



KPMHA Executive Meeting Minutes
Kerry Park Recreation Centre Lounge
December 9th, 2019

Executive members in attendance: Dave Brummitt, Michele Taron, Pamela Kendall, Darren Van Oene, Loonie Goodfellow, and Josh McKamey.

Absent members: Aaron Lamb, Nate Boersen, Shane Kendall, and Zahra Rasul.

Meeting called to order at 7:17 pm by DB

Motion: LG to approve the agenda

Second: JM

Carried

Old business/Action items

1. To record email votes
 - A. Nov 15th **Motion:** PK – I motion that we allow 2 Novice registrations in Novice Minor from First Shift.
Second: MT
Carried
 - B. Nov 15th **Motion:** PK – I motion that we charge \$300 for Novice and \$350 for the Atom group to transfer in.
Second: MT
Carried
 - C. Nov 15th **Motion:** PK – I motion that we charge \$350 for another Atom registration not from First Shift.
Second: MT
Carried

2. Action item updates
 - A. MT is waiting for the Jr. B Islanders website to be up and running, when it is, she will add a link from the KPMHA website. Jr. B Islanders are having a ‘minor hockey night’ on December 17th, any player wearing their jersey will get free admission to the game (against Comox).
 - B. DB is looking at the trophies we currently have to see what we can use for ‘Official of the year’. The one we currently have has the Mason’s logo etched right into the glass.
Action: LG will send DB the correct spelling of the official of the year for the last couple of years.
 - C. AL spoke with Cam Bond about sponsorship, ZR has not heard anything back.
 - D. AL looked over the list of potential sponsors that ZR has.
 - E. DB has spoken to the rink staff regarding concerns about the showers locking from the inside. Rink staff has said that they will have to lock that way no matter what. DB is going to talk more with the rink staff in regard to this issue.
 - F. PK has investigated what Cowichan is charging their players from First shift. See motion above for more information regarding what KPMHA will be charging these players.



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- G. AL and LG sent a letter to all coaches on November 26th through Team Snap, thanking them for their patience and understanding with our referees as they are learning.
- H. PK will work more next year towards streamlining the gaming application process (as teams have already been applying for licenses this year).
- I. AL has sent PK suspensions to be uploaded into the HCR.
Action: DB will contact Nelly Brummitt and then relay information to PK regarding recent suspension for a Peewee player. PK will add this to the HCR.
3. Suspensions, DB
DB reports that there have been 2 recent suspensions on the Midget A team. LG reports that at the last Midget A game parents on the team acted inappropriately towards the opposing team. LG apologized to the opposing teams' parents/fans on behalf of KPMHA.
4. Disciplinary Committee, DB
Motion: MT, to go in camera at 7:38pm
Second: LG
Carried
Motion: LG, to come out of camera at 8:25 pm
Second: JM
Carried
Motion: MT, as per KPMHA bylaw 7.10, the Executive will enact discipline on repeat offenders and team officials on the Midget A team. The Executive is to match suspensions given by VIAHA and/or BC Hockey.
Second: LG
Carried
Motion: LG to go in camera at 8:29 pm
Second: JM
Carried
Motion: PK, to come out of camera at 8:56 pm
Second: MT
Carried
5. Financial update, MT
MT reports that she is missing 2 team budgets from the younger groups. MT reminds us that team budgets are a guideline. Budget vs. Actual for team expenses are due December 31st, 2019. If a team has signed a budget stating that parents will receive some seed money returned, then this is what the team should strive for. Budgets do not need to be



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resigned by parents unless there is excess income and that income is being planned for non-hockey related expenses (i.e. Apparel or a non-hockey event). Otherwise if a team does well with sponsorship/fundraising then it is in the coach's prerogative to spend it on extra ice and/or development.

Action: PK and MT, to look at seed money, house vs development/A teams and the possibility of raising the seed money cap (currently at \$200 and \$350).

In the New Year, the budget committee will start with the budget for next year. DB pointed out the BC Hockey 5-year plan of increase.

6. Registration by numbers, PK
Atom C1 has a new player from First Shift.
Another player from First Shift (Nanaimo) will be registering with KPMHA.
7. Sponsorship, ZR is away
All broken trophies have been at DB's house for the past several years. The cost is too high to fix all of them.
Action: DB to look at the trophies KPMHA currently has to see what can be re-used.
Possibly ask for sponsorship and have the sponsors name on the trophy, this could help cover the cost of trophies.

