



## KPMHA Board of Directors Meeting minutes Online- via Zoom March 8<sup>th</sup>, 2021

Board members in attendance: Aaron Lamb, Zahra Rasul, Nate Boerson, Shane Kendall, Pam Kendall, Michele Taron, Marsha MacMurchy, Josh MacKamey, Lonnie Goodfellow and Kim Downie.

Absent: Darren Van Oene

1. Meeting called to order at 7:02 pm by AL
2. **Motion:** LG to approve agenda  
**Second:** PK  
**Carried**
3. **Motion:** LG to approve February 2021 meeting minutes.  
**Second:** MM  
**Carried**
4. Old Business/Action Items

Email motion Feb 25,2021;

**Motion:** MT – the board to approve that each graduating player receives a dark coloured KPMHA jersey with a name bar on it as a graduating gift.

**Second:** PK

**Carried**

Action Items from last meeting;

- **AL**, may need to do some amendments to the bylaws regarding power of board decision and appeals committee – on going
- **AL** to determine what OPIC safeguard/privacy seminars/webinars KPMHA should use for training – on going
- **AL** will look into some other software to support Zoom for the election process.  
**Action:** AL- to have an option by Aprils meeting.
- **AL, JM, MT, PK** -Bylaw Amendments Committee will have changes presented to Board for March meeting. - Discussed under New Business.
- **MM** to upload the Vector file to KPMHA google drive. ✓
- **MM** to add “Minor Hockey” to the logo and send to supplier for back drop to be created for backing in trophy case. ✓ Should be in trophy case by end of Mach.
- **All Board Members** send an email to ZR with any alterations/additions to the lists below. ✓ Received a couple additions/alterations.
- **ZR** to send out a Survey Monkey to the Board so that they can choose their



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selection of 3 visions, 3 missions, and 8 values. ✓ Almost full Board participation.

- **ZR** to send out a Survey Monkey to Membership once she has the results from the Board survey so the association can vote for what statements they feel best represent KPMHA prior to the AGM.

**Action: ZR-** to send out to all 2021/22 membership the first week of April. She will discuss google forms option with Laura A.

### A. President's report.

- Team awards discussion.
- VIAHA and BC Hockey awards discussion.

**Action: ZR-** to put forth nominations for MHA, Coach of the year and volunteer of the year awards to VIAHA and BC Hockey before March 31<sup>st</sup> deadline.

**Action: AL-** to assist ZR on nominations on VIAHA/BC Hockey awards.

**Action: AL-** to work with Jason T. on selection of Coach of the year award for Zahra's nomination to VIAHA.

### B. Financial update with Budget presentation and discussion for the 2021/22 season.

- Donations of Goalie gear.

**Action: LG/NB-** to give donations of goalie gear to SK.

**Motion: MT-** KPMHA to purchase two more shooter tutors up to \$750.

**Second: SK**

**Carried**

**Motion: MT-** KPMHA to purchase up to \$300 in pucks.

**Second: SK**

**Carried**

**Motion: MT-** KPMHA to spend up to \$3,000 on jerseys, for more of a variety of sizes for the older teams.

**Second: SK**

**Carried**

**Motion: MT-** KPMHA to spend up to \$1,500 on goalie gear.

**Second: PK**

**Carried**



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**Motion:** MT- KPMHA to purchase four bags for goalie equipment (value \$340).

**Second:** SK

**Carried**

**Motion:** ZR- KPMHA to purchase an ipad for live streaming use (value up to \$1,500).

**Second:** LG

**Carried**

- All Managers have been informed to hand in their Budget vs Actuals for team finances.
- Any seed refunds will be processed through Etransfer once Team Finances have been approved.

**Motion:** MT- to accept the draft budget as is, for presentation to membership at AGM.

**Second:** PK

**Carried**

C. Registration update.

- Registration opened Feb 24<sup>th</sup> for returning players.
- We are on track so far regarding registration #s.

D. Credit for 2021/22 registration.

**Motion:** MT- to go into camera at 7:34pm.

**Second:** PK

**Carried**

**Motion:** MT- to come out of camera at 7:44pm.

**Second:** ZR

**Carried**

5. New Business

A. First Shift Program.



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- Discussion regarding volunteer to receive gear that is shipped, Coach to run program, ice needed, extra gear that may need to be packaged and sent back, etc.
- ZR submitted application in February.

### B. BC Hockey and VIAHA nominations.

- Discussions
- Awards to submit for MHA of the Year, Coach of the Year and volunteer of the year. Due too few games this season, no submission for Ref of the year this season.
- Actions under President's Report.

