



KPMHA Board of Directors Meeting Minutes
Kerry Park Recreation Centre Lounge
March 9th, 2020

Board members in attendance: Aaron Lamb, Dave Brummitt, Michele, Taron, Pamela Kendall, Zahra Rasul, Shane Kendall, Lonnie Goodfellow, Josh MacKamey, and Darren Van Oene

Absent members: Nate Boersen

1. Meeting called to order at 7:04 pm by AL
2. **Motion:** LG to approve agenda
Second: DB
Carried
3. **Motion:** LG to approve February 10th 2020 meeting minutes
Second: JM
Carried
4. Old Business/Action items
 - a. Email votes

To record email vote on February 11th

Motion: MT – Bylaw 5.9 amendment below to also be included with the other Bylaw amendments already approved by the Board to be taken to the 2020 AGM for membership approval.

Proposed amendment

5.9 – In case of absence at a Director’s meeting, a Director may grant their vote by proxy to another Director, but not the President. To validate the delegation of vote(s) by proxy, the absentee Director must, in writing to the President, and no later than two (2) hours before the scheduled start of the meeting, specify the following:

1. The meeting to which the delegation of their proxy; and,
2. The Director to which will be their proxy; and,
3. The motions, including active amended motions during meetings, to which the proxy is permitted to cast the absentee Director’s vote.

Proxy voting on motions will be included to establish quorum.

Second: DV

Carried



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To record email vote on March 2nd

Motion: MT – KPMHA give the Pee wee A team \$100.00 per player for a total of \$1700.00 towards their travel expenses to Provincial championships in Quesnel. These funds will come from the KPMHA Championship account. (Board members with children on the Pee wee A team were not included in this vote).

Second: DB

Carried

b. Action items

- SK sent out an email to the association with the criteria for all 3 divisional awards.
Coach of the Year award committee is AL, LG, and PK
Player of the Year award committee is NB, JM, and SK
- SK has ordered trophies, all that's left is to have the engraving done.
- DB brought SK all trophies that aren't damaged and could possible be reused.
- **Action:** ZR, May 2020 to start collecting for and organizing the KPMHA trophy case at Kerry Park. In this case we'd like to include successes from the previous season, including trophies, photos, and photos from the past for Rep teams that have gone to Provincial Championships.
- **Action:** AL to bring his camera to the AGM to take pictures of all divisional award winners. Photos will be used in the KPMHA trophy case.
- ZR, date for KPMHA community get together. ZR vision of this get together is to bring returning KPMHA families together and to welcome new families who will be joining KPMHA for the 2020/2021 season. Tentative date of August 16th, 2020 (preseason ice starts August 17th, 2020).
Action: ZR to contact CVRD/ Sheena Boyles to see to see if this date is available for KPMHA to use the Kerry Park parking lot to hold this event. If this date isn't available, ask for alternative dates. Tabled until April meeting when ZR should have confirmation of a date from CVRD.
- AL spoke with Tom Shadlock regarding Brentwood College having a Midget C team under the KPMHA umbrella in the 2020/2021 season. Tom is still interested forming a team and believes that he will have enough players for a team. We will revisit this at the beginning of the 2020/2021 season.
- LG with help from KPMHA officials has picked Colton Steigenberger for the Official of the Year award.
Action: LG to send ZR a letter outlining Colton's accomplishments and his value to KPMHA along with Colton's resume before March 21st, 2020.



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Action: ZR to read over letter and make any necessary corrections and send it in to VIAHA before March 31st, 2020.

Action: ZR to send out VIAHA guidelines for nominations for Head Coach of the year and MHA of the Year to KPMHA Board members. All information needs to be submitted to ZR by March 21st, 2020.

Action: ZR to do write-ups and send along to VIAHA by March 31st, 2020.

- c. **Action:** SK to send MT final quote for medium sized nets.
- d. Official of the Year award to Colton Steigenberger will be presented at the AGM.
Action: AL to create a card with the picture of KPMHA officials for level 5 referee.
- e. MT reports that the Midget vs Coaches game was a lot of fun and the event was well received. Lots of KPMHA players running around cheering on their coaches. Thank you to Tracy for taping names to player jerseys, and to Jeff who spoke about each Midget player as they stepped on the ice. An idea for next year is to have our U7 players play in between periods. We will need a 2-hour ice slot for this.

Thank you, MT, for all of your work on this event.

- f. DV spoke about KPMHA having a Coach Mentor starting in the 2020/2021 season and how he feels this could be an asset for our association going forward.
Action: Coach selection committee to come up with a recommendation for the new Board of Directors.

- g. PK, Policy changes

Motion from PK to adopt the following changes for Volunteer requirements.

Policy 7.16

Members interested in coaching will be initially obtained through emailing the Registrar/Administration director their coaching application by June 25th. The Registrar/Administration director will provide the divisional directors and the Head Coach/ Competitive director with a preliminary list of members interested in coaching duties. The Head Coach/ Competitive director will review the list to assess whether or not preliminary interest in coaching will meet the needs of the teams and the association.



