



**KPMHA Board of Directors' Agenda**  
**Curling Lounge**  
**Tuesday, July 8, 2025**  
**7:00 pm**

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Board Members in attendance: Kyle Hamilton, Stacey Hepner, Shane Kendall, Marsha MacMurchy, Travis Skelly, Jordan Warner

Non-Voting members in attendance: Amber Arthurs, Ashley Richter, Jessica

1. Call to order 7:02 by SK

2. Motion: KH to approve amended July agenda  
Seconded: SH  
Carried.

3. Motion: KH to adopt June meeting minutes  
Seconded: DM  
Carried.

4. Old Action Items:

- **KH/SK** to meet with Cowichan about female teams – **done**
  - **Update:** it looks like we have numbers for Rec teams for U11 Female (KP) and three U13 players will be registering with the Cowichan U13 Recreation team.
- **DM/AR** to set up a meeting for officials and their parent to review referee expectations, **SH** to book a meeting room for the week of Jan 20th – **Defer to next season**
- **SH/SK** to create/ resend to members - Parent Survey/competitive merger survey. Parent survey- **Competitive merger survey complete. Stacy working on the survey (ongoing) hoping for it to go out near end of season (February 2026).**
- **MMurr** to follow-up on collection of jerseys and equipment- **only U9 coach's equipment has been returned, 6 teams are outstanding.**
- **SH** to investigate with TeamSnap glitches with not all members receiving emails – **ongoing.**

New Action items:

- **SH** to revamp job description for Treasurer – **ongoing.**
- **SH** to create divisions in TeamSnap to see if that will help with everyone getting emails – **ongoing.**
- **Board Members** to send **SH** questions for next female meeting – **ongoing.**

5. Director Updates:

- a) President's Update – **SK**  
BC hockey AGM over the last month. Email will be sent out with links to the presentations.  
South Island President meeting with SK July 9, send SK any questions.  
Partial update re: U9 – recommendation is to go back to Jan to start full ice play. Not confirmed yet. Half ice games start Dec 1<sup>st</sup>.



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Senior Director position is vacant.

b) Vice President's Update – **KH**  
No update.

c) VP – Admin update - **SH**

- Cash flow: review of cash flow discussed.
- Budgets: all but two budgets are finally in. Two left to go (U18C and U11D).
- Manager/ treasurer applications: applications are up and running.
- Parent survey – ongoing.
- TeamSnap issues – ongoing.
- Treasurer support – we need a Treasurer stat.
- CRC registration – in progress...some hiccups.

d) Treasurer Update –  
Call out for association treasurer on going.

e) Divisional Directors' Update – **TS, JW, TH, KF**

- "B Teams" for U11 and U13 age groups – **TS**
  - o Can we run U11Dev B and U13Dev B teams? Ice availability doesn't support this.
- Proposed date and Vote for U7-U9 KP Family Day Jamboree - **JW**  
Saturday, February 14 - Monday, February 16, 2026: group has been assembled to help organize jamboree. Motion to adopt Jamboree dates U7-U9, Feb 14-16.  
JW to send last year's budget to get it going, need budget before the jamboree can be updated.
- Female: KP U11 Female Rec, 3 players transferring to Reign.  
U13 – 3 girls transferring to U13 Cowichan Rec.  
1 female player – trying out for U11D

f) Social Media/Sponsorship/Gaming Update – **Marsha M.**  
-Gaming grant is TBD  
- Ideas re: 50/50 at September game?

g) Equipment Update – **MM absent**  
Pinnies and replacement jerseys are ordered  
New pucks picked up  
Include Lonnie G tribute on third jerseys?



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Looking at options for replacement practice jerseys. Deposit?

h) Risk Manager Update – **AM absent**

i) Referee Update – **DM**

Clinic process is being revamped, will be 2 hours for officials. Looks like a Westshore clinic is happening in the fall.

Kyle asked for 3 ice sessions throughout the year.

j) Registration Update – **AK absent**

- 2025 Registration numbers reviewed.

Discussion re: registration numbers may change after July, best to update again in August. If insufficient numbers exist for any team, the Development players may be able to join Cowichan: SK to have discussions around this possibility, if required.

k) Head Manager update- **AB (absent)**

Working on presentation for managers and teams treasurers meeting

l) Head Coach/Competitive Coordinator Updates – **MM**

Motion to nominate competitive committee: <names> SH seconded

m) Ice updates – **MM**

No ice contracts yet, would like to get September weeks 1 and 2 out soon. We are down 2 hours (1 at KP and 1 at SLS) plus an extra team to fit in. CSSHL schedule is looking to do games over the weekends only that might eat up SLS ice time available to KP.

U11Dev is split into 2 groups for try-outs, head coach and div director will split the groups and communicate that.

Sunday AM slot at 7 am is U7.

Options for Friday mornings – U18A or available for purchase. Also Friday at 3 pm may be available, caveat: need to commit to one month at a time. Friday AM is regular slot, Friday 3 pm is not. Morning ice is available Tuesday – Friday.

U11 Rec tournie will have to be 2-day tournie. Monday Nov 10 is not a Stat day.

Four tournaments have been approved: Thanksgiving U13A, U11Rec Nov weekend, U18A Dec 20-22, U13C is Dec 27-29.



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Other groups looking for ice: Ringette, blind hockey.

Leighton has confirmed Monday and Thursday for goalie development. 3 goalies at a time.

- n) Committee updates (Policy, Awards, Bursary, Banquet, Budget)
- o) Goalie Liason update: 14 registered for camp, 10 KP members and 4 others.  
Need to confirm how many shooters are needed or on ice helpers he needs for the camp, need also to coordinate shooter's schedule so they are put to use when on the ice.

**In camera**

**Questions**

Motion to adjourn: JW at 8:48 pm.

Seconded: TS