



KPMHA Board of Directors' Meeting Minutes KP Dennis McLean Room Monday, July 11, 2022

Board members in attendance: Shane Kendall, Phil Downie, Michele Taron, Pam Kendall, Darren Van Oene, Marsha MacMurchy, Karl Faber, Suzanne Rourke, Nate Boersen, Steve MacDonald, Elie Kozma

Absent: Lonnie Goodfellow, Anthony Bone

1. Meeting called to order by **SK** at 7:09pm
2. **Motion:** **MT** to approve Agenda
Seconded: **PD**
Carried
3. **Motion:** **PD** to approve the Board's June Meeting Minutes
Seconded: **SM**
Carried
4. E-mail Votes/Action Items:

Email vote June 24th

Motion: **PD** that the following conditions be accepted by the board: If the Disciplinary Committee requirements are not met as communicated with the suspended players from last season, than the player will not be permitted to have any ice time within KPMHA until such time that all obligations are met. This would mean no preseason ice sessions, tryouts or games.

Seconded: **MT**
Carried

Email vote July 6th

Motion: **SR** that the U13 Rep team will host a Tier 2 Thanksgiving Tournament Oct.8, 9, and 10th

Seconded: **DV**
Carried

Action Items:

- **MM** to contact the CVRD in regards to the requested grant for the U13A tournament now that it is changing to an 8 team tournament. The CVRD grant is \$750.00. Ensure that the money goes into the correct team account. ✓ **DONE**
- **SK** to speak to VIAHA in regards to our waitlist options. ✓ **DONE**
- **PK** to send **SK/PD/DV/SM** a list of waitlisted players and registered players. ✓ **DONE**
- **PD** will follow up with the players who have outstanding Disciplinary Committee items. ✓ **DONE**



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Action Items: (continued...)

- **Divisional Directors** need to create a schedule of dates and times to present the maltreatment information to each division separately (U11-U18). The meeting with the teams should wait until the third week of Sept. once the teams are set. **OPEN**
- **SM** to provide a seminar for the Junior Division coaches by November on how to set up the rink boards. He has searched for videos and will ensure that the coaches know what to do. He has also spoken with Sheena about this. **OPEN**
- **SM** to confirm the number of U9 practice jerseys and to decide if more are needed. **OPEN**
- **SM** to locate a poster about the treatment of officials. **OPEN**
- **MM** to promote on Social Media that more U11 players are needed. **N/A**
- **KF/PD** to find out the dates/ice requirements/deadlines for application for U15 T3 Provincials. **RETRACTED**

5. Old Business:

- a) President Update – **SK**
Nothing to report.
- b) Registration Numbers – **PK**
 - Discussion of team numbers.
 - There will not be a third U11 team
 - She will contact waitlisted players to fill any openings
- c) Financials - **MT**
 - Financials were sent out prior to the meeting. No questions.
- d) Financial Aid Committee for Policies & Procedures – **AB/MM**
 - See end of these meeting minutes for Policy 2.13
 - This process works with the programs that families have already applied for such as “Jumpstart” for example.
 - The committee would be formed every season and would involve only a few BOD
 - Confidentiality is of the utmost importance
 - Each year the need will vary and money from support organizations will vary

Motion: MM that the BOD accepts Policy 2.13 Benevolent Fund as outlined at the end of the minutes

Seconded: PK

Carried



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Old Business: (continued. . .)

- e) U15A November Tournament (Remembrance Day Weekend) - **KF**
Motion: **KF** for the Board to approve that the U15A team host an eight team tournament during the Remembrance Day long weekend.
Seconded: **SM**
Carried
- f) Development Update - **DV**
- U7 – Scott Grover will help once or twice a week to help players and coaches
- U7 to U18 – Rob DeClark has a presentation about mental preparedness for players, parents, and coaches
- g) Ice Update – **MT**
- The ice contracts have not been signed yet.
- Both KP and SLS are working on their availability.
- h) Awards Committee – Policy Creation - **MT**
- An Awards Committee is required to create a policy on this topic
- Members will be: **KF, SM, MT, PK, NB, DV**
- i) Coaching Board Update – **SM**
- Obtaining estimates on the purchase of clear coaches' boards (3) for KP Arena
- It is proposed that KP will pay half (waiting for confirmation from Sheena)
Motion: **SM** that the Board approves the purchase of the rink diagram (for rink glass) which will be an equal shared cost with KP arena. Quote is \$402 USD
Seconded: **PD**
Carried
Action: **SM** to purchase and organize installation.
6. New Business:
- a) U8/U9 Officiating Rate – **MT**
Motion: **MT** proposes to leave the officiating rate for U8/U9 officials at \$30 per game.
Seconded: **PK**
Carried
- b) ViaSport Grant – **MM**
- the grant is open for applications until Monday, July 18
- **Action:** **MM** will apply for the grant on behalf of the U15A team for their tournament



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New Business: (continued. . .)

