

# KPMHA Executive MEETING MINUTES June 10<sup>th</sup>, 2019 Kerry Park Recreation Centre Lounge



Executive Members in Attendance: Aaron Lamb, Dave Brummitt, Pam Kendall, Nelly Brummitt, Lonnie Goodfellow, Michelle McComb, Josh McKamey, Zahra Rasul, Darren Van Oene and Michele Taron.

Absent: Kevin Kostin

Meeting called to order at 7:07 pm

**Motion: PK-** to approve agenda

Second: LG

**Carried**

**Motion: LG** -to approve May 2019 meeting minutes

Second: MM

**Carried**

## Old Business/Action Items

### 1. Secretary/Admin position. **PK /MT**

1 member showed interest today.

**Action: MT** to talk to the accountant on what is the board's best option: contract worker, honorarium or combination.

### 2. To record Email vote that was passed on May 31<sup>st</sup>. **MT**

**Motion: NB** -The bursary committee has chosen two recipients for the 2018-19 season:

Isaac LaRoy and Teja Brown. The committee members, Darren Van Oene, Pam Kendal and myself agreed to splint the \$1,500 purse equally (\$750 each) between the two young men. If there are no objections I will email their schools tomorrow (FKSSS deadline is May 31).

➡ Nelly will present bursaries to each recipient.

### 3. Email addresses. **AL**

- Is everyone using their islanderhockey email account?
- Aaron can assist with setting it up on your iphone.
- Let Michele know if you need your temp password set up again.

### 4. Financial update. (see finances sent out) **MT**

- Team account balances: there is too much chasing for parents to cash their seed money cheques.
- MT and PK will discuss with bank setting up e-transfers for next year to try to eliminate this problem.

### 5. Gaming Grant Application update. **MT**

- Gaming Grant is still showing in progress; I am able to view status online.
- Branch has said it could be up to a max of 12 weeks before notice is given.

### 6. Registration numbers by divisions. **PK**

- Discussion
- 229 players in total.

**Motion: PK** – to refund the tryout fee for a Peewee player due to unexpected medical situation if the specialist advises against playing come start of Pre-season ice.

Second by LG

Carried

### 7. Google drive. **MT**

- Please feel comfortable to upload all your Executive important docs.
- Michele will assist with any help and or questions.
- Best to view the activity log to see what changes have recently happened within the drive.
- When using templates, download 1<sup>st</sup> due to google automatically saving changes from original.



## 8. Board of Director's Meeting schedule. **MT**

- Some meetings are booked in the MB hall; secretary will remind Exec when the monthly meeting reminder comes out. Website will always show the location.

## 9. First Shift Program. **NB**

- Nobody on Vancouver Island has heard back from the program on acceptance.
- Nelly continues to follow up; there is unfortunately no contact phone number to find out information.

## 10. Disciplinary Committee. **DB**

**Motion: DB** - to approve Bob Collins and Bob Williams as members of the discipline committee.

Second by LG

Carried

**Motion: DB** - to waive associated fees for Bob Collins and Bob Williams to be members of KPMHA.

Second by DV

Carried

## 11. Coach Selection Committee. **DV**

**Motion: DV** - to approve the following individuals for the coach selection committee;

Lorne Winship

Greg Batters

Jame Pollock

Dave Brummitt

Darren Van Oene

Second by LG

Carried

**Motion: DV** - to waive associated fees for Lorne Winship and Greg Batters.

Second by NB

Carried



## 12. Interviews for Competitive Teams. **DV**

- Applications are due in by June 25<sup>th</sup> for Rep HC.
- Interviews will take place mid-July.
- Coaching applications will go to [webmaster@islandhockey.ca](mailto:webmaster@islandhockey.ca) email

Action: **PK** will send out emails asking who is interested.

Action: **DV** will give interview dates to Michele so she can book meeting rooms.

## New Business

### 1. President Report

- See President's slide show for details ([\*attached at the end of these minutes\*](#)).
  - VIAHA AGM.
  - BC Hockey Congress.
  - TeamSnap for the Association.
  - Discussion around more engagement using Twitter and Instagram.

Action: **NB** will investigate Lace' em up program (Financial Aid for families)

Action: **DB** will send Lonnie and Michele the links on the information discussed in the "officials" seminar.

Action: **MT/PK/MM** will set up a time for discussion with the TeamSnap rep under the association platform and bring a recommendation to the board for the July meeting.

