

KPMHA Executive Meeting

MEETING MINUTES

March 12th, 2018

Kerry Park Recreation Centre Lounge



Executive Members Attendance: Dave Brummitt, Heather Calabrese, Darren Van Oene, Blue Bennefield, Justin Leamy, Nelly Brummitt, Aaron Lamb, Michele Taron, and Lonnie Goodfellow.

Absent: Gord Closson, Raina Bennefield, Mike La Roy, Martin Wright, Kayle Bell, Andrew Ketch, Wendell Rederburg and Dale Purinton.

Meeting call to order at 7:22 pm
Dave Brummit as Chair.

Motion to approve agenda

First: BB

Second: LG

Carried

Motion to approve February 2018 meeting minutes

First: NB

Second: HC

Carried

Old Business/Action Items

A. Cash Flow and Budget. **HC**

- We have had a few areas in our budget coming in under budget;

player and goalie development, as well as equipment, office expenses and ice.

-As you will see there is a surplus so we can now review the requests we have received through the season;
increase in recognition night funds

updating the trophies in the display case

bursaries and other ideas.

-Discussion

-Ideal contingency fund should be 10% of gross revenue.

B. Update on rewritten Sponsorship program. **BB**

-See changes to Bronze sponsorship that Blue provided below.

-All sponsorship is 2 years in length from start of contract.

New Business

a. **Championship Fund -HC**

- Allocate funds to support competitive teams that qualify for Provincials.
- Rep teams that have made it to provincial championships in the past had received \$1,000 per team in financial support from KPMHA.
- The championship fund will hold a total of \$3,000 until a Rep team makes it to a Provincial championship.
- At that time the current executive will decide on any stipulations around the \$1,000 per team support. For example if the travel is south of Nanaimo then should the rep team receive a reduced amount?

Motion: HC - KPMHA to create a Championship Fund in the amount of \$3000.

Second by AL

Carried

b. **BC Hockey Summer Officiating School - LG**

- Held at Lake Cowichan July 30th - August 3rd
- The cost is \$600 plus tax per official.
- There is a BC Hockey Participant Assessment Fee that will have to be paid by the official.
- Once he/she completes 5 games of officiating, KPMHA reimburses this fee.
- LG expresses how important this school is for our junior officials to get comfortable enough to want to put on the red arm band.
- LG feels we will not have more than 6 officials ready and willing to participate in this summer school.

Motion: LG - KPMHA to fund up to 6 current KPMHA officials between the ages of 12-18 years old with a minimum of two years' experience of officiating, only the cost of the camp fee is to be covered by KPMHA.

Second by MT

Carried

c. **KPMHA Bursary Fund – NB**

- For the last several years, KPMHA has given out two \$1,000 bursaries.
- Nobody knows who has decided on the bursary recipients.
- This year NB has created guidelines around bursaries and requests a committee to be struck.
- These guidelines will become part of the Policy and Procedural manual. See end of this documents for details.

Motion: NB - KPMHA to approve bursaries up to \$1,500

Second by LG

Carried

d. **Recognition Night – NB**

- Booked for Thurs March 22nd 5:30 - 8:30pm.
- See attached flyer at bottom of document. Any questions?
- Included in the budget is the fee to have the trophies in our case updated (\$400ish).
- Hoping to have a face painter for the kids, any other things you would like to see done that night?
- Need volunteers to help with various jobs: hint, hint.....

Motion: NB -To increase recognition night budget by an additional \$2,400.00 for a total of \$3,900.00.

Second by LG

Carried

e. **Society Act Transition Update and PowerPoint Presentation** -AL

- Discussion had around conflict of interest, Directors acting as Team Officials, The Power of the President, Removal of a Director and only 10 board of directors positions with the possibility of 11 for a new Executive.
- The committee will seek Legal review in order to provide feedback on requirements. **AL** to bring results to April Executive meeting.
- New Constitution and By Laws **must** be completed and filed by November 2018. In order to pass the new Constitution and Bylaws, the membership must vote in favour of them.
- If we cannot get through these new bylaw decisions next meeting, we will be scrambling to organize a ``Special Meeting`` so that the new Constitution and Bylaws are electronically filed by the deadline.
- Reviewed the Power Point presentation that will be presented to the membership at AGM.
- Committee is working on job descriptions for each new board of director's position.
- Board of Director can also choose to have a volunteer work with them on duties of their position, but ultimately they are held accountable for the tasks and they hold the only voting position.

Motion: AL-To adjourn the meeting due to Executive member leaving and unable to have a quorum.

Second: NB

Carried

Meeting adjourned 9:20 pm.

Director's Reports

President - Gord Closson (*absent*)

- I'd like to congratulate all our teams this year. Kerry Park has a great showing of sportsmanship and competed well through all divisions.
- Thanks to Nelly for organizing the awards night again this year.
- Thanks to our societies transition committee for their hard work In Presenting the changes required to reorganize the association to meet the new requirements.

1st Vice President- Dave Brummitt

- Organizing players to participate in the Kinsol Cup held at the conclusion of recognition night.