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Change to:

Policy 7.16

Members interested in Coaching need to fill out the online application, found under the Coaches tab on the website, and a new electronic CRC by May 25th. The member applying will provide support of CRC submission. The Registrar director will provide the divisional directors and the Head Coach/ Competitive director with a preliminary list of members interested in coaching duties. The Head Coach/ Competitive director will review the list to assess whether or not preliminary interest in coaching will meet the needs of the teams and the association

Policy 17.1

To strike the wording at the end “as per VIAHA rules” As well as update Divisional names, remove coach hybrid and add coach 1 and coach 2

Motion: PK to approve the two (2) above Policy changes

Second: MT

Carried

5. New Business

- a. PK reports that 2020/2021 registration is going well, approx. 80 (returning) players have registered so far.

Action: PK to send out a reminder to all KPMHA families that the deadline for returning players to register without penalty is March 25th, 2020.

- b. Financials, MT

Motion: MT to go in camera at 8:13 pm

Second: DB

Carried

Motion: DB to come out of camera at 8:42 pm

Second: MT

Carried

Action: MT to email managers and coaches of any balance owed to KPMHA and to let them know that the team and players are not in good standing with KPMHA until cleared up.



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- At the 2020/2021 managers meeting need to review the importance of a team budget and have managers submit monthly budget/actual.
- MT reports that she attended the BC Hockey engagement on February 22nd, there was talk about e-game sheets, HiSports who we currently use is having some financial troubles. BC Hockey, looking at options. The cost of e-game sheets is up in the air for the 2020/2021 season.

Motion: MT, to move the surplus of \$1200.00 from the draft 2020/2021 budget to the expense line item VIAHA player assessments.

Second: DB

Carried

Motion: MT, KPMHA transfers \$1700.00 from the general account back into the Championship fund in order to replace the funds we gave Peewee A for their travel to Provincials in Quesnel.

Second: PK

Carried

Motion: MT, KPMHA pays for 3 referees to attend the Officiating camp in Lake Cowichan, in August 2020. \$630.00 each for a total of \$1890.00

Second: LG

Carried

Motion: MT, KPMHA purchases 4 small (each 5 feet in length) foam dividers to be used and stored at KP arena. These will be used as coaching tools. Up to a total cost of \$750.00.

Second: PK

Carried

Motion: MT, KPMHA purchases 8 longer (each 10 feet in length) foam dividers and 1 small (5 foot in length) foam dividers to be used and stored at Shawnigan Lake School Arena. These will be used to divide the ice for Initiation and Novice games. Up to a total cost of \$2400.00.

Second: PK

Carried

- c. Go-Fund me fundraising. Discussion regarding how comfortable the Board feels with KPMHA or any of its teams using Go-Fund Me for fundraising. The Board has decided that they are not in support of using Go Fund Me.



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d. Player safety forms.

Motion: MT to go in camera at 8:57 pm.

Second: DB

Carried

Motion: DB to come out of camera at 9:03 pm.

Second: SK

Carried

Action: PK to email all managers to return player safety forms to her.

Action: AL to follow up with BC Hockey re: player safety forms.

e. Atom Pathway

Atom tryouts and/or evaluations cannot take place until after the transition of st week of school. They are allowed to be on the ice for practices before.

f. Scholarship Committee.

PK, ZR, and AC will be on the scholarship committee. The deadline for applications is May 31st, 2020, all information from applicants will be sent to PK. AL will present scholarships to recipients.

g. Preparation for AGM.

- The AGM is scheduled for April 27th, 2020, all registrars have received notice via website at the beginning of March and registrants will receive an email with notice, bylaw changes, nomination form, membership report, budget up for vote, and financials via Team Snap.
- For the next Board meeting/AGM, all Board members will need to provide a Membership report.
- Estimated time for awards will be 35 minutes at the beginning then membership will need to sign in to get their voting tickets.

Action: DB to talk to the Collins family to see if they would like to present their award at the AGM.

h. Coaching evaluations

Motion: PK to go in camera at 9:19 pm.

Second: MT

Carried

Motion: LG to come out of camera at 9:26 pm.

Second: SK

Carried



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- i. Divisional player awards.
JM reports that all but two (2) teams have sent in nominations for their player nominations. JM will extend the nomination deadline and remind the teams to send in their nominations.

- j. COVID-19/Coronavirus minute
BC Hockey recently sent a memo regarding the Coronavirus, teams will not remove their gloves at the end of the game, they will instead keep their gloves on and fist-bump. We will continue to take direction from BC Hockey/ Hockey Canada.

- k. Return to play policy/Injury reports.
SK feels that there may be a lack of understanding with the return to play policy within the association. Association members need to be reminded that all injuries that happen (weather on or off the ice) during the season need to be reported to SK/Risk manager and return to play policies must be followed. If an injury happens during one season and return to play isn't resolved during the season, the return to play policy must be followed at the beginning of the next season.
Action: DB to review with SK return to play policy, concussion protocol, and risk management. SK and DB to come up with FAQ, MT to add to the KPMHA website.

- l. Sport event grant.
ZR reports that the CVRD has \$3000.00 available in grant money that could be awarded to teams wanting to host a tournament. ZR will email the criteria for the grant to Board members.

- m. **Motion:** DB to adjourn the meeting at 10:00 pm.
Second: JM
Carried