### 2. Committees – **AL**

- Tabled till July meeting

Action: **All Execs** to bring names forward as to who will be part of the following committees:

Budgeting,  
Development,  
Policies & Procedures,  
Bylaws and Atom Pathway.



### 3. Policy addition 1.14 – PK/MT

- Registration for players that were previously on a zone team, Minor/Major Midget teams or a Female team.

**Motion: MT** – to add Policy 1.14 - External Tryouts

The following rules apply to players who wish to try out for a Tier 1, Junior B, Zone Teams, BC Hockey Minor or Major Midget or a Female Team:

- i. All players must register first with KPMHA before April 30<sup>th</sup>. This is important to maintain a space with KPMHA in the event that the player does not make the team they are trying out for. On April 30<sup>th</sup> there will be a late fee charged and the player may be waitlisted.
- ii. KPMHA Registration Fee will be collected at the time of registration.
- iii. The registrar must be informed (before April 30<sup>th</sup>) in writing of the player's intent to tryout at another level. Letter Intent Forms can be found at [www.islanderhockey.ca](http://www.islanderhockey.ca)
- iv. The player will be put on the roster for the appropriate division and must keep in contact with the Divisional Manager and Rep coach regarding ongoing status with the Junior or representative team.
- v. If that player is released, he / she must immediately inform the Registrar and Divisional Manager to determine where there is an available spot for that player at KPMHA. The player can participate in tryouts at KPMHA if released in time and if they paid the rep tryout fee at time of registration.

Second by LG

Carried

Action: MT will create Letter of Intent and post to website.



#### 4. JDF T1 program. **DB**

- President's meeting last Wednesday. Nelly will produce the minutes.
- Program will remain for at least another year.
- Releasing players will be faster this year.
- More information to come.

#### 5. Tryout schedule and ice contract. **MT**

- In progress
- Michele's goal has always been to get Preseason ice schedules out to membership before school ends in June.

#### 6. Underage/Overage Exemption Process – **AL**

- Discussion

#### 7. Brentwood College/BC Hockey Request – **AL**

- BC Hockey relayed request.  
Action: **AL** will get more information and clarify some things.

#### 8. Attendance at the BC Hockey Congress for now and in the future: **NB** presented

- Although our budget only allows one member of KPMHA to attend the meeting, KPMHA carries 4 votes (1 for each rep team and 1 for all the house teams) and BC hockey rules are that each person can only hold 3 votes, so each season 1 vote must be proxy out to another island MHA. Each year VIAHA loses votes on the floor of BC hockey due to associations not sending enough people to vote. If we want to be heard and acknowledged we need to send proper representation.
- BC hockey hosts a president's meeting at the same time as its Congress Workshops (lectures). By sending more than 1 person from our association (this season and seasons to come) both areas of the meeting can be attended. This season's workshop topics include: Female hockey programs and Atom Pathway. Making sure we have a person in the room to not only absorb what direction BC hockey is planning to go with these programs but also voice any concerns we may have is crucial.



**Motion: LG** - To reimburse Dave Brummitt \$365 for registration for BC Hockey Congress Meeting Jun 7-9  
(Dave Brummitt and Nelly Brummitt stepped out of the room during the vote and discussion)

Second by MM

Carried

#### 9. Secretary/Admin position. **AL**

- Michele has been doing this position for some time now and at the AGM part of the voted on budget was to pay for this position. (Michele stepped out of the room during the discussion and vote)

**Motion: DB** - To grant \$250 honorariums (\$500 total) for the months of April and May 2019 to Michele Taron for her over and beyond volunteerism fulfilling the duties of secretary/admin.

Second by LG

Carried

**Motion:** To adjourn the meeting at 10:18pm

First: PK

Second: LG

**Carried**







# President Report – June 2019

KPMHA  
BOARD OF DIRECTORS MEETING  
JUNE 10, 2019





# Report Outline

- VIAHA Annual General Meeting
- BC Hockey Congress and Annual General Meeting
- Teamsnap