- c) Third Jersey Options – **SM**
- A team could fundraise or get a sponsor to help pay for a third jersey which would be a memento for each player
- Prices range from \$125 to \$150 each depending on the size (socks included)
- All parents would have to agree and there would need to be an order deadline
Action: **SM** to create a sample photo of a third jersey and present to the BOD.
- d) Parent/Player Meetings at Start of Season – **SR**
- meeting would be mandatory and would have different information geared towards each age level
- different from the meeting by **LG** about “Maltreatment”
Action: **SR** to create a list of items that would be covered at these parent and player meetings.
- e) Social Media – **MM**
Action: She will create social media posts about checking player equipment, jersey deposit cheques, preparing for the upcoming season, etc.

Motion: **NB** to adjourn the meeting at 8:32pm
Seconded: **SM**
Carried



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Kerry Park Minor Hockey Association's Benevolent Fund Policy

Description: The KPMHA's benevolent fund is used to help families cover costs associated with the participation in youth sports when families are facing hardships due to various reasons like: health issues, accidents, job loss, or any other natural cause. The KPMHA may maintain a benevolent fund with monies being disbursed at the discretion of the Board of Directors as determined by way of a simple majority vote. This authorization of this fund is supported within 8.2 and 8.8 of the KPMHA's bylaws.

Amount: Based on an allocated budget, up to one family (player) at each division level can receive funds each season. These funds are to cover the initial hockey registration, but based on circumstances, may cover seed money or rep fees. If the committee feels they would like an amendment to the number of families (players) to support, they will need to present such amendment to the KPMHA Board of directors for approval.

How are funds collected?

1. Benevolent fund shall be collected as follows:
 - a. \$50 per team will be forwarded to the fund (from team funds at year end);
 - b. \$5 per player registration will be forwarded to the fund;
 - c. 5% of association fundraisers will be forwarded to the fund;
 - d. Year-end monies that can't be returned to players (non divisible amounts); and
 - e. Carry over of seed money when a player does not return to KPMHA.
2. If the benevolent fund has reached maximum capacity, the collection of additional funds as identified within 1 a thru e shall not take place.

Eligibility

1. Funds can be accessed for identified players by their name and financial need being submitted to the board for discussion.
2. Families need to establish that they are facing hardships due to various reasons like: health issues, accidents, job loss, or any other natural cause which would make covering hockey fees impossible.
3. Other attempts at securing assistance funds must be provided to assist in demonstrating need. These other funds may come from other organizations such as: Jumpstart, viaSport, Kid Sport BC, Kid Sport Canada, etc.
4. Families must be in 'good standing' with the association and players must not have a discipline issue with KPMHA, VIAHA, or BC Hockey.
5. Families should have an enrolment track record with KPMHA and have not registered with rogue or unauthorized hockey leagues in the past.

Selection Process



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1. The KPMHA's Financial Aid Committee will review all incoming applications to determine if eligibility has been met for providing funds.
2. The selection committee will work with the KPMHA's Treasurer to ensure the required funds are allocated within the association's yearly budget.
3. The families of the benevolent fund will be selected by a committee acting on behalf of the KPMHA that will be struck annually. The selection committee will consist of three members: KPMHA's Treasurer, KPMHA's Registrar, and one other KPMHA Board Member.
4. The selection committee will meet based on their schedule to review and select the families for the KPMHA benevolent fund, as per the above eligibility requirements.
5. Once the selection committee has agreed on the families who should receive benevolent funds, the names of the recipients will be brought forward to the next KPMHA's board meeting for discussion and approval. This process must be done 'in-camera.'
6. Additional funds above the one family per division can be allocated if: funds are available within the KPMHA's budget, families met the selection criteria, and the Board of Directors have approved the additional expenditure.
7. The Committee may recommend not distributing benevolent funds if families can't demonstrate the required criteria.