### C. Ref clinic fees

- Unknown if BC Hockey will cover Clinic fees due to limited season. Home  
**Action: LG** to follow up on if BC Hockey will cover next season Ref clinics.

**Motion: LG-** KPMHA to pay for Lake Cowichan Referee camp for up to four Refs.

**Second: MT**

**Carried**

**Action: LG** will send MT a list of what Refs he would like to attend the above camp.

### D. Bylaw Amendments to be presented at AGM.

- Presentation to Board

***Motion 1:***

Membership approve the amendments to Bylaw 2.3

**Proposed Amendment:**

2.3 A Life Member is an individual who has served the Association for at least five (5) years and has rendered exemplary and meritorious service. A Life Member shall be accorded all rights and privileges of a member which includes holding a Director position and having one vote at the AGM. A Life Member can be nominated by any member. **Prior to the AGM, nominations will first go to the Board of Directors to ensure they meet the criteria. Nominations for Life Members, approved by the Board of Directors, will then be voted on, by simple majority, by membership at the AGM.** Life Members are not required to pay an annual fee.



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**Reason for Proposed Change: Life Members should be approved by membership**

***Motion 2:***

Membership approve the amendments to Bylaw 4.2

**Proposed Amendment:**

4.2 Only members in good standing and qualified, in accordance to the Society Act, can be elected into Director Positions **and must be of the following:**

- a) Over the age of 18 years of age;
- b) Have not been found by any court, in Canada or elsewhere, to be incapable of managing the individual's own affairs;
- c) Have not an undischarged bankrupt;
- d) Have not been convicted, in or out of British Columbia, of an offence in connection with the promotion, formation or management of a corporation or unincorporated entity, or of an offence involving fraud.
- e) Does not have a child participating in a non-sanctioned BC Hockey team/league

**Reason for Proposed Change: Aligns with Society Act and 'e)' added to ensure integrity of Board governance and removing conflict of interest**

***Motion 3:***

Membership to approve the deletion of Bylaw 4.6 and adjust Bylaw numbering due to deletion and approves amendment to existing Bylaw 4.7.

**Reason for Proposed Change: All positions are now two-years, clarify language with deletion of Bylaw 4.6**

***Motion 4:***

Membership approve the amendments to Bylaw 5.5

**Proposed Amendment:**

5.5 Voting by electronic mail (e-mail) is permitted. Such calls of vote are to be reserved for issues of importance **and the decision cannot wait till the next scheduled Directors' Meeting.** This may arise, for example, in the event a quorum is not present at a formal meeting, or in the event that Board of Director action is considered **required** at a time between regularly scheduled Director meetings. In such cases, the Directors have the right to submit a vote within a specified time period, no more than 72 hours).



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Vote by e-mail will be conducted in the following manner:

a) The President or any two (2) Directors may request a vote via e-mail.

Directors shall have three options regarding their vote:

- i. Vote to pass the motion
- ii. Vote to reject the motion
- iii. Express the opinion that the motion is not amenable to an electronic vote

**Reason for Proposed Change: Reinforces when email votes will be utilized, allows motions to be passed as soon as all Directors vote**

***Motion 5:***

Membership approve the amendments to Bylaw 6.14

**Proposed Amendment:**

6.14 Marketing and **Tournaments** Director: Oversees the marketing, communications, fundraising and hosting of tournaments for the Association.

**Reason for Proposed Change: Reflects new title approved in 20/21 AGM**

***Motion 6:***

Membership approve the addition of Bylaw 5.10

**Proposed Amendment:**

**5.10 Board of Directors approval is required for the following:**

- Annual budget, or a revision to it and allocation of surplus funds
- Policies and procedures or revision to them
- Strategic planning activities
- Initiation of legal action
- Annual General Meeting/Special General Meetings dates, order of business etc.
- Appointment of vacant Director positions
- Hiring of service providers/contractors
- Team official positions
- Establishment of some committees (budgetary, disciplinary, coach selection); and,
- As is required by these Bylaws and the Association's Policies and Procedures.



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- Where, otherwise not explicitly stated, at the discretion of the President.

**Reason for Proposed Change: Outlines specific items requiring Board approvals, gives President discretion for other decisions.**

***Motion 7:***

Membership approve deleting Bylaw 10.1

**Reason for Proposed Change: Out-dated relevance**

**Motion:** MT to present the above Bylaw amendments (Motion #1-7) to membership at the 2021 AGM for membership vote.

**Second: PK**

**Carried**

**Action:** AL/MT to clean up Bylaw 4.2 (e) so that it defines the non-sanctioned hockey Rouge league or team running parallel to the Minor Hockey Season.

**Motion:** ZR to adjourn meeting at 8:21 pm

**Second: LG**

**Carried**