# VIAHA/BC Hockey

- **VIAHA AGM** – held May 26, 2019 (attended by Nelly, Dave, Michele T. and Aaron)
  - **Positions:**
    - Jim Humphrey remains President
    - Congratulations to Nelly Brummitt for taking on the role of VP, South Island
    - VP, Island League/Competitive remains vacant
  - **Resolutions:**
    - Capital Region Female Association added to South Island
    - Saanich Minor Hockey Association removed (merger with Victoria)
    - Regulation 2.01 (g) – Commissioners now must report any infractions to the VP for poor conduct (VP will then determine course and suspensions)
    - Regulation 8.04 – VP is now responsible to be contacted by visiting team along with Commissioner/home team and VP will have final discretion to postpone game (no longer commissioner)
    - Regulation 11.06 (c) – clarification regarding teams being tied in the standings after “(a) and (b)”
    - Regulation 12.07 – 3 - 20 minute stop time periods in semi-final playoff games now in Recreational (was only finals before)
    - Regulation 14.03 – Final decision will now lay with applicable VP (not commissioner) for matters related to travel (failure to appear)
    - Regulation 18.06 – Affiliate players must now serve suspensions according to the schedule of the team that the player received the suspension with (used to be their registered team)



# VIAHA/BC Hockey cont'd

- **BC Hockey Congress** – held June 7-8, 2019 (attended by Aaron, Dave and Nelly - as VIAHA representative)
- **June 7:**
  - **Keynote Address** – Tom Mayenknecht (Emblematica) – Branding Three Keys
    - Recognition – why do we exist?
    - Understanding – what do we stand for?
    - Engagement – how do keep on keeping on?
  - **MHA President Panel** (Minor Hockey Re-brand, Volunteerism and Attracting New Members and Growing the Game) note worthies:
    - Re-brand:
      - Communication:
        - under 12 years old targeted to parents, and over 12 years old to the kids themselves
        - Communicate the great stories, not the crazy stuff
      - Apply for Esso's medal of achievement every year



# VIAHA/BC Hockey cont'd

- **MHA President Panel cont'd**
  - Volunteerism:
    - Paid positions
  - Attracting New Members and Growing the Game
    - Reach out to new community members (immigrants), and First Nations
    - Onboarding – Directors make a point to meet with parents
    - Remove the barriers for new players
    - Affordability of hockey is key
      - Advertise options like First Shift, Lace em Up
      - Hockey equipment donation/swap
- **June 8:**
  - **President's Breakfast:**
    - Scott Smith, Hockey Canada President and CEO – Treating the player as the customer
    - BC Hockey's Strategic Direction 2019 to 2024 "Changing the State of the Game"
    - New model to support: faster changes and better systems and respects uniqueness of regions and MHAs; room for and welcomes everyone; and, heightened need for safety.



# VIAHA/BC Hockey cont'd

- June 8 cont'd:

- Sessions:**

- Hockey Canada App (Nelly)
- Officiating, Retention and Development (Dave)
- Atom Pathway (Nelly and Aaron)
  - BC Hockey Mandatory implementation in 20/21
  - Presented September to April calendar model

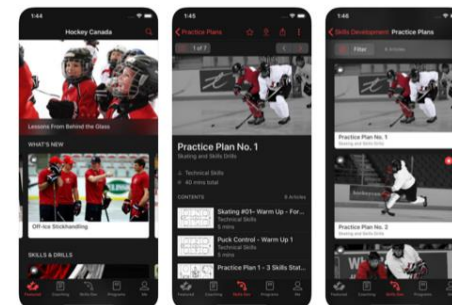


Hockey Canada Netw...