New Business

1. Atom Pathway plan, MT
Tabled for now (until February/March 2020).
2. Coach Development 1 evaluations, MT
Jason T is doing the evaluations, in accordance with BC hockey, all evaluations must be completed by January 15th, 2020. All but 1 coach has set up a time for their Development 1 on ice evaluation.
3. Team Snap, MT
MT asks that every team use Team Snap to its full capacity. Raina, our referee assignor, uses this app to check assignment of officials to our games as needed. All teams need to utilize Team Snap for games, practices, and sanctioned events.
In the New Year, MT and PK will be discussing with Team Snap registration for the 2020/2021 season. Registration will start the last week of February 2020.



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4. New nets for Novice. The current 'small' nets are too small, we need 4-foot nets.
Action: NB to get quotes on the cost of these nets and send out info through email to the board.
Action: SK to speak to rink staff about where we could store these nets.
5. Kerry Park Rec would like to remind all coaches (especially Pee wee and Atom) that when they are done their session (with or without Rob, Brian, Adam, or the goalie coach) they need to make sure that all equipment that was used is properly put away.
6. LG suggested that the Official of the year award possibly be given out at the AGM. More discussion on this is needed.
7. LG would like to thank Raina for all the fantastic work she has been doing with our officials, she has helped them grow and given them more confidence. LG also thanks all the coaches for their continued patience as our new officials are learning.
8. MT thanked LG for all the time and effort he has been putting in with all our officials. Looking forward to hearing about the weekly Sunday Q & A text chat with the officials.

Motion: LG to adjourn meeting at 9:39pm

Second: PK

Carried

Consolidated KPMHA Directors Reports

President – Aaron Lamb

1. Suspensions
Player suspensions – PK is now being notified of all suspensions
In-camera discussion on Discipline Committee and Suspensions (Dave to lead)
2. BC Hockey
Notification to Withdrawal from Championships required to be sent to BC Hockey
Changing of naming of Divisions for 20/21 season
3. VIAHA:
Concerns of number of refs and levels of refs for Midget A games
VP Island South email concerning number of penalties of Pee wee C teams – DV and DB to follow-up
4. Adjacent Peer Associations:
CVMHA – Atom Pathway planning work underway – potential opportunity to partner with them
JDF – Discussions regarding Pee wee Recreational game against a JDF team and our Pee wee C2 team (I have asked DV to go into camera to explain this one)



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Vice President – Dave Brummit

- Excessive team penalty minutes are being monitored, while there is still some work to do there has been a notable improvement from past years.
- The Official of the year annual trophy cannot be altered, etched glass, suggest adding the new names and leaving trophy as is.
- The rink staff have been ensuring that the shower doors remain open and accessible by the teams, no immediate change is planned.
- After previous complaints about the two-deep rule not being adhered to by some teams, conversations were had with team officials. All teams appear to be in compliance now.
- I have had to put equipment back in the locker room a few times over the last couple of weeks, a reminder to coaches to clean up when practice is over, not assume the next team will do it for them.
- The Disciplinary Committee met last week, and the outcome has been forwarded to the directors. Another meeting is scheduled for Friday, December 6th. The outcome of this meeting will follow shortly afterwards.

Registrar – Pam Kendall

Nothing to report

Treasurer – Michele Taron

See financial reports attached.

- All team Budget vs Actuals are due Dec 31st.
- Still missing a few **signed team budgets**.
- All refs will be paid again on Dec 15th. After officials have completed their 5th game of the season then PnP states their ref clinic can be reimbursed.
- I need a copy of ref clinic receipt showing payment before I can reimburse.
- The last few team accounts at Island Savings are waiting on 2 signers to come in and complete documentations. ISCU only allows use to change signers once a year, if someone resigns from their position Pam, Aaron or myself can fill in as the team's second signer.
- All coaches that have taken a clinic this year need to be certified 1st and then send me their payment receipt before clinic fee will be reimbursed.
- In order to be certified for Coach 2,
 - 1.Coaches need to complete their post task,
 - 2.**DV /AL to sign** off on post task
 - 3.Coach to send full post task and sign off sheet into BC Hockey before deadline.
 - 4.BC Hockey will then mark it and change their status in HCR to be completed.
- Development 1 clinic:
 - 1.Coaches need to send in post task to BC Hockey
 - 2.BC Hockey evaluator will grade their practice plans and on ice practice
 - 3.Coach needs to complete MED online part as well.
- Association Budget Committee will meet in the New Year to start next year's draft budget.
- In the New Year PK and I will sit down for TeamSnap discussion on setting up registration for next season.



