



KPMHA Board of Directors' Meeting Minutes
Kerry Park Lounge
Tuesday, May 13, 2025
7:00 pm

Board Members in attendance: Kyle Hamilton, Stacey Hepner, Shane Kendall, Allison Murray, Marsha MacMurchy, Mike Murray, Travis Skelly, Karl Faber, Jordan Warner

Non Voting members in attendance: Amanda Klippenstein, Keegan Prieur, Anthony Bone

1. Meeting called to order at 7:01pm by SK

2. **Motion:** KF to approve May agenda

Seconded: KH

Carried

3. **Motion:** SH to adopt April meeting minutes

Seconded: KH

Carried

4. Old Action Items:

- **SK/ SH** to review March meeting minutes and distribute, then upload to the website. - **complete**
- **TH** to arrange meeting with **MT** and **AA** re: 2025/2026 Female Team plan – **complete**
Note: KH and SK met with Cowichan, they are on board for KP to host a U11 Female team, Cowichan will host a U13 Female Team. Questions around if the teams will be Recreation or Development? **SK to confirm** if Cowichan intends to host the U13 Recreation or Development Female team. - **ongoing, Meeting on May 28th**
- **Anthony B** to ask all Managers for jerseys to be returned. - **complete**
- **SH** to put a call out for an Association Treasurer by the end of the week. - **ongoing**
- **KL** and **AR** to set up a meeting for officials and their parent to review referee expectations, **SH** to book a meeting room for the week of Jan 20th – **Defer to next season**
- **DM** to talk to officials and provide a list of names for the summer referee camp. - **complete**
- **SK** to get the banners to Sheena, the banners are now in. - **complete**
- **SH /SK** to create/ resend to members - Parent Survey/ competitive merger survey - **ongoing**

May 8th email Motion:

SH to motion the KPMHA BOD accept the March 4th. 2025 meeting minutes

Seconded: MM

Carried

5. New Action Items:

- **SK** to investigate mid-island Impact female team and where it will be hosted
- **MMurr** to followup on collection of jerseys and equipment
- **SH** to investigate with TeamSnap glitches with not all members receiving emails
- **MM** to change the team staff application links on the team volunteers page of the website
- **MM** to provide MMurr with a donation letter for Canadian Tire



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6. Director Updates:

- a) President's Update – **SK**
- Welcomed new board members
 - Reminded board members that the @islander emails will be used to conduct official business
 - VIAHA AGM is May 25th, Shane, Stacey and possibly Kyle are attending
 - Reiterated the KPMHA in-camera procedure
 - Reminded board members to direct questions to the appropriate director or non-voting volunteer and refrain from answering if it should be answered by the appropriate director
- b) Vice President's Update - **KH**
- Thanked everyone for their help in conducting a smooth AGM

In Camera

- c) VP Admin update – **SH**
Motion: **SH** to go in camera at 7:29pm
Seconded: **KH**
Carried

Motion: **KH** to come out of camera at 7:47pm
Seconded: **MMurr**
Carried

Motion: **SH** to approve Amanda Klippenstein as the KPMHA Registrar
Seconded: **MMurr**
Carried

Non-voting assisting roles to fill:

Motion: **SH** to approve Anthony Bone in the KPMHA Head Manager position for the 2025/2026 season

Second: **KH**
Carried

Motion: **SH** to approve Marsha MacMurchy in the KPMHA Ice Scheduler position for the 2025/2026 season

Second: **KH**
Carried

Motion: **SH** to approve Marsha MacMurchy in the KPMHA Social Media/Website Manager



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position for the 2025/2026 season

Second: KH

Carried

Motion: SH to approve Keegan Prieur in the KPMHA Goalie Liaison position for the 2025/2026 season

Second: KH

Carried

Motion: SH to approve Ashley Richter in the KPMHA Ref Assignor position for the 2025/2026 season

Second: KH

Carried

Motion: SH to approve Tracey Hogequiede in the KPMHA Female Program Coordinator position for the 2025/2026 season

Second: KH

Carried

- Societies report and bylaw change have been submitted
- Gaming grant - waiting for AGM minutes then it can go in by the May 31 deadline
- Working on coaches application links; hoping to have it up by last week of May
- Cash flow presentation
- Teamsnap: working on fixing glitches with emails not going to all members

Motion: SH to approve President to attend BC Hockey AGM - see presenting docs

Second:

d) Divisional Directors' Update –

Jr: Nothing to report

Intermediate: Discussion of "B" teams in divisions

Sr. Nothing to report

Female: Through TS brought forward the mid island female Impact team discussion

e) Gaming/social media/Ice/marketing:

- Tournament requests for the season need to come in soon
- Goalie camp - 7 signed up so far, need more registrations

f) Head Coach / Equipment update:

- Has secured two outside evaluator and working on others
- Will work on collecting jerseys and equipment



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- h) Referee Update: **DM**
- DM's email report was that he has identified officials for the summer camp
- Motion:** SK - KPMHA to cover the cost of 2 (two) officials to attend summer referee camp in Lake Cowichan. Approx. cost \$1470
- Seconded:** KF
- Carried**
- i) Registration update: **SH**
- Updated registration numbers for each division. A lot of changes will still happen between now and the season starts.
- j) Head Manager update: **AB**
- Nothing to report
- k) Risk management update:
- Nothing to report
- l) Committee updates (Policy, Awards, Bursary, Banquet, Budget)
- Motion:** KF to go in camera at 9:01pm
- Seconded:** KH
- Carried**
- Motion:** KH to come out of camera at 9:03pm
- Seconded:** SH
- Carried**
- Motion:** MM that the BOD awards two individuals \$750 each as educational bursaries.
- Seconded:** AM
- Carried**

QUESTIONS

Motion: KH to adjourn the meeting at 9:05pm

Seconded: MMurr

Carried