Achieve Excellence

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OPEN



| COMMUNITY      |  | DEVELOPMENTAL   |   |
|----------------|--|---|---|
| ATOM: AGE 9-10 | <b>DEVELOPMENT PHASE</b><br>6 WEEKS   6 PRACTICES   2 EXHIBITION GAMES   | <b>REGULAR SEASON PHASE</b><br>22 WEEKS   22 PRACTICES   16 GAMES | <b>PLAYOFFS</b><br>Mar 15 – 30 Playoff Tournaments<br>March 31 end of season<br><b>TOURNAMENTS</b><br>3 tournaments<br>12 games |
|                | <b>TOTAL PRACTICES: 25 - 30   TOTAL GAMES: 25 - 35</b>   |   |   |
|                | <b>CONSIDERATIONS:</b> <ul style="list-style-type: none"> <li>Tryouts – 5 skates then evaluate / 3 practices / 2 Inter-squad games</li> <li>Small Area Games in Practice</li> <li>Skill based practices</li> <li>Multiple station work</li> <li>Fair / equal ice time</li> <li>Full time goaltenders – Goalie not playing in games plays out</li> <li>Rotate all players through all positions – no early specialization</li> <li>Tournament style playoffs vs rounds</li> </ul> |   |   |
|                |  |   |   |
|                | <b>DEVELOPMENT PHASE</b><br>6 WEEKS   12 PRACTICES   2 EXHIBITION GAMES  | <b>REGULAR SEASON PHASE</b><br>22 WEEKS   32 PRACTICES   20 GAMES | <b>PLAYOFFS</b><br>Mar 15 – 30 Playoff Tournaments<br>March 31 end of season<br><b>TOURNAMENTS</b><br>4 tournaments<br>16 games |
|                | <b>TOTAL PRACTICES: 45 - 55   TOTAL GAMES: 35 - 45</b>   |   |   |
|                | <b>CONSIDERATIONS:</b> <ul style="list-style-type: none"> <li>Tryouts – 5 skates then evaluate / 3 practices / 2 Inter-squad games</li> <li>Small Area Games in Practice</li> <li>Skill based practices</li> <li>Multiple station work</li> <li>Fair / equal ice time</li> <li>Full time goaltenders – Goalie not playing in games plays out</li> <li>Rotate all players through all positions – no early specialization</li> <li>Tournament style playoffs vs rounds</li> </ul> |   |   |
|                |  |   |   |

- Female Programming
- Harassment and Abuse Prevention (Dave)



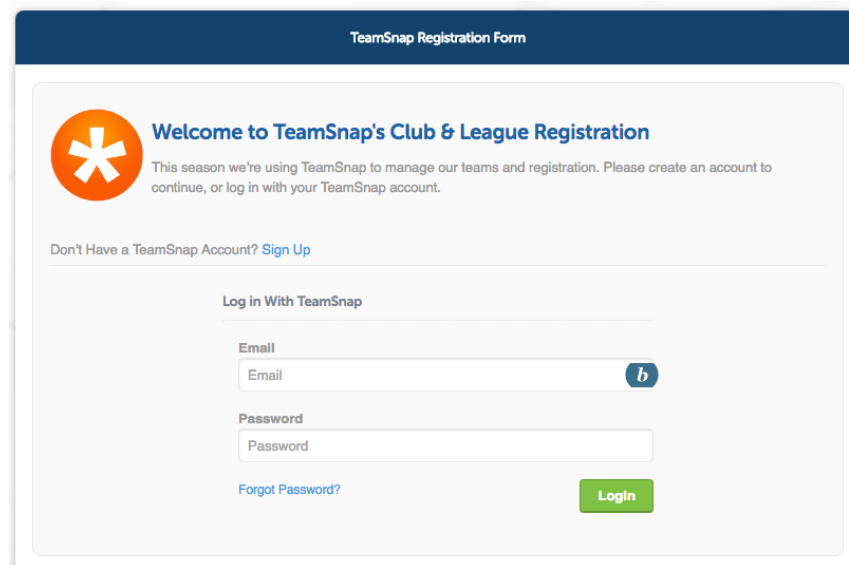
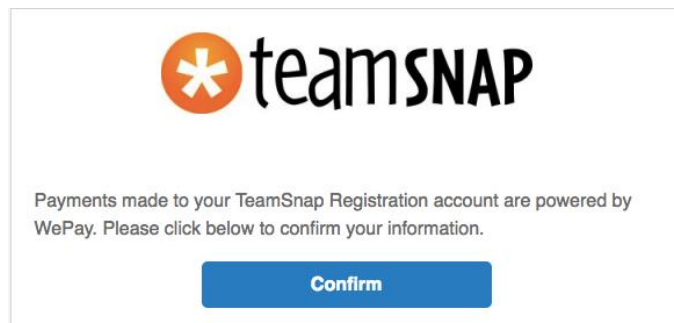
# VIAHA/BC Hockey cont'd

- June 8 cont'd:
  - **Annual General Meeting**
    - Bylaw 522 – Proposal to increase Director restriction for running for re-election from 8 years to 10 years was defeated (remains at 8)
    - Regulation 7.27 – Delete regulation referencing Junior B playing in Keystone Cup
    - Regulation 10.10 – Candidates will now have until 50 days prior to the AGM to indicate their desire to run for Chair of BC Hockey Board of Directors (used to be 30)
    - Regulation Appendix A – Annual Registered Participant Fees increasing in 20/21, 21/22, 22/23 to \$13.50, \$14.00 and \$14.50 respectively (\$0.25 has been the previous norms)
  - **Award's Banquet**