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Secretary/Website – Michele Taron

- I have been uploading all E-game sheets to the google drive every Monday.
- Updated website.
- Update PnP on website based on approved changes.
- All team Photos that I had received have been handed out to Managers. Extra photo order forms can be found on our website under the FORMS tab.
- Sent Managers digital copy of their team photo.

Ice Management – Michele Taron

- Ice Schedules up to Jan 19th are posted on our website.
- VIAHA has not yet sent me the Rec league schedules for the new year.
- Dec 14-15th is the KP Santa setup and skate so **all ice slots are at SLS only!**
- Novice Minor wishes to hold a Jamboree next January 2nd and 3rd 2021. Working out all the details right now. Will motion for the approval in the Spring when I am looking at ice contracts.
- Gave Initiation their ice slots for the rest of the season and the Managers/Coaches have worked out who will play in what game slots.
- Initiation #2 did not get accepted into the Dec 21 Jamboree, got approval from Nelly (VP South Island) that they are allowed to have a home game that day in replacement.
- Sent Novice and Initiation Managers an email stating they must fill out game sheets for ALL home games and leave the pink copy of the sheet in the KP office for me. SK has game sheets.
- Coach 2 clinic on Nov 24th was successful, it was combined with the Checking clinic that a few of our coaches needed.
- There is one more package of Parent Paid ice slots (5) that has gone out to those interested. It starts Dec 20th. That will clear up the reaming funds needed to balance out the development costs.
- Will be working with DV and JM on the Atom Pathway plan in the New Year.
- It is very important that all players on the ice wear their equipment properly including neck guards. On Nov 14th I had a discussion with the entire Midget A team regarding this.

Head Coach/Competitive – Darren Van Oene

1. To date Development sessions:
 - 3 on ice Coaches sessions with Rob Armstrong
 - 36 Goalie sessions with James Gaertner (Novice-Midget)
 - 77 player development sessions with Adam Geric, Rob Armstrong and Brian Passmore (Initiation – Midget)
2. Goalie Coach James has become the Jr B Islanders Head Coach. Due to this commitment he may not be able to make some goalie development sessions.
3. In his place Jesse Jenks will fill in. Jesse is a long-time student of James's, recently retired from playing NCAA Div. 1. He knows his stuff and is great with kids.



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Marketing – Zahra Rasul

1. Sent a contract for \$1000 to Cam bond (after he spoke to Aaron) - no reply.
2. Reached out to Steve Wickware at Victoria Subaru again. No reply. He apparently owes us \$1500 this year, carried over from his commitment for \$3000 over two years. if anybody can help with getting a hold of him, would be very grateful.
3. Followed up with Patrick, owner of Thrive Physio. He has donated in the past to the association. However, he is now the head coach of the initiation team, and more interested at the team level donation.

Referee in Chief – Lonnie Goodfellow

Our young officials are getting better as we move forward, they are starting to gain confidence in doing the job. I am also getting some good feed back from coaches. I thank then very much for having patients with them. Darcy and I had a meeting with the young guys this past week and they are happy with the assignments and being able to become the good officials that they are. Some have asked for bigger assignments which is very encouraging. We have implemented and chat group where Sunday nights I will be there to answer questions or deal with concerns they may have.

Risk/Equipment Manager – Shane Kendall

Nothing to report.

Junior Divisions Director – Nate

1. Initiation 1 & 2
Teams split. Coaches and Managers in place.
All personnel now in place.
2. Novice H3
3. Novice H4

RECOMMEND PURCHASING INTERMEDIATE GOAL NETS FOR USE BY JUNIOR DIVISIONS.

Intermediate Divisions Director – Josh McKamey

1. League play is well underway.
2. Team officials (Coaches and Managers) are functioning with little support.
3. Several teams have competed in tournaments and have competed well.
4. Feedback on development sessions continues to be good.
5. At least one team has received multiple suspensions – the behavior will continue to be monitored. If incidents continue to occur further disciplinary action will be implemented.



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Senior Divisions Director – Acting, Josh McKamey

1. League play is well underway.
2. Team officials (Coaches and Managers) are functioning with little support.
3. One team has struggled with penalties and suspensions. The disciplinary committee has investigated and enacted a plan to address the situation.