



## KPMHA Board of Directors Meeting Minutes

### Online meeting via the app ZOOM

### June 8<sup>th</sup>, 2020

Board members in attendance: Aaron Lamb, Josh MacKamey, Michele Taron, Pam Kendall, Darren Van Oene, Zahra Rasul, Marsha MacMurchy, Lonnie Goodfellow, Shane Kendall, Nate Boersen, Aaron Vaillancourt, and Kim Downie.

One non-board member in attendance.

1. Meeting called to order at 7:09 pm by AL.
2. **Motion:** NB to add Jamboree to the agenda, item 5C  
**Second:** ZR  
**Carried**

**Motion:** LG to approve agenda  
**Second:** PK  
**Carried**

3. **Motion:** LG to approve May 11<sup>th</sup> meeting minutes  
**Second:** PK  
**Carried**

4. **Old business/Action items**

- a. Email votes

To record email vote on May 23<sup>rd</sup>, 2020

**Motion:** PK - to award two bursaries of \$750.00 each to Dawson Forman and Lian Cronk.  
**Second:** ZR  
**Carried**

Question from AL, how are the bursaries presented?

PK, presented through email with Frances Kelsey High School.

To record email vote on June 2<sup>nd</sup>, 2020

**Motion:** DV (for the board) to approve the following names for the "2020 Coach Selection Committee."

Darren Van Oene,  
Josh MacKamey,  
Jason Taron,  
Jame Pollock,  
and Aaron Lamb

**Second:** LG  
**Carried**



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#### b. Action Items

- ZR to communicate with members as to who the recipients of the KPMHA awards are for the 2019/2020 season. This will be posted on the KPMHA website, Facebook, and Twitter. Not complete, see 4 c for more information.
- MT will send new directors a sample of what a director's report should look like. The reports need to be sent to the secretary of KPMHA by 4 pm on the Friday before the monthly meeting. Complete.
- JM will make recommendations to the Board at the June meeting for the Disciplinary Committee. Not complete, JM would like to hear some suggestions.  
**Action:** JM, AL, and MT to discuss further
- DV will send an email before the next meeting with recommendations to the Director's for the Coach Selection Committee. Complete, talking with one more potential committee member.
- MT to email the KPMHA membership via TeamSnap to remind members of the online application and deadline of May 31<sup>st</sup>, 2020 for Rep Coaching applications. Complete.
- MM to visit BC Gaming site to see who has not finished/closed their license from the 2019/2020 season. Complete. Two outstanding, one from 2018 and one from 2019.

#### c. Association awards update, SK

- SK has ordered one additional award and provided all names for awards to Heritage House.  
**Action:** SK to inform Board of Directors when awards are available.  
**Action:** ZR and NB to come up with a list of question to ask award recipients so that ZR can create a profile on each recipient.  
**Action:** ZR to make a certificate and email it to recipients with a letter congratulating them on winning the award.  
**Action:** ZR to ask parents for a photo of their player (need to make sure they have opted in on their photo release form, during registration).  
**Action:** ZR to share information and photo collected from award recipients with MT and Raina Benefield to put on FB and the KPMHA website.

#### d. Return to play, AL

- At the BC Hockey online meeting on June 4<sup>th</sup>, 2020 there was very general information given regarding working with local health officials and health and safety guidelines.



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- More info about return to play and what it may look like for the upcoming season will be presented at BC Hockey June 12<sup>th</sup> online meeting.
  - Guidelines can be found on BC Hockey website <https://www.bchockey.net/>
- e. VIAHA update/Tier 1 program, AL
- Unless told otherwise, AL believes that the Tier 1 program will run the same way it did last year, there could be some restrictions due to COVID-19. When VIAHA votes AL will let the Board know what the outcome of the vote is.
- f. Registration by numbers, PK
- The U9 division is being divided up into 4 divisions for registration (U6, U7, U8, and U9) as per a meeting with a meeting with all registrants, Charlotte (VIAHA) and BC Hockey.
  - PK went over registration numbers. There are currently 5 players on the waitlist for U18, three returning, and two players new to the district (both goalies).
  - Some requests for age movement, tabled for now/until closer to the start of the 2020/2021 season.
- g. Rep Coach interviews, DV
- DV has a list of all who have applied and will be doing interviews at the end of June 2020 for Head Coaches of Rep teams.
    - Two applicants for Atom D
    - One applicant for Peewee A
    - Two applicants for Bantam A
    - Three applicants for Midget A
- h. Financial update, MT
- All reports were sent via email.
  - VIAHA fees 1<sup>st</sup> assessment half has been paid, remaining balance will be paid in August.

#### 5. New Business

- a. NB, request for an overage exemption to be granted for CH  
**Motion:** PK to go into camera at 8:14 pm  
**Second:** NB  
**Carried**



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**Motion:** PK to come out of camera at 8:21 pm

**Second:** NB

**Carried**

This is something the Board will discuss in August/September.

b. Arena updates, MT

- People are only allowed in the Kerry Park Arena lobby as of now.
- MT will be speaking with SLS arena about ice needs over the next couple of weeks when she has a clearer understanding of our needs.
- The earliest SK will have access to the KP equipment room is the end of June.

c. Jamboree for U7-NB

- If we have ice, MT agrees that the jamboree can be held on February 14<sup>th</sup> and 15<sup>th</sup> 2021 at Kerry Park Arena.

