

KPMHA Executive MEETING MINUTES March 11th, 2019 Kerry Park Recreation Centre Lounge



Executive Members Attendance: Gord Closson, Dave Brummitt, Nelly Brummitt, Pam Kendall, Lonnie Goodfellow, Michelle McComb, Darren Van Oene and Michele Taron.

Absent: Blue Bennefield and Kevin Kostin

Meeting call to order at 7:10 pm

Motion: PK- to approve agenda

Second: DB

Carried

Motion: MM -to approve Feb 2019 meeting minutes

Second: PK

Carried

Old Business/Action Items

1) Email Votes

Motion: MT- KPMHA online registration process to include an option for members to choose what size of knitted socks they would like for their son or daughter.

The sock fee is already built into the current registration fees.

Initiation and Novice players will receive one pair of socks and Atom through

Midget players will receive both a pair of "home" socks and a pair of "away" socks.

Sizes as follows;

Tykes – 21" length

Junior – 24" length

Intermediate – 28" length

Seniors – 32" length

Order time from Hometown is 8 weeks. Socks must be ordered by Hometown before the end of June.

Second DB

Carried

Motion: LG - KPMHA to support Nicole Ladouceur and the South Island Royals Midget A female team, to the amount of \$500, in their bid to attend and possibly win the Provincial championship at Fort St John.

Second MM

Carried

Motion: NB - That KPMHA Exec donate a new adult jersey and name bar to Oscar Norton-Jones, as well as the ice costs for the memorial game that the Novices will play on March 2nd.

Second PK

Carried

2) Financial update.

- Michele Taron appointed to Treasurer as of Feb 21st.
- New treasurer reports provided; Budget to actuals and revised cash flow in addition to required reports.

3) Registration numbers.

- Discussion

4) AGM

- AGM date, time and location are posted on the KPMHA website.

Action- board members will provide year end reports to Michele by March 31st.

Action- PK will provide all registered email addresses on April 1st for AGM notification.

5) Board changes update.

- Tabled until next meeting

Action- MT will email each job description out to board members.

Action- board members will email MT their thoughts on any revisions of job description and new secretary position.

6) Budget Committee- update on re-defining Jersey fund and Contingency/Surplus.

- Tabled until next meeting

7) Team Seed money maximums.

Page 7, Policy 3.7 Current wording:

Competitive Only - Competitive team parents may be required to submit to their team a minimum of \$200 each to contribute to travel and other team related expenses.

Motion: MM- to change Policy 3.7 to;

For Competitive teams- – Parents may be asked to contribute a minimum of \$200 to a max of \$350 per player of seed money. Such said seed money will be paid to the team bank account at the beginning of the season to contribute to tournaments, ref bills and other KPMHA approved team related expenses.

For Recreational teams – Parents may be asked to contribute a minimum of \$100 to a max of \$200 per player of seed money. Such said seed money will be paid to the team bank account at the beginning of the season to contribute to tournaments and other KPMHA approved team related expenses.

Competitive or recreational team related expenses can be offset by sponsors/donations (first approved by Marketing and Communications Director) and by fundraising.

If a team want to increase amount of seed money, it must be approved by the Board of Directors.

Second NB

Carried

New Business

1. First Shift Program
 - NB has submitted the application and we should know in May if we are accepted.
 - We have just recently received a reimbursement for a portion of the ice used from last year's program.
2. Recognition Night.
 - March 24th
 - NB/MM are changing it up a bit. There will be more fun activities.
 - Glow-stick skate, hot dogs and Coaches vs Midgets game.
3. Medical forms/Epact for 2019/2020 season
 - Tabled to new Board of Directors
4. Memorial Game
 - Good game
5. Parents scrimmage
 - Discussion

Director's Reports

President - Gord Closson

- Congratulation to all our teams and volunteers for their hard work and dedication to hockey this season.
- I'd like to thanks all our executives for their hard work and dedication as well this season.
- The AGM is fast approaching so let's prepare to clean up any loose ends to ensure we are prepared and set up to continue on our path to sustainability and building our hockey programming with a heavy emphasis on player, coach and officials development. Our goal at Kerry Park has been and will continue to be promoting hockey within our community.

1st Vice President - Dave Brummitt

- The budget committee was unable to meet and discuss the action items; we will meet and finalize before the next meeting.
- Some confusion arose with parents playing a fun scrimmage with their team at SLS. I have talked to Roger and we will align SLS with CVRD and KPMHA polices before next season.
- Some concerns over team budgets and spending arose in the past weeks, thx Michele on your suggestion for next year that will be beneficial.
- Helped Nelly with crossover supervision of the Bantam recreational playoffs, **and** was very impressed with the quality of our young officials.

