

KPMHA Executive MEETING MINUTES May 13th, 2019 Kerry Park Recreation Centre Lounge



Executive Members in Attendance: Aaron Lamb, Dave Brummitt, Pam Kendall, Nelly Brummitt, Lonnie Goodfellow, Michelle McComb, Kevin Kostin, Josh McKamey, Zahra Rasul, Darren Van Oene and Michele Taron.

Meeting called to order at 7:04 pm

Motion: DB- to approve agenda

Second: PK

Carried

Motion: LG -to approve April 2019 meeting minutes

Second: MM

Carried

Old Business/Action Items

1. Secretary/Admin position. **AL /MT**

Action: MT to place ad and job description link on KPMHA website and send out in an email to membership.

2. Treasurer/Finance Director. (Michele T. left the room while discussion and vote took place)

Motion: DB- Michele Taron to be appointed Treasurer/Finance Director.

Second LG

Carried

3. Email Votes (Bylaw 5.5) **MT**

Policy 5.5- Voting by electronic mail (e-mail) is permitted. Such calls of vote are to be reserved for issues of importance. This may arise, for example, in the event a quorum is not present at a formal meeting, or in the event that Board of Director action is considered desirable at a time between regularly scheduled Director meetings. In such cases, the Directors have the right to submit a vote within a specified time period (no less than 48 hours, no more than seven (7) calendar days).

Vote by e-mail will be conducted in the following manner:

- a) The President or any three (3) Directors may request a vote via e-mail. Directors shall have three options regarding their vote:
 - i. Vote to pass the motion
 - ii. Vote to reject the motion
 - iii. Express the opinion that the motion is not amenable to an electronic vote.
- b) If any Director objects to the electronic vote, the motion would remain subject to the "in person" quorum voting rules. If no objections are received, a simple majority of all Board of Directors is required to pass the vote.
- c) All Directors must have access to electronic mail, and it is the responsibility of each Director to inform of the correct e-mail address for purposes of correspondence and e-mail voting.

*in order to record email votes, they will be put back on the following month's agenda.

4. First Shift Program. **NB**

- 12 kids registered last season.
- NB has sent in KPMHA application.
- Six week program for 6-10 year olds that have never been a part of Minor Hockey.
- Registration begins June 30th

Action: NB will follow up with our application.

5. New jersey order (Atom & Peewee house). **KK**

- Hometown needs jersey order by beginning of June.
- Old jerseys will be used for evaluations.

Action: Kevin will organize all old jerseys.

Action: MT will send Zahra the sponsorship contract.

New Business

1) AGM Draft minutes. **AL**

Action: MT will post draft minutes to website.

2) Email addresses. **AL**

- Aaron requests all Executives use an "islanderhockey.ca" email account for all Directors business.
- Aaron handed out instructions for setting up a new email address on an apple phone.

Action: MT will send email and password to each director.

3) Annual Society Report. **MT**

- Collected Director's addresses and agreements.

4) Board of Director's meetings. **AL**

- 2nd Monday of each month.

Action: MT will book with Sheena.

5) Director's reports and google drive. **MT**

- 1 week notice of meeting from Secretary
- All reports and agenda items due Friday at 9am before meeting, so that the secretary can create a consolidated report to go out to the Exec group.

6) Waiver in HCR. **PK**

- See examples provided by Pam

Action: PK will upload waiver for next season's registration.

7) Financial Update. **MT**

- VIAHA has increased their fees.
 - Island League fees are now \$2,600 instead of our budgeted \$1,800.00
 - Player assessment fees went from \$19.50 to \$20 + \$3.50(e-game sheets)=\$23.50/player
 - \$1,704.00 difference in what we had budgeted for.
- Michele encourages all members/ Execs to ask questions on budget/finances.

Action: Dave/Aaron to make VIAHA aware we are not using epact.

8) Gaming Grant. **MT**

- Application was submitted on May 10th.
- Gaming summary report from last season will be emailed to Gaming branch this week.

Action: MT will upload grant application to google drive.

9) Disciplinary Committee. **DB**

Action: Dave will bring recommendations for committee members to next meeting after he confirms with them.

10) Development Committee. **DV**

Action: Darren will bring recommendations for committee members to next meeting after he confirms with them.

11) Coach Selection Committee. **DV**

Action: Darren will bring recommendations for committee members to next meeting after he confirms with them.

Action: Pam will send out an email with the coaching application form for competitive teams.

12) Bursary Committee. **NB**

- Pam has volunteered to be part of committee.
- Nelly will choose 1 other member.
- Only 2 applicants so far for bursary. Deadline is May 31st.

Action: Nelly will send out an email vote as to whom the committee has chosen to recommend.

13) Josh A. partial refund on 2018/2019 registration. **MT**

- Discussion

Motion – **MT** to refund \$657.16 for Josh A.'s 2018/19 registration fees due to injury.

Second LG

Carried

14) Registration numbers. **PK**

- Discussion
- Waitlisted 1- Bantam and 1-Midget.
- Total 227 registered.

15) Roundtable. **AL**

- Discussion on how "in camera" sessions work.
- VIAHA AGM May 26th at Nanaimo Gold course. Aaron, Dave and Nelly will be attending and holding our three voting cards.

Motion: To adjourn the meeting at 8:33pm

First: PK

Second: LG

Carried