** to contact teams that still require APs. **✓ DONE**
- **SK** to ask BCH for clarification on the new dressing room policy since there are some discrepancies. **ONGOING**
- **AB** to try and get screenshots of gamesheet warnings (eg. stick infractions) for teaching purposes. He contacted the U18A league commissioner who sent a reference to rule 4.8b about stick infractions. **AB** to create a "fake" gamesheet for training purposes. **ONGOING**
- **DD's** to contact their teams via Team Snap to remind them that they are their point of contact instead of **MT**. **✓ DONE**
- **EK** to remind managers and treasurers that the first deadline for submitting finances to the Treasurer Director and Bookkeeper is December 31st. **✓ DONE**
- **JW/SC** will create a list of the equipment, its approximate age, and wear so that the Association can budget for replacements. **✓ DONE**
- **JW/SC** will create a budget and timeline for the proposed goalie camp in summer 2024. **✓ DONE**
- **DDs** need to remind families to fill in player availability on Team Snap and that players have to be dedicated to attend games unless of illness. **ONGOING**



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5. Old Business:

a) President's Update – **SK**

- One of the main messages from the recent VIAHA meeting was that there needs to be **more respect in the stands, on the bench, and on the ice**. Parents need to realize that these are kids playing and that the officials are learning. Teams/managers/coaches need to address unsportsmanlike behaviour. We need to be aware of our surroundings, our language (swearing), and maltreatment of others.
- VIAHA is sending a letter to BC Hockey that they support on ice officials wearing neck guards.
- On Saturday, Jan. 27th there will be a goalie “round table” discussion. **Action:** **SK** to let **SC** know when he receives the information.
- The deadline to apply for VIAHA scholarships is March 31st. **Action:** **SK** to send the information to **MikeM**.
- **Action:** **AB** to send a message to teams about NOT shooting balls and pucks in non-playing areas (warm room, hallways, etc.) and to read and follow the signs. Visiting teams should also be made aware of the arena rules.
- Island League playoffs are coming up. Game supervisors will be required to check equipment for the semi-final and beyond games.
- Hockey Day in Canada is Jan. 17th to 20th. There are a lot of events being planned in Victoria. The information link is: [Victoria Hockey Day - Scotiabank Hockey Day in Canada](#)
- Bursary Committee – **TS, MarshaM, and NB** volunteered
- Budget Committee – **MT/EK/PK** volunteered

b) Financials/Administration Update – **MT/EK**

- **EK:** All of the team budgets have been received and are in the review process. Most teams have completed fundraising. The next budgets are due January 31st.
- **MT:** Presented the Cash Flow statement. Budget planning has begun.
- **DISCUSSION**
- Early Bird Registration – **DISCUSSION**

Motion: **MT** to commence KPMHA Early Bird registration on Feb 20, 2024 for the 2024/25 season and end Early Bird registration on March 20, 2024.

Seconded: **TS**

Carried



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- b) Registration Update - **TS**
 - Feb. 10th is the final date for registering for the current season.
- c) Head Coach/Competitive Coordinator Update – **DV**
 - Absent. Nothing to report at this time.
- e) Referee Update – **DM**
 - Absent: Nothing to report at this time.
- f) Goalie Development - **SC**
 - He sent **SM** a list of goalie equipment.
 - Quote from Kirby's for goalie gear presented to BOD.
 - **DISCUSSION**

Motion: **MikeM.** to motion that up to \$4,000 be spent on goalie gear, including sanitizer, as per hand out presented at BOD meeting.

Seconded: **MarshaM.**

Carried

- Goalie Development Camp – Presentation
- **DISCUSSION**
- **Action:** **MT** will let **SC** know about ice availability in August.
- **Action:** **SC** to create a more detailed three day camp option.

- g) Risk Manager Update – **AB**
 - Approximately 308 games have been played by KP members to date
 - Two items for review: Appendix 3: Guidelines for Volunteers in the Box, and Discipline Committee Process.
 - **DISCUSSION**

Motion: **AB** to accept Appendix 3 to be added to the Association's Policies and Procedures

Seconded: **MT**

Carried

Motion: **AB** to accept the Discipline Committee Process document as per edits (re-numbering of items necessary)

Seconded: **MarshaM.**

Carried

- h) Equipment Update – **SM**
 - Absent. Nothing to report.



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- i) Social Media/Sponsorship/Gaming – **MarshaM**
 - The Jamboree is preparing for a raffle of baskets.
- j) Banquet Update – **MarshaM/TS**
 - **TS** is waiting for quotes in regards to a menu.
 - **Action:** **TS** to find out about a menu and date of the event.

6. New Business:

- a) Housekeeping:

Motion: **MT** to amend Policy 1.11 as follows:

Seconded: **TS**

Carried

1.11 Registration to the Association will be accepted at any time, subject to KPMHA capping policy or applicable late fee. Registrations accepted after October 30th will be charged a pro-rated registration fee less \$50 to cover mutual aid and league fees. For example, if fees are \$350 and a player registers on November 10th, the fee to charge would be \$300 (\$350 less \$50 mutual aid and league fees) times the number of months left to play divided by six (6). In this example the fee would be \$50 plus $\$300 \times 5/6 = \300 . Registrations received in December would be charged \$250, and so on.

1.11 Registration to the Association will be accepted at any time, subject to KPMHA capping policy or applicable late fee. Registrations accepted after October 30th will be charged a pro-rated registration fee less \$50 to cover mutual aid and league fees.

For example, if the **registration** fee is \$350 and a player **wishes to register** on November 10th, the fee to charge would be **defined** in the formula below;

Registration fee – mutual aid fee of \$300 minus 50.00= \$300

\$300/6.5 months of the season=46.15 per month

\$46.15 x 4 months + 50 mutual aid= \$234.60.

Registrations received **in the middle of November** would be charged **\$234.50 based on the original fee for the season of \$350.00**

- b) Possibility of a KP U21 Team? – **AB**
 - Inquiries received in regards to a U21 team at Kerry Park. **DISCUSSION**
 - There is no ice available to offer a new team.
 - Players interested in continuing to play can contact an Association that hosts a U21 team. Information about which Associations host a U21 team can be found on the VIAHA website.



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- c) Team Fundraising Apparel – **MikeM.**
- Is there a way to coordinate fundraising fan wear?
 - **DISCUSSION**
 - There could be one product offered per year and each team would be responsible for including the item in their budget if they wanted to participate.
 - **Action:** **MikeM.** to discuss options with **SM** and bring the options to the next BOD meeting.
- d) Kinsol Cup Game – **MikeM.**
- The date for the Kinsol Cup game will be Thursday, March 7th at 7:00pm
 - **MT** to send **MM** the names of the graduating players, and **MM** to contact the coaches about their interest in playing.
 - **MT** will ask the arena staff about food options.
 - **SK** asked if name bars for coaches could be made and pinned onto the coaches' jerseys? **MM** to look into this option.
- e) Possibility of a U11 Female Team? – **NB**
- Several families have inquired.
 - **DISCUSSION**
 - **Action:** **NB** to speak with the parents in regards to commitment.
- f) Divisional Directors' Update – **NB, KH, MikeM.**
- No updates at this time.

QUESTIONS – no questions

Motion: **TS** to adjourn the meeting at 10:00pm
Seconded: **MikeM.**
Carried