**Motion:** PK to have the U7 jamboree based on MT approving the ice.

**Second:** LG

**Carried**

#### Questions and Comments

- Question from non-board member about son, the Board feels that it is too early for a decision on teams and will revisit this later.
- PK, anyone wishing to withdrawal/change registration should contact PK and all requests should be made in writing.
- DV, teams may want to look into the possibility of hosting a development camp during the season. Similar to the Pee wee A camp held last Christmas break.

**Motion:** LG to adjourn the meeting at 8:39 pm

**Second:** PK

**Carried**



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#### Consolidated KPMHA Director's Reports

##### **President – Aaron Lamb**

- Hockey Canada/BC Hockey
  - Released “Return to hockey – COVID-19 response” safety guidelines
- VIAHA
  - Released survey to all VIAHA members – COVID-19
- Residential Transfers
  - Two U 18 females to CRFMHA

##### **Vice President of Operations – Josh McKamey**

- Met with DV, MT, and Rob Armstrong to discuss KPMHA development sessions for the upcoming season.
- Spoke with AV about the upcoming season and the role of the Intermediate Director.
- Reviewed Hockey Canada return to play documents.
- Will be seeking board input on Disciplinary Committee members.

##### **Vice President of Finance – Michele Taron**

- Not much has transpired as far as funds going into the bank except:
  - Initial payment towards our VIAHA fees was paid in May with the next installment being paid on August 31<sup>st</sup>, then the final installment is due at the end of January (2021).
  - Paid year end accountant bill.
  - Shane is awaiting final quote from the Heritage House for yearend awards.
  - Ramp interactive website bill is due this week.
  - QB annual fee is due this month.
  - TeamSnap annual bill is due on July 10<sup>th</sup>.
- Teams are still sorting out their accounts so I will not move money out of them until sometime in July.
- Heather C is no longer our bookkeeper. I am thankful for all the work she has put in during the last year and a half. Pam K is our new bookkeeper.
- Board of Directors meeting schedule is on our website as well as new bylaws that were voted on at the AGM.
- BC Community Gaming Grant application is in, we should get notice in late August/early September.



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#### **Registrar – Pam Kendall**

- Have received a few requests for age movement.
- U18 is the only division that is closed. Have a few players on the waitlist including 2 goalies who moved into the area.

#### **Ice Management – Michele Taron**

- Ice requests for Kerry Park went in the first week of April
- Spoke to Sheena (at Kerry Park Arena) on Monday, no news yet as to what guidelines Kerry Park Arena will have. Sheena will keep Michele updated.
- Currently, the plan is to have the ice put in (at Kerry Park Arena) August 17<sup>th</sup>.
- Possible opening of the KP arena on June 29<sup>th</sup>.
- Darren, Josh, and I met with Rob Armstrong on the weekend to discuss his development role with KPMHA.

#### **Head Coach – Darren Van Oene**

- Coach election Committee was submitted to the Board for approval (via email).
- JM, MT, and I met with Rob Armstrong to discuss how Rob can fit into our development plan for the 2020/2021 season
- Will continue working on the 2020/2021 development plan and scheduling coach interviews for all KPMHA rep teams.

#### **Marketing and Tournaments – Zahra Rasul**

- First shift program – provided update on KPMHA's willingness to host this program provided health and regional concerns are met.
- Attended BC Hockey special meeting – provided board update.
- Assisted with selection of bursary winners on the Bursary Committee – recommended Dawson and Cronk.
- Disseminated VIAHA COVID-19 Membership Survey
- Active on Twitter social media
- Still hoping for KPMHA community building event in August – waiting to hear from Sheena (not expecting an answer until Community Centers open)



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#### **Gaming and Sponsorship – Marsha MacMurchy**

- Creating a spreadsheet to track solicit
- Developing a list of current and potential sponsors. Any leads, please let me know.
- Reviewing past sponsorship packages and contracts. Will revise where needed.
- Developing a wish list (i.e. intermediate nets) of items/programs to sponsor.
- Developing a contact list for past and potential sponsors.
- MT suggested I should focus on sponsorship for bursaries and year-end recognition event until we know more about what our season will look like.

#### **Referee in Chief – Lonnie Goodfellow**

Nothing to report

#### **Equipment Manager – Shane Kendall**

- Epact contacted (phone and email), requested a quote, no reply.
- Sent names to Heritage House for KPMHA end of the year awards.

#### **Junior Divisions Director – Nate Boersen**

- Would like to request an overage exemption to be granted, discussion during meeting.

#### **Intermediate Divisions Director – Aaron Vaillancourt**

- Nothing to report.

#### **Senior Divisions/Female Director – Kim Downie**

- Continuing to familiarize herself with her new role.
- Looking into hosting a U16/U18 tournament if there is any interest.