Ice Scheduler – Michele Taron

- Regular ice schedules are over for the season; many teams have asked to purchase some ice slots in the next couple of weeks.
- Kerry Park ice machine shuts down on March 24th.
- BC Hockey insurance **does not** cover parent/players games or on the ice together unless the parents are on the team roster. This is an insurance issue.

Treasurer – Michele Taron

- Emailed managers informing them that the last pull from their team accounts will happen on March 15th.
- Also, had teams confirm the amounts and details of what will be pulled from their team accounts.
- Suggestion for next season:
 - The KPMHA Treasurer reviews the team budgets with the managers/team treasurers at the beginning of the season to help guide them with realistic costs.
 - The purpose of handing in team budgets to the treasurer is for exec review (if needed) and guidance from the KPMHA Treasurer.
 - In December, teams hand in their updated actuals and adjustments (more guidance).
 - At the end of the season, the year-end actuals should be handed in by March 31st.This process should help with the concerns about high seed money from some members.
- I am missing a few budgets and they are starting to come in now. Many managers are looking for assistance with these budgets.
- The CAFT system has been a challenge; I will be paying refs by cheque until the end of this season.
- Ref cheques will be left in the KP office or I can mail them to their home address. I will need them to email me with their address.
- Received clarification from BC Hockey regarding insurance fees charged. If someone is put on a roster for 10 minutes or for the rest of the season that triggers an insurance charge. Before adding staff to rosters teams must be certain that the individual is committed to the position and taking any required courses.

Registrar – Pam Kendall

- Registration seems to be going smoothly. Not as much yet as I would have thought.
- I will have numbers if needed at meeting.

Secretary/Website – Michele Taron

- Budget committee has not been able to meet as of yet to re-define some 2019/2020 budget items (jersey fund and contingency/surplus). With the season over we should be able to have recommendations by next meeting.
- I will need to collect everyone's suggestions on a paid position by next meeting as well.
- Socks were added to the registration process. The following sizes are available:
 - Tykes – 21" length
 - Junior – 24" length
 - Intermediate – 28" length
 - Seniors – 32" length*socks take 8 weeks to order.
- Due to Zone players not released from JDF until April they are unable to register at KP until released.

Head Coach/Competitive Coordinator – Darren Van Oene

Development

- This season we have had the most development sessions in the history of KPMHA:
 - 112 sessions with Chris
 - 32 sessions with Brian
 - 99 sessions with Rob
 - 10 sessions with Brandon Wong
 - 3 Coaches sessions

Competitive

- Congratulations to Peewee A for making it into the best 2 out of 3 play-off games against Triport on Feb 24th and March 2nd.

- Congratulations to Bantam A for making it into the cross-over playoff game against Powell River on Feb 16th.

Equipment/Risk Manager – Kevin Kostin

Equipment

- Some teams are starting to return jerseys....notice has been put out to all teams for system of return upon their season completion.
- I will have “allotted” purchase orders into Hometown by the 15th for new jerseys as authorized.
- Nothing else to report.....

Referee in Chief - Lonnie Goodfellow

- Nothing to report

Marketing/Sponsorship - Blue Bennefield

- Nothing to report

Discipline Committee

- Nothing to report

Junior Coordinator - Nelly Brummitt

- A high five to our KP officials this weekend. They did a bang up job reffing the playoff games. Had a number of the coaches and parents complement me on our officiating. Way to go gang.
- Congrats to Atom C1, PW and Bantam for making it through to their semi-final games.
- Have applied for KP to host the First Shift program for next fall. Will find out early May if we have been accepted. Have already had a couple of inquiries from interested parents about the program.
- Pam (and I) hosted the memorial game for Oscar’s dad today (Sunday).
- Initiation and novice all is good. Atom still a challenge but just a week left to go.
- Year-end event: March 24 – putting a new spin on it – Fun night with food rather than individual awards. I had coaches not wanting to do team awards each year so Michelle and I agreed to put it on hold for a year and make the night a fun skate with games and hot dogs. Will still have the Nick Collins award and reffing award as well as saying good bye to our graduating players but make it more fun and entertaining. Still lots to organize but will be my main focus the next few days.

Senior/Female Coordinator – Michelle McComb

- I revised an e-mail to the Association about returning player registration (with suggestions from PK, MT, and DB). The e-mail was sent to the managers for disbursement on Thursday, Feb. 28th
- Some Bantam house parents were looking for information regarding returning to play after a suspected concussion so I found the correct CATT link online and forwarded it to them. The player had a doctor’s note allowing him to attend practice.
- Are we using the paper “Medical Form” again in Sept. 2019?
- I have been in discussions with Nelly about “KP Recognition Night”.
- I would like to bring forward the below item (it was tabled) from Monday, Dec. 10th meeting: Team Seed money maximums.

Motion: To adjourn the meeting

First: LG

Second: DV

Carried

Meeting adjourned 8:25pm