# VIAHA/BC Hockey cont'd

- Trade show highlight:

The image shows a "TeamSnap Registration Form" interface. At the top, there's a dark blue header with the text "TeamSnap Registration Form" in white. Below the header, there's a white box containing the TeamSnap logo and the heading "Welcome to TeamSnap's Club & League Registration". A message follows: "This season we're using TeamSnap to manage our teams and registration. Please create an account to continue, or log in with your TeamSnap account." Below this, there's a link: "Don't Have a TeamSnap Account? [Sign Up](#)". Further down, there's a section titled "Log in With TeamSnap" which contains two input fields: "Email" (with a placeholder "Email" and a blue "b" icon) and "Password" (with a placeholder "Password"). Below the password field is a link: "Forgot Password?". At the bottom right of the login section is a green "Login" button.

- Linked with Hockey Canada Registry
- Easier credit card payment schedules
- Direct interface with team rosters: setting up events at divisional/team level (availability view still needs development)
- \$59 US per team for registration, \$500 per year webhosting
- Next step? Registrar, Treasurer, Ice Management (and Team Manager?) to set-up demo with team snap rep; make recommendation in July meeting





# President Message

- To increase communication to members, plan to draft a 2019/20 message from the President (with Zahra's help) to be posted on the website
- Monthly updates to be posted on facebook page (and other forums) to communicate key activities and other information related to Board



# Committees

- Committees for the 2019/20 year :
  - Budgeting
  - Development
  - Coach Selection ✓
  - Disciplinary ✓
  - Policies/Procedures
  - Bylaws
  - Atom Pathway



# Consolidated KPMHA Directors Reports

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## 1st Vice President - Dave Brummitt

- Will discuss results from Zone team concept meeting held last Wednesday.
- Motion to approve Bob Collins and Bob Williams as members of the discipline committee.
- Motion to wave associated fees for Bob Collins and Bob Williams to be members of KPMHA.

## Ice Scheduler – Michele Taron

- Working with Sheena on an ice contract for 2019-2020 season.
- Working with Kevin Cooper on ice from SLS for 2019/2020 season.
- I am hoping to have Preseason ice confirmed in June so that I can put out a schedule before school ends at the end of June. This will consist of;
  - Week #1* – Rep and House “Prep” ice sessions.
  - Week #2* – hitting clinic, another house team “prep” ice session and try outs for Rep teams.

## Treasurer – Michele Taron

- See financial reports sent out. I should have a cash flow report for you next meeting, just waiting on an update for registration amounts outstanding.
- Certain Execs have Expense/Revenue line items that they are responsible for;
  - ZR – Sponsorship Revenue
  - KK – Equipment & First Aid kits and Socks
  - LG – Official’s Development
  - DV – Rep Tryout expenses and Goalie/Player Development (if CGG is approved)
  - MT- Ice Costs+ Preseason Ice and Office supplies & PO Box
- Remaining team account balances will be transferred to our main account.
- I would like to place the dribs and drabs into our financial aid fund. Does anyone object to this?
- Gaming Grant application submitted May 10<sup>th</sup> and Gaming Summary report for last season has been sent in via email.
- Gaming Grant application currently says “In Progress”
- Set up annual term deposit at Island Savings Credit Union for Jersey Fund of \$7,500.00



### **Registrar – Pam Kendall**

- Will discuss registration numbers at meeting.
- Wish to discuss policy change for registration time periods for those players assigned to other partnership programs (ie. zone teams, Major/Minor Midget and female teams)

### **Secretary/Website – Michele Taron**

- I have not received any applications for this position.
- I believe the job description should have a dollar amount attached to it.
- New RAMP assigning software for Officials. Sent Lonnie and Josh their log in info.
- Annual Society Report filed with bylaw changes and changes to Directors.
- Meeting rooms have been booked;

*June-Sept in the KP Curling lounge*

*Tues Oct 15<sup>th</sup> and Tues Nov 12<sup>th</sup> in the Mill Bay Hall*

*Dec-April in the KP Curling lounge*

*May 4<sup>th</sup> AGM in the KP Curling lounge*

*May 11<sup>th</sup> first meeting for new Exec in the KP Curling Lounge*

- Have uploaded many files, please make yourself comfortable.
- If using a template, click the download button first

### **Head Coach/Competitive Coordinator – Darren Van Oene**

- Have had discussions with a few different possible development coaches for the 2019/20 season at KPMHA.
- All interested in a Rep Head Coach position at KPMHA must have their applications in to [webmaster@islanderhockey.ca](mailto:webmaster@islanderhockey.ca) no later than June 25, 2019.
- Interviews will begin mid-July.
- Coaching application form can be found on our website.

