



KPMHA Board of Directors' Meeting Minutes
Dennis McLean Room
Tuesday, March 4, 2025
7:00 pm

Board Members in attendance: Shane Kendall, Kyle Hamilton, Marsha MacMurchy, Jordan Warner, Travis Skelly, Karl Faber, Terri Slade, Darren M., Stacey Hepner

Nonvoting members in attendance: Keagan Prieur

1. Meeting called to order at 7:10 pm by SK.

2. Edit to the agenda to add Goalie Camp Presentation by Keagan Prieur

Motion: TS to approve March's agenda

Seconded: KH

Carried

3. **Motion:** TS to approve the February's Meeting Minutes

Seconded: KF

4. Action Items:

- **SK** to email **MT** the cost of referee clinics - **ongoing**
- **SK** to send **KF** deadline and information on VIAHA scholarships – **DONE**
- **TH** to arrange meeting with **MT** and **AA** re: 2025/2026 Female Team plan – **meeting held but still ongoing for female team plan: meeting scheduled with Cowichan Valley MHA to discuss how female program will work March 17, options presented to parents to mull over**
- **KL** and **AR** to set up a meeting for officials and their parent to review referee expectations, **MT** to book a meeting room for the week of Jan 20th – **Defer to next season**
- **KP** to prepare a presentation for Goalie Camp for BOD – **DONE: ice times booked, Mill Bay Hall booked, need camp costing (Leighton's budget, income/costs, etc. for camp Aug 18 week)**
- **TS** to work on the Banquet budget and set a date. **DONE**
- **TS** to send an update to managers and treasurers re: banquet costs and google forms will be sent ASAP. **TS** to confirm banquet MC (Aaron Lamb?). **DONE**
- **TS** to send out requests for awards to coaches by Feb 21, with a deadline of Feb 28 to designate award recipients. **DONE**
- **TS** to ask Pam to invoice the teams \$400 each. **DONE**
- **TS** to speak with **MT** re: TeamSnap registration. **DONE**
- **DM** to send list of refs to **TS** that are not on a KP team but should be invited to the banquet. **DONE**
- **Marsha** to send out Banquet communication and google doc form to members **DONE**
- **Action item:** budget needed before early bird registration can be opened (Elie Kozma)
 - **Elie K** to work with budget committee members and put together a budget to present via email vote so registration can be opened. **DONE**
- **SK** to send memo out on Coach Suspensions & Treatment of Volunteers - **DONE**



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- **MM** to place an ad in the spring edition of Rec Guide re: new player registration starting Mar 26, 2025. **DONE**

5. Director Updates:

- a) **President's Update – SK**
- a. coming to the end of this season, next meeting is April, and AGM
 - b. AGM up for election President, VP Admin, Intermediate, Risk Management Director, Equipment, Head Coach/Competitive Director
 - c. Number of positions vacant or going to be vacant
 - i. Head Coach and Treasurer positions vacant mid-term - can fill those roles for the remainder of term
 - ii. Association relies on volunteers so need people in roles, if anyone knows of people to fill roles to bring that forward. Try to recruit before AGM. Job descriptions on web site
 - d. Introduced Stacey Hepner has stepped forward to fill in VP Admin role for rest of this year.
MOTION: DM to vote in Stacey Hepner as VP of Admin
Seconded: KH
Carried
Meeting with South Island Presidents, discussion with regards to recreation schedule issues that arose this year, in hopes teams next season can get half a year schedules
- b) **Vice President's Update - KH**
- Discipline committee
 - No updates
- c) **Treasurer Update – Shane**
- February 17th Email Motion** EK to accept the KPMHA 2025/26 season budget as presented
Seconded: TS
Carried
- Motion:** KH to go in camera at 7:26pm
Seconded: MM
Carried
- Motion:** KH to come out of camera at 7:30pm
Seconded: TS
Carried



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d) Divisional Directors' Update – **TS, JW, TH, KF**

TK -two teams left in playoffs, U11C2 and U11D semis this weekend

Game supervisors needed for this weekend, semis and U21

Action: KH and SK to secure game supervisors for U21 and U11D

JW - thanks for help with jamboree, volunteers now have more knowledge going into next year
Racquet Club parent donated a piece of goalie gear to KP – U7/U8 chest protector. Thank you to Victoria Raquet Club for that donation

KF – no team updates.

e) Social Media/Sponsorship/Gaming Update – **Marsha M.**

- Gaming reports needed

Kinsol Cup

– Updated on logistics

– need someone to pick up pizza for coaches/grads at 6:45pm, and someone to take photos

f) Equipment Update – **SM**

Action: Divisional directors to reach out to Managers to get the jerseys back. Managers should give Steve the full sets, not one at a time. Puck buckets, equipment room keys, practice jerseys to be returned at same time

g) Risk Manager Update – **KS**

Action: KS to send managers an email to arrange to get tablets back

h) Referee Update – **DM**

Nothing to report

i) Cashflow presentation- **MT**

No cashflow to present due to vacant treasurer position

j) Registration Update - **TS**

2025/2026 Registration – Early bird registration is now open until March 25

44 registered so far

Awards Banquet

- Booked and getting the contract to get insurance

- Sent email to referees to sign up - 230 registrants so far



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Action: MM to send MC speaking notes

- k) Head Manager update- **AB**
- No update
- m) Ice updates – **MT**
- if any teams need practices before end of March tournaments to reach out to ice scheduler
MM at ice@islanderhockey.ca
- n) Committee updates (Policy, Awards, Bursary, Banquet, Budget)
Policy: update at next meeting
Awards: Steve has all the names for the awards
- o) Goalie Camp Presentation
- KP presented a plan for the 2nd Annual Summer Goalie Camp

Action: MM to find out ice costs

Action: Keegan to revise presentation costs and SH to send to board for vote by email

Motion: TS to adjourn the meeting at 8:52pm

Seconded: DM

Carried