



## KPMHA Board of Directors' Meeting Minutes KP Curling Lounge Monday, June 13, 2022

---

Board members in attendance: Shane Kendall, Phil Downie, Michele Taron, Pam Kendall, Darren Van Oene, Lonnie Goodfellow, Marsha MacMurchy, Karl Faber, Suzanne Rourke, Nate Boersen, Steve MacDonald, Anthony Bone, Elie Kozma

Congratulations:

- \* The KP Minor Hockey Association was awarded Association of the year by BC Hockey
- \* DV was awarded Coach of the Year by VIAHA

1. Meeting called to order by **SK** at 7:05pm

2. **Motion:** **LG** to approve Agenda  
**Seconded:** **PD**  
**Carried**

3. **Motion:** **AB** to approve the Board's May Meeting Minutes  
**Seconded:** **MM**  
**Carried**

E-mail Votes:

- Email from President Thursday, May 19<sup>th</sup>:  
The following members will make up the Appeals Committee:  
Carsen Oglend  
Amber Arthurs  
Lori Rodall  
Patrick Jadan

4. Old Business/Action Items:

Action items:

- **DV** to have a discussion before the June BOD meeting in regards to team tournament options for the 2022/23 season. *More action required.*  
Thanksgiving: U13 rep  
Remembrance Day: U15 rep  
Family Day: U8/U9  
Christmas break: various teams before or after the holiday  
Discussion:  
**MT** – Ice requests have to be in ASAP for tournaments plus a tournament budget has to be approved including: entry fee, referee fees (different for rec/rep), player/coach snacks, medals or trophies, etc.



## KPMHA Board of Directors' Meeting Minutes KP Curling Lounge Monday, June 13, 2022

---

### 1. Old Business/Action Items: (continued . . .)

#### Action items:

- **MM** to contact the CVRD in regards to the requested grant for the U13A tournament that was held on the Thanksgiving 2021 weekend ✓ **Done**
- **MT** to contact the Collins family in regards to the Nick Collins tournament at Christmas. ✓ **Done**  
In the past the U18 rec team houses and hosts the event with proceeds to the Collins' fund. Some players may feel disconnected from the event since so much time has passed
- **Motion:** **DV** that the Board accepts the following members for the 2022/23 Development Committee:  
Jason Taron                      Patrick Jadan  
Rob DeClark                      Darren Van Oene  
Michele Taron                      Karl Faber  
Phil Downie                      Josh McKamey  
**Seconded: LG**  
**Carried**
- **MM** will create a certificate for the bursary recipients; it's on the Google drive. ✓ **Done**
- **MT** to check with VIAHA about the rules for referees attending courses. ✓ **Done**  
Discussion.

### 5. New Business:

- a) President Update - **SK**
- VIAHA AGM –the new VIAHA President is Al McCulloch; the other new members are on the website
  - BCH AGM – Referee fees for clinics for the upcoming season only will be \$5. This information is on the website and was e-mailed to the referees by the Ref Assignor
  - Every Association will receive a cheque from BCH and KP has to submit a report on how the money is spent
  - BCH also has a new President



## KPMHA Board of Directors' Meeting Minutes KP Curling Lounge Monday, June 13, 2022

---

### 5. New Business/Director's Reports: (continued . . .)

#### b) Registrar – **PK**

- Discussion of team numbers.
- Some Divisions have waitlists.

**Action:** **SK** to speak to VIAHA in regards to our waitlist options.

**Action:** **PK** to send **SK/PD/DV/SM** a list of waitlisted players and registered players.

#### c) Vice President of Operations – **PD**

**Action:** **PD** will follow up with the players who have outstanding items.

#### d) VP Admin. Update - **MT**

- Financial update.
- BCEHL update – they are looking for assistant coaches. The ice will be at racquet club
- Financial Aid Policy Committee – The following BOD members volunteered: MT, PK, SR,MM, and AB. Policy has to be created about how financial aid is administered.
- Brentwood Hockey – on behalf of Dennis Ewart Brentwood is hoping that KP can Sponsor a team so that they can play in tournaments in BC and the USA.

#### e) Head Coach/Competitive Director – **DV**

- See below motions:

**Motion:** **DV** the Board accepts the change to Policy 1.9

Prior to July 1st refunds will be provided for the full registration amount, less the cost of mutual aid (if applicable), and an administration fee of \$50. July 1st ~~to pre-season ice sessions:~~ registration refunds will be given ~~minus a \$50 fee and an administration fee of \$20 (except~~

a) Only for injured players that have a full doctor's note for injuries or for players that have notified the Registrar Director before July 1st that they are trying out for a junior team or the JDF T1 program. ~~After pre-season ice sessions, refunds will be given minus \$100 per month based on a 7-month season (September-March), under the following guidelines: a) Fees will not be adjusted to less than one (1) month (i.e. if notice received September 2nd, there will be no refund for the month of September).~~

b) The date the request is received in writing by the Registrar/~~Administrator~~ Director is the date from which the refund will be ~~adjusted~~ considered. ~~Times actually on the ice will not be considered.~~

c) All BC Hockey insurance fees will not be refunded.

d) ~~No refunds will be provided after November 1st (except for injury related circumstances)~~

e) Refunds due to injury ~~after November 1st~~ will be considered by the Board of Directors provided the request is supported by a doctor's letter noting the date and extent of the injury. Refunds will then be adjusted (less insurance costs) from the date of injury.