Ice Scheduler – Michele Taron

- Our ice contracts are officially complete as of March 11th.
- A few teams have opted to purchase some extra ice past these dates and will be billed for this.
- This season the VIAHA Recreational playoff system had several challenges, thank you to those managers and teams for your patience the last few weeks with the ice schedules. I look forward to an improved system next season.
- I was asked to send a letter into Kim Liddle (Manager of South Cowichan Recreation Division) regarding our ice needs in the future. I pointed out our need for more ice at Kerry Park Arena and ice times after the 4:30 time slot during the week.

Treasurer – Heather Calabrese

- I have attached the usual financial reports.
- This last month I have begun receiving the final bills for the season and I have been able to more closely work through the cash flow.
- We have now spent our gaming grant and I will be working on completing our gaming summary report as well as preparing for our next gaming application.

Development Tracking – Heather Calabrese

- Updated tracking sheet.

Registrar/Administrator – Raina Bennefield (*absent*)

- 18/19 Pre-registrations started March 1 and ends March 31 for all divisions except for Initiation
- Initiation registrations will open March 15 and ends April 15
- There has been little to no inquiries regarding registrations from existing members
- A large number of registration payments are being made by cheque which was not an option last year.
- Early interest in Initiation-aged information is positive

Head Coach/Development Coordinator - Kayle Bell (*absent*)

- I have been canvassing our coaches in hopes to gain some insight as to how valued they perceive Rob Armstrong's development sessions. The overwhelming consensus within the association is we must have Rob be a part of our player development package moving into next season.
- As with any person who is good at their craft, Mr. Armstrong is becoming sought after by many other organizations. He has offered us a hard commitment of 1 night a week next season, but is also in a position as to where he is starting to set his schedule for next season. Unfortunately, I can't put a dollar value on this, but in order to ensure we retain his services, we must decide if we would like to continue utilizing him as our primary development provider.

Equipment Coordinator - Justin Leamy

- If I could get all division coordinators to let their managers know that they can return their team jersey sets at our awards night. If some teams still need their jerseys at that time they can bring them to the AGM.

Risk Manager - Martin Wright (*absent*)

- Nothing to report.

Referee Assignor - Mike La Roy (*absent*)

- Supplying Officials for the Bantam recreational play offs at KP March 10/11.
- Thank you to all the officials for your hard work and dedication this season.

Referee in Chief - Lonnie Goodfellow

- It is hard to believe another year of hockey has almost come and gone. Our officials did an outstanding job this year.
- I had a few minor concerns but all in all it was a good year.
- I will tell you all I did screw up in not having our new officials do a game until the novice games started. I neglected to factor in that they was a big gap between taking there course and actually getting out and doing a game. We were able to overcome this with some mentoring and as the season went on they seemed to understand the job of officiating.

- I will not be doing the same next year if I am still the RIC. I will ensure the new officials are put into some atom games, with some mentoring, early on so they can get their feet wet sooner.
- As well our second year officials will be able to get some games in on the lines for peewee house so they can understand what it is like at a bit of a higher level with a more senior official guiding them as he/she will be wearing the red arm band. Our 3rd and 4th year officials will be able to wear the red armbands in the 3 man system and also get in doing lines for the 4 man system for the rep games.
- I am actually very excited about next year to see how our young officials progress throughout the year. I think it will be an awesome year for all officials to learn and become better all round officials of the game.
- I would like to thank the board and all of our coaching staff for the support of our officials throughout the year. It can be a thankless job at times and like I have always said no matter what call you make half the rink isn't gonna like ya. That is pretty tough at times for a young official to understand.

Tournament and Sponsorship - Blue Bennefield

- See new Sponsorship program below

Competitive Coordinator - Darren Van Oene

- Nothing to Report

Discipline Committee

- Nothing to report

Division Coordinators:

❖ **Initiation - Nelly Brummitt**

- Jamboree over the Family day weekend was a huge success and everything ran very smoothly.
- 170 players attended from 12 different teams. Lots of nice comments from all the teams and a couple of very nice emails.
- Both initiation teams are playing games now. Kids enjoying the chance to get out and play some real hockey.
- Each team is playing in a spring break tourney: Nanaimo and Oceanside

❖ **Novice - Aaron Lamb**

- All teams have received their budgeted ice allotments (thanks to the great work of Michele)
- Novice teams are now practicing with full-ice drills with major teams having full-ice scrimmages (as part of BCH guidelines for Atom transition)

Society Act Transition Committee – Aaron Lamb

- Presentation will be provided at next meeting:
 - Alterations to Constitution and Bylaws with requirements/best practice from new Society Act, BC Hockey Observation, review of Committee (governance amendments)
 - Work done to date
 - Next Steps and Timelines
- Preparation for next AGM is pivotal for this Board given Alterations to Constitution and Bylaw requires Special Resolution and timing of AGM agenda items is critical

- ❖ **Atom** - Wendell Rederburg (*absent*)
 - Nothing to report.