<http://www.islanderhockey.ca/content/coaching-application-form>



### **Equipment/Risk Manager – Kevin Kostin**

- Jerseys and sock orders are taken care of.
- Organizing over summer.

### **Referee in Chief - Lonnie Goodfellow**

- Nothing to report

### **Marketing/Sponsorship – Zahra Rasul**

#### 1. Investigation of previous sponsorship relationships (2 year contracts) and money still not collected for 2019/2020

- Reached out to Michele to see if Blue could provide specific contact names for existing sponsors, was also looking for list of prospects if he has them/ people who said no forever to not be contacted.
- Michele provided some insight into donations in kind and lack of contracts, as well as 2017/2018 info, and Blue's contact.
- Reached out to Blue by email and phone, never heard back.
- Reviewed all info available in Google folder, but have no contact names for any: (help!)

#### 2. Investigation of new sources of funding

- Scotiabank provides sponsorship to over 8000 hockey teams and associations in Canada  
<https://www.scotiabank.com/ca/en/0,,7378,00.html#criteria>  
Priority areas: hockey, the arts, marathons  
Left message for: Helen Fine, Assistant Manager 250-715-3878, Ext 4400
- Novice sponsorship (not open yet) <http://www.dodgecaravankids.ca/en/sponsorship/>
- Island Savings;  
Had conversation with Devon McFadden (KP association member), who is looking into a sponsorship there.
- Renu Laser;  
Laura Aitken (KP association member) looking into sponsorship there



### 3. Created new Sponsorship letter for this year

- Took some info from last year's letter (background on KP and accomplishments of the association)
- Used new letterhead format provided by President
- Sought input from Equipment manager, Head Coach and Treasurer on wish list to compile
- See letter attached (also in templates and logo folder in KP google drive)

### Discipline Committee

- Nothing to report

### Junior Coordinator - Nelly Brummitt

- Still waiting for a answer from First Shirt....no sure what is going on their end. No registration dates/locations are posted on their web site and they have not emailed any MHA yet. Touched base with a number of people 2 weeks ago at VIAHA meeting and no has heard from them. Last season registration was already open at this time. Have emailed them again tonight, hopefully will know soon. Very strange!
- Bursary Recipient's: Isaac LaRoy (SLS) and Teja Brown (FKSSS) - \$750.00 each. Both very deserving young men. Awards night for FKSSS – *June 12*, SLS – *June 21*. I am happy to attend both if no one has any objections, have watched these players grow up and would be honored to hand out their bursaries to them. Bursary committee was made up of myself, Darren VanOene and Pam Kendall.

### Intermediate Coordinator – Josh McKamey

- There was some talk about Atom Player pathway at our last meeting. The program was voted in for the 2020/2021 season however it was suggested that VIAHA would be implementing it this 2019/2020 season.
- BC Hockey has the program requirements and resources posted on their website  
<http://www.bchockey.net/Files/190117%20-%20Atom%20Pathway.Presentation%20Light.v11.pdf>



- There was some concern about Ice time and tryout dates. The most significant change seems to be regarding NO tryouts during the first week of school.
- There is a requirement to have 4 formal skates before tryouts which appear to be allowed during and prior to the first week of school.
- I will work with Michele and others to coordinate the appropriate ice schedules.
- I am suggesting that we follow a similar approach to last season to try and get teams placed as early as possible (while operating within the guidelines)
- I will be reaching out to Dave B and others for support over the next few months to understand the Intermediate director role better and create an action plan.

### **Senior Coordinator – Michelle McComb**

- The Capital Region Female Minor Hockey Assoc. (CRFMHA) has been approved starting in the 2019/20 season.
- The link for registration is: <http://www.victoriagirlshockey.ca/>
- This would be for female Pee wee, Bantam, and Midget players