**Seconded:** **MT**

**Carried**



## KPMHA Board of Directors' Meeting Minutes KP Curling Lounge Monday, June 13, 2022

---

**Motion:** DV the Board accepts the following Interim Head Coaches for the KPMHA competitive teams:

U11 Development – Rob Wakelin

U15A – Steve MacDonald

U18A– Phil Downie

**Seconded:** MT

**Carried**

**Motion:** MT the Board accepts Darren Van Oene as the Interim Head Coach for the U13A team.

**Seconded:** AB

**Carried**

- DV is in discussions with a power skating coach from Ontario that can work with the U7's

- Jason Taron is willing to be the coach mentor again for the upcoming season

f) Treasurer – EK

- Every team will be required to have a separate manager and treasurer

g) Game Sheet Director – AB

**Motion:** AB the Board accepts the addition of Policy 2.12 – Scholarships

**Seconded:** PK

**Carried**

Kerry Park Minor Hockey Association's Scholarship Policy Description:

The KPMHA's scholarship is financial support awarded to a student athlete, based on academic achievement, community service, and the identification of financial need, for the purpose of schooling. The funds are used to defray the costs of tuition and or books, directly tied to a student's educational cost through the educational institution.

Amount:

Up to two scholarships valued at \$750.00 each can be awarded each year

Eligibility:

1. The KPMHA Scholarship is open to registered members and officials of KPMHA who are in their graduating year from a BC high school (public, private, or correspondence).
2. Scholarship will be given to players/ officials who have participated up to the U18 level with a minimum of four years of minor hockey experience with the KPMHA.
3. Applicants must have been registered with KPMHA within the last two years.
4. Applicants must demonstrate positive sportsmanship/ leadership in hockey.
5. Applicants must demonstrate a positive and constant track record with community involvement.



## KPMHA Board of Directors' Meeting Minutes

### KP Curling Lounge

### Monday, June 13, 2022

---

6. Applicant must attend a post-secondary institution within 18 months of graduation from high school.
7. The successful applicant(s) must submit proof of paid tuition fees to obtain the scholarship funds within 18 months of graduation from high school.
8. If the recipient chooses not to continue with their education, the scholarship must be returned.

#### Selection Process:

1. The selection committee will work with the KPMHA's social media and website director to ensure the scholarship information has been posted and advertised on the association's various media platforms
  2. The selection committee will work with the KPMHA's treasurer to ensure the required funds are allocated within the association's yearly budget or overage funds.
  3. The recipients of the scholarship will be selected by a committee acting on behalf of the KPMHA that will be struck annually. The selection committee will consist of three members, one of which must be a KPMHA Board Member.
  4. The selection committee will meet based on their schedule to review, rate, and select the recipients for the KPMHA scholarships.
  5. Once the selection committee has agreed on the awarding of the scholarships, the names of the recipients will be brought forward to the next KPMHA's board meeting for discussion and approval.
  6. The Committee may decide not to award scholarships if candidates can't demonstrate the required criteria.
- h) Referee in Chief – **LG**
- He would like to speak with the coaches and the players about the maltreatment policy
  - The U11 and older teams should receive the information before they start to play games
  - **SM** should be part of the discussions as the Risk Manager
  - It's important that the players receive the information from one source and it should be treated separately from team meetings.
- Action:** **Divisional Directors** to create a schedule of dates and times to present the maltreatment information to each division separately (U11-U18).
- i) Equipment/Risk Management – **SM**
- three coaching boards will be set up in the arena
  - the arena wants a demonstration meeting with coaches to be held about the rink boards
- Action:** **SM** to provide a seminar for the Junior Division coaches by November on how to set up the rink boards.
- Action:** **SM** to count the number of U9 practice jerseys and to decide if more are needed
- Action:** **SM** to locate a poster about the treatment of officials
- Action:** **SM** to bring to the Board options for third jerseys and prices.



## KPMHA Board of Directors' Meeting Minutes KP Curling Lounge Monday, June 13, 2022

---

- j) Gaming and Fundraising – **MM**  
- the Legion donated \$500 to the KP Association for equipment.  
- The Kerry Park Recreation Ctr. is hosting a hockey and figure skating swap and shop  
On Wednesday, August 10<sup>th</sup> from 5:00 to 6:30pm  
**Action:** **MM** to promote on Social Media that more U11 players are needed
- k) Junior/Female Director – **NB**  
- Discussion: female players
- l) Intermediate Director – **SR**  
- The parent team meeting should review the 24 hour rule, respect in sport, etc.
- m) Senior Director – **KF**  
- Awards for next season.  
- The U15A Tier 3 provincials are slated to be on Vancouver Island this season  
**Action:** **KF** to bring to the Board a draft policy about Association awards  
**Action:** **KF/PD** to find out the dates/ice requirements/deadlines for application for U15T3 Provincials.
- n) Ice Management – **MT**  
- Needs to know the ice requirements for any proposed tournaments ASAP.

**Motion:** **PD** to adjourn the meeting at 9:36pm  
**Seconded:** **LG**  
**Carried**