- ❖ **Peewee** - Dave Brummit
 - Final team stats:
 - C2 - 12 wins 4 loses 1 tie 17sp 76pims
 - C1 - 7 wins 7 loses 3 ties 16sp 106pims
 - C1 was unsuccessful in making it thru to the semifinals (B bracket)
 - C2 was successful in making it thru to the semifinals (A bracket)
 - C2 will be attending a tournament in Richmond over spring break

- ❖ **Bantam** - Michele Taron
 - The Bantam C had a good season unfortunately will not be playing in Bantam final play offs at Kerry Park Arena this weekend.

Website Report – Michele Taron

- Please send me your team's photos for all of their successes. (in a jpeg format)
- Registration link can be found on the home page ad with the picture of the net and under Registration/Returning Player Registration.

Secretary Report – Michele Taron

- Thank you to those of you that have already emailed in your director's report.
- Can the rest of you please send your report in asap.

- ❖ **Midget**- Dale Purinton (*absent*)
 - Nothing to report

- ❖ **Female** - Andrew Ketch (*absent*)
 - Nothing to report

KERRY PARK MINOR HOCKEY ASSOCIATION

PO Box 56, Mill Bay V0R 2P0

Kerry Park Minor Hockey Association is launching a local businesses sponsorship campaign for the 2017-19 seasons providing marketing opportunities for your business and goodwill within the community. This letter outlines who we are, what we have to offer, and how we can help promote your business.

Who are we?

Kerry Park Minor Hockey Association is a not-for-profit organization that provides and supports hockey programming and skills development for over 300 children ages 5-18. This year, we have 15 teams, over 75 volunteer coaches, team managers and safety coordinators, and many fans! It's a great local organization promoting fun, fitness, sportsmanship, skills development, and positive growth opportunities for young people in this community.

Some of our recent accomplishments and/or initiatives are:

- Voted Minor Hockey Association of the Year 2015-16 by the Vancouver Island Amateur Hockey Association
- Teams have earned over 15 championship banners in the past 4 years
- Some of our senior Hockey Canada officials have achieved Level 2 and 3 certification allowing them to officiate higher levels of hockey.
- Annual sponsorship of the Hockey Canada Sports School at Shawnigan Lake School

What do we have to offer?

Sponsorship of KPMHA would provide your organization with great exposure within the community and your continued participation would create goodwill toward your business. The options presented below are for **two (2) years**:

Divisional/Platinum Sponsor \$1500.00

- Your name on the arena sign
- Certificate and sponsored division teams pictures to hang or display in your place of business
- A link to your business and logo on our website
- Your name and logo affixed to the rink divider boards
- Your business name on a 4 "by 12 "crest affixed to the bottom of each players jersey within your sponsored division

Gold Sponsor \$1000.00

- Your name on the arena sign
- A link to your business and logo on our website
- Your logo affixed to the rink divider boards

Team/Bronze Sponsorship \$500.00

- Certificate and sponsored team picture to hang or display in your place of business

- A link to your business and logo on our website

All team level sponsorship revenues will be shared 50/50 between the KPMHA and the team that acquired the sponsor. Teams must fill their sponsorships by October 1st of each year otherwise KPMHA will reserve the right to fill those sponsorship and collect 100% of revenues acquired from those sponsors.



Kerry Park Minor Hockey Association Bursary

- Open to all registered members and officials of K.P.M.H.A. Within the last 2 years. Consideration will be given to players/officials who have participated up to the midget level with a minimum of 4 years of minor hockey experience at K.P.M.H.A.
- Open to all members graduating from a Government of BC recognized high school.
- The applicant must attend a post-secondary institution within 1 year of graduation high school, and will need to show proof of registration before the bursary is dispensed.
- The applicant should state his/her chosen career, and why they are passionate in pursuing this. Include any volunteer work or work experience that you have participated in.
- The applicant should epitomize the qualities that K.P.M.H.A considers foremost: Sportsmanship, good work ethic and leadership.
- At least 1 reference letter from a hockey coach, referee supervisor or manager.
- The recipient of the bursary will be selected by a committee acting on behalf of K.P.M.H.A which will not consist of any parent or coach of the applicants.
- If there are more than 1 deserving applicants, the committee may choose to divide the award(s).



Players and Families you are Invited to

KPMHA Recognition Night

Thursday March 22, 2018

5:30 – 8:30pm at Kerry Park Arena

Come and share in the achievements of our players, coaches and referees.

Evening Festivities

- 5:30pm: **Welcome Speech**
- 5:30pm – 6:30 pm: **Team Recognition**
 - Initiation
 - Novice
 - Atom
 - Pw
 - Bantam
 - Midget
 - Graduating Players
 - Referees
 - Nick Collins Memorial Goalie Award



- 6:30pm: **Hot dogs and snacks**

- 6:30pm: **Duck Toss** (Every KP player attending receives 1 - Fun Prizes for the closest 3 ducks)



- 7pm Kinsol Cup: **Coaches VS Midget**

